

Bi-weekly Casual Time Sheet

Employee Name Moot ISSQ TJOKED						Employee ID:								
Department/Admin UnitAPAM						Total Hours Worked in Period			20					
ComboCod	de or ChartString	(Optional)	]						•					
Unst	Account	Dept	PC Bus unit	Project	Activity	Initiative	Segment	Site						
Week 1 Pe	Week 1: Period Covered 10/2 - 10/8 Week 2: Period Covered: 10/9 - 10/15													
Day	In	Out	In	Out	Total Hours	Supervisor Initials/Note	7	Day	In	Out	In	Out	Total Hours	Supervisor Initials/Note
Monday					2	AR.	1	Monday					2	AR AR
Tuesday						1	1	Tuesday						AD
Wednesday					3	AR.	1	Wednesday					3	110
Thursday						1 112		Thursday						140
Friday					5	AR.		Enday					5	1 AR
Saturday						1		Saturday						
Sunday								Sunday						
				Total Regular Hours	10	4R						Total Regular Hours	10	
				Approved Overtime Hours					9)			Approved Overtime Hours		
Employee Signature:														
Prior Balance PLUS Add					PLUS Add'I.	Time Earned (If Any) MINUS Total		Used	New Bai	New Balance (As of the End of the Current Bi-weekly Pay				]
NYC Sick Le	eave (Fiscal Year)													