

# Morgan R. Tookes

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## EDUCATION

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### Illinois Institute of Technology

*Bachelor of Science in Chemical Engineering*

Chicago, IL

2019-Present

- GPA 3.4
- Phi Theta Kappa Scholarship -- *annual scholarship awarded for academic excellence*
- STEM Scholarship -- *annual scholarship awarded for being a woman in STEM.*

## EXPERIENCE

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### Whole Foods Market

*Cashier*

Chicago, IL

2018-2019

- Provided customer satisfaction by ringing up groceries in a timely manner
- Resolved customer complaints and issues with products and experience
- Trained team members how to operate the register and perform necessary tasks
- Balanced cash drawer by counting cash at beginning and end of work shift
- Cleaned the coffee, display, equipment and register area to provide a clean and functional environment
- Organized the stock room and shelves daily to maximize efficiency and customer experience

## LEADERSHIP

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### Chicago west side sports

*Volunteer*

Chicago, IL

2019-Present

- Provide counsel and support to middle school aged kids on the westside of Chicago
- Collaborate with coaches and volunteers to establish positive relationships with parents and primary caretakers
- Structure and plan weekly practices to meet the team's needs

### Refugee One

*Volunteer*

Chicago, IL

2018-Present

- Mentor young children and tutor them in math and science
- Delivered food and household supplies to refugee families during the pandemic

### Phi Theta Kappa Honors Society

*Member*

Chicago, IL

2018-Present

## SKILLS

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- MATLAB and MS Office Suite
- Thermodynamics, heat and mass transfer operations, and fluid dynamics
- Problem solving skills, teamwork, flexibility, time management, written communication, verbal communication