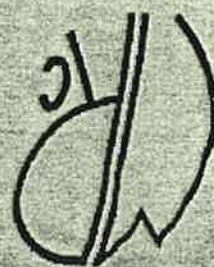


Annual Report 1998

MIGRANT
RESOURCE
CENTRE



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MRC MANAGEMENT COMMITTEE MEMBERS 97-98

1.	Chairperson	-	Henry Chan
2.	Vice Chairperson	-	William Simanowsky
3.	Secretary	-	Alina Kizeweter
4.	Treasurer	-	Trudy Mills-Evers
5.	Asst Secretary	-	Traje Trajanovski
6.	Asst Treasurer	-	Lani Larsen
7.	Member	-	Dawn Arrow
8.	Member	-	Zoran Vasiljevic
9.	Member	-	Chris Papadopoulos
10.	Member	-	Cecilia Soumastre
11.	Member	-	Ivan Klopotic
12.	Member	-	Tafu Fofogaolevai

CO-OPTED MEMBERS

1.	Department of Immigration & Multicultural Affairs	-	Ms Zaga Nagy
2.	Newcastle City Council	-	Cr Margaret Henry
3.	Newcastle City Council	-	Cr Morgan Jones

STAFF

1.	Coordinator	-	Violetta Walsh
2.	Assistant Coordinators	-	Lulu Tantos/Tima 'Oto
3.	Administrative Officer	-	Mary Griffin
4.	Community Project Officer	-	Irena Lupish
5.	Community Settlement Services – Level 3	-	Alex Burns
6.	Community Settlement Services – Level 2	-	Miza Tortakovic
7.	Humanitarian Entrant – (i) Welfare	-	Pat Dring
8.	Humanitarian Entrant – (ii) Employment &	-	
9.	Rural Information Campaign Officer	-	Cathy Johnston
10.	Filipino Welfare Worker	-	Petrona Kelly
11.	Special Migrant Placement Officer	-	Mary Bramble
12.	Family Support Worker	-	Marcela Sutcliffe
13.	Community Visitor's Program	-	Ann Dupree
14.	Circuit Breaker – Coordinator	-	Chris Byrne
15.	Admin Assistant SMO	-	Antoinette Gawn
16.	Rural Information Campaign – Clerical	-	Carla Bekker
17.	Leisure Skills Access Project	-	Barry Ross

SESSIONAL STAFF

1.	Pacific Islander Welfare Worker (Samoan)	-	Juanita Loli
2.	Pacific Islander Welfare Worker (Tongan)	-	Telesia Loloheta
3.	Hunter Parents & Teachers Association of	-	
4.	Community Language Schools – Project Officer	-	Steven Greig
5.	Relief Welfare Worker	-	Dubravka Vasiljevic
STAFF WHO LEFT DURING 1997-98			
1.	ESRA Casemanager	-	Colin Brown
2.	Job Brokerage	-	Sue McCluskey

**AGENDA OF THE 13TH ANNUAL GENERAL MEETING OF THE MIGRANT
RESOURCE CENTRE TO BE HELD ON WEDNESDAY 9TH DECEMBER 1998
AT 8 CHAUCEY STREET, HAMILTON AT 5.30PM.**

5.30pm 1. OPENING AND WELCOME BY HENRY CHAN

2. APOLOGIES

3. MINUTES OF PREVIOUS AGM

4. BUSINESS ARISING

5. PRESENTATION OF REPORTS

6. CONFIRMATION OF AUDITORS

7. ELECTION OF MRC MANAGEMENT COMMITTEE

8. GENERAL BUSINESS

**6.30PM 9. MR PETER MORRIS
RETIRING MEMBER FOR SHORTLAND**

7.30PM Refreshments & Close

We wish to acknowledge the support of our funding bodies:

- Department of Immigration and Multicultural Affairs
- Department of Education and Training
- NSW Department of Community Services
- NSW Migrant Skills & Qualifications Service
- Commonwealth Department of Human Services and Health
- Casino Community Benefit Fund
- ESRA – Employment Services Regulatory Authority

MINUTES OF THE 12th AGM OF THE MIGRANT RESOURCE CENTRE AT THE MRC PREMISES ON THE 3rd DECEMBER 1997 AT 5.30pm

1. **Attendance:**
Refer to list attached.
2. **Apologies:**
Lorraine Norton, Alina Kizeweter, Joan Jones, Cr Margaret Henry & Antoniette Gawn.
3. Henry Chan declared the meeting open at 5.35pm. He welcomed members to the 12th AGM thanked them for their attendance and acknowledged the presence of Duilio Rufo, Ethnic Affairs Commissioner and introduced the guest speaker for the evening, Dr Tony Pun, Chairperson of the Ethnic Communities Council of NSW. The agenda was then suspended to allow the Auditor, Mr Paul Mather of KPMG Peat Marwick to present the Financial Report and Dr Pun to address the members.
4. **Auditor's Report**
Paul Mather presented the financial reports to the members. The financial operations of the Centre are sound.
Financial Report:
Proposed by Trudy Mills-Evers and accepted by Traje Trajanovski.
5. **Confirmation of Auditors:**
A motion was moved to retain KPMG Peat Marwick as the Centre's Auditor:
Proposed by Traje Trajanovski and accepted by Ivan Klopotic.
6. **Guest Speaker:**
Henry Chan then called on Dr Tony Pun to address the members. At the conclusion of his speech, Henry Chan thanked Dr Pun for his attendance and called for questions from the floor.
V Walsh enquired about any new developments re. decentralization of migrant settlement following Mr Carr's comments about the over population of Sydney. Dr Tony Pun responded that there were no new developments.
Alex Burns requested an update of FECCA. Information locally was that FECCA was "dead & buried". Dr Pun responded that FECCA was alive and well and that he had recently met with the new Chairperson of FECCA who is attempting to breathe new life into the organization and make it more sensitive to the issues facing people of NESB in Australia. The ECC of NSW is committed to providing ongoing support to the National body FECCA.
A Burns raised regional concerns regarding representation on the Minister's Multicultural Education Advisory Committee.
Lani Larsen asked what the ECC of NSW was doing to support character checks of sponsors for overseas partners. She also suggested that an ECC Regional representative meet with the Premier once a year.

7. Minutes of the 11th AGM: Proposed by Traje Trajanowski and seconded by Bill Simanowsky.

8. Business Arising:
The refugee houses have been tenanted. The Centre received a \$5000 MAPS Grant from DIMA to assist with the fitting out of the duplexes eg. furniture, whitegoods etc.

9. Presentation of Reports:
Henry Chan – Chairperson: Tabled and accepted as read. He added that 1997 had been a particularly challenging year, one of great political change, all of which has impacted on the organisation. Nonetheless continued consultation with our Funding body, DIMA has given us clearer guidelines and helped shape our future direction.

ii) L Tantos – Acting Coordinator – report tabled and accepted as read.
iii) I Lupish – Community Project Officer - report tabled and accepted as read.
iv) P Dring & C Johnston – Humanitarian Entrant Workers – report tabled and accepted as read.

v) A Burns – CSSI – report tabled and accepted as read.
vi) M Torlakovic CSSII – report tabled and accepted as read
vii) M Bramble – SMPO. Report tabled and accepted as read. SMPO program under review by DTBC. Current position has been extended a further 6 months until June 1998 pending outcome of review. Support is required to extend project beyond June 1998. It would be appreciated if the ECC could advocate in support of the program.

viii) C Johnston/C Brown – ESRACasemanagement – report tabled and accepted as read. Have assisted 135 clients in the course of the year. Sue McCluskey, the new Job-Brokerage coordinator was introduced to members. Sue is to provide a Job Brokerage Service, from 1/12/97 – 30/4/98.

ix) P Kelly – Filipino Welfare Worker – P Kelly and Lani Larsen noted that the Filipino Community was the fastest growing community in the rural areas. Lani Larsen proposed that the MRC seek additional funding to service those rural areas. Lani thanked P Kelly for her ongoing support of the Filipino Community above and beyond the call of duty.

x) Family Worker – report tabled and accepted as read.
xi) A Dupree – Community Visitors Scheme – report tabled and accepted as read – more volunteers are urgently required to visit the aged.
xii) Chris Byrne – Hunter Region Circuit Breaker – report tabled and accepted as read
xiii) Lightning Ridge Community Development Project – report tabled and accepted as read.

Dawn Arrow congratulated the staff for their excellent work and commitment to the Centre during this busy and challenging year.

Reports proposed by Lani Larsen and accepted by Ivan Klopovic.

10.

Election of MRC Management Committee:

There were 12 nominations for 12 positions on the management committee. No elections were required. Members at the AGM duly accepted all 12 nominees. The new committee is Henry Chan, Trudy Mills-Evers, Alina Kizeweter, Ivan Klopic, Bill Simanowsky, Chris Papadopoulos, Cecilia Soumastre, Traje Trajanovski, Zoran Vasiljevic, Dawn Arrow, Tafu Fotogaolevai, Melanie Larsen.

11.

General Business:

Ivan Klopic asked whether next year's AGM could be held earlier than December, because December is a busy month for many people. Henry Chan replied that the new committee will decide this.

ii)

H Chan gave an update on the MRC's current leasing arrangements. The Centre is currently on a month by month lease. The committee to write to DIMA requesting permission to move to new premises.

iii)

Ivan Klopic added that more meeting space be taken into account when looking for new premises.

iv)

Current Service Agreement expires on 31.12.97. Indication from DIMA is that a new Agreement will be sent prior to that date.

v)

Henry Chan thanked Dr Pun and the members for their attendance and their continued support of the Centre.

MEETING CLOSED AT 6.55PM

The new management committee met and elected the office bearers as follows:

MANAGEMENT COMMITTEE FOR 1997-98

- | | | |
|----|-------------------|---------------------|
| 1. | Henry Chan | Chairperson |
| 2. | Bill Simanowsky | Vice Chairperson |
| 3. | Alina Kizeweter | Secretary |
| 4. | Traje Trajanovski | Assistant Secretary |
| 5. | Trudy Mills-Evers | Treasurer |
| 6. | Lani Larsen | Assistant Treasurer |

MRC Annual General Meeting Attendance List
Wednesday 3rd December 1997

NAME	COMMUNITY
1	Tafu Fofogaolevai
2	Ivan Klopčič
3	Chris Papadopoulos
4	Lulu Tantos
5	Sanja Young
6	Henry Chan
7	Cecilia Soumastre
8	Alfonso Soumastre
9	Pat Ding
10	Dragana Koncar
11	Miza Torlakovic
12	Steven Greig
13	Alex Burns
14	Lani Larsen
15	Pet Kelly
16	Dawn Arrow
17	Mary Bramble
18	Irena Lupish
19	Irina Ranbarren
20	Sue McCluskey
21	Duilio Rufo
22	Marcela Sutcliffe
23	Colin Brown
24	Cathy Johnston
25	Victor Lupish
26	Traje Trajanovski
27	Irene Ross
28	Helen Mantziaris
29	John Mills
30	Paul Mather
31	Bill Simanowsky
32	A Dimovski
33	Z Micevski
34	Z Vasiljevic
35	E Distefano
36	Anthony Pun
37	Violetta Walsh
38	Tima Oto
39	Mary Griffin
	MRC
	MRC
	MRC
	ECC of NSW
	ECC
	Bosnian
	Macedonian Pensioner
	Macedonian Pensioner
	MRC
	KMPG
	MRC
	EAC
	ECC
	Macedonian
	Russian
	MRC
	MRC
	MRC
	MRC
	EAC
	MRC
	Russian
	MRC
	MRC
	MRC
	HTAAS
	MRC
	MRC/FASHVI
	MRC
	HPTACLS
	MRC
	DSE
	MRC
	Spanish
	Spanish
	Chinese
	Russia
	MRC
	Melas
	Macedonian Brotherhood Pavlos
	Slovenian
	Samoan

MRC OBJECTIVES

- To deliver high quality settlement services to the target group.
- To focus on service delivery for special needs groups – refugee/humanitarian entrants, newly arrived, unemployed, aged, young people and women.
- To promote an environment of mutual understanding between the mainstream and ethnic communities.
- To provide outreach services to people of NESB residing in isolated rural areas.



Migrant Resource Centre Website

The MRC Website has been developed since May and is now with the Centre's Internet Service Provider ([URL – http://www.fastlink.com.au.subscribe.mrcnh](http://www.fastlink.com.au.subscribe.mrcnh)). It has been updated on a regular basis, as new sections have been constructed and by the end of November 1998, had registered 700 "hits".

A logbook of email enquiries is being kept and various staff assist with answers. Immigration and employment are the most frequent issues, with questions coming from Greece, Singapore, Colombia, Slovak Republic, Argentina and Australia.

The MRC website will soon be linked to the Migrant Skills Website which will assist migrants in rural and regional Australia to access information about qualifications recognition.

CHAIRMAN'S REPORT

In my six years as Chairman of the Migrant Resource Centre of Newcastle and Hunter Region, perhaps this last year, 1998 has been one of the most challenging.

1998 has been a year when, as never before, migration and multiculturalism have been the subject of great debate, and in some quarters, much criticism. Many of us felt a sense of unease at the rise of a political platform which has



divided Australians, and threatened our reputation as a country of great tolerance and respect for diversity. Thankfully in the Federal election of October, the politics of social division did not succeed, and curiously enough, neither migration nor multiculturalism were critical election issues.

We cannot be snug however. The negative attitudes which emerged so strongly have not gone away. We must continue to advocate for what we believe in, that our multiculturalism is a positive and powerful good in this nation, which benefits us all socially, spiritually, culturally and economically.

I must say it has been very heartening to have witnessed the active role of Philip Ruddock, Minister for Immigration & Multicultural Affairs in seeking to restore public confidence in the migration program, while at the same time tirelessly promoting the benefits of our productive cultural diversity. And it has been satisfying to see Cabinet status conferred on a portfolio of great sensitivity and significance to all Australians of whatever ethnic background.

This last year has also seen the establishment of a new relationship between DIMA and the MRC's, redefined in the Service Agreement with outcome based funding, and increased accountability in performance, and in reporting. Our only difficulty with this arrangement is the short term nature of the agreement, a twelve month contract, as opposed to the more desirable three or four years. Unfortunately there seems to be a disinclination by governments, State or Federal, to commit beyond a year. Long term planning towards long term goals is impossible. We live from year to year.

Within this constraint, however, the Centre has 'powered' on, continuing to provide its range of effective services, in information and referral, welfare delivery, community development, and employment.

We gratefully acknowledge our various funding bodies who allow our good work to go on: the Department of Immigration and Multicultural Affairs, the Federal Department of Community Services & Health, the NSW Department of Community Services, the NSW Department of Education & Training, and the NSW Casino Community Benefit Fund.

Finally, I want to express my great appreciation to my fellow committee members, who have generously given their time and their support to the Centre, and to the fine staff of the Centre. I have no doubt that the MRC of Newcastle will remain successful and vibrant in the years to come.

Henry Chan

Coordinator's Annual Report 1998

Returning to the Centre after my year's absence in 1997 was a little like coming home: comfortable, familiar, and welcoming. What a great place to work! But the year away was also very salutary, for everyone involved. For my part, spending a year in a state bureaucracy was extremely useful, allowing me to learn more about the inner workings of the public sector, and understanding something of its pressures and priorities, which are as real as, if different from, those experienced in the community sector. We community workers do not have the sole franchise on frustration, vulnerability, and accountability.

The project I was involved in was challenging and absorbing, and allowed me to travel widely throughout northern NSW, developing useful contacts and networks which are very relevant to the work of the MRC as well. What is more the Centre did not fall over in my absence; no one is indispensable, and it is healthy for us all to know that. I must say at the outset how smoothly and efficiently the Centre operated in my absence, thanks to the very competent Lulu Tantos, and the independent, responsible and effective staff of the Centre.

1998 has been a year of strong and stable performance by the MRC, even expansion, despite a climate of major policy and service delivery changes which generally, even if briefly, have a destabilising effect on the smooth operation of any agency.

We entered into a new Service Agreement with the Department, as alluded to by our Chairman. The agreement in effect represents a successful 'tender' by the MRC to the Department to provide settlement services in our area in key ways: service delivery, service development, community development and management. The agreement imposes a kind of uniformity of reporting by all MRC's. Quarterly milestones have been set, which, if achieved by the due date, trigger the payment for the continued operation of the MRC. As much carrot, as stick!

Our first milestone related to publicity of the Centre, an activity which has proved to be most worthwhile, much under emphasised and long overdue. After 17 years in the area we had become too relaxed and comfortable about our profile, and overestimated the degree of public awareness of our services. The fact is promotion must be an ongoing, consistent and very conscious exercise in a changing and moving environment, and that applies to our service, as much as any other "product" on offer. So, for the first time in a long time, we have moved to media advertising, translating service information and developing promotional material about our Centre for wide distribution.

It has been a very good exercise, and has arisen directly as a result of the Service Agreement. I am very pleased with the degree of focus and direction it has given us all, especially to the work of the core positions – the Coordinator, Assistant, Receptionist and Community Project Officer. The other staff of the Centre are funded separately, and are responsible for their own specific projects. I am sure, in perusing their reports, you will be impressed by the output and quality of their performance.

The briefest overview of our annual statistics: The Centre has provided approximately 7000 separate occasions of service to individuals drawn from 64 ethnic backgrounds. This number does not include group work which involved 7100 participants. We have also responded to well over 12000 telephone enquiries in a range of settlement related issues. Remember our territory extends well beyond the Hunter, to the North and North West of the State.

Two issues emerge as pre-eminent in settlement: migration advice, and employment. With regard to the former, I am pleased to report that the Centre has 2 registered Migration Agents who are able to offer a highly ethical and professional service. Mrs Lupish and Mrs Tantos both recently passed their registration examination and are kept very busy with cases, both local, and coming from the Northern Area of NSW. The closure of the Immigration office in Newcastle continues to be sorely felt in those areas previously serviced and we are taking the brunt.

The second significant area of demand is, understandably, employment, and our two employment workers, the Special Migrant Placement Officer and the Humanitarian Worker are both kept very busy with client needs. We did not win a tender in the new Job Network which commenced in May, despite an excellent track record of outcomes, and demonstrated viability. Our initial disappointment has given way to a sense of relief however, in view of the fragile and troubled new system. We can certainly learn from those trying to survive in this untried market place, and position ourselves to re-tender if and when the occasion arises. The fact is that jobseekers of NESB are not being well served in the new system, they are frequently assessed inappropriately in terms of their labour market chances, and not given the longer term assistance they may require to gain employment. Special needs merit specialist services.

Some government departments seem to recognize that. As an example, the expansion I referred to earlier, includes funding from the Dept. of Education and Training for the Rural Information Campaign which focuses strongly on promoting overseas gained skills in rural areas — a most welcome project given the emphasis being placed on "productive diversity" by state and federal governments (is it perhaps the new term for "multiculturalism" which seems to have lost favour in some quarters?). A further project of great value is a Leisure and Sports Skills Access Program which seeks to encourage our groups, especially the newly arrived, into sporting and recreation activities. Many other proposals are in various pipelines — and perhaps we will be successful here and there, to deliver an even wider range of settlement services to our clients.

As with every year in our sector there have been some changes in staff, because of project funding changes. Our very popular employment case managers, Colin Brown and Sue McCluskey are no longer with us, but we have Barry Ross, our Sport and Recreation worker, and we have lured Carla Bekker back into our team. All's well again.

My thanks to all those connected with the Centre. They are a joy to work with.

Violetta Walsh

Community Project Officer – 1998 Annual Report

(Funded by the Department of Immigration & Multicultural Affairs)

The focus of my work this year has been on providing information and advice on immigration matters and providing advocacy and support to our client group and agencies.

Community Development

Throughout the year this project organised and supported 10 information sessions for workers, community leaders and specifically targeted groups conducted in conjunction with Energy Australia, the Water Corporation, Aged Care Rights Services, the Department of Immigration & Multicultural Affairs, Centrelink, TAFE, the Area Assistance Scheme & Lake Macquarie City Council.

Assisted with establishment of an Advisory committee for the Department of Community Services on issues relating to people of non-English speaking backgrounds. This committee, of which I am a member, will monitor the Department's plan and advise on issues such as cross cultural training and service delivery.

As a member of Violence Against Women - Hunter Regional Reference Group, I was involved in the Hunter Regional plan which was launched in July this year. This plan aims to raise awareness of violence against women and making sure that victims get services they need.

TAFE Outreach coursed for volunteers was a very successful program initiated by this project. It targeted volunteers from ethnic communities or who work with people from non-English speaking backgrounds.

Throughout the year this project also supported the following:

Hunter Community Council
Department of Community Services
Hunter Refugee Network
DOCS Area Planning Group
Refugee Week Council
Lake Macquarie Council 2020 Project
Violence Against Women GJ Group
Newcastle City Council
Aged Care Rights Services
Centrelink Area Advisory Group
Refugee Week Celebrations in Newcastle, Central Coast, Coffs Harbour and Byron Bay

Special Projects for 1998

Refugee Week Celebration - this year's theme was 'Clearing a Safe Path'. Almost 300 people attended a foreshore picnic in Newcastle to celebrate the week. This yearly event is becoming more popular and attracts support from the community at large, government agencies, councils and ethnic communities. The Central Coast celebrated the week with a Family picnic, Coffs Harbour with a luncheon and education tours of schools and Byron Bay with an evening of celebration - all aimed to raise awareness of the community at large on issues relating to refugees.

Other involvements:

I oversee the publication of MRC Newsletter "Ethnic Link"
When necessary, provide cross-cultural training to students or agencies
When asked, participate in culling and interviewing process for other agencies
Provide clerical support for this project
Assist with supervision of students on placement or work experience at the Centre

My personal achievement this year was passing the migration law examination and attaining a registration certificate as a migration agent. I would like to thank the staff and management committee for their support

Irina Lupish

MIGRANT RESOURCE CENTRE
Immigration Information & Advice Service for 1998

Table 1 - shows provision of service to clients by Migration Agents at MRC

	Face to face	Phone
Consultation	consultations	
A BURNS(until 30/9/98)	91	218
I LUPISH	398	1269
L TANTOS	281	791
M TORLAKOVIC	104	302
(until 31/7/98)		
TOTAL	874	2570

Our clients come from 55 different backgrounds with the top 8 being:

Group	Accession of Service	Percentage
Filipino	91	10%
Australian	87	9.9%
Chinese	80	9.1%
Macedonian	75	8.5%
Bosnian	57	6.5%
Russian	42	4.8%
Ukrainian	36	4.1%
Thai	36	4.1%

Fig 1 shows the origins of all clients who received assistance from this service. Within New South Wales our clients come from Newcastle, Lake Macquarie, the Upper Hunter, Gosford, Wyong, Armidale, Port Macquarie, Lismore, Lightning Ridge, Coffs Harbour, Woolgoolga and Wauchope

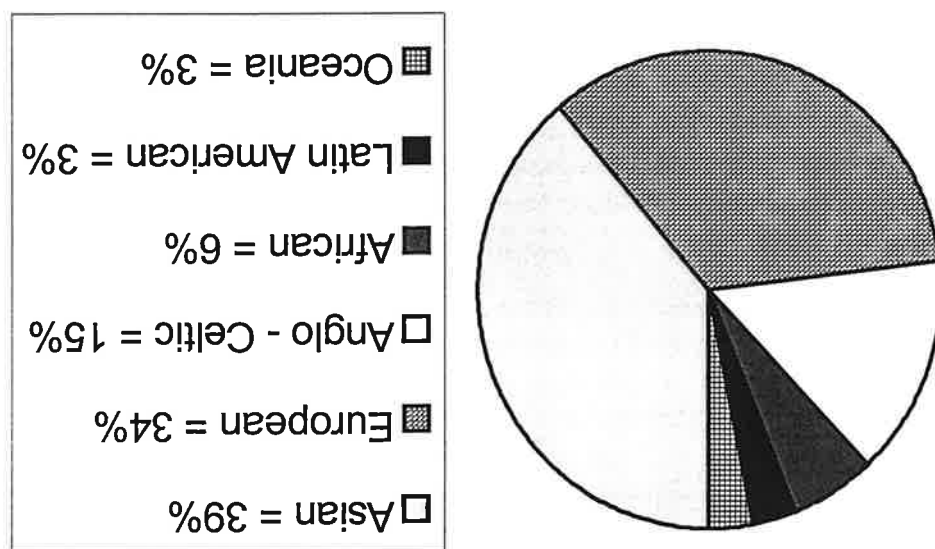


Fig 1

COMMUNITY SETTLEMENT SERVICES SCHEME – LEVEL 3
(Funded by the Department of Immigration & Multicultural Affairs)

INTRODUCTION

The CSS worker continues to provide ongoing services to Migrant people living in northern New South Wales through support to and resourcing other CSS projects based at Coffs Harbour, Woolgoolga, Lismore, Wyoming, Lightning Ridge and Bathurst.

A key feature of each CSS project has been the maintenance of good statistical records and a clear picture of the many clients we see has emerged through face to face services, group work and even telephone based services.

Work continues with a number of government and non-government agencies in assisting them to improve their services to migrant people and particularly to those living in regional and rural areas. Included among these organisations were Centrelink, Energy Australia, Newcastle City Council the Ageing & Disability Department, the Ethnic Affairs Commission and of course Immigration and Multicultural Affairs.

DIRECT SERVICES TO CLIENTS

While the focus of the CSS Level III project is not a case work position the number of clients seen is supportive of the Centre's overall work and the CSS program in general.

Table 1 – Face to Face Clients

Problem	Clients		Problem	Clients		Problem	Clients
	Females	Males	Total	Females	Males	Total	
Immigration	27	38	65	Housing	-	1	1
Income Support	17	4	21	Legal	4	3	7
Employment	12	9	21	Settlement Information	39	13	52
Education	20	3	23	Domestic Violence	2	1	3
Health	3	1	4	Other	7	3	10
Family/Parenting	24	3	27	TOTAL	155	79	234

Immigration was the main issue followed by settlement information. One of the reasons for the large Immigration category was that up to the end of September the CSS Level III worker was also a registered Migration Agent. Genderwise more males accessed the CSS Level III worker than females though more females were supported with general settlement information. Most clients were aged between 26-55 years of age and had lived in Australia for more than five years. 20 were Humanitarian entrants and 128 were first time clients.

GROUP SERVICES

Table 2 shows another aspect of the CSS work – provision of group services. Most group work was undertaken on general settlement information with four of these sessions taking place in the Central West – Lithgow, Bathurst, Parkes and Orange.

Table 2 – Group Services

Topic Area	Sessions	Number of Participants	Topic Area	Sessions	Number of Participants
Immigration	5	171	Housing	1	16
Income Support	5	64	Legal	1	50
Employment	7	103	Settlement Information	51	567
Education	3	84	Other	7	102
Health	1	20	TOTAL	102	1432
Family/Parenting	16	183			

OUTREACH AND RURAL WORK

Visits continue to be made to the regional and rural based CSS workers Table 3 shows the number of visits to various centres this year.

Table 3 – Visits to Rural Centres

Centre	No. of Visits	Centre	No. of Visits
Bathurst	2	Orange	1
Coffs Harbour	2	Parkes	1
Cowra	1	Port Macquarie	1
Forster	2	Singleton	3
Lighthouse Ridge	1	Taree(Wingham)	5
Lismore	2	Wellington	1
Lithgow	1	Woolgoolga	3
Muswellbrook	1	Wyoming	6

Visits to areas close to Newcastle highlight the majority of visits. At Taree these visits were associated with a successful ethnic rural access project where support was given to the advisory committee and the worker.

Travel was a problem with the project, and has been identified as a problem with all rural CSS projects. This was highlighted at a Rural Workers “Workshop” organised by the CSS Level III worker and held in May. This workshop brought together all Rural based projects along with those located on the periphery of the Sydney, Blue Mountains and Hawkesbury areas. This workshop allowed all rural CSS workers to meet and discuss concerns and share strategies to assist their clients.

Finally, the year has been a very busy year with new challenges. These continue to make my work most rewarding.

Alex Burns

ANNUAL REPORT

COMMUNITY SETTLEMENT SERVICES WORKER – LEVEL 2 (Funded by the Department of Immigration and Multicultural Affairs)

General Client Services:

During 1998 I assisted 1007 clients, an average of 84 per month. More than 300 of these were of Bosnian origin. The remainder comprised 36 different backgrounds and truly represents multicultural casework.

Table 1 shows the background by genders, age, time in Australia and the number of Humanitarian entrants. As can be seen below the greatest number of clients were females 73% and those aged between 25 < 55 comprised 64%. Little less than half of all clients assisted (47%) were those of humanitarian entrants and 17% were first time clients. Those clients who have been in Australia for more than 5 years (37%) still faced settlement issues and needed assistance.

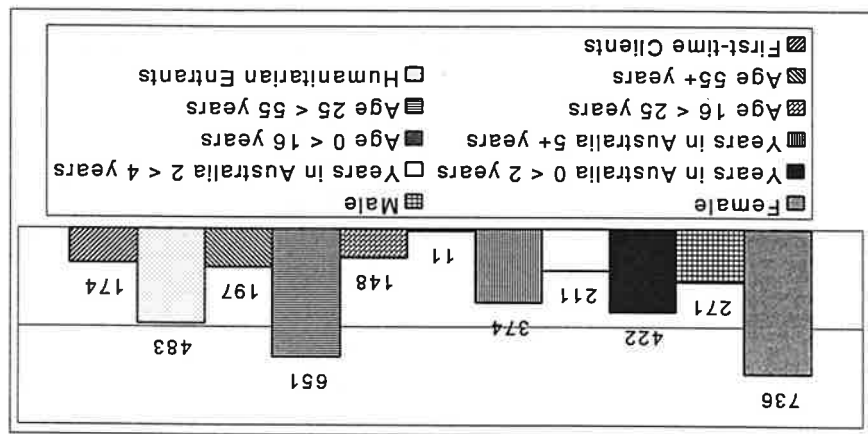


Table 1: Background of clients: gender, age, residence and humanitarian entrants.

The three top issues presented by clients were "settlements needs" (18%) followed by "other" (16%) which included; filling in forms, helping with passports, travel issues, information on how to vote, dealing with Embassies, phone companies, workers compensation, accidents etc. and then "income support" (11%). Most of these clients were referred by main stream organisations, community workers, refugee workers, MRC workers, friends and self referral.

Outreach Services:

Over the last 12 months Outreach work has changed in its direction and in geographical areas. One day a week I work in the Lake Macquarie area based at the Edgeworth Neighbourhood Centre and one day I work at Singleton Neighbourhood Centre. Although the outreach casework is still developing I have assisted more than 117 clients of 16 different backgrounds. In conjunction with Centrelink three information sessions were held for Culturally and Linguistically Diverse clients at Raymond Terrace, Edgeworth, and Maitland to promote outreach migrant services.

Other Work:

I have also been active in terms of community development. More than 29 information sessions were organised and conducted for the two most needy groups - Bosnian and the Multicultural Women's Support Group. These were located at the MRC. The topics covered in these sessions included education, health, employment, legal issues, community housing and settlement issues. In total 577 participants attended these sessions.

I have also actively participated in a number of meetings, training, seminars and workshops.

All in all it has been a successful year. I wish to thank all the staff at the MRC for all their support throughout the year.

Miza Torlakovic

HUMANITARIAN ENTRANT WORKERS – 1998 ANNUAL REPORT

Focus(i) Welfare – 3 days/week

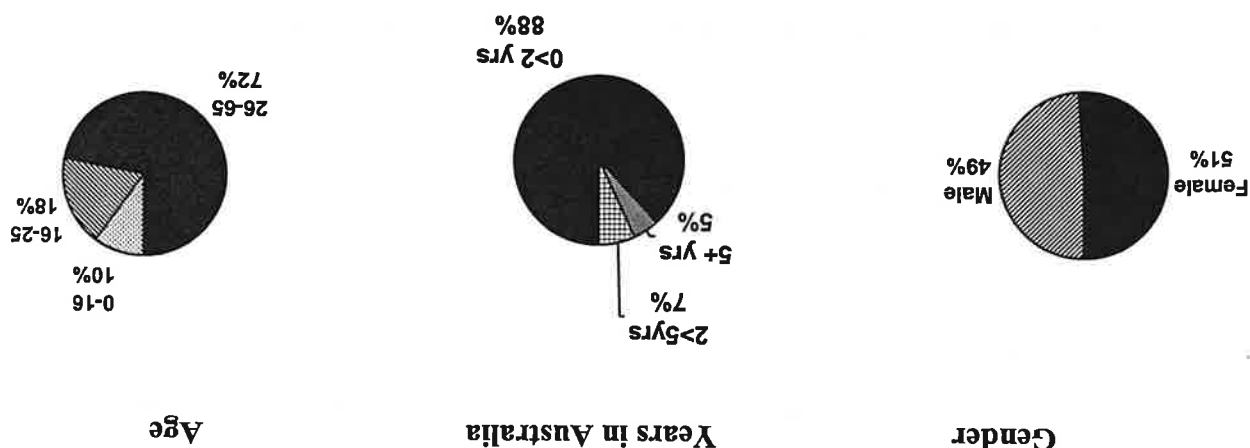
In the year 1 October 1997 to 30 September 1998, I worked with 103 clients, of whom 59 were new referrals. There were 247 face-to-face services with clients, and 567 telephone services (see Table 1).

Table 1 – Needs presented

Problem/Issue	Face-to-Face	Telephone	Group Session	
			Sessions	Clients
Settlement Information	78	127	8	65
Housing	61	135	3	23
Income Support	46	110	4	29
Family/Parenting	20	69	6	47
Employment/Training	19	31	-	-
Material Support	9	17	-	-
Legal	8	16	-	-
Health	5	20	2	15
Other	1	42	-	-
TOTAL	247	567	23	179

The majority of the clients were from the former Yugoslavia, mainly Bosnia-Herzegovina, and had been in Australia less than 2 years, usually presenting in the first few weeks after arrival. – see below

2. Client Profiles (in percentages)



“Families in Cultural Transition” course:

Jasmina Bajraktarevic from STARTS (Service for the Treatment and Rehabilitation of Torture and Trauma Survivors) and myself have facilitated 4 FICT courses in the last 12 months. The course is designed to assist participants to understand Australian society and institutions, and consists of 6-8 three hours sessions covering topics such as Support Systems, Money, Families, Employment issues, Trauma and Healing.

MRC Refugee Housing Project:

The 2 townhouses continue to be tenanted. The initial leases expired in May, and are continuing on a 2 monthly basis.

Community Refugee Settlement Scheme (CRSS):

I have been working closely with the two new CRSS groups, particularly the Newcastle District CRSS Group. This group of volunteers has settled 4 families since February, and is doing a magnificent job.

Focus (ii) employment - 2 days / week:

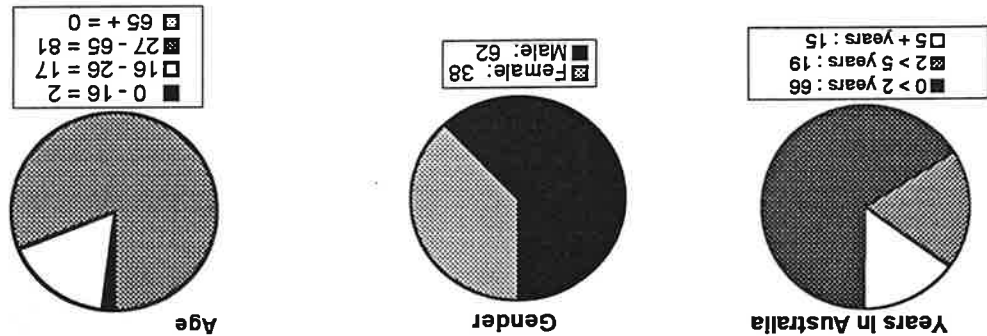
In the year from 1 October 1997 to 30 September 1998, there were 136 face to face consultations with clients and 247 telephone consultations. The major concerns were with changes which occurred with the introduction of Job Network, the loss of the Case Management service provided by the Migrant Resource Centre, resume preparation and enquiries about access to training, both private and public.

Major countries of origin for Humanitarian Entrants:

⇒ Former Yugoslavia, Serbia, Croatia, Bosnia, El Salvador, Chile

Some out-of-target clients continued to access my assistance because they knew of it through Case Management, Job Brokerage, presentations to AMES classes or by word of mouth.

Client Profiles (all in percentages):



Group Sessions:

Information sessions have been given to large numbers of clients and also to service providers and community organisations. They include: Rotary Clubs, Muslim Women's group, AMES, University of Newcastle Volunteers and Probus.

Total Numbers of Sessions: 24

Total Number of Clients: 631

Training:

Six sessions on employment and training were presented to students, attending the families in Cultural Transition sessions. Excellent interpreting support was given by Jasmina Bajraktarevic from STARTTS, and Dubravka Vasiljevic.

Community Networks Serviced:

Hunter Refugee Support; Hunter Adult Migrant Education Co-ordinating Committee (HAMECC); Humanitarian Entrant Workers' Forum.

The year has been very busy - thank you to the excellent administrative staff for their support and especially to Milza Torlakovic and Dubravka Vasiljevic.

Cathy Johnston

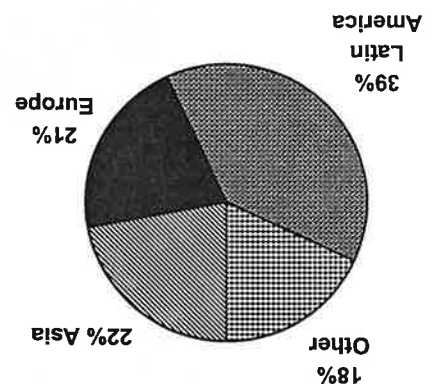
FAMILY SUPPORT WORKER 1998 ANNUAL REPORT

- Funded by Department of Community Services -

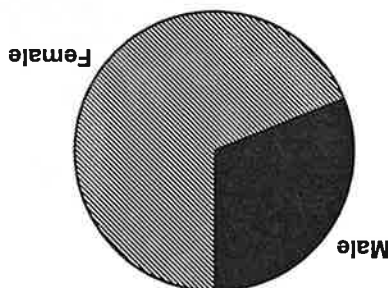
A total of 178 individual clients were assisted during the year. 31 were assisted only once and most of the remaining were seen on an ongoing basis. The number of referrals received during this year is about the same as the previous year, but there was an increase of referrals of aged people.

Client Profile

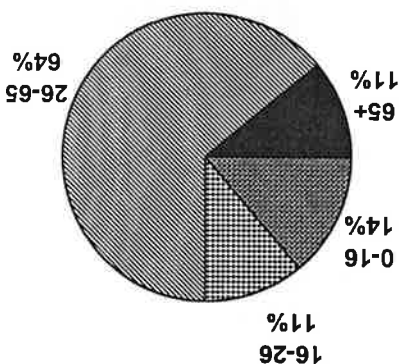
Ethnic Background



Gender



Age



Client Needs

The issues faced by clients are described in the following table. On many occasions a client presented a number of issues.

<i>Problem/Issue</i>	<i>No. of Instances</i>	<i>Problem/Issue</i>	<i>No. of Instances</i>
Family/Parenting	391	Language	81
Domestic Violence	59	Health (includes Medicare)	71
Housing	177	Employment/Education	65
Legal	145	Immigration	48
Financial	117	Settlement Information	39
Isolation	151	Other	190
Depression	83		

Other includes child abuse, assault, sexual harassment, bereavement, disability, relationship conflict, neighbour disputes, accidents, police matters, cultural awareness, issues regarding the elections and issues with diverse services such as Telecom, Optus, Energy Australia, Insurance companies, Mechanics, etc.

Services Provided

Clients were provided with a wide range of services which included counselling (437), information (295), advocacy (221), referrals (183), home visits (90), agency visits including hospitals (25), mediation (62), explain or translate letters and documents (119), and assistance with filling out forms and writing letters (74). Family Support services also included court support (12), personal support in general and the running (with Miza) of the Multicultural Women's Support group.

Multicultural Women's Support Group (MWSG)

MWSG was very well attended throughout the year. The group has continued to provide support, friendship and to empower NESB Women. Activities, group discussions and information sessions were organised according to the women's needs with guest speakers from diverse agencies such as Hunter Legal Centre, Family Court and The Institute of Mental Health.

Australian Institute of Welfare and Community Workers (AIWCW) National Conference

I had the opportunity to attend AIWCW National Conference "Welfare Planning into the Next Millennium, who is Responsible" which was held in Newcastle this year. The conference provided an opportunity to discuss welfare issues and to increase professional development and training in areas such as: Children and Young People's Mental Health, Welfare Education, Gambling Recovery, Counselling and Psychodrama.

DOCS - Culturally and Linguistically Diverse (CALD) Advisory Group

I have been accepted as a member of CALD Advisory Group which was set up by the Department of Community Services (DOCS) as a strategy to reduce barriers and improve access for CALD people. The group will advise on issues that affect CALD persons in relation to services provided by the Department of Community Services and its funding projects.

Meetings and Training

Throughout the year I attended the following on a regular basis: MRC staff meetings, MRC caseworkers meetings, WallSEND Welfare Network Support meetings, Domestic Violence Court Assistance Scheme meetings, and Centrelink Information sessions. Other meetings and training attended included: Sex Industry Laws seminar, Launch of Hunter Health Services Directory for newly arrived migrants, Migrant Interagency meetings, Post Natal Depression group meeting, Department of Housing Forum, Domestic Violence Workshop, Australian Citizenship ceremony, Centrelink Value Creation Workshop, Stress Free Day Workshop, DOCS Advisory Committee meeting, Interagency Guidelines for Child Protection seminar.

Conclusion

It was a very busy and rewarding year. Thanks to the Management Committee and all the MRC staff for their continuous support.

Marcela Sutcliffe

1998 ANNUAL REPORT – FILIPINO WELFARE WORKER Funded by the Department of Community Services

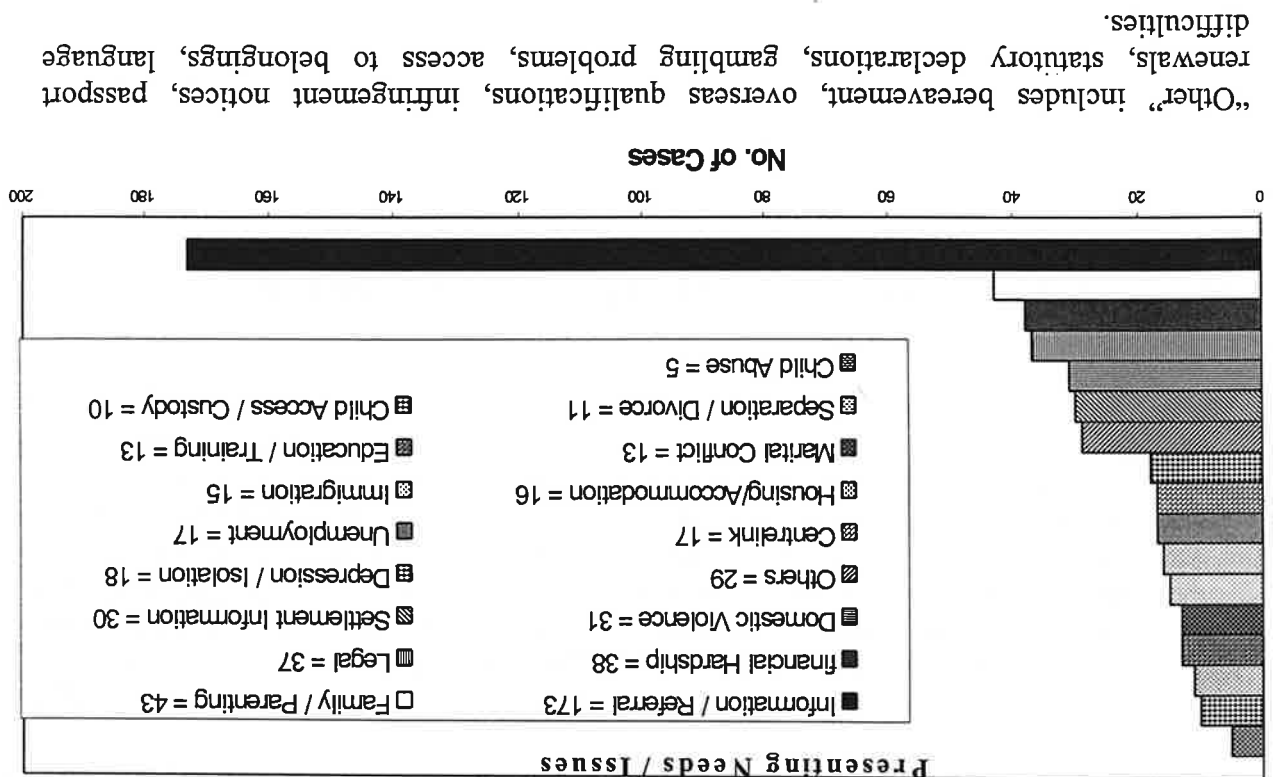
The Filipino Welfare Service is aimed at addressing the following identified needs of Filipinos residing in the Hunter Region in order to assist in their successful integration:

- Lack of information and referral
- Lack of access to mainstream services
- Social and geographical isolation
- Unemployment, lack of recognition of overseas gained qualifications
- Escalation in incidence of domestic violence in cross cultural marriages.

It is noted that the Filipinos are a consistently growing community with a changing social profile largely due to family growth and to family reunion. The project's target groups include: young children, adolescents, aged parents as well as Filipino women in cross cultural marriages. Services I have provided during the year included the following;

- Provision of information and referral, both on an individual and group basis.
- Establishment of self-help groups among the aged and the isolated
- Individual crisis support generally resulting from domestic violence situations.
- Referral to employment and training opportunities
- Consultancy to other providers regarding Filipino cultural issues to assist in more sensitive and relevant service provision
- Support for community development activities among Filipinos, such as cultural functions and events

In 1998, I assisted 300 clients with a variety of problems and issues. As can be seen from the statistics the service of information and referral offered to individual clients forms a significant part of my work. Family and parenting, financial difficulty, legal and domestic violence matters predominate as problem areas. These issues are inter-related in many cases.



“Other” includes bereavement, overseas qualifications, infringement notices, passport renewals, statutory declarations, gambling problems, access to belongings, language difficulties.

Altogether, I have had a hectic year. Finally my warm thanks go to my fellow workers for their encouragement and support. I also would like to thank the MRC Management Committee for their most valued support to the Filipino Welfare Project.

- The Filipino Senior Citizens Group which was re-organised in May has been hosting a social Bingo here at the Centre on Fridays. They also have been busy showcasing their folk dancing talents performing at Cessnock – Kurri Kurri Aged Multicultural Friendship Group and at the Filipino Independence Day and the Filipino Fiesta Celebrations.
- I have assisted several students doing welfare courses in their research work relating to information about the Philippines and issues on cross cultural marriages.

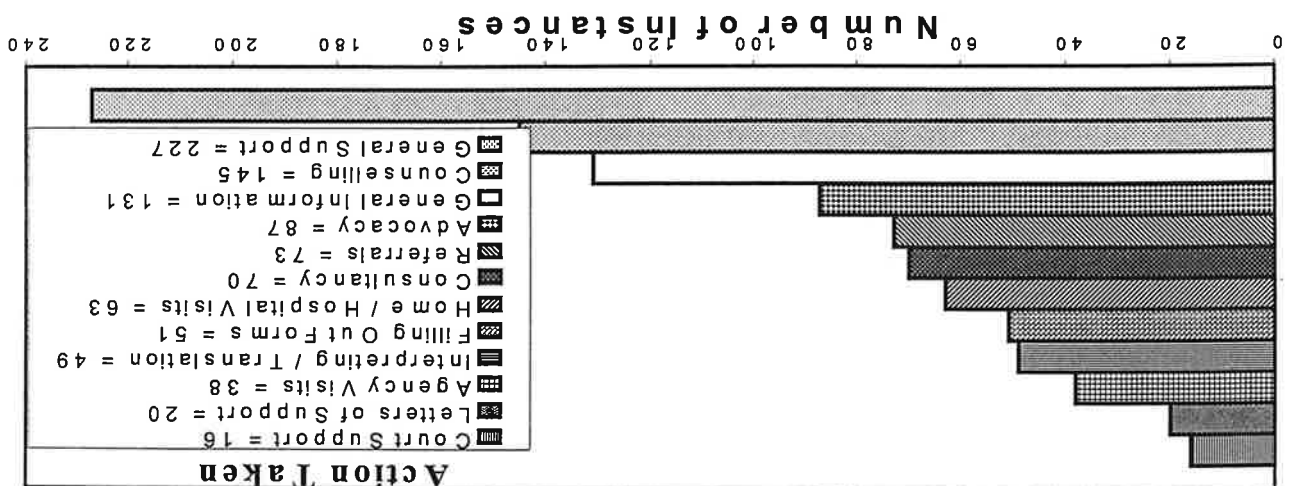
Other Activities:

- Energy Australia/Hunter Water Corporation Information Session, Muswellbrook TAFE meeting with Filipinos and TAFE staff
- Department of Housing Consultation
- Muswellbrook TAFE meeting with Immigration Changes Information Session
- MRC and Centrelink's Information Session for Culturally and Linguistically Diverse People
- Aged Care Rights Services
- Women's Employment Issues
- Community Options
- Addition and Criminal Activity
- MRC's Stress Less Day
- Department of Community Services
- Individual and Societal Implication Seminars
- Conference – Australia Institute of Welfare and Community Workers
- Child Protection and Hunter Institute of Mental Health

Meetings, Seminars, Training etc: Throughout the year, I attended the following on regular basis: MRC staff meetings, MRC Case Workers meetings, Centrelink Migrant Forum and Domestic Violence Court Support, in a wide range of training, seminars and information sessions including:

Aged Care.

Group information sessions were organised in areas of Child Protection, Mental Health and



The Rural Information Campaign, (North - West Region) funded by the NSW Department of Education and Training, commenced in May 1998, with the Project Officer starting on June 1. The program is funded part-time (24 hrs/week) to 30 April 1999 and has following objectives:

1. Promotion of the skills and experience of overseas qualified people in rural and regional areas.
This is in progress, through contact with the following agencies: Public Sector Management Officers, Upper Hunter Business Enterprise Centre, Australian Business Chamber, Councils in local areas, Government Access Centres, Austrade. A brochure on the benefit of employing migrants has been produced and widely distributed through the Australian Business Chamber in all regions.

2. Dissemination of information widely among employers, service providers and community groups.

Contact has been made with: Newcastle, Mid North Coast, and Coffs Harbour Interagencies, Centrelink Migrant Services Officers, Job Network providers, Libraries, TAFE, Media, Universities. Hard copy resources from the Migrant Skills Committee have also been sent to many agencies.

3. Establishment of Productive Diversity Networks in four regions.

Contacts have been made in the Central Coast, Bathurst, Newcastle and Lismore regions to establish interest in forming a group whose chief focus is to promote the skills of migrants - unemployed or underemployed, with or without specialist skills - to employers of all kinds. Through initial meetings, the objective which has created the most interest has been to develop a local database of migrants seeking work, which can be accessed by employers through the Network. A generic client survey is being developed and an employer survey will follow.

A Productive Diversity Network currently operates in Sydney through the Premier's Department and its affiliations with the Labour Council, the Office of the Department of Equal Opportunity in Public Employment and Australian Business Limited are being exploited.

4. Skills and Qualifications Recognition Processes.

Sessions on the processes of skills recognition, including agencies to contact have been held with various groups in country areas. These are usually followed by individual consultations, which often focus on specific job search strategies for overseas born Australians.

The establishment of the Productive Diversity Networks this year and their maintenance at least to the end of the program will ensure that there is a rural and regional positive focus on utilising all skills of all workers. It is hoped that the maintenance of these Networks will be an urgent priority for the State Government in 1999.

Thank you to Violetta, for her experience and assistance with this project, and particular thanks to Carla Bekker, whose calm organisation and creative flair have ensured that the project officer is always exceptionally well - resourced.

SPECIALIST MIGRANT PLACEMENT OFFICER

ANNUAL REPORT 1998

Funded by the Migrant Skills & Qualifications Service, DET.

From November 1997 until the end of October 1998. The statistical outcome for this period is as follows:

Key Performance Indicators

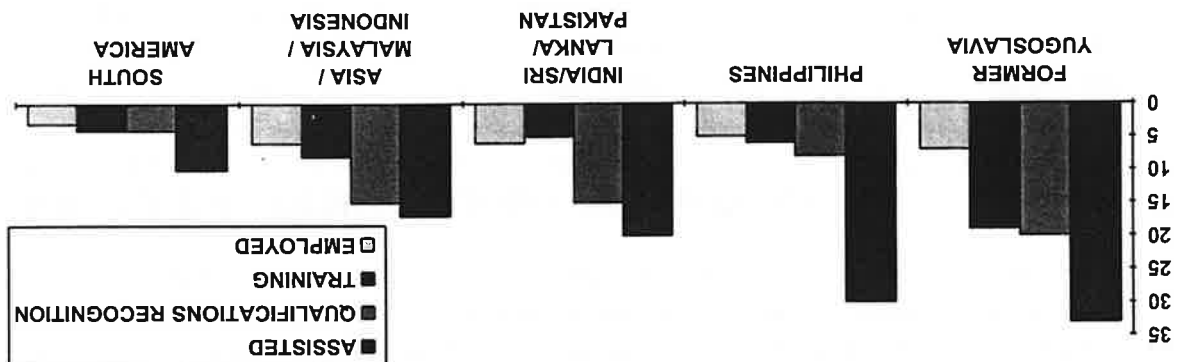
Clients achieving full-time employment	17
Clients achieving temporary or part-time employment	22

Secondary Performance Indicators

Clients assisted	183
Clients placed in work experience	16
Clients enrolled in short term training	33
Clients enrolled in long term training	7

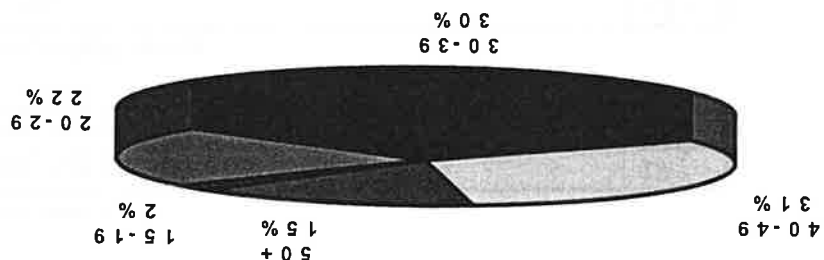
ACTIVITIES & OUTCOMES BY MAJOR ETHNIC GROUPS

It will be noted that employment outcomes are not directly related to number of clients assisted. Many clients from former Yugoslavia for instance, being largely refugees, are occupied by English language training to a greater extent than other groups. Additionally, these clients experience longer delays pursuing and gaining overseas qualifications recognition because of difficulties in obtaining essential documentation. Consequently, employment outcomes are often unavoidably delayed. Barriers for people from the Philippines tend to be mostly time away from the work force and child care restrictions, while those from South America have fewer overseas qualifications. Conversely clients from Asia, Malaysia and Indonesia are largely highly qualified and well organised, with a substantial proportion possessing good English skills, contributing to their relatively high assisted to employed ratio.



CLIENTS BY AGE

Most clients are relatively new arrivals and of these, those in the youngest age group go straight to school or tertiary training. Those who have been resident for a number of years tend to be older and either long term unemployed or have been under-employed for years in terms of using their overseas qualifications. Many of these have never sought Australian recognition of their qualifications for a number of reasons, including lack of assistance, lack of money and lack of confidence.

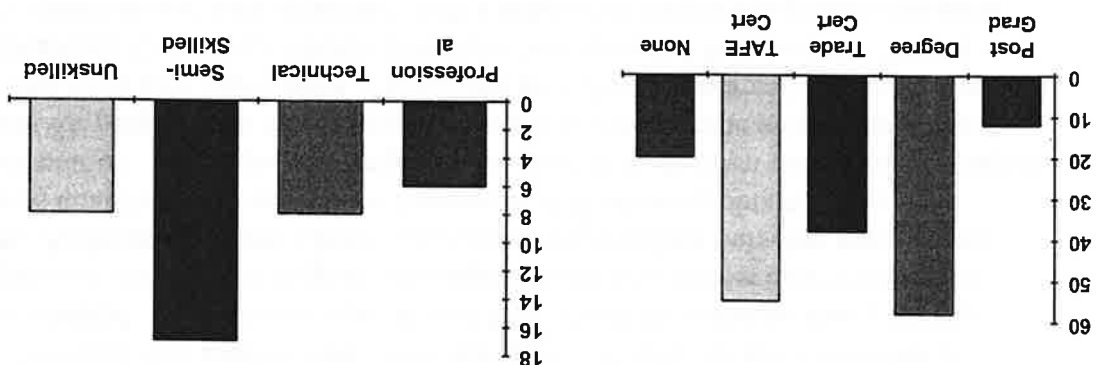


CLIENTS BY QUALIFICATION

JOB FOUND BY SKILL

The great majority of clients have come to Australia with qualifications and / or have upgraded or gained new qualifications here.

However a minority of clients gain employment commensurate with their qualifications, skills and experience.



THE NEW EMPLOYMENT SERVICES ENVIRONMENT

Qualified job seekers have a far greater likelihood of gaining employment, although not necessarily within their professions or at the level they enjoyed in their country of origin. Relative success in finding work for this group may have just as much to do with a number of other factors, such as natural ability, being achievement-oriented, possession of documents, references, personal contacts and greater material affluence.

As you are no doubt aware, many problems are being experienced by all concerned, whether they be government employees, employment providers, employers or job seekers. I believe most job seekers, not only migrants or refugees, have found the new system confusing, discouraging and time-consuming. However, my greatest concerns for clients include; need for cross-cultural training of providers and Centrelink staff and evidence of reluctance on the part of providers to fund essential training.

MARY BRAMBLE

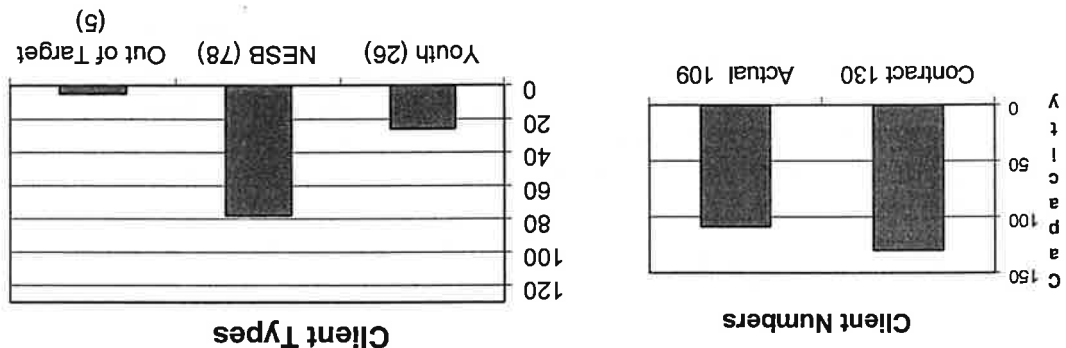
Case Management – Annual Report 1998

Funded by Employment Services Regulatory Authority

Case Management services were provided by the Migrant Resource Centre from the start of the "Working Nation" programs, in May 1995 to the completion of our contract period, on 30 April 1998. These services were to provide one-to-one job search assistance to disadvantaged job-seekers – resume preparation, interview skills, letters of application and on the job survival tips. The original services provided were for people from a non - English speaking background and these were complemented in 1997/1998 by a youth (15–25) focus.

The MRC contracted to provide services for 130 clients (1 full-time position) which was shared between Colin Brown (3 days / 78 clients) and Cathy Johnston (2 days / 52 clients).

Case Managed Clients - as at 30/04/98*



* Referrals from Centrelink kept client numbers at 90 - 95% capacity. Contract numbers varied on a daily basis as clients found jobs/training and were replaced at once or some time later.

COUNTRIES OF ORIGIN

Major countries represented (>5 clients) were:

- Philippines
- Croatia
- Bosnia
- Australia

Other countries included:

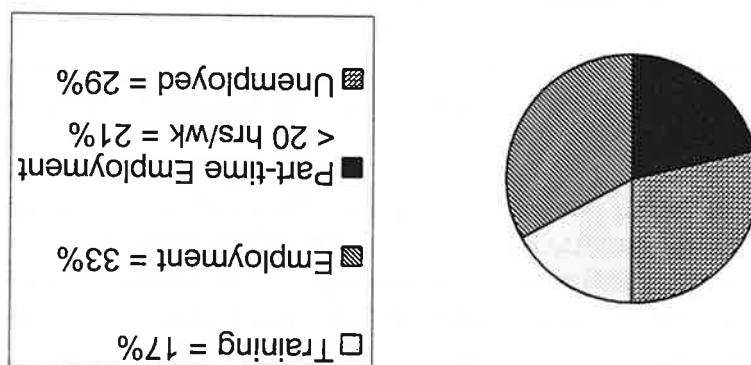
- New Zealand
- Italy
- Iraq
- USA
- Portugal
- Thailand
- Spain
- France
- Vietnam
- Africa
- Russia
- Greece
- Argentina
- Western Samoa
- Hong Kong
- Poland
- Malaysia
- Iran
- Germany
- Macedonia
- Peru
- China
- El Salvador

ACTIVITIES

Clients who were work ready, particularly youth clients, were referred to jobs which were located through the local Case Managers' Network, Australian Business Chamber, newspapers, personal contacts, CBS "touch screens" and the Internet. Clients with language difficulties, or problems associated with long-term unemployment were often referred to training, using the funds set aside in the program for this purpose.

OUTCOMES

Total number of clients as at 30 April 1998: 109



JOB BROKERAGE

As a preliminary venture into the Job Network system, currently operating Case Management organisations were invited to participate in Job Brokerage (1 December 1997 – 30 April 1998). Sue McCluskey was employed for that period and was very successful in convincing local employers to place their job vacancies with the Migrant Resource Centre. While this was a relatively small operation, there was interest from employers with some jobs offered exclusively to us. There was also a great increase in workload for Sue, the Case Managers and the front desk, dealing with phone calls, resume preparation, interviews and drop-in clients.

JOB NETWORK

The Migrant Resource Centre was unsuccessful in its tender for the new Job Network. The tender was satisfactory according to the DEPTA debriefing, but there were insufficient numbers of NESB job-seekers (<10% of general population) to justify our specialist operation. New tenders will be called for in March 1999.

All Case Management claims have been finalised and client files returned to Centrelink offices. Colin Brown (Case Manager) and Sue McCluskey (Job Brokerage) have moved to new employment.

I would like to offer my personal thanks to Colin and Sue, who were very effective in placing clients in to work, and especially to Violetta and Lulu who have so vigorously and constantly supported all the employment services. Finally, these services were outstandingly assisted by Mary Griffin and Annie Gawn, who were productive, creative and always polite - thank you both.

Cathy Johnston

**COMMUNITY VISITORS SCHEME - ANNUAL REPORT
(FUNDED BY THE DEPARTMENT OF HEALTH AND FAMILY SERVICES)**

The Migrant Resource Centre's Community Visitors Scheme is now into its 5th Year. During this time there has been an increase of Ethnic elderly into our Nursing Homes and even some clusters of Migrant Groups in a number of Nursing Homes have been developed.

Table 1 outlines the services the CVS has provided for this year. As can be seen:

**TABLE 1: NUMBER OF SERVICES PROVIDED BY THE
COMMUNITY VISITOR SCHEME IN 1998**

<i>Nursing Home/Hostels</i>	<i>No. of Residents</i>	<i>Visitors</i>	<i>Visits</i>
Allandale N/H	1	1	24
Catherine of Sienna N/H	1	1	10
C.A. Brown	3	2	24
Carey Bay	1	1	2
Courtman Hall Hostel	1	1	6
Garden Suburb	1	2	31
Hillside	1	1	4
Kara	1	1	45
Maroba	1	1	24
Max Kolbe	15	7	135
Mayfield	1	2	16
Narla	1	2	13
Oban	1	2	3
St Joseph	1	1	25
Scenic Lodge Hostel	1	1	12
St Francis Hostel	1	1	3
Toronto	2	1	22
Timonee Garden Hostel	11	3	65
WallSEND	1	1	6
Wescott	2	1	25
Total	48	33	495

This table suggests that nearly 500 visits were made by the Scheme. While 33 visitors have been listed we in fact only 21 visitors, some undertaking multiple visits. Again in 1997/98 the CV visited 12 residents and table 1 shows that we now visit 48 residents, a huge increase over our initial year.

The Department of Human services has also included Hostels in the Community Visitors Scheme now and table 1 above, gives an indication of this aspect of our work.

This year two of our visitors have been sick for a while and I hope we have them soon back in our midst, two residents have been transferred and over this period we lost five residents. May I, through this report, thank each and every one of our volunteers for all their patience and efforts shown during this year, without them this project would not be able to work.
Thank you.
Ann Dupree

LEISURE SKILLS ACCESS PROJECT 1998 ANNUAL REPORT

The Leisure Skills Access Project commenced on the 27 July 1998. The role of the Project Officer is to develop health and safety knowledge, awareness, interest and practical skills among various migrant/refugee groups, in recreational and sporting activities. The project is conducted on a part time basis and is funded until the 30 June 1999. The project is progressing extremely well, with specified quarterly objectives successfully met and exceeded.

ACCOMPLISHMENTS TO DATE

1. PROJECT AWARENESS/PROMOTION

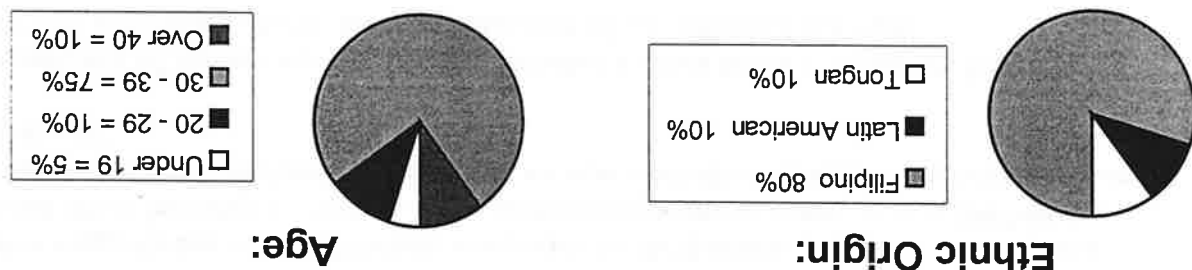
a. **Database.** A database of Filipino families in the Newcastle, Lake Macquarie, Port Stephens and Upper Hunter has been established. There are over 200 names listed and all families are aware of the existence of this project. A smaller database has also been established of Bosnian refugees, however, not all information requested has been returned.

b. **Sport/Recreation Questionnaire.** A Sport/Recreation Questionnaire was designed and distributed to all families on the database, and also given to members of the various cultural groups visited and/or addressed. The questionnaire assisted in assessing group needs and preferences, required to plan and prioritise activities.

c. **Media Release.** A Media Release was issued to the newspapers and radio which resulted in an interview with ABC Radio, together with a short article in the Newcastle Morning Herald on 1 August 1998. The success of the publicity generated was evident by the amount of telephone enquiries which were received as a direct result of the media release.

d. **Promotional Material.** A flier was designed and is displayed at various cultural meeting places throughout the Newcastle and Upper Hunter areas. The Charlestown Public Library also utilised the flier as part of a display during Refugee Week, which resulted in enquiries about the project and the activities organised.

A breakdown of the multicultural groups who have participated in the project to date is as follows:



2. COMMUNITY LINKS/LIAISON

a. **Ethnic Meetings/Activities.** Throughout the project I have attended the following on a regular basis:

MRC staff meetings, Womens Multicultural Support Group, Newcastle Filipino Group, Tongan Womens Support Group, Circuit Breaker, Westlakes Filipino Group, Upper Hunter Filipino Group.

- b. **Sporting Bodies.** Links have been established with the following sporting organisations:
- Eric Arnolds Swim Centre, Howzat Indoor Sports Centre, Planet Fitness Gymnasium, NSW Sport and Recreation, Hunter Academy of Sport, Police Community Youth Club, Red Cross and St Johns Ambulance.

3. ACTIVITIES ORGANISED

- a. **Learn to Swim/Water Safety.** Learn to Swim classes commenced on the 7 September 1998. Participants are predominantly Filipinos with a few members of the Womens Multicultural Support Group having recently joined. Progress is varied, but skills are successfully being developed, and the fear of water has been conquered.
- b. **Volleyball** The Tongan and Samoan Womens Support Group and the Womens Multicultural Support Group have a particular interest in volleyball. The first game was played on the 24 October 1998, and this activity has continued each Saturday since, with 20 – 30 people participating regularly.
- c. **Other** Activities such as aerobics, walking, basketball, soccer and yoga, have not received sufficient support from the various groups to enable me to initiate formal sessions.
- d. **Health and Safety.** Cardiopulmonary Resuscitation and First Aid Courses are in the process of being organised and it is envisaged that members of various groups will attend these courses during the December/January period.

FEEDBACK/OUTCOMES

Feedback from participants involved in the various activities has been positive and supportive. The project is gathering momentum as additional groups become aware or involved with the activities already in place. The cost of participating has emerged as an obstacle for some families, particularly refugees or women on welfare benefits. Many have indicated a strong desire to play a sport or be involved in a recreational activity, however, without some form of subsidy or financial assistance, they have not been able to participate.

FUTURE FOCUS

Although the project is only in the 2nd quarter, it is progressing successfully and exceeding the proposed objectives. In fact, the focal objective for the 3rd quarter has already commenced. The initial contact and outreach meeting took place at Muswellbrook on the 13 October 1998, which will assist me to achieve positive results in the Upper Hunter during the next three months. Overall, I anticipate the ensuing two quarters will see continued success, with accelerated integration of ethnic groups into sport and recreation within the Newcastle/Hunter region, with an emphasis on confidence as well as a healthier and happier lifestyle.

The project has been personally satisfying and I would like to thank the Management Committee and all MRC staff for their encouragement and support during the past five months.

Barry Ross
Leisure Skills Access Project Officer



Hunter Region Circuit Breaker

Telephone 02 49 623742
Fax 02 49 695441

Mrs Christina Byrne
Course Co-ordinator
Newcastle & District P.C.Y.C.
Young & Melbourn Roads
Broadmeadow 2292

Hunter Region Circuit Breaker is funded by the New South Wales State Government overseen by the Department of Education and Training . It is sponsored in the Hunter by the Migrant Resource Centre and the Newcastle Police & Community Youth Club.

Circuit Breaker is a voluntary after school programme which is run for non English speaking background (NESB) youth in years 9 to 12 in local high schools. The Circuit Breaker programme provides a facility for the assistance of young non English speaking background people in the areas of Literacy, Numeracy, Personal Development, Self Esteem, Study Skills and Job Search Skills. It aims at stopping these young people from leaving school prematurely and thereby not fulfilling their potential in both studies and employment.

At present the eighth Circuit Breaker project is operating in the Hunter and is funded to operate throughout the 1998/1999 financial year. The programme is once again sponsored by the Migrant Resource Centre of Newcastle and the Hunter and the Newcastle Police & Community Youth Club.

Students (who are referred by interested agencies, their high school or by self referral) attend 2 afternoons per week between 4pm and 6pm with sessions being held at the Newcastle Police & Community Youth Club. The programme runs for a period of 12 months. As well as the subject areas mentioned above, the course includes a Career and Pathway Education component, community visits, arts and crafts workshops, labour market workshops, social activities such as wallclimbing, canoeing, tennis bowling, roller skating and a camp which is held at Camp MacKay at Kurrajong. Clients are encouraged to participate in the activities that are available at the Hamilton Fiesta, various local multicultural groups, classes in their first language and wider based activities such as the Youth Week Forum, school activities and local sporting activities.

On Monday, 29 June, 1998 we held a graduation ceremony for 32 students who graduated from the 1997/1998 Project. The Graduation ceremony was well attended by clients, families and friends. A good representation of local politicians, school officials, principals and teachers also attended. Each of the graduates received their Circuit Breaker Certificate of Achievement as well as any of the additional Certificates they may have earned in computer skills or first aid. Some clients received a special certificate for Attendance, Attitude and Commitment. As has become usual in the Hunter, a large number of local High Schools and a wide range of Ethnic backgrounds were represented. The evening's programme concluded with some of our young ladies giving a modern dance presentation, which was followed by supper.

Besides celebrating the graduation of yet another group of very special young people, we farewelled Bronwyn Power, our tutor for 3 years, whose presence will be missed by us all.

Bronwyn has been a very special part of the programme and has assisted very capably with the planning, co-ordination and presentation of Circuit Breaker during her time with the programme. It was lovely to see the number of past Circuit Breakers who attended the ceremony especially to say "Farewell" to Bronwyn.

Currently, I am conducting my fourth project as Course Co-ordinator. Recruitment for Project 8 commenced during July, 1998 and afternoon sessions commenced in August of this year with numbers reaching 43 students from 13 local high schools and 15 different Ethnic backgrounds. We now have a new tutor, Mary-Anne Hampshire who comes to us with a background in English/History and many skills in arts and crafts. Like our clientele, Mary-Anne is of a non English speaking background, so we have another area where we will be able to speak "from experience".

At present the current group of young people is starting to develop bonds and is showing signs of increasing confidence, ability, self esteem and commitment to the Project. We still have some areas that need more work, but we hope that this group of young people will also uphold the good name that Circuit Breaker has established in the Hunter.

(Mrs) Chris Byrne
Course Co-ordinator.

CENTRE'S USAGE

- Abbruzzi Association
 - Baha'i Community of Newcastle
 - Bosnian Community of Newcastle
 - Ethnic Communities Council NESB Youth Network
 - Estonian Community
 - Filipino Ethnic School
 - Filipino Senior Citizens Group
 - Filipino Women's Group
 - French Association of Newcastle
 - Greek Macedonian of Newcastle (Pavlos Melas)
 - Hungarian Association
 - Latvian Community of Newcastle
 - Lettesi Group
 - Macedonian Human Rights Association
 - Macedonian Youth Group
 - Maori Dance Group
 - Samoan Women's Group
 - Slovene Association of Newcastle
 - Tongan Women's Group
 - Tongan Community Choir
 - Spanish Dance Group "Tontiu"
 - Tamil School
- In Addition the following multicultural groups have been accommodated.
- International choir
 - Multicultural Women's Support Group
 - Families in Cultural Transition
 - Hamilton Multicultural Walkers Group
 - Hunter Ethnic Choral Society
 - South Pacific Islander Culture in Education (SPICE) group
- The premises have also been utilized by interagency groups with a migrant focus/interest/sympathy.
- Centrelink Multicultural Access Forum
 - Community Options NESB Committee
 - Circuit Breaker Advisory Committee
 - Hunter Community Council
 - Pacific Islander Welfare Project Committee
 - United Nations Association
 - Amnesty International
 - Hunter Adult Migrant Education Coordinating Committee

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER
REGION LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759

ANNUAL FINANCIAL STATEMENTS
AND REPORTS

FOR THE YEAR ENDED
30 JUNE 1998

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DIRECTORS' REPORT FOR THE YEAR ENDED 30 JUNE 1998

The Directors present their report together with the financial statements of Migrant Resource Centre of Newcastle and Hunter Region Limited for the year ended 30 June 1998 and the independent auditors' report thereon.

Directors

The Directors in office at the date of this report are:

Dawn Arrow	Trudy Mills-Evers
Henry Chan	Chris Papadopoulos
Tatu Fotogaoleva	William Simanowsky
Alina Kizeweter	Cecilia Soumastre
Ivan Klopotic	Traje Trajanovski
Melanie Larsen	Zoran Vasiljevic

Principal Activities

The principal activity of the company during the course of the financial year was the provision of welfare and information services.

There were no significant changes in the nature of the activities of the company during the year.

Result

The operating surplus amounted to \$23,432 (1997: \$25,258).

State of Affairs

In the opinion of the Directors there were no significant changes in the state of affairs of the company that occurred during the financial year under review not otherwise disclosed in this report or the financial statements.

**DIRECTORS' REPORT
FOR THE YEAR ENDED 30 JUNE 1998**

Events Subsequent to Balance Date

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the Directors, to affect significantly the operations of the company, the results of those operations, or the state of affairs of the company in subsequent years.

Likely Developments

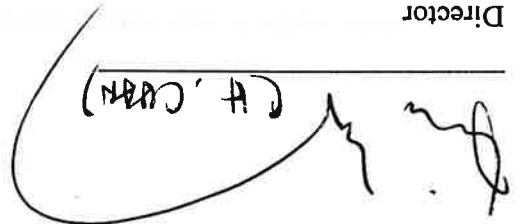
It is not foreseen that the company will undertake any change in its general direction during the coming financial year. The company will continue to pursue its activities as detailed earlier in the report for the benefit of the community.

Directors' Benefits

Since the end of the previous financial year no Director of the company has received or become entitled to receive any benefit (other than a benefit included in the aggregate amount of remuneration received or due and receivable by Directors shown in the financial statements, or the fixed salary of a full-time employee of the company or a related entity) by reason of a contract made by the company or a related entity with a Director or with a firm of which a Director is a member, or with an entity in which a Director has a substantial interest.

Signed in accordance with a resolution of the Directors:

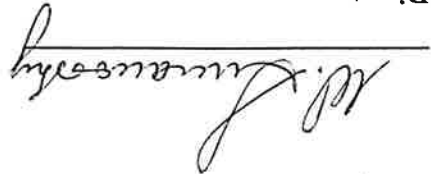
Director


(C. H. Chan)

Dated

18/11/1998

Director



Dated

18/11/98

**MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER REGION
LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759**

**PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 30 JUNE 1998**

	1998	1997
	\$	\$
Operating surplus/(loss)	23,432	25,258
Accumulated funds at the beginning of the financial year	<u>117,855</u>	<u>92,597</u>
Accumulated funds at the end of the financial year	<u>141,287</u>	<u>117,855</u>

*The profit and loss account is to be read in conjunction with the notes to and forming part of
the financial statements set out on pages 6 to 12.*

BALANCE SHEET AS AT 30 JUNE 1998

	1998	1997
CURRENT ASSETS		
Cash	263,529	247,610
Receivables	31,612	7,926
Other	4,145	4,145
Total current assets	<u>299,286</u>	<u>259,681</u>
NON-CURRENT ASSETS		
Property, plant and equipment	33,935	38,190
Total non-current assets	<u>33,935</u>	<u>38,190</u>
Total assets	<u>333,221</u>	<u>297,871</u>
CURRENT LIABILITIES		
Accounts payable	97,561	105,160
Provisions	50,499	43,786
Total current liabilities	<u>148,060</u>	<u>148,946</u>
NON-CURRENT LIABILITIES		
Provisions	43,874	31,070
Total non-current liabilities	<u>43,874</u>	<u>31,070</u>
Total liabilities	<u>191,934</u>	<u>180,016</u>
Net assets	<u>141,287</u>	<u>117,855</u>
ACCUMULATED FUNDS		
Retained profits/(accumulated losses)	<u>141,287</u>	<u>117,855</u>
Total accumulated funds	<u>141,287</u>	<u>117,855</u>

Note

\$
1998

\$
1997

The balance sheet is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 6 to 12

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 1998

	1998	1997
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash receipts in the course of operations	336,288	435,764
Cash payments in the course of operations	319,463	314,441
Interest received	6,149	7,720
Net cash provided by operating activities	22,974	129,043
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sale of property, plant and equipment	-	2,450
Payments for property, plant and equipment	(7,055)	(16,046)
Net cash provided by investing activities	(7,055)	(13,596)
Net increase (decrease) in cash held	15,919	115,447
Cash at the beginning of the financial year	247,610	132,163
Cash at the end of the financial year	263,529	247,610

The statement of cash flows is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 6 to 12

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 1998

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The significant policies which have been adopted in the operation of these financial statements are:

Basis of Preparation

The financial statements are a special purpose financial report for distribution to members. They have been prepared on the basis of historical costs and except where stated, do not take into account changing money values or current valuations of non-current assets. Except where noted, the accounting policies have been consistently applied.

The financial statements have been prepared in accordance with all applicable Australian Accounting Standards and other mandatory professional reporting requirements (Urgent Issues Group Views) that have a material effect with the following exceptions:

AAS 33 Presentation and Disclosure of Financial Instruments.

Revenue Recognition

Grants

Government grants are not necessarily brought to account in the financial period in which the expenses relating thereto are incurred.

Taxation

Income tax

The company is exempt from income tax.

Non-Current Assets

The carrying amounts of all non-current assets are reviewed to determine whether they are in excess of their recoverable amount at balance date. If the carrying amount of a non-current asset exceeds the recoverable amount, the asset is written down to the lower amount. In assessing recoverable amounts the relevant cash flows have been discounted to their present value.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 30 JUNE 1998

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property, Plant and Equipment - Note 9

Acquisition

Items of property, plant and equipment are recorded at cost and depreciated as outlined below.

Depreciation

Items of property, plant and equipment, including buildings and leasehold property but excluding freehold land and investment properties, are depreciated over their estimated useful lives. The straight-line and reducing balance methods of depreciation are used.

The depreciation rates and methods used for each class of asset are as follows:

■	Leasehold improvements	14.3% Straight Line
■	Office Equipment	20% to 40% Diminishing Value
■	Fixtures and Fittings	10% Diminishing Value
■	Furniture	13.5% to 20% Diminishing Value

Employee Entitlements

Annual Leave

The provisions for employees' entitlements to annual leave represents the amount which the employer has a present obligation to pay resulting from employees' services provided up to balance date.

Long Service Leave

The provision for employees' entitlement to long service leave is calculated from the date of commencement of employment.

Superannuation Fund

Contributions to employee superannuation funds are charged against income as incurred.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 1998

	1998	1997
2. OPERATING REVENUE		
Grants received	303,117	296,812
Interest:		
Other parties	6,149	7,720
Rental income	8,192	1,441
Gross proceeds from sale of non-current assets	-	2,450
Other operating revenue	55,245	57,483
	<u>372,703</u>	<u>365,906</u>
3. OPERATING PROFIT		
Operating profit before abnormal items and income tax has been arrived at after charging/(crediting) the following items:		
Depreciation of property, plant and equipment	11,310	10,601
Amounts set aside to provision for:		
Provision for annual leave	4,143	4,733
Provision for long service leave	9,101	(3,231)
Net loss on sales of property, plant and equipment	-	1,665
4. AUDITORS' REMUNERATION		
Audit Services:		
Audit fees	<u>9,805</u>	<u>8,655</u>
5. GEOGRAPHICAL SEGMENTS		
The business operates in the provision of welfare services industry, predominantly in Australia.		
6. CASH		
Cash at building society	143,751	146,053
Short term deposits	111,874	101,087
Refugee housing account	<u>7,904</u>	<u>470</u>
	<u>263,529</u>	<u>247,610</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 1998

	1998	1997
7. RECEIVABLES		
Current		
Sundry debtors	31,612	7,926
8. OTHER ASSETS		
Current		
Prepayments	4,145	4,145
9. PROPERTY, PLANT AND EQUIPMENT		
Leasehold improvements, at cost	20,190	20,190
Less: Accumulated amortisation	(18,765)	(17,849)
	1,425	2,341
Equipment, at cost	112,956	105,901
Less: Accumulated depreciation	(80,446)	(70,052)
	32,510	35,849
Total property, plant and equipment, at net book value	33,935	38,190
10. ACCOUNTS PAYABLE		
Current		
Grants in advance	81,374	87,954
Sundry creditors	7,706	9,207
Accrued expenditure	8,481	7,999
	97,561	105,160
11. PROVISIONS		
Current		
Provision for annual leave	48,162	41,449
Provision for long service leave	-	-
Provision for relief worker	2,337	2,337
	50,499	43,786
Non-Current		
Provision for long service leave	43,874	31,070

The estimated maximum amount of commitments not provided for in the financial statements as at 30 June 1998 are:

Future operating lease rental of equipment and consumables not provided for in the financial statements and payable:

Due not later than one year
Due later than one year but not later than two years
Due later than two years but not later than five years

7,956	35,802
7,956	19,890
4,854	20,631
4,854	
10,923	
20,631	

(i) **Reconciliation of cash**

For the purposes of the Statement of Cash Flows, cash includes cash on hand and at bank and short term deposits at call, net of outstanding bank overdrafts. Cash as at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the balance sheet as follows:

		\$	1998		\$	1997
Cash	6		143,751			146,053
Short term deposits	6		111,874			101,087
Cash - Refugee housing account	6		7,904			470
			<u>263,529</u>			<u>247,610</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 1998

1998 \$
1997 \$

13. NOTES TO THE STATEMENT OF CASH FLOWS

(Continued)

(ii) Reconciliation of operating
profit after income tax to net
cash provided by operating
activities

Operating profit 23,432 25,258

Add (less) items classified as investing/

financing activities:

Add (less) non-cash items:

Loss on disposal of property, plant and

equipment

Depreciation

1,665 11,310
10,601

Net cash provided by operating activities before
change in assets and liabilities

34,742 37,524

Change in assets and liabilities

during the financial year:

(Increase)/decrease in trade debtors

(Increase)/decrease in prepayments

(Decrease)/increase in trade creditors

(Decrease)/increase in provisions

(Decrease)/increase in accrued expenditure

(Decrease)/increase in grants in advance

(23,686) (7,926)
- 50
5,203 6,238
87,954 129,043
22,974

14. RELATED PARTY DISCLOSURES

Directors

The names of each person who held the position of Director of the company during the
financial year are:

Dawn Arrow
Henry Chan
Tafu Fotogaolevai
Alina Kizeweter
Ivan Klopotic
Melanie Larsen
Trudy Mills-Evers
Chris Papadopoulos
William Simanowsky
Cecilia Soumastre
Traje Trajanovski
Zoran Vasiljevic

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 1998

15. LIMITED BY GUARANTEE

Each member of the company undertakes to contribute to the property of the company in the event of its being wound up while he is a member or within one (1) year after he ceases to be a member for payment of the debts and liabilities of the company contracted before the time at which he ceases to be a member and the cost, charges and expenses of winding up for an adjustment of the rights of contributories among themselves such amount as may be required not exceeding ten (\$10) dollars.

As at the 30 June 1998 the total number of members was 57 (1997 - 80).

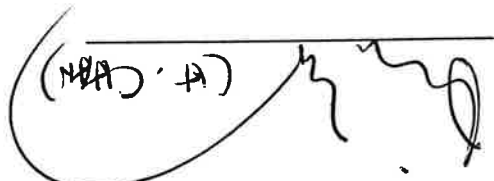
STATEMENT BY DIRECTORS

In the opinion of the Directors of Migrant Resource Centre of Newcastle and Hunter Region Ltd;

1. (a) the financial statements, set out on pages 3 to 12, are drawn up so as to give true and fair view of the results and cash flows for the financial year ended 30 June 1998, and the state of affairs of the company at 30 June 1998;
- (b) at the date of this statement, there are reasonable grounds to believe that the company will be able to pay its debts as and when they fall due.

2. The financial statements have been made out in accordance with applicable Accounting standards and Urgent Issues Group Consensus Views.

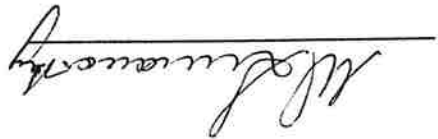
Signed in accordance with a resolution of the Directors:

Director

(A. CHAN)

Dated

18/6/1998

Director



Dated

18/6/98

Scope

We have audited the financial statements of Migrant Resource Centre of Newcastle and Hunter Region Ltd for the financial year ended 30 June 1998 consisting of the profit and loss account, balance sheet, statement of cash flows, accompanying notes, and the statement by Directors, set out on pages 3 to 13. The company's Directors are responsible for the financial statements. We have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the company.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial statements are free of material misstatements. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether in all material respects, the financial statements are presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) and statutory requirements so as to present a view which is consistent with our understanding of the company's financial position, the result of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial statements of Migrant Resource Centre of Newcastle and Hunter Region Ltd are properly drawn up:

- (a) so as to give a true and fair view of:
 - i) the state of affairs of the company at 30 June 1998 and the results and cash flows of the company for the financial year ended on that date; and
 - ii) the other matters required by Divisions 4, 4A and 4B of Part 3.6 of the Corporations Law to be dealt with in the financial statements;
- (b) in accordance with the provisions of the Corporations Law; and
- (c) in accordance with applicable Accounting Standards and other mandatory professional reporting requirements.

KPMG

Chartered Accountants



P A Mather
Partner

Newcastle 23 November 1998

DISCLAIMER

The additional financial information presented on pages 16 to 25 is in accordance with the books and records of Migrant Resource Centre of Newcastle and Hunter Region Ltd which have been subjected to the auditing procedures applied in our statutory audit of the company for the year ended 30 June 1998. It will be appreciated that our statutory audit did not cover all details of the additional financial information. Accordingly, we do not express an opinion on such financial information and no warranty of accuracy or reliability is given.

In accordance with our Firm policy, we advise that neither the Firm nor any member or employee of the Firm undertakes responsibility arising in any way whatsoever to any person (other than the company) in respect of such information, including any errors or omissions therein, arising through negligence or otherwise however caused.

KPMG

KPMG
Chartered Accountants

Newcastle *23 November 1998*

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER REGION
LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759

STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1998

1998 \$
1997 \$

MIGRANT RESOURCE CENTRE

Income	50,491	46,565
Administration fees	-	462
Capital contributions from grants	1,347	1,133
Donations received	303,117	296,812
Grants received	988	632
Insurance recovery	6,149	7,720
Interest received	387	386
Membership fees	200	2,350
Mentor fees	1,832	2,095
Photocopying	8,192	1,441
Rent received	-	3,015
Sundry income	-	845
Wage subsidies	372,703	363,456
Total income		

Expenses	728	726
Accommodation	484	-
Advertising	9,805	8,655
Audit fees	542	471
Catering, function etc	4,047	2,396
Child Protection	670	-
Cleaning	3,363	2,705
Consultancy fees	281	-
Depreciation	11,310	10,601
Donations	312	110
Electricity	3,792	2,309
Filing fees	35	32
Furniture and fittings/equipment	1,059	707
Hire of equipment	-	1,129
Insurance	4,877	1,442
Interpreting fees	300	549
Lease payments	7,956	3,641
Legal costs	1,282	-
Library	675	631
Loss on disposal of fixed assets	-	1,665
Membership	180	469
Mentor fees	-	1,000
Office supplies	511	2,755
Photocopier expenses	2,697	590
Postage	4,992	3,577
Printing and stationery	6,484	4,902
Provisions for annual leave	4,143	4,733
Provisions for long service leave	9,101	(3,231)
Rates and taxes	-	1,777
Carried forward	79,626	54,341

The statement of operations is to be read in conjunction with the disclaimer set out on page 15.

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER REGION
LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759

STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1998

	1998	1997
	\$	\$
<i>Brought forward</i>	79,626	54,341
Rent	49,742	49,792
Repairs and maintenance	421	890
Sundry expenses	1,115	1,352
Superannuation contributions	11,502	11,612
Telephone	17,903	17,869
Training	1,065	1,172
Travelling	3,918	3,550
Wages	176,216	190,518
Workers compensation	7,763	7,102
Total expenses	349,271	338,198
Operating surplus/(loss)	23,432	25,258

The statement of operations is to be read in conjunction with the disclaimer set out on page 15.

STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1998

	1998	1997
EMPLOYMENT SERVICE REGULATORY AUTHORITY		
Income		
Fees	107,650	69,350
Interest received	673	285
Sundry income		324
Total income	108,323	69,959
Expenses		
Administration fees	5,000	5,000
Bank charges	201	36
Client expenses	13,590	2,134
Equipment	4,128	-
Hire of equipment	-	1,000
Program Cost	609	-
Provision for annual leave	(1,005)	1,005
Provision for long service leave	(154)	154
Sundry expenses	2,519	157
Superannuation contributions	1,240	723
Telephone	120	-
Travel	58,346	26,696
Wages	84,594	36,905
Total expenses	23,729	33,054
Operating surplus/(deficit)	61,836	38,107
AS AT 30 JUNE 1998		
STATEMENT OF ASSETS AND LIABILITIES		
Assets		
Cash at bank	66,836	37,053
Debtor	-	2,213
Liabilities		
Creditor	(5,000)	(1,159)
Net assets	61,836	38,107
Accumulated funds		
Accumulated funds at beginning of financial year	38,107	5,053
Operating surplus	23,729	33,054
Accumulated funds at end of financial year	61,836	38,107

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER
REGION LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759

STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1998

COMMUNITY VISITORS SCHEME

	1998	1997
Income		
Grants received	16,007	9,308
Interest received	12	99
Sundry income	-	21
Total income	16,019	9,428
Expenses		
Administration fees	3,180	1,780
Bank charges	80	74
Equipment	1,975	-
Office supplies	-	343
Provision for annual leave	144	238
Provision for long service leave	154	99
Reimbursements of volunteer expenses	3,522	3,670
Subscriptions	-	122
Supernannation	740	-
Training	-	276
Travelling expenses	287	713
Wages	6,410	6,658
Total expenses	16,492	13,973
Operating surplus/(deficit)	(473)	(4,545)
Assets		
Cash at bank	3,211	3,386
Liabilities		
Creditor	(635)	(337)
Grant income in advance	(1,334)	(1,334)
Net assets	1,242	1,715
Accumulated funds		
Accumulated funds at beginning of financial year	1,715	6,260
Operating deficit	(473)	(4,545)
Accumulated funds at end of financial year	1,242	1,715

STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1998

GRANT IN AID NUMBER ONE

	1998	1997
Income		
Grants received	54,961	54,095
Interest received	37	130
Sundry income	1,325	720
Total income	56,323	54,945
Expenses		
Accommodation and meals	1,534	1,719
Administration	2,600	-
Audit	260	-
Bank charges	147	113
Conference and seminar expenses	-	330
Membership fees	60	45
Programme costs	711	2,477
Provision for annual leave	(3,229)	3,637
Provision for long service leave	1,840	21
Sundry expenses	2,714	2,672
Superannuation contributions	374	-
Training	3,759	2,076
Travelling expenses	45,839	45,038
Wages	56,609	58,198
Operating surplus/(deficit)	(286)	(3,253)
STATEMENT OF ASSETS AND LIABILITIES AS AT 30 JUNE 1998		
Assets		
Cash at bank	15,868	14,723
Liabilities		
Creditor	(4,869)	(3,658)
Grant income in advance	(13,954)	(13,734)
Net assets	(2,955)	(2,669)
Accumulated funds		
Accumulated funds at beginning of financial year	(2,669)	584
Operating (deficit)/surplus	(286)	(3,253)
Accumulated funds at end of financial year	(2,955)	(2,669)

STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1998

GRANT IN AID NUMBER TWO

	1998	1997
	\$	\$
Income		
Grants received	46,268	45,540
Interest received	68	204
Sundry income	-	-
Total income	46,336	45,744
Expenses		
Administration fees	3,100	5,000
Audit	260	-
Bank charges	111	82
Consultancy fees	-	1,900
Furniture purchases	-	462
Library	-	205
Membership fees	-	50
Programme costs	529	60
Provision for annual leave	(282)	261
Provision for long service leave	712	386
Supernuation contributions	1,872	1,857
Training	432	30
Travelling expenses	4,359	5,406
Wages	37,242	31,515
Total expenses	48,335	47,214
Operating surplus/(deficit)	(1,999)	(1,470)
AS AT 30 JUNE 1998		
Assets		
Cash at bank	19,075	17,359
Liabilities		
Creditor	(6,077)	(2,547)
Grant income in advance	(11,747)	(11,562)
Net assets	1,251	3,250
Accumulated funds		
Accumulated funds at beginning of financial year	3,250	4,720
Operating (deficit)/surplus	(1,999)	(1,470)
Accumulated funds at end of financial year	1,251	3,250

**MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER
REGION LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1998**

SPECIAL MIGRANT PLACEMENT OFFICER

1998	1997	\$
Income		
Grants received	54,742	56,260
Interest received	63	240
Sundry income	-	-
Total income	54,805	56,500
Expenses		
Accommodation and meals	-	669
Administration fees	3,311	3,527
Audit fees	750	250
Bank charges	173	157
Client expenses	251	110
Electricity	-	200
Insurance	297	-
Interpreting fees	935	203
Promotion	400	461
Provision for annual leave	1,916	(869)
Provision for long service leave	(271)	(77)
Sundry expenses	590	-
Superannuation contributions	2,880	2,802
Training	716	225
Travelling expenses	1,463	470
Wages	49,798	43,579
Workers Compensation	1,404	-
Total expenses	64,613	51,707
Operating surplus/(deficit)	(9,808)	4,793
STATEMENT OF ASSETS AND LIABILITIES		
AS AT 30 JUNE 1998		
Assets		
Cash at bank	3,992	28,490
Debtor	-	946
Liabilities		
Creditor	(9,545)	-
Grant income in advance	-	(25,181)
Accumulated funds		
Net assets	(5,553)	4,255
Accumulated funds at beginning of financial year		
Operating surplus	4,255	(538)
Accumulated funds at end of financial year	(5,553)	4,255

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER
REGION LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759

STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1998

1998
\$

RURAL INFORMATION CAMPAIGN

Income
Grants received 5,341
Interest 115

Total income 5,456

Expenses

Bank charges 59
Petty cash 100
Promotion 624
Provision for long service leave 59
Telephone 363
Sundry expenses 25
Wages 4,170

Total Expenses 5,400

Operating surplus/(deficit) 56

STATEMENT OF ASSETS AND LIABILITIES
AS AT 30 JUNE 1998

Assets

Cash at bank 78,642

Liabilities

Grant income in advance (77,975)
Creditor (590)

Net assets

77

Accumulated Funds

Accumulated funds at beginning of financial year -
Transfer from MRC 21
Operating surplus/(deficit) 56

Accumulated fund at end of financial year 77

**MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER
REGION LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759**

**STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1998**

1998
\$

REFUGEE HOUSING

Income	8,192
Rent received	16
Interest	8,208
Total income	
Expenses	
Bank charges	6
Insurance	645
Telephone	123
	<u>774</u>

**STATEMENT OF ASSETS & LIABILITIES
AS AT 30 JUNE 1998**

Assets	
Cash at Bank	7,904
Net Assets	<u>7,904</u>
Accumulated Funds	
Accumulated Funds at beginning of financial year	470
Operating Surplus/(Deficit)	7,434
Accumulated Funds at end of financial year	<u>7,904</u>