**WEEKPLAN**

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| **DAY** | **WORKPLAN** |
| **MONDAY** | * Working with the procurement officer to make sure all the physical approved PRNS are fully loaded into the system and translated in to the system * We are fully focused on Wednesday when we are fully going live on procurement |
| **TUESDAY** | * Working towards stabilizing on Hr module. * Training on the procurement officer on some processes |
| **WEDNESDAY** | * Fully going live on procurement, * Support on purchase and store requisition from the portal. |
| **THURSDAY** | * Fully focused on on HR and procurement |
| **FRIDAY** | * Fully focused on on HR and procurement |

I’m also working on analysis of student finance that will be ready by next week for testing with the client.