

Mr. Jane D Lorangadan

Manager Client Address

Dear Mr. Jane,

On behalf of the sourcing team of First GPRS, we are pleased to endorse to you Ms. Lady Vernalyn G Balo ("Lady") for your Bi-Lingual English-Indonesian requirement. Lady is a product of the University of the Philippines. She can speak fluent English as her primary language and conversational Cantonese as a minor.

We trust that given her background and relevant experience, Lady would be an asset to ACS XEROX. We have scheduled her screening with you on Aug 28,2013. Kindly extend her the assistance that she will need. Please contact me if I can provide any further details. I can be reached at 09160000000.

Sincerely,		
SGD.		
Mon Alvin Tuyays First GPRS Inc.		