

TLRC (2023-2024)

Date: 29 September, 2023 (Meeting with the Provost)

Facilitator: Yogesh More (Chair)

Note taker: Renu Balyan

Attendees: Yogesh More, Shebuti Rayana, Renu Balyan, Katarzyna (Kasia) Platt, Antonio DiGregorio, Svetlana Jovic, Ed Bever, Chandra Shehigian, Dorothy Escibano, Kyle Anderson

Agenda link:

<https://github.com/morey-ow/tlrc23-24/blob/master/2023-2024%20Records/meetings/2023-09-15/agenda.md>

The agenda:

1. Discussions with the Provost about the TLC
 - vision of TLC, statements from ByLaws
 - organizational structure can be discussed
 - should have a full-time director
 - a book about CTL – link below:
 - Provost talked about having a mentor - for new faculty this year they have been assigned a mentor
 - Speakers: this was done for CTL and can be worked out
 - Director for the center – once it is determined that the center is established 1-2 years down the line and can plan
 - Cris told Provost that there are some funds (summer stipends) from a grant so if someone is willing to get this started can be funded from there
 - Plan for 3 years – budget for yr1, yr2 and yr3. The new director may not happen this or next year but may be planned for year 3.
 - Svetlana: we need someone who has a specific skill set.
 - Provost said she has the funding but that only pays for half of the salary as of now. It maybe difficult to get one full time in that amount. The problem may not be solved right now.
 - Kyle asked if “Could buy half a faculty member’s time?”, the provost responded yes but it’s not as straight forward as half time implies “20 hours” per week.
 - It is possible to invite someone from SUNY with a successful T&L or send faculty to go to one and attend some professional development.
 - Responsibilities: all good no changes needed
 - Library: may need more clarification on the following points,
 - (1) no every department has a liaison with the library for resource sharing
 - (2) may need discussion with individual departments based on the requirements – every week there is a dean’s meeting and the library director hears from the deans if any issues
 - instructional (academic) technologies:

a) it may not be possible to house the CTL in the library currently, based on the resource's availabilities. Once CIO is here – hopefully by Mid-October, this maybe be feasible.

b) Antonio said they have only one resource for research (Stata, a statistical software) – have 5 licenses that are used by only a few faculty but with the IT changeover and requirements, the library has been told they can not get it due to Budget and also the way it is set up. Previously it was setup on the library systems and had access to the servers but now they cannot access

- Provost: How do we get this started and who can be the Director. Having a full-time director may delay the whole process

Events: all the events mentioned fit well with the TLC.

- All events could be organized a whole year.
- For next year will need resources for Director, events, professional development and maybe 3 speakers – this will imply a heavy budget.
- Professional development activities could help with:
 - a) assessments that can determine what resources a department may need
 - b) clarification about blended, hybrid and online courses etc.
 - c) advising – for schools that do not do it in house
 - d) Kyle: Funding for travel to pedagogy conferences? – the provost responded that if 1-2 faculty go to a pedagogy workshop then they should come back and hold a workshop for the faculty.
 - e) Do a faculty survey and plan a workshop accordingly and put it in the budget
 - f) Kasia: there are some things that may be overlapping such as advising, assessments or mentoring. Provost responded that one school may be doing it and hence not all topics are relevant to everyone. CTL serves all schools and all faculty and not just a specific school.
 - g) Kyle: CTEL was grant-funded and TLRC is facing issues as to what the new CTL will look like and write grants to fund this further
 - h) Kyle is working on a survey, and some questions about events the faculty would like to see can be added into that survey.
 - i) Provost: Cris can meet with the TLRC and discuss a few things that can be looked into.
 - j) Kyle added that “UUP buys 3 courses per year from the president of the chapter for \$33K”.
 - k) Open items for discussion
 - o Maybe have a plan for Cris as to who the new person responsible for the CTL will be and how long this will be continued and the tasks etc.
 - o Kasia stated she has concerns
 - o Yogesh added that Amy may be interested in this job and Kyle said there should be a formal process to advertise this

2. Events Updates (Yogesh):

- **Event 1:** Student Evaluation of Teaching: (plan for hybrid as of now)

- Instead of Oct 26, we may have it on Oct 24 or 19th oct)
- speakers: Jillian Crocker (can't make October 26), Geta (confirmed). Ed suggested asking someone on the APRT committee.
- Other speaker suggestions: Manya, Sheyi Oladipo
- **Topic:** Taking as a given that SETs have well-documented intrinsic and structural problems that are difficult if not impossible to eliminate, how should we - individual faculty, departments, ARPT, and/or administrators(?) - talk about them, use them, etc.? What is helpful? What is not helpful?
- **Event 2:** New Faculty Orientation (with UUP):
 - Wednesday (November 01 – common hour) – Peter Ikeler will join remotely and Jeanne
- **Event 3:** Wednesday (Nov 15, 2023):
 - Title: Don't fear the Beast: Unleashing ChatGPT in the Classroom
 - **Speaker:** Prof. Jessica Williams (English) and a couple of her students
 - **Abstract:** This talk will share ideas about how educators might embrace AI in the classroom as a "study buddy" and versatile tool for aiding students in various processes and tasks, including revising written work, generating topic ideas, simulating peer review, and crafting personalized learning journeys.
 - Jessica has requested help from TLRC to make a flyer. Does anyone want to volunteer to make a flyer for the event? (Betty made her very nice Robot talk flyer using Canva. And of course, there are generated image tools trained on works without permissions)
 - Kasia volunteered to create the Flyer
 - Some fund support can come from

3. OW-STEAM:

- Faculty has lot of questions about the email that Mike Kavic sent.
- It's open and maybe flexible
- Kyle added that this could be a good next faculty senate meeting topic

Next semester events:

Getting to Tenure workshop with ARPT and UUP

Svetlana: AI and project-based learning

Ed Bever: Instructor engagement in Online Courses

Renu: Involve students who can share with faculty how they are using AI

Shebuti: External academia expert for Responsible use of AI

Possible Action Items:

- Bring someone to campus to talk about what CTL is and how it works etc.
- Send 2 of your faculty to a place (SUNY or outside but within NY) that has great CTL

- The provost will get the Grant that will be shared with Yogesh, who can share it with the committee.
- Have a budget for 2025 (By May) about the events (could also do an in-service event and talk about the CTL.
- Someone could work over the summer and have measurable outcomes in order to be able to ask for future budget (e.g., events, people attended etc.) and the person could be compensated for the work over the summer based on the tasks performed etc.