

TAN LAI



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PROFESSIONAL SKILLS

- Business Apps and Enterprise Networks
- Information Systems for Management
- Web Application Open Source and OS Mobile Apps
- Information Security Management
- IT Project Management and Enterprise Data
- C#, Java, HTML, CSS, JavaScript, Swift
- Databases management with OnBase and writing SQL statements
- Information Security, Ethical Hacking, and Networking (UDP, SSL, TCP)
- Kali Linux, Troubleshoot Windows and Mac
- Proficient with MS Office
- VMWare and VirtualBox
- OWASP Top10
- Metasploit, Burp Suite, OWASP ZAP, Nessus
- Social Engineering Toolkits
- Malware Threats, Vulnerability Scanning and Analysis
- Network Sniffing, Penetration Testing, SQL Injection, Social Engineering
- Session Hijacking, Denial-of-Service, Password Cracking, and Cryptography.
- Team player, Multitasking and Customer Service Driven
- Fluent in Vietnamese and basic Cantonese
- Experienced with MEAN stack, and supporting cast: Bootstrap, Git, and Heroku,

ABOUT ME

- Ability to adapt to change, flexible; and to work independently as needed; and a fast learner
- Efficient, detail-oriented, action-oriented, and highly organized; and time management
- Coordinated and worked well in team-oriented environments
- Worked confidently under pressure to gain results-driven

EXPERIENCE

ON LOK SENIOR HEALTH

FEB, 2019 - MAR, 2019

Facilities Administration

- Answered phone calls, sent out messages, and emailed the coordinator for assignments
- Routed paperwork, scanned and filed proposals, invoices and helped with scheduling
- Supported with ad hoc projects and creating forms and checklist for internal use

SAN FRANCISCO STATE UNIVERSITY

OCT, 2017 - MAY, 2018

Student Assistant

- Tracked and recorded all data for requested information
- Checked and adjusted student financial aid errors
- Maintained reports and recorded documents
- Responsible for tracking and processing content
- Reduced the time and performed important school functions through the control of content with OnBase

CITY COLLEGE OF SAN FRANCISCO

OCT, 2013 - MAY, 2015

Student Worker/Front Desk

- Managed the front desk and answered customer questions
- Assisted customers with updates and tracked data
- Handled office facilities and kept inventory
- Tracked and recorded all data for work requests
- Assisted teachers and staff with printing and repaired photocopier issues

PROJECT

Manage Enterprise Networks
Spring 2018

- Individual Project: I analyzed the network data logs to investigate the scenario and report on specific parameters by using Wireshark, a Free and Open Source packet analyzer.

- The Group Project: We implemented an Email Encryption with OpenPGP to protect the sensitive data in the business environment from being read by unauthorized entities other than the intended recipients.

IOS Application Development
Spring 2018

- We created a mobile app, which has similar functionality to yelp, helping users find great local businesses from sharing others' favorite dishes, suggestions, rating, categorized by cultures, we improved the app based on users' feedback.

IT Project Management
Spring 2018

- To Understand of IT project management practices and problems, we were applying the frameworks, which were documenting and analyzing real-world IT development processes from implementing the real scenario.

Manage Enterprise Data
Fall 2017

- We created an E-R diagram, a database schema, and a project database by using a set of SQL statements, which would create, load, and query a database for an organization of the chosen topic.

Information Security Management- We Used Penetration Testing with undertaking
Fall 2017

various means to examine the secure level of information security on a system, analyzing, checking for exploitable vulnerabilities, and reviewing available information to protect business sensitive information.

EDUCATION

SAN FRANCISCO STATE UNIVERSITY

BACHELOR OF SCIENCE

Jan, 2016 - Aug, 2018

Business Administration, Information Systems

CITY COLLEGE OF SAN FRANCISCO

ASSOCIATE OF SCIENCE-TRANSFER

Jul, 2012 - May, 2015

Business Administration

CERTIFICATION

TRAINING CAMP

Oct, 2018

CERTIFIED ETHICAL HACKER v10(CEH)