

## DATA ANALYTICS INTERNSHIP



#### Task 1: Data Cleaning and Preprocessing.

Objective: Clean and prepare a raw dataset (with nulls, duplicates, inconsistent formats).

Tools: Excel / Python (Pandas).

Deliverables: Cleaned dataset + short summary of changes

#### **Hints / Mini Guide:**

- 1. Identify and handle missing values using .isnull() in Python or filters in Excel.
- 2. Remove duplicate rows using .drop\_duplicates() or Excel's "Remove Duplicates".
- 3. Standardize text values like gender, country names, etc.
- 4. Convert date formats to a consistent type (e.g., dd-mm-yyyy).
- 5. Rename column headers to be clean and uniform (e.g., lowercase, no spaces).
- 6. Check and fix data types (e.g., age should be int, date as datetime).

#### Dataset names from Kaggle suitable for Task 1:

Customer Personality Analysis

Medical Appointment No Shows

LYTIX Mall Customer Segmentation Data

Netflix Movies and TV Shows Sales Data

ENGRAVE YOURSELF

### By completing this task, you will:

- 1.Gain hands-on experience in identifying and fixing common data issues like missing values, duplicates, and inconsistent formatting.
- 2. Learn to use Excel functions or Pandas in Python for real-world data cleaning.
- 3. Improve your understanding of data pre-processing, which is a critical step before data analysis or visualization.
- 4. Build confidence in handling raw datasets independently.
- 5. Create a clean, structured dataset that is ready for analysis or modelling

#### **Interview Questions Related To Above Task:**

- 1. How do you treat duplicate records?
- 2. Difference between dropna() and fillna() in Pandas?
- 3. What is outlier treatment and why is it important?
- 4. Explain the process of standardizing data.
- 5. How do you handle inconsistent data formats (e.g., date/time)?
- 6. What are common data cleaning challenges?
- 7. How can you check data quality?
- 8. What are missing values and how do you handle them?



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Task Submission Guidelines

- Time Window: You can complete the task anytime between 10:00 AM of Assigned task to 10:00 AM of next day. Submission link closes at 10:00 AM of next day
- Self-Research Allowed: You are free to explore, Google, or refer to tutorials to understand concepts and complete the task effectively.
- Debug Yourself: Try to resolve a l errors by yourself. This helps you learn problem-solving and ensures you don't face the same issues in future tasks.
- No Paid Tools: If the task involves any paid software/tools, do not purchase anything. Just learn the process or find free alternatives.
- GitHub Submission: Create a new GitHub repository for each task. Add everything you used for the task code, datasets, screenshots (if any), and a short README.md explaining what you did.
- Submit Here: After completing the task, paste your GitHub repo link and submit it using the link below:
  [Submission Link]



