

## Paramount PS Application

### Property Info

UNIT DESCRIPTION  Hidden  Optional  Required

DESIRED MOVE IN  Hidden  Optional  Required

DESIRED UNIT NUMBER  Hidden  Optional  Required

RENT AMOUNT  Hidden  Optional  Required

DESIRED LEASE LENGTH  Hidden  Optional  Required

SHOWING AGENT  Hidden  Optional  Required

REFERRED BY  Hidden  Optional  Required



# PARAMOUNT

## PROPERTY SERVICES

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Saving

Form Presets

Paramount PS Application

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### Questionnaire

#### Applicant Info

IDDLE NAME	<input type="radio"/> Hidden	<input checked="" type="radio"/> Optional	<input type="radio"/> Required	Driver's License	<input type="radio"/> Hidden	<input checked="" type="radio"/> Optional	<input type="radio"/> Required
SN	<input type="radio"/> Hidden	<input type="radio"/> Optional	<input checked="" type="radio"/> Required		<input type="radio"/> Hidden	<input type="radio"/> Optional	<input checked="" type="radio"/> Required
OB	<input type="radio"/> Hidden	<input type="radio"/> Optional	<input checked="" type="radio"/> Required				
ONFIRM SSN	<input checked="" type="radio"/> Hidden	<input type="radio"/> Optional	<input type="radio"/> Required				

#### Address History

Landlord Name	<input type="radio"/> Hidden	<input type="radio"/> Optional		Do Not Contact	<input type="radio"/> Hidden	<input checked="" type="radio"/> Optional	
	<input checked="" type="radio"/> Required			<input type="radio"/> Required			
Landlord Phone	<input type="radio"/> Hidden	<input type="radio"/> Optional		Rent	<input type="radio"/> Hidden	<input type="radio"/> Optional	<input checked="" type="radio"/> Required
	<input checked="" type="radio"/> Required			Reason For Moving	<input type="radio"/> Hidden	<input checked="" type="radio"/> Optional	
Landlord Fax	<input checked="" type="radio"/> Hidden	<input type="radio"/> Optional	<input type="radio"/> Required		<input type="radio"/> Required		
Landlord Email	<input type="radio"/> Hidden	<input type="radio"/> Optional					
	<input checked="" type="radio"/> Required						

Minimum Years of Addresses

2

Minimum Number of Previous Addresses

The user's current address is always required. The previous address section is only shown if you have specified a minimum number of years or addresses. The "Do not contact" question applies only to the current address.

#### Employment History

Supervisor Name	<input type="radio"/> Hidden	<input type="radio"/> Optional		Self Employed	<input type="radio"/> Hidden	<input checked="" type="radio"/> Optional	<input type="radio"/> Required
	<input checked="" type="radio"/> Required			Position	<input type="radio"/> Hidden	<input type="radio"/> Optional	<input checked="" type="radio"/> Required
Supervisor Phone	<input type="radio"/> Hidden	<input type="radio"/> Optional		Income	<input type="radio"/> Hidden	<input type="radio"/> Optional	<input checked="" type="radio"/> Required
	<input checked="" type="radio"/> Required						

Supervisor Fax  Hidden  Optional  Required

Supervisor Email  Hidden  Optional

Required

Minimum Years of Employment

2

Minimum Number of Previous Employers

The user's current employer is always required (unless they indicate that they are unemployed). The previous employers section is only shown if you have specified a minimum number of years or employers.

Vehicles

Year  Hidden  Optional  Required

Make  Hidden  Optional  Required

Model  Hidden  Optional  Required

Pets

Name  Hidden  Optional  Required

Breed  Hidden  Optional  Required

Coloration  Hidden  Optional  Required

Age  Hidden  Optional  Required

Personal References

Bank Account

Bank Account  Hidden  Optional  Required

Enabled

Color  Hidden  Optional  Required

License Plate  Hidden  Optional  Required

Enabled

Weight  Hidden  Optional  Required

Sex  Hidden  Optional  Required

Fixed  Hidden  Optional  Required

Declawed  Hidden  Optional  Required

Disabled

Enabled

All three fields (Bank Name, Bank Phone, and Account Number) are affected by this setting.

Emergency Contacts

Name  Hidden  Optional  Required

Relationship  Hidden  Optional  Required

Phone  Hidden  Optional  Required

Email  Hidden  Optional  Required

Enabled

Minimum Number of Emergency Contacts

2

Yes/No Questions

Custom Questions

Disabled

Add Custom Question

Prompt  
for more  
information

Prompts  
the user for  
additional  
information  
if they  
answer  
"Yes" to  
the  
question

Prompt  
for more  
information

Prompts  
the user for

Do you have a legal right to be in the United States? Non-US citizen applicants must provide a current passport, INS identification card or work/student visa.

Do you (or any person you have named on this application) have an ESA emotional support animal or service animal? If so please provide any supporting documentation. Please provide registry number.....

additional information if they answer "Yes" to the question

Prompt for more information

Any requests to make changes to the current condition of the property or terms? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

Prompt for more information

Is there any information or circumstances you would like to make the owner aware of as part of your application? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

Prompt for more information

Have you (or any person you have named on this application) ever used or gone by any other names? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

Prompt for more information

Are you (or any person you have named on this application) active military members? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

Prompt for more information

Do you (or any person have you have named on this application) have any credit problems or delinquent accounts? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

Prompt for more information

Do you or any of the members of your household have pending criminal charges, or ever been convicted of, plead guilty or no contest to, any criminal offense(s) or had any criminal offense(s) other than traffic infractions that were disposed of other than by acquittal or a finding of "not guilty"? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

Prompt for more information

Have you (or any person you have named on this application) ever been evicted from a tenancy or left owing money? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

Prompt for more information

Have you (or any person you have named on this application) ever filed for, or currently involved in a bankruptcy, or been a defendant in a civil suit? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

Prompt for more information

Have you (or any person you have named on this application) had a short sale, foreclosure or not paid as agreed on your mortgage in the last 7 years? Please explain...

Prompts the user for additional information if they answer "Yes" to the question

#### Additional Options

Enable International Addresses

When enabled, the form will prompt users for the country on each provided address. The country defaults to the United States.

## Uploads

- ≡ Government Issued Identification   Required
- ≡ Most current paycheck stub   Required
- ≡ Second most current paycheck stub   Required
- ≡ Proof of any other or additional income   Required
- ≡ If Self Employed, Schedule C of last 2 tax returns   Required
- ≡ Any Additional Documents   Required

## Post-Disclosures

### ≡ Disclosure and Authorization

All Jurisdictions

### ≡ FCRA Summary of Rights (eff. 9.21.2018)

All Jurisdictions

## Uploads

### ≡ Government Issued Identification

Required

### ≡ Most current paycheck stub

Required

### ≡ Second most current paycheck stub

Required

### ≡ Proof of any other or additional income

Required

### ≡ If Self Employed, Schedule C of last 2 tax returns

Required

### ≡ Any Additional Documents

Required

## Co-Applicants

### Invite Occupants

If enabled, the application form will prompt the user to invite other adults and minors they are applying with. When adding an adult, it collects both their name and email address so an invite can be sent. When adding a minor, only their name is collected. Minors are not invited to apply.

### Collect DOB on minors

Normally, the application form only collects a minor's name. Check this box if you would also like to collect their DOB as well. If checked, it will validate the DOB to ensure the minor is less than 18 years old.

### Invite Guarantor

If enabled, the application form will ask if the user is applying with a guarantor. If no, it collects the guarantor's name and email address and invites them to apply. Guarantors fill out an abbreviated version of the application form.

## Confirmation

WHAT WOULD YOU LIKE TO DO WHEN THE USER REACHES THE END OF THE APPLICATION?

### Display the Confirmation Message

### Redirect the user to a custom URL

### Confirmation Message

# Thank You!

We received your application and it will be processed during business hours Mon - Fri 9 am - 5 pm. We will follow up with status updates via email to all applicants.

Your session has been closed for your security. Please close this page when you are done.