

RASHIDA SHAIKH

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Objective

To pursue a dynamic & challenging career in a prestigious organization this allows me to establish myself as a successful professional.

Personal Attributes

- Hard working.
- Management Self-motivated, Team player, self-starter and problem solver.
- Effective interpersonal communicator.
- Strong analytical skills with exceptional attention to details.

Working Experience

I have 16 years' experience.

I'm currently doing Job workers model school korangi campus as an Trade Instructor computer (Bps-14)

➤ **EMPLOYMENT WORK EXPERINCES**

14thSept 2010 to till Now :- **Trade Instructor (Computer , BPS-14) –Workers Model School**

Responsibilities :- Teach the subject computer science with practical and math subject in 9th and 10th classes.

July 2006 to feb 2009:- **Accountant – FLEXI. DOT**

Responsibilities:-

- * Use Peachtree software to deal all accountant work.
- * Responsible to manage of ledger accounts, and preparation of timely MIS reports, follow up of receivables Payment etc

April 2005 to10 Feb :- **Information System Officer(ISO) – Cool Industries(Waves)**
2006

Responsibilities:-

- * Use fox pro software as a database to enter stock and sales records
- * Making daily sales reports, daily progress reports, check stock & sales records regularly.
- * Making sales tax invoice

Oct 2003 to 2004 :

Lecturer in I.T – Govt Karachi College For Women

Responsibilities : Teach the subject I.T and c- language in First year & Second year classes
* Also taught practical to students in MS-office ,C-language, & networking

➤ **PROFESSIONAL PROFILE & SKILLS**

Full stack web developer || JAVASCRIPT || HTML || CSS || BOOTSTRAP || Node.js || Typescript. Student of AI , Metaverse and web 3.0 & currently learning Next js & tailwind CSS. During learning this course , creating many project in typescript.

1.Count down timer 2. Bank Application, 3. Adventure Game 4. Currency Converter 5. CLI number guessing

During Next js project creating many projects in Next js & tailwind CSS

1.Count down timer 2. Hackathon Resume Builder, 3. Soler System website 4. Burger website using Figma , 5. Portfolio in HTML& Next js, tailwind css

Computer knowledge & Skills

AI Metaverse web 3.0 : Governor Sindh I.T Program

Web Tools: TypeScript, HTML,CSS, Tailwind CSS, Next JS

Internet: Browsing, advanced searching and communication ,CHATGPT

Social Media Tool : GIT, GITHUB, LinkedIn, Versal , Face book, YouTube, and Sky drive,

Database: Oracle Certified Professional .in DbA Track.

Graphics : Figma , Canva

Academic Qualification

- **Oracle Certified Professional in DBA Track : Orasoft**
- **BE :** Bachelors of Engineering in Computer
Mehran University of Engineering & Technology Jamshoro, Hyderabad.
- **Inter** (Pre - Engineering) from St. Lawrence College Inter-board Karachi.
- **Metric** (Sciences) from BSE Education Karachi.

Personal Details

Place of Birth	:	Karachi
Religion	:	Islam
Marital Status	:	Single

Personal Interest

Travelling , Internet, Music, Tv dramas, long drive, Shopping, cooking.