MONU SHARMA

Procurement Planning Engineer

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Summary:

A committed, diligent, and creative student looking for a full-time position at a prestigious company where I can demonstrate my skill set and in-depth industry knowledge and learn new things while also helping your prestigious company develop.

Education :

Graduation	Lakshmi Narain Collage of Technology, Bhopal (Madhya Pradesh) B.Tech - Electrical & Electronic Engineering CGPA: 8.51/10 July 2021
Intermediate	Guru Nanak Hr. Sec School Ranchi March 2017
Matriculation	DAV Alok Public School Ranchi March 2015

Work Experience:

Company : ETA Engineering Private Limited (Mumbai Metro Rail Corporation & Delhi Metro Rail Corporation).

Project Handled – MML3 –TVEP1 PROJECTS (SEEPZ TO BANDRA) & DMRC CE-23 PROJECTS (IICC & DHANSA)

Duration : 2 years and 1 month (12 January 2021 to 13 January 2023)

Designation : Graduate Engineer Trainee

Company Profile:

In the business, ETA Engineering Pvt Ltd is highly regarded as a corporate entity that is known for its distinctive designs, superior quality standards, and HVAC manufacturing on underground metro projects. The company sells air conditioners, heat vents, and associated parts. The company, together with all of its group firms, provides a wide range of solutions for various business needs.

Job Responsibilities and Contribution:

Dept: *Procurement & Project Planning Engineer*

DMRC CE-23 (Dhansa & IICC Underground Metro 2 Stations) &
MMRC TVEP-1 PROJECT (Seepz to Bandra Underground Metro 9 Stations)

- Have worked on database using Oracle SQL Server & Created many tables and Perform CRUD Operation & Combine many tables using JOIN'S

- Procurement activities of Project involving Vendor Identification, inviting offers, Comparative Analysis, Material approval, Techno-Commercial evaluation, Negotiations & Order Finalization by preparing Purchase Order / Work Order.

- Formulation of the techno-commercial comparison and issuance of purchase order to the vendor with the lowest bid.

- Streaming the justifiable cost analysis to create basis for the procurement and budgeting.

- Carrying strategic negotiations over the prices and credit payment terms to successfully close the requisition within permissible threshold.

- Independently managing the overall direction, coordination, and evaluation of procurement/supply chain function for respective job sites.

- Weekly tracking the progress for the project and addressing any possible discrepancy to the reporting and project manager.

- Corresponding with the client DMRC to schedule factory acceptance tests, discuss vendor technical approvals, align site visits etc.

- Developing key relationship with business stakeholders and vendors to improve overall supply chain and profitability.

- Working on project variations (additions and deletions) to ensure clarity on contract value to further assist the cash flow.

- Ensuring monthly, quarterly & annual billing targets through projected/planned material purchase, delivery & bill booking.

- To ensure timely delivery of equipment, material & systems to support site installation works as per approved work program.

- Monitoring of Co-ordination activities between project & design team for material quantification and quantity take off for issuance of Manufacturing Clearances. Coordination Material Inspection & Survey – Acceptance Testing of Key equipment of Plant at manufacturer's facility**.**

Technical Skills :

- Office Application   : Ms Office, Excel
- Front-End Languages   : HTML, CSS, JavaScript
- Front-End Frameworks : ReactJS, Bootstrap
- Back-End Languages   : Core Java
- Back-End Frameworks   : Hibernate, Spring, Spring Boot, JDBC
- Database   : SQL server, MySQL
- AWS Cloud   : Technology-EC2,Security,AWS S3

Projects Works During Engineering

- Color Sensing Robot

- Arduino Based Tachometer.

Projects Works During Training

- **Basic Front End User Interface(React.js)**
  - Designed a basic User Interface using React.js to perform CRUD operations. We created different Components using React.js to Creating, Retrieving, Updating and Deleting operations. Since it is a simple Front End UI we used JSON to store the data.

- **Basic Merchant-Product App(Spring Boot Application)**
  - Designed a Basic Spring Boot Application where we created Simple User Interface For Register, Login, Update, Delete the Merchants and also the Products using React.js.
  - Created different API's for Saving, Updating, Deleting, Verifying and Searching the Merchants and Products using Spring Boot.
  - Used MYSQL to Create Database for our Project to store the details in the backend. We also used POSTMAN API Testing tool to test our API's.

Achievements :

- Participated in a few health awareness camps as a team volunteer.
- During my time in both college and school, I volunteered at a great deal of social events. I participated in a part in the college management of events team
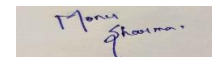
Certificates:

- Trained in Responsive Web Design as well as Java Full Development in J Spider, Bangalore Karnataka, India.
- Apex training institute of BSNL(ALTTC):
  Optical Networks, Air Conditioning, Energy Conservation & Renewable Energy, Digital switching, mobile communication, Data communication
- CII - Yi as Yuva member
  Young Indians (Yi) it conducts learning sessions with industry experts to impart experiential learning through Interactions and discussions. The Yuva provides its members with unique networking opportunity.

Links:

Github **:-** https://github.com/monunkssharma/git-project
Linkedin **:-** https://www.linkedin.com/in/monu-sharma-195a2b217

I hereby declare that all the above-furnished information's are true to the best of my Knowledge and experience.

Monu Sharma