

DIRECTED FIELDWORK HOST SITE MIDTERM REPORT

- *The purpose of this report is to ensure that students receive formal feedback regarding their work midway through a Directed Fieldwork (DFW) experience so that any necessary adjustments can be made. It is also an opportunity for both the student and DFW host site supervisor/mentor to assess progress to fulfilling the learning outcomes outlined in the Learning Outcomes Agreement.*
- *The DFW host site supervisor/mentor and student will meet to compose this report and submit it to the DFW Faculty Coordinator.*

Student Name: Miranda Montez
Host Site Institution: LIU Brooklyn Library
Supervisor/Mentor Name: Eamon Tewell
Supervisor/Mentor Email: eamon.tewell@liu.edu

Please answer each question thoroughly, with more than just a “yes” or “no.” The student and the Faculty Coordinator appreciate a thorough assessment of progress. You may either enter your answers below or on another attached sheet.

1. What work has been completed toward the project and the learning outcomes? Do you and the student think the project is on target and that the learning outcomes will be met? If the project schedule needs to be revised, please outline those revisions here, including any project goals/outcomes that have changed.

Miranda has completed work in three primary areas: instruction (including observations of classes and teaching library orientation sessions for First Year students), reference services (observation of reference desk activities and staffing the reference desk alone occasionally), and LibGuides (two of which are nearly completed). Miranda has done weekly reviews and half of the interaction reflections. Her teaching reflection will be completed towards end of the fieldwork.

2. Discuss the level/format of supervision and communication which has been devoted to the student and the project. If either you or the student feel there should be some adjustment, outline those changes.

Supervision and communication are conducted over email and in-person. Miranda has gradually been moving towards conducting fieldwork independently, and has consulted with her supervisor periodically about work to pursue and the status of current projects.

3. Please comment on any of the student’s skills or work habits that you feel are particularly good.

Miranda has been extremely reliable in her fieldwork, ensuring that she is at the library for all scheduled hours, and has been flexible in her schedule when it’s been asked of her. Her

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diligence in her work is also apparent, as she has made major progress on two LibGuides that she works on from off-campus. In general, it is great to work with a fieldwork student who is attentive to and succeeds in the projects she pursues.

4. Please comment on any of the student's skills or work habits that you feel have room for improvement.

There are no areas for improvement that the supervisor can identify, but as Miranda progresses in her fieldwork she will take on additional responsibilities, such as co-teaching library instruction sessions.

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