



**CONSTITUTION OF
THE GHANA MUSLIM STUDENTS' ASSOCIATION
(GMSA)**

**C.K. TEDAM UNIVERSITY OF TECHNOLOGY
AND APPLIED SCIENCES
(CKT-UTAS)**

JUNE 2024

INTRODUCTION

A constitution is a set of rules that governs an institution, organization or an association. Following the establishment of the act of the parliament of Ghana (Act 1000) to formally make the University for Development Studies (UDS) Navrongo campus an autonomous university which shall be called C.K. Tadam University of Technology and Applied Sciences (C.K.T - UTAS) on the 23rd of August 2019.

In lieu of this, the myriad of lapses and inconsistencies in the current constitution of the current Muslim Students' Association has called for thorough and dynamic set of rules and regulations subject to the Qur'an, Hadiths and the rules and regulations of the C.K.T – UTAS.

A committee was constituted in July 2021, to draft a constitution, which was later reviewed in August 2022.

PREAMBLE

Having believed in Allah alone, we further affirm that the Holy Qur'an and the Sunnah of the Holy Prophet (Peace Be Upon Him) are the true sources of guidance and basis for Muslims. We again devotedly respond to Allah's call for a union Muslim community that enjoins virtues and forbids vices.

In essence we solemnly respond as Muslim students at C.K. TEDAM UNIVERSITY OF TECHNOLOGY AND APPLIED SCIENCES to hold fast the cord of unity and brotherhood by declaring and giving ourselves this constitution.

ARTICLE 1

SUPREMACY

1. This constitution shall be the supreme law for the governance of the Ghana Muslim Students' Association, C.K. Tadam University of Technology and Applied Sciences subject to the Holy Qur'an and the Hadith.
2. Any act or enactment within the association herein established that is inconsistent with any provision of this constitution shall to the extent of that inconsistency be null and void.

ARTICLE 2

NAME AND IDENTITY

1. The body for which this constitution is made shall be known and called the "GHANA

MUSLIM STUDENTS' ASSOCIATION – C.K. TEDAM UNIVERSITY OF TECHNOLOGY AND APPLIED SCIENCES”, hereinafter referred to as “GMSA – C.K.T-UTAS” with the motto:

Faith, Knowledge and Jihad.

2. The association shall be the mouthpiece and sole representative organization of all Muslim students in CKT-UTAS, on religious, moral and spiritual matters and to have the complete power to represent all Muslim students in the University in matters within and outside the University affecting the interest of all Muslim students.
3. The association shall always concern itself with the affairs of the University but shall not engage itself in partisan politics, sectarianism and/ tribal issues.

ARTICLE 3

MEMBERSHIP

1. Membership of GMSA-CKT-UTAS shall consist of all Muslim students in the University.
2. Owing to the provision of article 3(1), any person who is no longer a student of the university thereafter becomes an alumnus.
3. Subject to the approval of the General Assembly of the Association and the provision of this constitution, the Executive council of the Association shall apply for the affiliation with any regional or national Muslim organization.
4. The General Assembly shall have the right to discontinue any such affiliation as provided under the provision of article 3(3) above.

ARTICLE 4

AIMS and OBJECTIVES

1. To offer a common forum for the discussion of Muslim students' affairs, coordinate activities of such students, formulate Muslim students' opinion on any matter which may validly maintain an opinion and generally to promote a spirit of unity, brotherhood and understanding amongst all Muslims.
2. To help spread the message of Islam and coordinate efforts for its propagation.
3. To organize periodic social and Islamic cultural activities.
4. To inculcate in Muslim students the requisite leadership qualities and values necessary for general mobilization of Muslims for community growth and development.
5. To encourage and promote both circular and Islamic education amongst Muslims.

6. The association shall endeavor to promote Islamic consciousness and pride among Muslim students on campus.
7. To help Muslim students and organizations whenever necessary in the execution of their programs.

ARTICLE 5

STRUCTURE

GMSA, CKT-UTAS shall generally operate under the following set-up:

1. Executive Council
2. Executive Committee
3. General Assembly

ARTICLE 6

THE EXECUTIVE COUNCIL

a. The executive committee members

b. The chairpersons of the following:

- I. Judicial committee
- II. Education committee
- III. Finance committee
- IV. Welfare committee
- V. Women's committee
- VI. Electoral committee
- VII. Vetting committee
- VIII. Investment committee
- IX. Audit committee
- X. Organizing and Planning committee
- XI. Mosque Management committee
- XII. Publicity and IT committee

XIII. Dawah Committee

XIV. Sports committee

ARTICLE 7

MEMBERSHIP OF THE EXECUTIVE COMMITTEE

1. The executive council shall comprise:
 - i. President and Vice President
 - ii. Secretary and Vice Secretary
 - iii. Financial Secretary
 - iv. Treasurer
 - v. Public Relations Officer
 - vi. Organizing secretary and Vice Organizing Secretary
 - vii. Women's Commissioner and Deputy Women's Commissioner
 - viii. Chief Imam and Deputy Chief Imam
 - ix. Ameer and Ameera
 - ix. Chief Mu'azzin and Deputy Chief Mu'azzin
2. Membership of the Executive committee shall be both elective or nominative.
3. The executive position shall be opened to both male and female Muslim students except the following which shall be reserved for male students:
 - i. President and Vice President
 - ii. General Secretary and Deputy General Secretary
 - iii. Chief Imam and Deputy Chief Imam
 - iv. Chief Mu'azzin and Deputy Chief Mu'azzin
 - v. P.R.O

Notwithstanding article 5 the executive committee may eliminate or create executive portfolio(s) or committee if it deems fit provided it will ensure efficiency in the organization of GMSA activities subjected to the approval of the G.A.

ARTICLE 8

FUNCTIONS OF THE EXECUTIVE COMMITTEE

1. THE PRESIDENT SHALL;

- i. Preside over all meetings and shall be the chief spokesperson of the association in all matters. He shall represent the association in the event of any legal suit being prepared against GMSA.
- ii. Direct the convening of the meetings.
 - iii. Interpret standing orders during meetings.
 - iv. Be one of the signatories of the association's account and wherever necessary.
 - v. Together with the financial secretary and treasurer, he submits the association's account to the audit committee at the end of his tenure in office.

2. THE VICE PRESIDENT

- i. In the absence of the president or his inability to act, his duties as stated in article 8(1) shall devolve upon the vice president, except that he shall not exercise any executive powers or take any policy decision or make any pronouncement except in conjunction with the General secretary and financial secretary. "Absence or inability to act" means "death", "journey", "infirmity", "inexperience" or "removal from office".
- ii. Oversee the general supervision of GMSA activities by coordinating the works of the various committees of GMSA.
- iii. iii. He shall undertake any duty assigned him by the president, General Assembly or Executive committee of GMSA.

3. THE GENERAL SECRETARY

The General Secretary shall come immediately after the Vice President in ranks of the executive committee.

The General Secretary shall:

- i. On the direction of the president, convene all meetings of the association.
- ii. Keep records of all proceedings and resolutions of the association.
- iii. Carry all correspondence on behalf of GMSA.
- iv. Be the librarian of GMSA.
 - v. Undertake any duty assigned him by the President, General Assembly or Executive committee of GMSA.
- vi. Oversee creating and managing the database of all membership in collaboration with the Publicity and IT Committee.

4. THE VICE SECRETARY

- i. In the absence of the secretary or his inability to act, his duties shall devolve upon the vice secretary.
- ii. He shall undertake any duty assigned him by the President, General Assembly or Executive committee of GMSA.

5. THE FINANCIAL SECRETARY

He shall;

- i. Keep records of all financial transactions of the association and shall present to the Muslim Ummah statement of accounts at a general meeting of the association at the end of the term of office.
- ii. Together with the president present a final statement of accounts to the Audit Committee covering his tenure of office. He shall also furnish the General Assembly, at emergency meetings, with a statement of account for any period within his tenure as maybe demanded, without prejudice, by any five members of GMSA such a meeting shall be held within seven days of receiving such request. No other business shall be considered except the issues at stake.
- iii. Be one of the signatories of the Association's account. iv. Be the chairperson of the finance committee.
- v. He shall undertake any duty assigned him by the President, General Assembly or Executive council of GMSA.

6. THE TREASURER

He shall:

- i. Receive all monies for GMSA and deposit, withdraw and disburse these monies as the executive council may direct.
- ii. He shall undertake any duty assigned him by the President, General Assembly or Executive council of GMSA.

7. THE ORGANIZING SECRETARY

The organizing secretary shall:

- i. Be the chairperson of the planning / organizing committee.
- ii. Together with the General Secretary secure a venue for the activities of the Association.

- iii. Perform all other duties as may be deemed to be within the scope of his office and be assigned to him by the president or the executive committee.

8. DEPUTY ORGANIZING SECRETARY

- i. Shall act in the absence of the organizing secretary as such.
- ii. Shall perform all duties assigned him by the Organizing Secretary.

9. THE WOMEN'S COMMISSIONER

The Women's Commissioner shall be the chairperson of the Women's Committee. She shall:

- i. Be a representative of the female members of the association on the executive council.
- ii. Co-ordinate the affairs of the female members and report to the executive council.
- iii. Be responsible for organizing female members for GMSA activities
- iv. Liaise with other organizations for the benefit of the female members of the association.
- v. Shall be the chairperson of the Women's Committee.

10. DEPUTY WOMEN'S COMMISSIONER

She shall:

- i. Be a co-representative of the female members of the association on the executive committee.
- ii. Play requisite supportive roles to complement the functions of the Women's Commissioner.
- iii. In the absence of the Women's Commissioner or her inability to perform her duties, article 8(9) shall devolve upon the deputy.

11. THE CHIEF IMAM

- i. Be the leader of all the Imams.
- ii. Be the Chairperson of the Education Committee.
- iii. Be the Chairperson of the Mosque Management Committee.
- iv. iv. Preside over all activities relating to the spiritual life of Muslims on campus.
- v. In consultation with other Imams appoint new Imams and Mu'azins.

12. THE DEPUTY CHIEF IMAM

- i. Play requisite supportive roles to complement the functions of the chief Imam.
- ii. In the absence of the chief Imam or his inability to perform his duties in article 8(11), shall devolve upon the Deputy Chief Imam.

13. THE AMEER

- i. Plays requisite supportive roles to complement the functions of the chief Imam and his deputy.
- ii. In the absence of the chief Imam and his deputy or their inability to perform their duties in article 8(11/12), shall devolve upon the Ameer.

14. THE AMEERAH

She shall:

- i. Be a co-representative of the female members of the association on the executive committee.
- ii. Play requisite supportive roles to complement the functions of the Women's Commissioner and her deputy.
- iii. In the absence of the Women's Commissioner and her deputy or her inability to perform her duties, article 8(9/10) shall devolve upon the deputy.

15. THE CHIEF MU'AZIN

The Chief Mu'azin shall:

- i. Together with other Mu'azins be responsible for calling adhan.
- ii. Be responsible for taking care of the properties of the Mosque and sanitation in and around the mosque.
- iii. Shall undertake duties as deemed to be within the scope of his office assigned him by the Chief Imam.

14. PUBLIC RELATIONS OFFICER

There shall be a public relations officer who shall:

- i. Be the chairperson of the Publicity and IT committee.
- ii. At all times be the Editor-in-chief.
- iii. Sign all public releases from the association.

- iv. Be the official mouthpiece of the association.

ARTICLE 9

GENERAL ASSEMBLY

The General Assembly shall consist of:

1. The general membership of the association.
2. The following may also be invited but shall not have a voting right:
 - i. Patron of GMSA of the University.
 - ii. Observers.

ARTICLE 10

FUNCTIONS OF THE GENERAL ASSEMBLY (G.A)

1. The G.A. shall be the highest decision-making body of the association.
2. The G.A. shall deal with the general policy and any other matter(s) either referred to it by the executive council, a committee or as may be introduced by way of motion(s) standing in the name of not less than two (2) members.
3. Decision(s) taken, or resolution(s) passed by the G.A. on such matters as stated in article 10(2) shall be regarded as GMSA policy.
4. The outgoing President/ or General Secretary shall present to the G.A. a written report of the executives as well as accounts, suggestions and advice which may be useful for the future running of GMSA. The G.A. may also demand a report on any relevant matter from any of the executive officers and committee chairpersons regarding their offices or activities.
5. An invited observer or other persons may be requested to address the G.A on any matter that may be of interest to the Muslim students.
6. The G.A shall convene at least twice in a semester. However, ad hoc or emergency meetings could be convened on pressing issues.
7. The quorum for G.A shall be at least 60% of the members. However, the G.A meetings and deliberations may proceed accordingly if at any time during such meetings, the number

should fall below 60%. Any decision taken in such circumstances shall be binding on the G.A.

8. If the 60% quorum has not been met, the chairperson of the education committee shall give some advice as to whether to proceed or not.
9. Decisions of the G.A., unless otherwise stated, shall be adopted by a simple majority of members present and voting.
10. The G.A shall be presided over by a steering committee comprising the President of the GMSA, the secretary and the chief Imam with the president as the chairperson.
11. A female shall not be the chairperson of the steering committee at G.A meetings.
12. Ad-hoc or emergency meetings could be convened on pressing issues within 48 hours.

ARTICLE 11

A. COMMITTEES

1. The following committees shall exist under the GMSA C.K. TEDAM UNIVERSITY OF TECHNOLOGY AND APPLIED SCIENCES(CKT-UTAS):
 - i. The Judicial Committee.
 - ii. The Education Committee.
 - iii. The Finance Committee.
 - iv. Women's Committee.
 - v. Investment Committee.
 - vi. The Organizing and Planning Committee.
 - vii. The Welfare Committee.
 - viii. The Mosque Management Committee.
 - ix. The Electoral Committee
 - x. The Vetting Committee.
 - xi. The Audit Committee.
 - xii. The Publicity and IT Committee.
 - xiii. Dawah Committee
 - xiv. The Sports Committee.
2. Each Committee shall in consultation with the executive council appoint a chairperson and a secretary to run the affairs of such a committee.

3. Notwithstanding article 11(1), the executive council/G.A. may create an ad-hoc committee(s) it deems fit provided it will ensure efficiency in the organization of GMSA activities.
4. Notwithstanding the functions stated in this constitution, the various committees shall be guided by their own code of conduct, policies and how to raise their own fund.

B. FUNCTIONS OF THE COMMITTEES

1. THE JUDICIAL COMMITTEE

The Judicial Council shall consist of;

- i. the Judicial Board/Council
- ii. the Appeal's Board/Council

1. JUDIACIAL BOARD/COUNCIL

- i. There shall be a Judicial Board, which shall be made up of the Judicial chairperson, his deputy and registrar and with three other members as follows;
 - a. Chief Imam
 - b. A member from the executive committee
 - c. A Muslim sister
- ii. The Judicial Council shall be independent and shall not, in the discharge and performance of its duties and functions be subject to the control and/or direction of any person or group of persons, except this Constitution and such other statute or body to which this Constitution may be subject.
- iii. The Judicial Council shall have sovereign power over all constitutional matters, legal issues, and electoral petitions, and shall where necessarily make proper recommendations to the Executive Committee.
- iv. The Judicial Council shall have the power to prescribe any disciplinary action to be taken against any person brought before it.
- v. The Judicial Board shall have the mandate to resolve conflicts between Muslim students and/or group of Muslim students.

2. APPEAL'S BOARD

- i. There shall be Appeal Board, which shall be made up of the Patron and his deputy and with five (5) other members as follows;

- a. One reputable Alumnus
- b. One Muslim Lecturer
- c. The Chief Imam
- d. Chief Justice
- e. A member from the executive committee

ii. Without prejudice to any provision of this Constitution, an appeal shall lie as of right from a judgement or order of the Judicial Board to the Appeals Board whose decision shall be final.

2. EDUCATION COMMITTEE

- i. They shall have membership of at least seven (7) with a lady inclusive.
- ii. The Committee shall comprise of four (4) Imams as automatic members (3 Imams, Ameer and Ameerah).
- iii. The committee shall be responsible for spreading the message of Islam and other relevant information that will be beneficial to Muslim communities. It shall conduct research and engage in publications as a means of propagation.
- iv. The committee may also invite other enlightened Muslims who are no members of the association to the committee's educational activities.
- v. The committee shall have the mandate to resolve conflicts between students or groups of students.
- vi. The committee shall have been responsible for counselling.
- vii. In the execution of its functions, the committee shall subject only to the provision of the Holy Qur'an, prophetic traditions, and this constitution. But shall not be subjected to the control or directions of any other person(s) or authority.

3. FINANCE COMMITTEE

- i. The committee shall be comprised of at most seven (7) members who shall include the Financial Secretary as the chairperson and the treasurer shall be the deputy.
- ii. The committee shall draw up policies to ensure effective collection of dues and disbursement and retrieval of "soft" loans to the Muslim Ummah.
- iii. The finance committee shall prepare a budget for a semester to the executive council at the beginning of the Semester.
- iv. The committee shall pre-audit all financial transactions of the executive council involving amounts more than GH¢ 5.00.

- v. Any receipt into or withdrawal from the GMSA funds by any document, whatsoever, shall be authenticated by the signatures of any two of the following:
 - a. The President
 - b. The Financial Secretary
 - c. Treasurer
- vi. The committee shall prepare and publish the financial statement of the association every semester.

4. THE WOMEN'S COMMITTEE

- i. The committee shall be comprised of at least five (5) members including the women's commissioner and the Ameerah.
- ii. The Women's commissioner shall be the chairperson of the committee.
- iii. The committee shall serve as an advisory body for the ladies.
- iii. Members of the committee shall work with the organizing secretary for the discharge of duties.

5. THE INVESTMENT COMMITTEE

- i. There shall be an investment Committee which shall have a chairperson, a vice chairperson and three (3) other members.
- ii. The committee shall handle all Halal investment of the association's fund.
- iii. It shall organize periodic workshops to train members of the association on entrepreneurship and investment.
- iv. It shall seek sponsorship for the association's programs.
- v. The committee shall perform such other functions as may be assigned by the executive board or the General Assembly.

6. THE PLANNING AND THE ORGANISING COMMITTEE

- i. The committee shall make up of at least Seven (7) members.
- ii. The committee shall handle designing projects and programs every semester.
- iii. The committee shall be chaired by the organizing secretary.

7. THE WELFARE COMMITTEE.

- i. The committee shall make up of at least Seven (7) members.

- ii. The committee shall be responsible for "soft" loan disbursement and retrieval to and from members based on their needs as stipulated Article 11(2).
- iii. The committee shall oversee the general social welfare of Muslim students.
- iv. It shall handle the overall health and sanitation matters affecting Muslim students.
- v. The committee shall liaise with the education committee to set up a relief and support scheme to help needy hospitalized and physically challenged students.
- vi. They shall form a Waqf fund (social endowment) if deem necessary with the education committee.

8. THE MOSQUE MANAGEMENT COMMITTEE

- i. The Chief Imam shall be the chairperson and the Chief Mu'azzin shall be the deputy.
- ii. The committee shall make up of at least five (5) members, with the Mu'azzins as automatic members.
- iii. The committee shall ensure good sanitary conditions in and around the mosque.
- iv. The committee shall oversee the safekeeping of praying mats, ablution cans and any other property belonging to the Ummah.
- v. The committee may recommend to the proper authority to undertake a project, replace and or repair any property in and/or around the mosque.
- vi. The committee shall work hand in hand with the education committee for smooth running of the masjid affairs.

9. THE ELECTORAL COMMITTEE

- i. The electoral commission shall be comprised of the electoral commissioner who shall be appointed by the executive board at the first meeting after being sworn into office.
- ii. The electoral committee shall comprise of five (5) members, chaired by the electoral commissioner with two (2) deputies and two (2) other members appointed by the President in consultation with the Chief Imam.
- iii. The commission may make rules and/or regulations for the exercise and execution of its functions with the conduct of The GMSA election.
- iv. The commission shall be responsible for conducting all The GMSA elections.
- v. The outgoing electoral commissioner shall handover to the electoral commissioner designate, seven days after his appointment.

- vi. The electoral commissioner shall exercise supervision authority over the conduct of all elections.
- vii. The electoral commissioner shall be a student who is qualified to stand and contest elections under this constitution.

10. THE VETTING COMMITTEE

The committee shall make up of the:

- i. Electoral Committee chairperson
- ii. Chief Imam
- iii. Ameer
- iv. A representative from the Executive Committee
- v. Two executives from the Judicial Committee
- vi. Women's Commissioner
- vii. Observer(s)

A representative of the Judicial Committee shall be the chairperson of the Vetting Committee.

The committee shall:

- i. Handle the vetting of prospective candidates for GMSA executive positions.
- ii. Set up rules for the conduct of vetting on which grounds candidates shall be appointed or not.

11. THE AUDIT COMMITTEE

- i. The committee shall be composed of at most five (5) members.
- ii. The committee shall be responsible for auditing the income and expenditure accounts of GMSA.
- iii. An executive officer shall not be qualified to be a member of the audit committee.
- iv. The members of the audit committee shall be appointed at first G.A. meeting by simple majority under the supervision of the President.
- v. The members of the committee shall appoint a chairperson who shall be well vested in auditing.

12. PUBLICITY AND IT COMMITTEE

- i. The committee shall comprise of at least five (5) members.
- ii. There shall be a Public Relations Officer who will also be the chairperson of Publicity and IT committee.
- iii. The committee shall be responsible for the publicity of meetings, programs, activities and events of the Association.
- iv. The chairperson shall be assisted by a deputy and other course representatives.
- v. The committee shall be responsible for editing articles and publications from members.
- vi. The committee shall perform such other duties as may be assigned by the Executive Council or General Assembly.

13. DAWAH COMMITTEE

- i. There shall be established a Da'wah Committee which shall be responsible for the propagation of the Islamic message of peace, tranquility, tolerance, brotherhood and respect among mankind.
- ii. The Da'wah Committee shall accordingly organize outreach programs within the University and/or outside the University.
 - iii. Notwithstanding any other provision to the contrary, the Da'wah Committee Chairman shall be the Ameer and deputize by the Chief Imam with all the rest of the EDUCOM members.

14. SPORTS COMMITTEE

- i. The sports committee shall be responsible for the promotion and pursuance of all physical sporting matters which include may not be limited to only
 - a. Football
 - b. Video games
 - c. 'Ampe'
 - d. Egg on spoon
 - e. Apple in water
 - f. Jogging (Males Only)
- ii. The sports committee shall have at least three (3) members with a lady inclusive.
- iii. The committee shall organize sporting activities at least twice in a semester or academic years.

ARTICLE 12

INDEPENDENT BODIES

The following bodies shall be independent of the control and influence of the Executive Council

1. Judicial Committee.
2. Education Committee.
3. Electoral Committee.
4. Vetting Committee.
5. Audit Committee.

ARTICLE 13

NOMINATIONS

1. Nominations shall be opened to all Muslim students at the University who have successfully completed at least one academic year of study.
2. A student shall be endorsed by three members of GMSA with at least one female.
3. Nominations shall be open for at least two (2) weeks.
4. Nomination forms shall be obtained for free by interested members.
5. Any member can nominate himself or be nominated by another member.

ARTICLE 14

RULES FOR THE CONDUCT VETTING AND ELECTION

1. Any vetting or appointment procedure on which this constitution is silent shall be referred to the Judicial Committee.
2. No student shall be eligible for nominations to any position under this constitution who
3. has once been voted out of any student office in this university for proven misconduct.
4. A student shall not be qualified for nominations to the presidency position with a CGPA of less than 3.0.

5. A student shall not be qualified for nominations to any other executive position with a CGPA of less than 2.5.
6. A student must have attended at least 2 G.A. meetings to be qualified for an executive portfolio.
7. A student shall not be qualified for nominations to any executive office if he scores below the marks allotted by the Electoral Committee.
8. The marks for qualification shall be decided by the committee.
9. In the situation where some portfolios are not filed for, the president in consultation with the executive committee shall appoint members to occupy the vacancies after they assume office. Members must be vetted before appointment.
10. All offices shall be held for one academic year and any outgoing officer is eligible for reelection.

ARTICLE 15

TRANSITIONAL PROVISION

1. Any provision made which is in the interest of the Association and accepted at the G.A. shall be considered as part of this constitution.
2. This constitution shall come into force once it is accepted by the G.A.
3. Notwithstanding any provision of this constitution any person elected/appoint before coming into force this constitution shall be considered to have been duly elected/appointed for the purpose of this constitution.

ARTICLE 16

INDEMNITY

1. Any worker and/or officer who incurs any legal or other liabilities on behalf of GMSA shall be indemnified out of assets and/or funds of the Association provided any such liabilities are incurred in the legitimate and legal performance of their duties as assigned to him/her under this constitution on behalf of GMSA.

ARTICLE 17

RESIGNATION AND/OR REMOVAL OF OFFICERS AND/OR REPRESENTATIVES

1. Executive council officers jointly or severally may relinquish their seats voluntarily or may be removed from office by the Judicial Committee within the receipt of a petition on any of the following grounds:

- i. Misappropriation of GMSA funds
 - ii. Deformity of mind
 - iii. Gross misconduct
 - iv. Negligence of duty
 - v. Any act that is likely to bring GMSA into disrepute
 - vi. If he denounces Islam
2. In case of the resignation or removal of an executive council officer, the executive council shall occupy the vacancy of the representative with another representative or appoint an executive member to act in place of such a vacancy until a new appointment is made within 21 days.
3. All cases of resignation should be formally acknowledged by the resigned.
4. Removal of any member/s of the executive council shall be governed only by the provisions of this constitution.
5. Any petition seeking to remove from office an officer/s of the association for stated reasons shall be directed to the President of GMSA, who shall within a working day, hold an executive council meeting to consider the petition.
6. In case of petitioning the President, it shall be directed to the Chief Imam to be sent to the Judicial Committee.
7. The chairperson of the Judicial Committee on receipt of any such petition shall within 2 working days make it known to the Executive Committee who then communicates same to the General Assembly withing a working day.

ARTICLE 18

GMSA WEEK CELEBRATION

1. A GMSA Week shall be organized annually for Muslim students of the University.
2. The said GMSA week shall take place in the second semester of every academic year.

ARTICLE 19

MEETINGS

1. The Executive committee shall call a general meeting at least once in a semester and any other time(s) when necessary.

2. 75% of members shall form a quorum. However, the meeting may proceed, and deliberations accordingly had it at any time during such meeting the number should fall below 75%. Any decision taken in such circumstances shall be binding on all members.
3. The executive council shall convene an executive council meeting at any time it is considered necessary.
4. Each committee shall meet at the beginning of every semester and draft a policy proposal to be presented to the Executive Council for consideration.
5. Such policy proposals shall be presented at the executive council meeting by the chairpersons of the committees.

ARTICLE 20

FORA

1. The executive council shall organize a seminar at least once a semester.
2. Efforts should be made by the executives for the seminar to be covered by the press.

ARTICLE 21

SUSPENSION OF PART OF THE CONSTITUTION

1. Any article (s) or any clause(s) in this constitution may be suspended for specific reason(s) that is/are pressing and demand that such an action be taken.
2. Any such suspension shall be by a motion to such effect moved and carried out by a two-thirds (2/3) majority of the members present and voting at a G.A meeting.
3. Any such decision shall be subject to review by the Judicial Committee.

ARTICLE 22

STANDING ORDERS

The steering committee shall draw up its own standing orders for the conduct of its business and ensure its enforcement.

ARTICLE 23

AMENDMENT

1. All or any part of the articles or clauses of this constitution may be changed, dropped, added to, or otherwise amended by the General Assembly.

2. The proposals to amend any part/s of this constitution shall be delivered to the executive council of GMSA two clear weeks before the meeting at which the matter will be considered.
3. Before General Assembly considers any matter of an amendment to this constitution, there shall have been a written notice of the proposed part or portion to the General Muslim Ummah two clear weeks before the meeting at which such matter may be tabled or discussed.
4. Amendments of the constitution can only be made by two thirds (2/3) majority decision of the members present and voting at the General Assembly meeting. The G.A. may delegate the duty of amending the constitution to be in conformity with proposals to a constitutional review committee, which has been set up for that purpose.
5. Notwithstanding article 22(2), proposals for such amendments shall be appended by the parties requesting for the amendment(s).

ARTICLE 24

INTERPRETATIONS

“HE”, “HIM”, “HIMSELF”, ... Stands for both sexes.

“CHAIRPERSON” stands for both sexes.

“OBSERVERS” include representation from alumni/ representative from the SRC and general membership.

ARTICLE 25

ENFORCEMENT/RECOMENDATIONS FOR EFFECTIVE USE OF THE CONSTITUTION

1. There shall be effective communication among members of the executive council, between executive council and the Muslim ummah and between GMSA and the University authority.
2. There shall be education for all officers under the Constitution by the preceding executives to know their responsibilities and limitations.
3. This constitution must be made accessible to the entire Muslim Ummah on campus.
4. Strict observance of the provisions of the constitution.
5. Effective mobilizations of funds from the Muslim Ummah and other sources.

6. Co-ordination of all the activities of the various committees and effective co-operation with other institutions and the national executive board.
7. The need for co-operation, understanding and tolerance among officers and members of the association.
8. Most importantly in times of contradiction of any provision of this constitution with the holy Quran and Hadiths, the constitution should be put aside, and priority given to the dictates of the Holy Quran and Hadith.
9. GMSA week celebration should be organized to conscientize the Ummah on the virtues of Islam.
10. An outreach program is embarked upon by the education committee and any interested member/s at least once every semester.
11. On the authority of Abu Huraira, May Allah be pleased with him, he said; the prophet Muhammed (saw) said. "A people are led by the best of them in the Quran (recitation and memory); if they are the same, in the Qur'an, then the best of them in prophetic tradition (knowledge and practice); if they are the same, then the first to migrate (hijra); if they are still the same, then the eldest amongst them." By the analogy, selection of members to serve as imams shall be based on the above ingredients.
12. Conscious effort should be made to support and sustain a special fund (Iftar Saum) to cater for the cost during the month of Ramadan.
13. The Judicial Committee shall serve as the judicial board of the association and shall be the sole body responsible for the interpretation of any part of the constitution.

PLEDGE FOR HOLDING OFFICE

I Brother/ Sister do hereby accept the office of
 of the Ghana Muslim Students' Association and declare as follows:

1. That I promise, IN THE NAME OF ALLAH, to discharge my duties faithfully and honestly without fear or favor as stipulated in the constitution with regards to my office.
2. That I will always abide by any decisions of the G.A, the Executive Committee, and the Executive Council without going against them once decided.
3. That should I be found guilty of mismanagement of funds or any other unislamic practices, affirm that any of the following steps be taken against me:
 - a. That I should be relieved of my post with immediate effect.
 - b. That the authority of this institution should be contacted with a view to recovering the amount arising from the said fund's mismanagement.

- c. That a court action should be instituted against me to recover the said mismanagement funds.

NAME.....

PRESENT ADDRESS.....

PERMANENT ADDRESS.....

TEL NO..... E-MAIL

ADDRESS.....

SIGNATURE.....DATE.....

.....

GURANTOR.....

..... GURANTOR'S

SIGNATURE.....DATE..... NB: This form must be completed by all officers and returned to the secretary within the first week of assuming office.