



**National Drought Management Authority (NDMA)**  
P.O Box 53547 Nairobi 00200 Kenya-001; Phone: +254 020 2224324

**PROCUREMENT DEPARTMENT**  
**REQUEST FOR QUOTATIONS**

**QUOTATION NO.:**NDMA/24-25/71-0012

**Supplier Name and Address:** (P052258430C): GOODFRIEND ENTERPRISES LIMITED

**DATE:** 30-Jan-25

**USER DEPT.:**

Authorized by: **Procurement Officer**

**Closing Date:** Thursday, January 30, 2025

***PLEASE GIVE US QUOTATION FOR THE SUPPLY OF LISTED ITEMS:***

CODE NO	ITEM DESCRIPTION	UNIT	QTY REQ'D	UNIT PRICE	TOTAL PRICE	DELIVERY PERIOD
ITM-0123	FLUORESCENT TUBES 2 FT	NO.	12			
ITM-0124	FLUORESCENT TUBES 4 FT	NO.	12			
ITM-0125	STARTERS	NO.	24			
ITM-0126	BULBS 18W,ENERGY SAVING	NO.	12			

I understand the applicable conditions and instructions and have not and will not make any payment to any person, which can be perceived as an inducement to enable me win this bid.

SUPPLIER'S SIGN AND STAMP..... DATE.....

**For Official Use:**

Opened by:

1. \_\_\_\_\_ Designation \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_

2. \_\_\_\_\_ Designation \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_

3. \_\_\_\_\_ Designation \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_

4. \_\_\_\_\_ Designation \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_

**Conditions**

1. The general conditions of contract apply to this transaction. This form properly submitted constitutes the agreement to supply the goods or service shown at the delivery period stated overleaf
2. The offer shall remain firm for 90 days from the closing date unless otherwise stipulated by the seller.
3. Payment for goods and services shall be made 30 days after delivery of goods or performance of service.
4. The insitution is not bound to accept the lowest or any other offer and reserves the right to accept any offers in part unless the contrary in stipulated by the seller.
5. Samples of offers when required will be provided free and before the closing date of the quotation. If not destroyed during tests they will, upon request, be returned at the sellers expense, or may be collected by the supplier