**Project Status Report III**

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| Date of Report Issue/Prepared: Thursday 7th, 2019 |

Report Prepared By: Tamara Saldina

Employer/Organization: ITHD

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| Project Name:  Project Team:  Period Reporting:  Overall Project Health | ITHD | |
| T\_06 | |
| **Start Date: Feb 02, 2019** | **End Date: Mar 08, 2019** |
| Green (Good) - Yellow (Warning) - Red (Bad) | |

Summary

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| **Project Status Summary** |
| The status report found within this document highlights the progress made thus far in the ITHD web application project. It outlines current accomplishments and achieved objectives as well as the tasks and next steps to be implemented. |

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| **Accomplishments As Planned** | **Planned but not Accomplished** |
| Generating PDF  Saving PDF  Modify registration according to stakeholder’s requirements  PDF follows the template  Split the questionnaire  Landing page design changes  Basic design of the desktop app  Connect the application to the desktop app  Admin dashboard functionality | Start implementing inbox messaging  Admin dashboard for the web application  Desktop app authentication |
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Upcoming Objectives for Mar 9, 2019 to March 31, 2019

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| --- | --- | --- | --- | --- |
|  | | **Planned Activities/Tasks for Next Period** | |  |
| Activity/Task | Assigned To | | Duration | Date |
| Start implementing admin dashboard for the web application | Tamara, Jerome | | 2 weeks | March 15th |
| Start implementing live chat for the web application | Tamara, Jerome | | 3 weeks | March 27th |
| Fixing up the UI for the web application | Jerome | | 1 week | March 14 th |
| Making registration work again | Jerome | | 1 week | March 14th |
| User login for the desktop app | Jordan | | 2 weeks | March 15th |
| Sorting filters for project lists ( Desktop app) | Ana | | 1 week | March 14th |
| Search function:clients, projects | Ana | | 2 weeks | March 14th |

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|  | **Milestones for Next Period** | | |
| Milestone (Objective) | | Assigned To | Delivery Date |
| Registration | | Jerome | March 14th |
| Meeting with a stakeholder | | TEAM | March 20th |
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Managing Issues and Risk

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| **Issues/Problems** | **Resolution Strategy** | **Due Date** |
| Unforseen member added to the team by the stakeholder | Inform him about our policies etc. | March 7th |

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| **Upcoming Risks** | **Risk Ranking**  **(Hi, Med, Low)** | **Risk Impact**  **(Hi, Med, Low)** | **Mitigation Strategy** |
| Not finishing project on time | Hi | Hi | Time management |
| Unforseen changes form the stakeholder | Med | Med |  |

**NOTE: Attach additional sheets if insufficient space available**

**Responsibility Assignment Matrix (RAM), alongwith the % of work/tasks done by each member.**

**Attach "Minutes of Meeting" for every meeting held for this period.**

**Submission Guidelines:**

Please submit as “T<team number>\_ProjectStatusReport3”.

For e.g. T29\_ProjectStatusReport3

This is a group submission i.e. one per group.

**Due Dates:**

**Sunday, March 10, 2019 (11:59 p.m.)**