

## **Internal Regulations of the Reception Center for Political Asylum Seekers**

### **Preamble**

This reception center has been established to provide hospitality, protection, and support to asylum seekers, offering a safe and dignified environment during the evaluation process of their international protection requests. Compliance with these regulations is essential to maintain a peaceful, collaborative, and respectful atmosphere for all individuals present.

### **Article 1: Admission and Stay in the Center**

**1.1** Admission to the center is reserved exclusively for asylum seekers who have submitted a request for international protection to the competent authorities.

**1.2** The stay in the center is allowed only during the evaluation period of the asylum request and may be extended or revoked based on the final decision of the authorities.

**1.3** Upon arrival, each guest will receive a copy of these regulations, and they will be asked to fully comply with them.

### **Article 2: Hours and Mobility**

**2.1** Guests must comply with the opening and closing times of the center:

- Access hours: from 7:00 AM to 10:00 PM.
- Return to the center is expected by 10:00 PM unless specifically authorized by staff.

**2.2** Extended absences (over 48 hours) must be communicated and authorized by staff with at least 24 hours' notice.

**2.3** It is mandatory to sign the attendance register when entering and leaving for security reasons.

### **Article 3: Safety and Privacy Rules**

**3.1** Each guest is required to respect the privacy of others, avoiding intrusive or indiscreet behavior.

**3.2** Access to rooms assigned to other guests without their explicit consent is prohibited.

**3.3** The introduction of weapons, illegal substances, alcohol, and hazardous materials into the center is strictly prohibited.

**3.4** Guests must comply with fire safety rules and evacuation instructions present in the center.

### **Article 4: Use of Common and Personal Spaces**

**4.1** Guests are required to keep both common areas (kitchen, living room, bathrooms) and personal spaces (rooms and lockers) tidy and clean.

**4.2** Modifying or damaging the center's equipment and furnishings is prohibited. Any malfunction or damage must be immediately reported to staff.

**4.3** Guests must contribute to the cleaning of common areas according to the roster prepared by the center.

### **Article 5: Behavior and Coexistence**

**5.1** All forms of physical or verbal violence, threats, racial, sexual, or religious discrimination are prohibited and will be reported to the competent authorities.

**5.2** Guests must maintain a respectful and collaborative attitude towards staff and other guests.

**5.3** Noise or behaviors that may disturb the peace of the center, especially during rest hours (10:00 PM – 7:00 AM), are not allowed.

### **Article 6: Participation in Center Activities**

**6.1** The center organizes educational, recreational, and cultural activities to promote integration and the psychological well-being of guests.

**6.2** Participation in such activities is highly encouraged, and guests are invited to collaborate actively.

#### **Article 7: Assistance and Support**

**7.1** Guests are entitled to assistance in their asylum request process, with legal and psychological support provided by the center or external agencies.

**7.2** A psychological counseling service is available upon request for anyone who feels the need for emotional or psychological support.

#### **Article 8: Visits by Third Parties**

**8.1** Visits from external individuals must be authorized by center staff and may only take place during designated hours (from 9:00 AM to 7:00 PM).

**8.2** Guests are responsible for the behavior of their visitors within the center.

#### **Article 9: Disciplinary Measures**

**9.1** Non-compliance with these regulations may result in disciplinary measures, including:

- Verbal or written warning.
- Limitations on access to common areas.
- Temporary or permanent expulsion from the center, with notification to the competent authorities.

#### **Article 10: Final Provisions**

**10.1** These regulations may be amended or updated according to the needs of the center and legal provisions.

**10.2** Any changes will be promptly communicated to the guests, who will be required to acknowledge the new provisions.