

## Meeting Agenda & Notes

TLRC

Tuesday, Feb 10, 2020 – 1-2:30 p

*(To assign someone a task highlight it and make a comment and put their email in it)*

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**Committee Members:** Ashok Basawapatna (Chair), Laura Chipley (Vice Chair), Tom DelGiudice, Eric Hagan, Amy Hsu, Roger Mayer, Elizabeth Morphis (Secretary), Ed Bever (Ex Officio), Toni DiGregorio (Ex Officio), Cris Notaro (Ex Officio), Chandra Shehigian (Ex Officio)

**Present:** Tom DelGiudice, Ashok Basawapatna, Amy Hsu, Chandra Shehigian, Roger Mayer, Laura Chipley, Elizabeth Morphis

**Not Present:**

### Item 1: Talking About the TLRC conference: Theme, Date, parts

Friday April 17th, 2020 from 8:30-12 (Faculty Senate day) NAB 1100

-Save The date sent out

#### TODO 1A) Determine the schedule

Are we doing 8:30-9:30 New faculty Feedback Breakfast? I wonder if New Faculty would actually show up to this, it is getting harder to get them to come anywhere.

9:30-11:30: 24 lightning talks if we're perfect, so maybe this is good.

- **invite new faculty for breakfast/feedback @ from 9:00 - 9:30 or 9:45 in NAB 1100**
  - **Make sure they RSVP (AMY)**
- **Lightning talks (9:30 - 11:45) followed by lunch (FS starts at 12:30)**

#### TODO 1B) Choose a Theme

Possible Themes:

"Lessons From Colleagues" or "Best Thing I ever Got From a Colleague"

-We get both the lightning talker and the honored colleague to attend

-Keeps with the "Making Connections" theme of this semester

- **THEME: Lessons learned from colleagues/students (learners)**

Other themes?

**TODO 2) Set up a Form for people to submit their lightning talk abstracts. [here is last years](#) and [here is a pdf version](#)**

- **(Ashok & Tom) Will edit it down and cut questions**

TODO 3) Make The Call For Submissions Flyer. [Here is last years](#)

- (Laura, send by 2/18 to TLRC, hang up by end of that week)
- Submission deadline 3/24
- Each member pick one person to reach out to personally w/ call
- Send deadline extension that week if not enough submissions

TODO 4) Send the Call For Submissions Flyer out to the faculty and hang it up everywhere [Here is one of last years reminder email](#)

- Flyer deadline (w/ names) Deadline APRIL 1

TODO 5) Reach out to faculty individually to get them submit an abstract (we typically need about ~17 ppl)

TODO 6) (around April 1st): Create the Flyer for the day with all the Faculty names etc.

TODO 7) Power points submission and getting them all on one computer and working : Chandra

## Item 2: Recapping the Poverty Sim Round Table

**March 4th 2:30-3:30 in the Red Room:**

TODO 1) Flyer (?)

TODO 2) Chartwells ( Ed)

TODO 3) Email Faculty on February 26 and March 3rd. get it in the current on Feb 27th and Feb 2nd

- Elizabeth M. will send faculty emails/Current info

TODO 4) Laura will work with Oz to get MIC interns to make video

## Item 3: Teacher Confidential: My Worst Class Was...And what I learned (MWCE)

TODO 1: **Decide on date** (all times from 2:30-3:30 Red Room). Ashlee and Ryoko wanted the room on March 31st, so can we do the 24th or the 25th?

- **DATE: Tuesday March 24th will be the date.**
- **Eric will facilitate, or Laura (or both)**
  - Need to recruit faculty to go in the booth
  - Need to make booth mobile (Eric?)
  - Laura will make video w/ MIC interns
  - Roundtable will consist of video & discussion
  - Need to get emails of participants to send a vague thank you email
  - CHARTWELLS (ED)
  - FLYER (Ashok)

- Send out announcement last week of February
- Confessional filming - first 2 weeks of March
- Members should reach out individually to possible participants as well

**TODO 2: Start recruiting teachers to speak in the booth, we have to get booth days and somehow get teachers to talk in there. We really have to think about how to coordinate. And all of us should definitely do it (since it's confidential no one will realize...)**

**Send out full faculty announcement: Tom**

**We will send them individual emails for helping with the roundtable but not mention how they helped with the roundtable**

**TODO 3: Edit a video to start the whole thing off?**

**TODO 4: Chartwells**

**TODO 5: Make a Flyer ([Here is the cluster F\\*\\*\\* of a flyer we made last year](#))**

**TODO 6: based on date decide the email out to faculty times**

#### **Item 4: Time to discuss any additional items**

-Tom had some ideas of inviting Nickel and Dimed Author. If not this year something we can think about for next year - **will be a next year item.**

-If Dean Notaro shows up we can talk about how we can help the day of the poverty sim on Thursday and the poverty sim lesson on Friday.

-Anything else?