

Assessment 3 Instructions: Course Evaluation Template

Develop a standardized template for evaluating courses in a selected program. Be sure to include a place for the name of the course, the date, and the faculty (no name for End-of-Course Evaluation) and instructions with a key. Include a 2-3 page executive summary containing the rationale and justification for the methods selected.

Introduction

The purpose of a course evaluation is to ensure that your course is, in fact, serving the intended purpose and assessing the learning outcomes and instructional content. Standardized templates are useful for learners, faculty, and the organization because they allow you to establish expectations and ensure data collected give you the right kind of information upon which to make evidence-based decisions related to meeting learners' and the organization's needs and goals.

Overview

This is a two-part assessment. The first part is the development of a standardized course evaluation template. The second part is an executive summary addressed to a workplace supervisor.

Preparation

As you prepare to complete this assessment, you may want to think about other related issues to deepen your understanding or broaden your viewpoint. You are encouraged to consider the questions below and discuss them with a fellow learner, a work associate, an interested friend, or a member of your professional community. Note that these questions are for your own development and exploration and do not need to be completed or submitted as part of your assessment.

- What are the key components of an end-of-course evaluation?
- How does this differ from a Course Evaluation Summary?
- How can you determine if educational outcomes meet the needs and goals of a health care setting?
- What are examples of alternative evaluation methods for learning outcomes in nursing education?
- What types of questions should be included in a clinical evaluation questionnaire?

Use the Capella University Library and the Internet to ensure you are familiar with the following:

- Explore a variety of methods that can be used to evaluate the achievement of the learning objectives as

well as program outcomes.

- Understand the steps in assembling and administering the tests for learning outcomes.
- Examine how validity and reliability of evaluation methods for courses and program outcomes are measured and established.
- Find examples of course evaluations. If you choose to incorporate ideas from other examples, you must provide proper APA citations and format.

To learn more about APA style and formatting, and to view a sample paper in APA format, go to the Capella Writing Center's [Evidence and APA](#) page.

Part One – Standardized Course Evaluation Template

Determine the best approach for evaluating whether the learning objectives and program outcomes are being assessed adequately in your course. Make use of your work from the previous assessments in the creation of your standardized course assessment template.

- Create a standardized template that clearly measures the course's ability to achieve the learning objectives and outcomes stated in your earlier assessments in this course. Ensure you have addressed the course objectives, faculty and resource effectiveness, and the three domains of learning in the questions. These should be learner focused.
 - There is no page limit for this template. Page length should be appropriate to the context.

Note: You are encouraged to integrate feedback received for your earlier assessments to continue tweaking your application of the concepts in this course.

Part Two – Executive Summary

Once you have completed your standardized template, construct an executive summary to discuss the rationale for it.

In the executive summary, include the following critical elements that align with the grading criteria:

- A summary of how the course evaluation aligns with the stated course learning objectives and program outcomes.
- A justification for the methods chosen to evaluate the achievement of learning outcomes.
- A description of how validity and reliability of evaluation methods will be established.

Additional Requirements

Follow the formatting and style guidelines in [Evidence and APA](#). In addition, your assessment should meet the following requirements:

- **APA format:** Use correct APA style and formatting for the executive summary, paying particular attention to citations and references.
- **Document format:** Include a cover page and a properly formatted APA style reference list.
- **References:** Include at least 5 peer-reviewed scholarly resources from the last 5 years to support your rationale.

- **Length:**
 - Executive summary: 1–2 double-spaced pages (excluding cover page and reference list).
 - Evaluation template: No page limit.
- **Font and font size:** Any approved APA fonts, 12 point.

Competencies Measured

By successfully completing this assessment, you will demonstrate your proficiency in the following course competencies and scoring guide criteria:

- Competency 2: Apply a variety of strategies to assess learning in the cognitive, psychomotor, and affective domains.
 - Ensure that the appropriate cognitive, psychomotor, and affective domains have been addressed in a course evaluation.
- Competency 3: Engage in the development of teaching strategies, assessments, and evaluation tools for diverse learner needs.
 - Select an evaluation format that adequately assesses learning and program outcomes.
- Competency 4: Evaluate the achievement of learning outcomes.
 - Create a standardized course evaluation template that can be used to evaluate the achievement of learning outcomes in an educational offering.
- Competency 5: Analyze how a systematic process is used to determine the effectiveness of a nursing program.
 - Support the validity and reliability of evaluation methods used in a course evaluation form.
- Competency 6: Communicate as a practitioner-scholar, consistent with the expectations for a health care professional.
 - Convey purpose of the assessment in an appropriate tone and style, incorporating supporting evidence using APA style citations and references, and adhering to organizational, professional, and scholarly communication standards.



SCORING GUIDE

Use the scoring guide to understand how your assessment will be evaluated.

[VIEW SCORING GUIDE](#) 