

TLRC (2023-2024)

Date: 15 September, 2023

Facilitator: Yogesh More

Note taker: Renu Balyan

Attendees: Yogesh More, Shebuti Rayana, Renu Balyan, Katarzyna (Kasia) Platt, Svetlana Jovic, Ed Bever, Chandra Shehigian, Fernando Espinoza

Agenda link:

<https://github.com/morey-ow/tlrc23-24/blob/master/2023-2024%20Records/meetings/2023-09-15/agenda.md>

The agenda:

1. Events:

- a. Based on some points raised at the last meeting, Yogesh reached out to Prof. Jessica Williams if she would be interested in giving a talk on AI, and she agreed as she has some experiences using it in the classroom.
 - i. Sometime in November (15th Nov) works for her and Hybrid, in-person would be a possibility. I may try to find a student to join me and give their perspective on using AI in the classroom"
 - ii. Barbara also asked for sometime in November, but it may be a little tight due to Thanksgiving holidays.
- b. see email from Barb about an event (New Faculty Orientation)
"I am following up on items related to the ongoing New Faculty Orientation. Below is the schedule that was distributed at the initial orientation event on August 15. Was the November event something that TLRC and ARPT wanted to hold? This was not envisioned as the full fledge 'getting to tenure' workshop that was (pre-COVID at least) routinely held for all faculty in Feb by TLRC, ARPT, UUP. Hopefully that is still occurring, and we can add it to a spring list of events. The idea for this November event was a short introduction to the reappointment process, with a focus on the first reappointment. It would be an opportunity to provide new faculty with information on the types of materials they should be collecting for their file, the types of activities ARPT looks add, an intro to the timeline, since they will need to start their file in Spring 2024 to be ready for a Fall 2024 first reappointment. If it is appropriate, I would be happy to give a brief introduction to Interfolio. Let me know if you would like to discuss further. I am hoping to get a date on the schedule asap, so we can publicize and new faculty can plan. Thanks, Barb"

The committee suggested that the event could be held on 01 Nov, 2023 (probably an in-person or a hybrid event). The event can be introducing TLRC to the faculty.

- c. Event on Student Evaluation of Teaching – Yogesh suggested an event about this as there was a resolution that didn't move forward. ARPT is revising but that couldn't be done either. There were some questions during the senate meeting about the ARPT working on Student Teaching Evaluations. Yogesh reached out to ARPT and they maybe interested in arranging an event regarding this.

- i. Svetlana asked if we are going to work with ARPT on this. In case then there need to be discussions on various topics with them. There are concerns about the low response rate. She thinks that we should have some Thresholds and look for some red flags. The discussions can be based off data and provide an overview of the data based on studies.
 - ii. How we want to run this event: it could be the literature and see how evaluations can be useful and maybe used by the faculty usefully. Yogesh suggested maybe ARPT can talk about it, how they use. How are evaluations used or weighted by the ARPT. Kasia added that we can have other ways of taking feedback. Take feedback mid-semester and use those.
 - iii. Ed had suggested to categorize the feedback based on the grades as well. As the faculty would be a hard or a lenient grader.
 - iv. Shebuti asked how we plan to organize the event: as a panel? Ed suggested we could have limitations. Weaknesses discussed and also how this can be useful and how teaching can be improved by taking the feedback into account.
 - v. In total TLRC is expecting 3 events discussed above and TLRC can also support the OER event being held on Sept 26. TLRC will not need to do anything as such for the OER event
 - vi. Ed added that some discussions need to happen regarding the Online Teaching interactions. This event can be planned for Spring 2024.
 - vii. There are different strategies faculty across universities apply to increase the response rate for evaluations. Some are questionable.
 - viii. This event could be planned for Oct 26, 2023. Maybe a panel discussion with Jillian C, Cris Hobson, Margret T. and maybe one from Bio department can be reached out as the panelist.
- d. TLRC has a budget from last year and what not used.
 - e. Svetlana talked about an expert who talks & writes about how AI can be used in classrooms. It might be interesting to have a talk about that. This event could be planned for Spring 2024. Svetlana suggested that she could propose a workshop based on writing or assignments that can be given in class.
 - f. There may be a student panel on using AI in classroom in spring.
 - g. Kasia asked if there is a formal policy on use of AI in the classroom at the college level. There is none as of now. Some work is being done by the APPC on the resolution that was presented in the Senate last semester (Spring 2023).

2. teaching and learning center vision

- a. Draft link for the TLC vision: https://oldwestburyedu-my.sharepoint.com/:w:/g/personal/morey_oldwestbury_edu/EY_OhpsKb1hKs4fh6bAkREUBXtEJekIhvD1GSYhje4oSZA?e=n6bz4i
- b. Meet with Provost on Friday Sept 29
 - a. Provost wants us to draft a vision for the center and what we as a faculty would want the center to be like.

- b. Yogesh has created a draft (see link above), has some information about responsibilities from the By Laws, library resources, organization structure etc.
 - c. Shebuti added that she heard from Ali that there was a physical location which has printing options & some other resources.
 - d. Fernando suggested talking to Joanne S. regarding the Teaching & Learning Center as one may already exist.
 - e. Discussions about the how the statements about the roles and requirements for a director.
 - f. Svetlana has prior experience with TLC and mentioned the reduction in services, or compensation for some services and the role of the TLRC can also be modified based on how the TLC comes in play.
 - g. Shebuti suggested reaching out to Cris Notaro for some related documents.
3. There is a guiding document from OpenAI for teachers about using ChatGPT in classroom. Here is the link for the document: <https://openai.com/blog/teaching-with-ai>

Action Items:

- The TLC vision document will be sent by Yogesh to Kyle for feedback
- Yogesh will contact Barb, Jessica, and Panelists for the Teaching evaluations to find out more details about the events and discuss/share the dates finalized for the events in the Fall 2023 semester (Oct 26, Nov 01 and Nov 15).
- The committee meets the Provost regarding the TLC on Sept 29, 2023.