

Property Info

UNIT DESCRIPTION	<input type="radio"/> Hidden	<input checked="" type="radio"/> Optional	<input type="radio"/> Required	RENT AMOUNT	<input type="radio"/> Hidden	<input type="radio"/> Optional	<input checked="" type="radio"/> Required
DESIRED MOVE IN	<input type="radio"/> Hidden	<input type="radio"/> Optional	<input checked="" type="radio"/> Required	DESIRED LEASE LENGTH	<input type="radio"/> Hidden	<input type="radio"/> Optional	<input checked="" type="radio"/> Required
DESIRED UNIT NUMBER	<input checked="" type="radio"/> Hidden	<input type="radio"/> Optional	<input type="radio"/> Required	SHOWING AGENT	<input type="radio"/> Hidden	<input type="radio"/> Optional	<input checked="" type="radio"/> Required
				REFERRED BY	<input type="radio"/> Hidden	<input type="radio"/> Optional	<input checked="" type="radio"/> Required



PARAMOUNT

PROPERTY SERVICES

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Saving

Form Presets

Paramount PS Application

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Questionnaire

Applicant Info

FIRST NAME ☐ Hidden ☒ Optional ☐ Required Driver's License ☐ Hidden ☒ Optional ☐ Required
SSN ☐ Hidden ☐ Optional ☒ Required Phone ☐ Hidden ☐ Optional ☒ Required
DOB ☐ Hidden ☐ Optional ☒ Required
CONFIRM SSN ☒ Hidden ☐ Optional ☐ Required

Address History

Landlord Name ☐ Hidden ☐ Optional ☒ Required Do Not Contact ☐ Hidden ☒ Optional ☐ Required
Landlord Phone ☐ Hidden ☐ Optional ☒ Required Rent ☐ Hidden ☐ Optional ☒ Required
Landlord Fax ☒ Hidden ☐ Optional ☐ Required Reason For Moving ☐ Hidden ☒ Optional ☐ Required
Landlord Email ☐ Hidden ☐ Optional ☒ Required

Minimum Years of Addresses

2

Minimum Number of Previous Addresses

The user's current address is always required. The previous address section is only shown if you have specified a minimum number of years or addresses. The "Do not contact" question applies only to the current address.

Employment History

Supervisor Name ☐ Hidden ☐ Optional ☒ Required Self Employed ☐ Hidden ☒ Optional ☐ Required
Supervisor Phone ☐ Hidden ☐ Optional ☒ Required Position ☐ Hidden ☐ Optional ☒ Required
Income ☐ Hidden ☐ Optional ☒ Required

○ Required

2

Vehicles

Enabled

Pets

Personal References

Bank Account

Bank Account ☐ Hidden ☒ Optional ☐ Required

Enabled

Declawed ☐ Hidden ☒ Optional ☐ Required

Disabled

Enabled

All three fields (Bank Name, Bank Phone, and Account Number) are affected by this setting.

Emergency Contacts

Enabled

Email ☐ Hidden ☒ Optional ☐ Required

2

Yes/No Questions


Disabled

Custom Questions

Add Custom Question

☐ Prompt
for more
information

Prompts
the user for
additional
information
if they
answer
"Yes" to
the
question

 Prompt
for more
information

Prompts the user for

Do you have a legal right to be in the United States? Non-US citizen applicants must provide a current passport, INS identification card or work/student visa.

Do you (or any person you have named on this application) have an ESA emotional support animal or service animal? If so please provide any supporting documentation. Please provide registry number.....

additional information if they answer "Yes" to the question

☒ Prompt for more information

Any requests to make changes to the current condition of the property or terms? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

☒ Prompt for more information

Is there any information or circumstances you would like to make the owner aware of as part of your application? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

☒ Prompt for more information

Have you (or any person you have named on this application) ever used or gone by any other names? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

☒ Prompt for more information

Are you (or any person you have named on this application) active military members? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

☒ Prompt for more information

Do you (or any person have you have named on this application) have any credit problems or delinquent accounts? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

☒ Prompt for more information

Do you or any of the members of your household have pending criminal charges, or ever been convicted of, plead guilty or no contest to, any criminal offense(s) or had any criminal offense(s) other than traffic infractions that were disposed of other than by acquittal or a finding of "not guilty"? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

☒ Prompt for more information

Have you (or any person you have named on this application) ever been evicted from a tenancy or left owing money? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

☒ Prompt for more information

Have you (or any person you have named on this application) ever filed for, or currently involved in a bankruptcy, or been a defendant in a civil suit? Please explain...

Prompts
the user for
additional
information
if they
answer
"Yes" to
the
question

☒ Prompt
for more
information

Have you (or any person you have named on this application) had a short sale, foreclosure or not paid as agreed on your mortgage in the last 7 years? Please explain...







Prompts
the user for
additional
information
if they
answer
"Yes" to
the
question

Additional Options

☐ Enable International Addresses

When enabled, the form will prompt users for the country on each provided address. The country defaults to the United States.

Uploads


- | | |
|--|-----------------------------------|
| ≡ Government Issued Identification  | <input type="checkbox"/> Required |
| ≡ Most current paycheck stub  | <input type="checkbox"/> Required |
| ≡ Second most current paycheck stub  | <input type="checkbox"/> Required |
| ≡ Proof of any other or additional income  | <input type="checkbox"/> Required |
| ≡ If Self Employed, Schedule C of last 2 tax returns  | <input type="checkbox"/> Required |
| ≡ Any Additional Documents  | <input type="checkbox"/> Required |


Post-Disclosures

≡ Disclosure and Authorization
All Jurisdictions

≡ FCRA Summary of Rights (eff. 9.21.2018)
All Jurisdictions

Uploads

≡ Government Issued Identification  ☐ Required

≡ Most current paycheck stub  ☐ Required

≡ Second most current paycheck stub  ☐ Required

≡ Proof of any other or additional income  ☐ Required

≡ If Self Employed, Schedule C of last 2 tax returns  ☐ Required

≡ Any Additional Documents  ☐ Required

Co-Applicants

☒ **Invite Occupants**

If enabled, the application form will prompt the user to invite other adults and minors they are applying with. When adding an adult, it collects both their name and email address so an invite can be sent. When adding a minor, only their name is collected. Minors are not invited to apply.

☒ **Collect DOB on minors**

Normally, the application form only collects a minor's name. Check this box if you would also like to collect their DOB as well. If checked, it will validate the DOB to ensure the minor is less than 18 years old.

☒ **Invite Guarantor**

If enabled, the application form will ask if the user is applying with a guarantor. If so, it collects the guarantor's name and email address and invites them to apply. Guarantors fill out an abbreviated version of the application form.

Confirmation

WHAT WOULD YOU LIKE TO DO WHEN THE USER REACHES THE END OF THE APPLICATION?

☒ **Display the Confirmation Message**

☐ Redirect the user to a custom URL

Confirmation Message

Thank You!

We received your application and it will be processed during business hours Mon - Fri 9 am - 5 pm. We will follow up with status updates via email to all applicants.

Your session has been closed for your security. Please close this page when you are done.