Megan Choi

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github.com/moogiecodes | linkedin.com/in/meganchoi

**Full Stack
Software Engineer**

Experience

Software Engineering Intern @ Bet Tzedek Legal Services

Mar 2019 - Present // Los Angeles, CA

- Built a full React front-end and Flask back-end case tracking web application with a team of 6 to streamline case processing and intake
- Established responsive error handling and CSS styling to React components, initiated structure of multiple-page intake form with Formik and Yup validation
- Implemented a feature that web scrapes CA Secretary of State website using Beautiful Soup and Python Request libraries to verify defendant info
- Integrated an image uploader to store pay stubs with AWS S3 storage

Medical Office Assistant @ Dr. Ann Marie Nguyen

Mar 2018 - Jun 2019 // Santa Monica, CA

- Facilitated business operations, administrative duties, in-clinic patient flow
- Maximized appointment volume by converting 38% of phone calls to new patient appointments through attentive customer relationships
- Facilitated transfer of 600+ patient records to new electronic health records system and general technical support as needed

Assistant Property Manager @ Cassini Group LLC

Dec 2017 - 2019 (Contract) // Arcadia, CA

- Improved reporting efficiency by 18 hours by taking on expense reconciliation and calculations for 4 properties along with review of basic cash flow analysis
- Reviewed and edited business correspondence with banking institutions, tenants, and partners to ensure professionalism on behalf of Owner and Property Manager

Executive Assistant @ Benedict Canyon Equities

Aug 2017 - Nov 2017 (Temporary) // Los Angeles, CA

- Planned and oversaw CEO's day-to-day calendar and time-sensitive duties to maximize executive team's time for investor relations
- Created and distributed high-level weekly internal transaction reports

Education

Rithm School

Full Stack Software Development Bootcamp // Jan 2019 - Present

University of California, Los Angeles

BA, Sociology 2017 // GPA: 3.63

- **UCEAP Study Abroad @ The University of Hong Kong**
  Faculty of Social Sciences // GPA: 3.9

University of California, Riverside

Business Major // 2013 - 2015

Skills

Languages

Javascripts (ES6), Python3, HTML, CSS, SQL

Libraries & Frameworks

Express, Flask, React, Redux, jQuery, Bootstrap, Yup

Databases

PostgreSQL, MySQL

Version Control

Git/Github

Projects

Warbler // Twitter-like social media platform

Tech: Flask, SQLAlchemy, Jinja, Bootstrap

Microblog // Blog platform with posts and comments functionality

Tech: Node.js, React, Redux, Bootstrap, Axios

Clever Counsel // (see internship experience with Bet Tzedek)

Tech: Node.js, React, Flask, SQLAlchemy, Bootstrap, Axios, Beautiful Soup, Formik/Yup, AWS S3

Leadership/Awards

Marketing Chair // UCLA Chinese American Culture Night

Dean's Honors List // UCLA Winter 2017

Executive Manager // UCR Korean American Student Association Dance-Off

Dean's Honors List // UCR Winter 2014, Spring 2014, Fall 2014, Winter 2015

Chancellor's Honors List // UCR Spring 2015