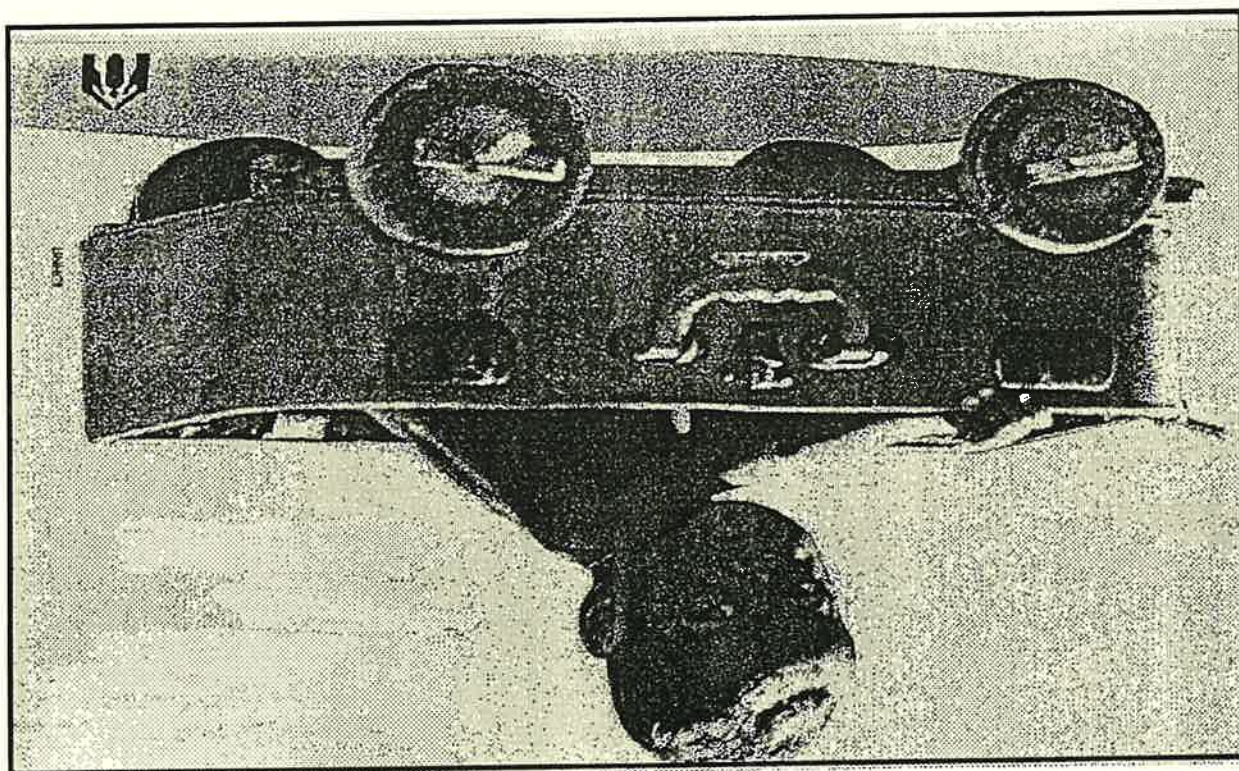


MORE THAN HALF THE WORLD'S REFUGEES ARE CHILDREN



1997 ANNUAL REPORT

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MIGRANT RESOURCE CENTRE
of Newcastle & Hunter Region Ltd
ACN: 002 898 759



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**AGENDA OF THE 12TH ANNUAL GENERAL MEETING OF
THE MIGRANT RESOURCE CENTRE TO BE HELD ON WEDNESDAY 3RD
DECEMBER 1997 AT 8 CHAUCEY STREET, HAMILTON AT 5.30PM**

1.	5.30PM	OPENING AND WELCOME BY HENRY CHAN
2.		APOLOGIES
3.		MINUTES OF PREVIOUS MEETING
4.		BUSINESS ARISING
5.		PRESENTATION OF REPORTS
6.		CONFIRMATION OF AUDITORS
7.		ELECTION OF MRC MANAGEMENT COMMITTEE
8.		GENERAL BUSINESS
9.	6.30PM	GUEST SPEAKER - MR TONY PUN - CHAIRPERSON ETHNIC COMMUNITIES COUNCIL OF NSW
	7.30PM	REFRESHMENTS & CLOSE

We wish to acknowledge the support of our funding bodies:

Department of Immigration and Multicultural Affairs
 Department of Employment, Education Training and Youth Affairs
 Employment Services Regulatory Authority
 Ethnic Affairs Commission of New South Wales
 Migrant Skills & Qualifications Services
 NSW Department of Community Services
 NSW Department of Training & Education Coordination
 NSW Department of Health and Family Services

MRC MANAGEMENT COMMITTEE MEMBERS 96-97

1. Chairperson	-	Henry H Chan
2. Vice Chairperson	-	William Simanowsky
3. Secretary	-	Alina Kizeweter
4. Treasurer	-	Trudy Mills-Evers
5. Asst Secretary	-	Traj Trajanovski
6. Asst Treasurer	-	Zoran Vasiljevic
7. Member	-	Dawn Arrow
8. Member	-	Chris Papadopoulos
9. Member	-	Cecilia Soumastre
10. Member	-	Lani Larsen
11. Member	-	Ivan Klopovic

COOPTED MEMBERS

1. Department of Immigration & Multicultural Affairs	-	Ms Zaga Nagy
2. Newcastle City Council	-	Cr Margaret Henry
3. Newcastle City Council	-	Cr Morgan Jones

STAFF

1. Acting Coordinator	-	Lulu Tantos
2. Assistant Coordinator	-	Tima Oto
3. Administrative Officer	-	Mary Griffin
4. Community Project Officer	-	Irena Lupish
5. Community Development Worker- CSS Level III-	-	Alex Burns
6. Community Welfare Worker - CSS Level II	-	Miza Tortakovic
7. Humanitarian Entrant Resource Worker I	-	Pat Dring
8. Humanitarian Entrant Resource Worker II	-	Cathy Johnston
9. Filipino Welfare Worker	-	Petrona Kelly
10. Special Migrant Placement Officer	-	Mary Bramble
11. ESRA Casemanager	-	Colin Brown
12. Family Support Worker	-	Marcella Sutcliffe
13. Community Visitor's Program	-	Ann Dupree
14. Coordinator - Circuit Breaker	-	Chris Byrne
15. Admin Assistant - SMPO	-	Antoinette Gawn
16. Nezaket Schulz	-	Community Worker Lighthouse Ridge
17. Job Brokerage	-	Sue McClusky
	-	Committee - Auspiced by MRC)
	-	(Managed by Lighthouse Ridge Transcultural

SESSIONAL STAFF:

1. Pacific Islander Welfare Worker (Samoan)	-	Juanita Lohi
2. Pacific Islander Welfare Worker (Tongan)	-	Teleisia Lolohea
3. Hunter Ethnic Parents Teachers Association of	-	Steven Greig
Community Language Schools (Project Officer)	-	Dubravka Vasiljevic
4. Relief Welfare Worker	-	

STAFF LEFT DURING 1996-97:

1. Guy Taylor	-	SMPO
2. Carla Bekker	-	Admin Clerical
3. Louise Gibson	-	Admin Clerical/SMPO

MINUTES OF THE 11TH ANNUAL GENERAL MEETING OF THE MIGRANT RESOURCE CENTRE OF NEWCASTLE AND THE HUNTER REGION HELD AT THE MRC PREMISES, 27TH NOVEMBER 1996 AT 5.30PM.

1. **ATTENDANCE:** See attached list.

2. **APOLOGIES:** As per list.

3. **AUDITOR'S REPORT:** The Agenda was suspended to allow Mr Paul Mather of KPMG Peat Marwick to present his report. The Centre's financial operations were sound. The financial report was proposed by T Trajanovski and seconded by L Larsen

3(i) Confirmation of: KPMG Peat Marwick to continue as the Centre's Auditors. Proposed by L Tantos and seconded by T Trajanovski.

4. **MINUTES OF THE 10TH AGM:** Moved by T Trajanovski and accepted by A Kizeweter..

5. **Guest Speaker.** Mr Bob Baldwin (Member for Paterson) was then introduced to those present, and address the members..

5. **BUSINESS ARISING:** NIL

6. **PRESENTATION OF REPORTS:**

i) **Henry Chan - Chairperson:** Tabled as read. Added that last year has been a particularly difficult one. He thanked all the committee members for their continued support during the year, commended V Walsh and the staff for their hard work and dedication to the Centre and acknowledged the support of DIMA, the Centre's funding body.

ii) **V Walsh - Coordinator -** Report tabled as read. Questioned re impact of the DIMA's closure in Newcastle - Met with Glen Smith, Manager Parramatta DIMA. This Centre together with other DIMA offices have taken on a lot of extra work since the closure.

iii) **T Oto & C Bekker - Admin Report:-** L Larsen thanked the admin staff for assisting with the Filipino Group in the upper Hunter.

iv) **I Lupish - Community Project Officer -** Report tabled as read.

v) **Pat Dring - Community Resource Worker I -** Report tabled as read

vi) **Cathy Johnston - Community Resource Worker II -** Report tabled as read.

vii) **A Burns - GIA I - Community Development Officer -** Tabled as read.

viii) **M Tortakovic - GIA II - Community Welfare Worker -** Report tabled as read in her absence.

ix) **Guy Taylor SMPO - - -** Report tabled as read in his absence. Guy has already resigned and has taken a job in Sydney. SMPO position has been advertised and hoping to have someone on board early January 1997.

x) **Cathy Johnston - Casemanagement Report- Successful in our tender to continue with this project.**

(xi) Marcella Sutcliffe - Family Support Report: - Report accepted as read.

(xii) Petrona Kelly - Filipino Welfare Worker - Tabled as read.

(xiii) Chris Dodds - MAPS Worker- Tabled as read in his absence.

(xiv) Anne Dupree - Community Visitors Report: Tabled as read.

(xv) Chris Byrne - Hunter Region Circuit Breaker - Report tabled as read.

Reports were proposed by Cecilia Soumastre and accepted by Ivan Klopčič.

7. **AUDITORS:** Confirmation of KPMG Peat Marwick to continue as the Centre's auditors - Proposed by L Norton and seconded by Cecilia Soumastre..

8. **ELECTION OF MRC COMMITTEE:** There were 11 nominations for 11 positions and no

elections were required. The following members were duly elected to the Management Committee: Henry Chan, Trudy Mills-Evers, Alina Kizeweter, Mr Ivan Klopčič, Lani Larsen, William Simanowsky, Chris Papadopoulos, Cecilia Soumastre, Traj Trajanovski, Zoran Vasiljević & Dawn Arrow.

9. **OTHER BUSINESS:**

a) Reference was made to the cover of the annual report which depicted the Architect's impression of the Refugee Housing Project. Construction of the building is coming on well and will be completed by February. Donations for furniture needed and gladly accepted.
b) L Norton commended and thanked the MRC for its support and leadership in assisting with the Racism Forum.
c) B Simanowsky - 1997 - Bicentenary Celebrations also marks 50 years of the settlement of migrants in Australia. The Centre will be happy to be part of the celebrations.
d) The Chairperson thanked all attendees, for their support:

MEETING ENDED AT 6.55 PM.

c) The new management committee met and elected the office bearers as follows:

MANAGEMENT COMMITTEE FOR 1996-97

1.	Henry Chan	Chairperson
2.	Bill Simanowsky	Vice Chairperson
3.	Alina Kizeweter	Secretary
4.	Traj Trajanovski	Asst Secretary
5.	Trudy Mills-Evers	Treasurer
6.	Lani Larsen	Asst Treasurer

MRC AGM ATTENDANCE LIST - 27 NOVEMBER 1996 AT MRC PREMISES

NAME	COMMUNITY
1. Lulu Tantos	MRC
2. Traje Trajanovski	Macedonian Community
3. Alina Kizeveter	Polish Association
4. A Dimovski	Macedonian Community
5. Z Micevski	Macedonian Community
6. Tina Oto	Tongan Community/MRC
7. Cecilia Soumastre	Latin Amercian Community
8. Cathy Johnston	MRC
9. William Simanovsky	Ukranian Community
10. Irina Lupish	MRC
11. Danute Wex	Polish Community
12. Alex Burns	MRC
13. Pat Dring	MRC
14. Dawn Arrow	Tenants Advisory Advocacy Services
15. Victor Lupish	Russian Church, Wallsend
16. Ann Dupree	MRC
17. Paul Mather	KPMG
18. Lani Larsen	Filipino Community
19. Denisse Dowie	Dept of School Education
20. Henry Chan	Chinese Community
21. Violetta Walsh	MRC
22. Mr Bob Baldwin	Member for Paterson
23. Marcela Sutcliffe	MRC
24. Carla Bekker	MRC
25. Sania Young	Russian
26. Lorraine Norton	EAC/MHS
27. Ivan I Klopacic	Slovenian Community

MRC OBJECTIVES:

- To deliver high quality settlement services to the target group.
- To focus on service delivery for special needs groups -
refugee/humanitarian entrants, newly arrived, unemployed, aged,
young people and women.
- To promote an environment of mutual understanding between the
mainstream and ethnic communities.
- To provide outreach services to people of NESB residing in isolated
rural areas.

CHAIRPERSON'S REPORT - 1997

It is my pleasure to present to you the 12th Annual Report of the Migrant Resource Centre.

1997 has been a particularly eventful year for the MRC marked by the highs and lows that these days seem to be a fact of life for service providers whatever the sector to which they belong. All around us we see change brought about by reviews and restructuring all of which has impacted on us. Over the years, however, the MRC has developed a consultative approach to all aspects of its activities. Continued consultation with government/non government organisations, ethnic communities clients and in particular our various funding bodies has given us clearer guidelines for our work and helped shape our direction and programming.

The Centre's core functions as funded by DIMA continue to be supported. In recognition of the valuable work we undertake the Minister recently re-awarded funding for 2 CSS Workers (formerly GIA workers) to assist the Centre implement DIMA's rural strategy and to continue with the provision of information, referral and casework services to recently arrived migrants and humanitarian entrants. \$5000 was also granted to assist with the fit out of our 2 refugee houses.

Government policy is clear on the importance it places on community-based service delivery. It recognises the vital role played by organisations such as ours in providing settlement services particularly early support to disadvantaged new arrivals who need immediate information on a range of issues such as education, employment, health and other services.

To demonstrate its commitment the government has agreed to provide \$20.7 million over the next four years to enhance settlement services for migrants and refugees.

Australia today is a result of over 200 years of immigration. Successive waves of immigrants have brought and will continue to bring to Australia the culture, traditions and values of their countries of origin. As Australians we have the capacity to understand, accept and value difference and reap the benefits of a multicultural society.

The New South Wales government recently released its policy statement affirming the value of immigration to the State and underlined its commitment to a non-discriminatory program which is under-pinned by effective Commonwealth-funded settlement services such as ours. 1997 was also the year that the State Government completed its review of the Ethnic Affairs Commission resulting in the release of a White Paper outlining the NSW Government's ethnic affairs policy up to and beyond the year 2000. The paper detailed the responsibilities of Government agencies in meeting the needs of our migrant population.

Finally, I wish to place on record my sincere appreciation to my fellow committee members for their continuing support and dedication in the management of the Centre.

To our fine staff led this year in Violetta's absence by Lulu Tantos, thank you. Your commitment and dedication contributes immensely to the smooth operation of the Centre and ensures that quality service is delivered to our clients in the region and beyond.

Henry Chan

COORDINATOR'S REPORT 1997

It has indeed been my pleasure to coordinate the activities of the Migrant Resource Centre in Violetta's absence during 1997.

Despite operating in a climate of uncertainty and immense political upheaval brought about by changes in government policies and directions, the year under review has been one of the consolidation as the Centre continues to carry out its primary role of providing quality settlement services to migrants in the region. You will note from the reports of the various projects that individual casework has and will continue to be our core business.

Centre staff have continued to develop and implement a range of programs and services and I can happily report that through their dedicated efforts there have been numerous outcomes for NESB people in the Centre's catchment area. I recommend the staff members' reports to you.

Earlier this year the MRC program underwent a further review. The Minister for Immigration and Multicultural Affairs invited members of the Management Committee and Staff to a consultation about the Future Direction of Migrant Resource Centres, at which the following key elements were put up for discussion:

- a vision for the program
- core roles and functions
- service delivery approaches
- management structures
- funding arrangement

The introduction of the new Service Agreements earlier this year was the first stage in the development process.

The Minister recognises the central role that MRC's play in settling newcomers into the community and continues to support MRC's. What he expects in return is service delivery which is cost effective, provides real outcomes for the target clients, and is accountable for the achievement of such outcomes. Results of the consultation will be made public in the New Year. For now its business as usual as we eagerly await a further extension to our current Service Agreement which expires on 31/12/97.

The Centre accommodates people of all ages, from all parts of the world and has during the year continued to provide in kind support and assistance and services to many local ethnic communities. In addition the Centre continues to actively identify local/regional settlement needs and address settlement related issues. It consults widely with the local community on the needs of migrants within the area and has during the year provided a range of activities including information and referral services, orientation programs for the newly arrived both locally and on the Central Coast, employment assistance and training for NESB and Youth Jobseekers, Community education and cultural awareness training, Tax Help, EAP, immigration advice, support groups for women in Domestic Violence & for newly arrived refugee/humanitarian entrants, to name but a few.

Our staff have also been involved in relevant regional advisory and consultative bodies and have raised concerns in several key areas: Ethnic Aged issues, Youth, Child Protection, Housing, Women, English language tuition and employment.

Raising awareness of the needs of NESB people in the more remote areas of the state is another key area of our work and directly involves our CSS worker (formerly GIA worker), Alex Burns, who has the responsibility locally of overseeing DIMA's Rural Strategy. In recognition of our valuable work in the area the Minister recently re-awarded to the Centre funding for 2 CSS workers and \$5000 to assist with the fit-out of our 2 Refugee Houses which are currently tenanted and provide much needed accommodation to two refugee families.

Employment & training services continue to be high on the Centre's agenda. We are pleased to see the refunding of the Circuit Breaker program which is now in its 7th year of operation in the Hunter. Of course ESRA case management has once again this year achieved excellent results, as has the SMPPO program which has recently been extended a further 6 months till the end of June 1998 pending the results of DTEC's review of the project. It is anticipated that we will be advised of the review's outcomes in January 1998. In addition the Centre has secured funding via DEETYA to provide a Job Brokerage Service from 1 December 1997 - 30 April 1998, at which point the results of our FLEX Tender will have been announced. I refer you to our Casemanagers' report for details on changes to the employment market.

As in previous years the Centre has had a close working relationship with Secondary, Technical, Tertiary institutions, taking on students for field work placements and work experience.

It should be noted that achievements such as these have been made possible by the continued support of our many funding bodies - the Department of Immigration and Multicultural Affairs, Department of Training & Education Coordination, Department of Community services, Department of Health and Family Services, DEETYA, ESRA. These agencies enable us to provide a range of activities & services aimed at improving the Settlement & integration of migrants into the wider Australian community.

The year also saw changes in staff numbers. Violetta Walsh has been on a 12 month leave of absence from the Centre. She has been missed and we all look forward to her return in the New Year. We farewelled with a mixture of emotions our 2 Administrative Assistants, Carla Bekker and Louise Gibson who have moved on to greener pastures. I would like to thank them for their wonderful contribution to the Centre over the last 3 years and wish them well in their future endeavours.

We welcome Mary Bramble who joined us as the Special Migrant Placement Officer at the beginning of the year, Colin Brown our casemanager, Mary Griffin who is our new Administrative Assistant and Antoniette Gawn, SMPPO/ESRA Assistant and as of Monday 24th November, 1997, Sue McClusky who will be coordinating Job-Brokerage for us. All are valuable addition to our staff.

In conclusion, we look forward to a year of further growth. My sincere appreciation to the management committee for the support and leadership extended to me and the Centre during the year. And finally but most importantly I wish to commend and congratulate our loyal and dedicated staff for their hard work and excellent standard of services provided throughout the year.

Lulu Tantos

COMMUNITY PROJECT OFFICER - 1997 ANNUAL REPORT

(Funded by Department of Immigration and Multicultural Affairs)

This year my focus was on promoting and representing the needs and issues of migrants, providing information and advice to our client group and supporting special projects. My work covers the following areas: community development, refugees and provision of information to groups and individuals on immigration and other issues of concern.

Community Development

- **Information Sessions** - throughout the year this project supported several information sessions for community leaders and ethnic workers. These were conducted in conjunction with the Department of Fair Trading, Department of Social Security, Centrelink and the Department of Immigration. These information sessions gave workers and clients an understanding of services provided and where appropriate, acquainted people with structural, operational and legislative changes.

- **Department of Community Services Regional Planning Group** - our involvement in the regional planning of the Department's service delivery ensured the inclusion of NESB issues related to service provision. Later this year we will be involved in the area planning and be on the Department's local advisory committee. I have also been involved in the review of the Department's consultative processes, and am a member of the Newcastle Coordination committee.

- **Lake Macquarie Social Plan Reference Group - Lifestyle 2020.** This project will involve putting together a comprehensive plan for Lake Macquarie and deciding on actions needed. Council has called upon community and organisations to participate in this project. I was elected by the Migrant Interagency to represent the NESB sector.
- **English classes** - during the first half of the year English classes were offered at the Migrant Resource Centre in the evening for those who could not attend day classes. This program was offered through TAFE Outreach Program. With the proposal of drastic cuts in Newcastle TAFE, we are not sure if classes will be offered next year. Migrant Interagency has undertaken to address this issue and will make representation to TAFE and members of Parliament

Refugees and Humanitarian Entrants.

- **Hunter Refugees Support Network** - this Network has been facilitated by me since 1996. During this time this group has undertaken several projects.
⇒ Completed rural supplement to the paper "Let's Get it Right in Australia", which recommends a number of strategies for the delivery of settlement service Refugees. The Hunter Network worked collaboratively to recommend specific strategies for the rural and regional areas.

⇒ Refugee week celebrations, both in Newcastle and Central Coast. In Newcastle we organised an evening at City Hall. This year's theme for the celebration was "Refugee Children", therefore children were the main participants. Almost 400 people attended the evening. Poster displays of children's stories and drawings depicting Refugee Children, drew much attention. Speakers were invited from Sydney and Newcastle, but the children's choir and dancing stole the attention of the crowd.

⇒ Central Coast Celebration took place in the park. Over 200 children came together to have fun and to hear stories and enjoy the performance of their friends. A picnic was organised in the park with amusements and some entertainment by children.

Provision of Information and Advice

- This service is growing rapidly. Chart below indicates the growth that occurred in the last 3 years. During this year I have conducted 273 face to face consultations and answered 1305 telephone enquires. Clients come from 38 different backgrounds with the top five groups being Macedonians, Chinese, Russians, Ukrainians and Filipinas.

	1995	1996	1997
Face to Face Consultations	68	148	273
Telephone Enquires	163	286	1305
Different Background	25	35	38

This Project offered support to the following services during 1997

Hunter Refugee Network
 DIMA Ethnic Workers Network
 Lake Macquarie Disaster Welfare Committee
 Refugee Settlement Working Group - Sydney
 Department of Fair Trading
 Department of Community Services
 Hunter Community Council
 Hunter Refugee Support Network
 Lake Macquarie Council Plan Ref. Group
 DOCS Regional Committee on Co-ordination
 Gosford Interagency
 Central Coast Refugee Week Comm.
 Energy Australia
 Refugee Support Group - Sydney
 ITRAC Access & Equity Committee
 DOCS Regional Planning Group
 Refugee Week Committee
 Rainbow Project
 Migrant Interagency
 Centrelink

My other occasional involvements are in the area of cross-cultural training, clerical support for the project, outreach support and consultations with students and service providers.

To end the report, I would like to thank the staff and the management Committee for their support throughout the year.

Irina Lupish

HUMANITARIAN ENTRANT WORKERS - 1997 ANNUAL REPORT

Focus (i) Welfare - 3 days/week

From November 1996 to October 1997 I worked with 254 clients, of whom 74 were new referrals. Except for 17 out-of-target clients, the majority of the new clients were recent arrivals from the former Yugoslavia, mainly from Bosnia-Herzegovina. Referrals were mainly through visits to the Adult Migrant Education Service (AMES), and from Miza Torlakovic and Dubravka Vasiljevic from the Bosnian Community.

During the year 396 face-to-face services were provided to clients - see Table 1.

Housing is by far the greatest area of need, with the majority of clients going into the private rental market, usually with the full bond, 2 weeks advance rent and electricity and gas connection paid by the Department of Housing. Income support is also a high problem area, involving assistance and/or advocacy with organisations such as the Department of Social Security (now Centrelink), Telstra, Energy Australia, schools etc.

Table 1. Number of services provided to clients.

Problem/Issue	Face-to-Face	Telephone	Group Session	#Clients
Immigration	16	13	1	4
Income support	77	124		
Employment/training	19	34		
Health	21	17		
Family/parenting	22	46		
Housing	115	203		
Legal	7	15		
Settlement information	58	53	3	37
Material support	2+2	28		
ESL	39	70		
TOTAL	396	603	3	41

MRC Refugee Housing Project:

An exciting event this year was the completion and handing over to the MRC of the 2 townhouses funded under the Building Better Cities program. I have been involved in the drawing up of guidelines for tenants in the furnishing and equipping of the houses, publishing the availability of the houses among the target group, liaising between tenants and builders and the MRC Management Committee, and in the on-going support of the current 2 families in the houses.

Group Sessions:

I attended various sessions for the Bosnian Community, including 2 on Child-Protection presented by Bill Plaizier and organised by Miza Torlakovic, one on banking and obtaining loans, several general information sessions for AMES students, and myself and Jasmina Bajraktarevic from STARTTS (Service for the Treatment and Rehabilitation for Torture and Trauma Survivors) are facilitating a 10 week "Families in Cultural Transition" course for recent arrivals from the former Yugoslavia.

Focus (ii) Employment - 2 days/week

From October 1996 to October 1997, there were 135 face-to-face consultations with clients and 220 telephone consultations. Employment and/or training information, were the most common enquiries with resume preparation being a top priority and English language and vocational courses the next most important concerns. Sixteen presentations to various groups were made during the year, to a total of 350 people. Referrals for services came from AMES, group information sessions and from Miza Torlakovic and Dubravka Vasiljevic.

Countries of Origin for Refugees

Former Yugoslavia

Vietnam

Iraq

Chile

El Salvador

Out-of-target clients, many of whom are attending AMES, represented 18 different countries. Many of these clients are newly arrived migrants and will not be eligible for employment assistance for 2 years.

Special Programs:

Adopt-a-Refugee:

I have been a guest speaker at a number of Rotary clubs this year, giving information on the needs of refugee men in particular. One club, Waratah has "adopted" a refugee - he attends meetings, joins their network and participates in their service projects - for a period of six months, which provides valuable mainstream contacts. New Lambton Club has also "adopted" a refugee, starting in December.

Group Sessions:

These have been to AMES students, University volunteer families hosting overseas students, and 7 Rotary clubs.

Cultural Diversity Project:

This is a joint project between Australian Business Limited and Pino Migliorino of "Cultural Perspectives" and all agencies were asked to submit case studies which will be used to demonstrate to employers the value of employing overseas qualified and experienced staff. The regional stories of 3 refugees from the Newcastle MRC who have gained employment have been very well received. The project aims to promote in particular the concept of productive diversity and the use of bilingual skills and overseas techniques.

Families in Cultural Transition:

I have presented four sessions with Jasmina Bajraktarevic from STARTTS while Pat was on leave - on employment, training, business opportunities and families. This program is available because of extra funds allocated to new refugee arrivals by the Department of Immigration and Multicultural Affairs.

Another busy but rewarding year, made all the more enjoyable by the company and support of the great MRC staff.

Pat Dring- Focus (i)

Cathy Johnston - Focus (ii)

COMMUNITY SETTLEMENT SERVICES SCHEME WORKER/GRANT IN AID

LEVEL 3

(Funded by Department of Immigration and Multicultural Affairs)

Introduction

The MRC has received new funding under the Community Settlement Services (CSS) program which has replaced the former Grant in Aid program. This is also recognition that the work conducted under the former project has been worthwhile. Indeed funding has been reawarded to three of the other projects funded in rural areas which this MRC project mentored over this last year. In addition DIMA funded three new projects in the current round of grant applications.

The GIA level 3 position continued to promote the needs of people of NESB living in rural areas and it has done this within a climate of rapid change as well as one in which many people have shown higher levels of racism. Throughout the year probably the most important work undertaken to cope with this change has been to continue to provide information and support to people of NESB and those organisations servicing them in rural NSW.

Outreach

The project has focussed on working with migrant people, their groups and organisations in rural areas. These are the clients of this project and the work undertaken is often the same in theory as that of a caseworker working with an individual client. Figure 1 shows the importance of the Outreach component of this project.

Over the year this project has visited 21 rural based Centres, not to mention the ongoing phone and other contact. In some cases they were visited several times as a specific worker was being mentored in that town. Most visits were made to Bathurst, Wellington, Lightning Ridge, Wingham, Taree, Coffs Harbour, Woolgoolga and Wyoming. The exception was Armidale where there is no specific NESB worker and to heighten awareness on issues relating to people of NESB it was visited several times.

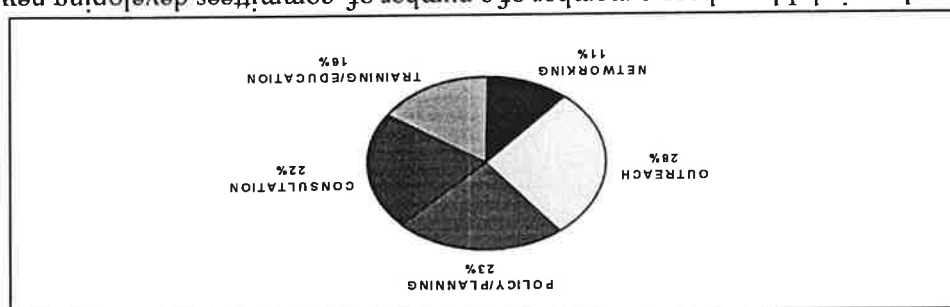
The current role of the project is to Co-ordinate DIMA's rural settlement program in respect to the funded grants program. This role continues with work undertaken over this past year where support has been given to both management committees and the employed workers to provide services to migrants and humanitarian entrants, develop work plans, assist with submission preparation, develop strategies to raise awareness with local service providers, training when required and most importantly to help rural based services provide an input to policy and planning at a state and commonwealth level.

Although much work has been with DIMA projects, support to the Manning Valley Neighbourhood Centre at Wingham has seen the funding of that Centre for a rural ethnic worker under the Rural Access Program. At Lightning Ridge support was given to the EAC funded community worker managed by the Lightning Ridge Trans Cultural Committee and auspiced by the MRC. Difficulties were encountered through the year as many centres did not obtain EAC funding and this has had an impact on rural projects, ending some projects entirely. A change of worker at one DIMA funded project meant that only limited assistance could be given prior to the project closing. Despite these difficulties there have been bright spots. A number of other projects have assisted this project through shared travelling, networking and in arranging venues, etc for group meetings. In particular thanks must be given to the Rural Information Campaign of DTFC and the support given by Centrelinks' s Migrant Liaison Officers.

Other Areas

Consultation and Policy/Planning work formed other areas of the project. Consultation occurred with a range of services and individuals and included such issues as looking at the population of Mayfield as part of a wider study being conducted for Newcastle City Council, working with local schools to assist them with multicultural education projects and looking at the non take up of apprenticeships by people of NESB with a Hunter Valley training organisation. Policy and

Figure 1: The work of the CSS/GIA level 3 Project



planning work varied. I have been a member of a number of committees developing new policies or protocols to be implemented at the state level, including the Department of Community Services ethnic affairs policy framework committee, NSW TAFE's multicultural unit protocol for consulting with people of NESB, Council on the Ageing (COTA)'s ethnic senior citizen project and the ECC of NSW on aged care. I also provide an input at the local level as required, for example Newcastle City Council's Social Impact Committee. I continue to attend a range of consultative forums, including the DSS's (now Centrelink) MAC, EAC consultative and interpreting meeting with GIA workers, DEETYA's Multicultural Consultative Forum and regular consultations with DIMA. Issues affecting rural areas are raised through these forums and this MRC has great credibility for raising rural issues.

General training and the provision of cultural awareness continue but this year cultural awareness training has taken a lower profile in the project, perhaps due to changes with government organisations as mentioned earlier. Several sessions were given in a number of rural centres - Bathurst, Wellington and Port Macquarie while other sessions were given to TAFE students and involved a number of our staff, and to some Aged care services. A one off training session was given to ECC HACCC staff.

Networking with other organisations continues and I must give recognition to the ongoing work of the North Coast Multicultural Workers Network which this position has supported this year through the servicing of that group. It is pleasing to see that the EAC has established an advisory committee for the north coast which must reflect on the activity of this region. This will be the first rural based advisory committee. Other important networking has occurred with various groups at Armidale and with the Western Neighbourhood Centres in the Central West.

Finally, a proportion of my work has been to provide free migration advice. While this is a limited part of my role it is valuable both for the Centre's direct services and in supporting some of the rural based workers.

Alex Burns.

Community Settlement Service Scheme Worker - GIA II

Funded by the Department of Immigration and Multicultural Affairs

As in previous years my work has been both centre based and in areas outside the region, particularly the Central Coast. It involved mainly case work, group work, outreach, training, interagency network, etc. See figure 1.

Case Work

During this year my case load has increased. Clients are referred to me by other agencies, departments, friends or self referred. It is very clear that humanitarian entrants were significant recipients of case work support with the Bosnians and Former Yugoslavs receiving the most services. However, case work assistance was also given to other groups of clients from 32 diverse geographic and cultural backgrounds. Presenting problems were mainly legal separation, property settlement, social security, housing, education, settlement support, financial hardship, migration issues, etc.

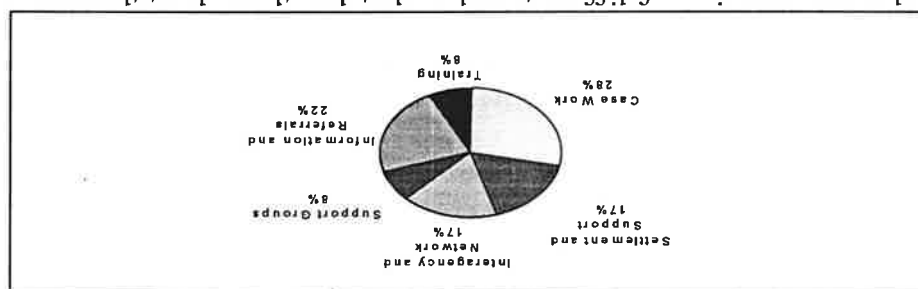


Figure 1 show an overview of different work undertaken throughout the year as a percentage.

Group Work

Groupwork is an integral part of this project. One of the aims this year was to develop a Bosnian Women's Support Group and assist in organising a number of activities to support the needs of Bosnians and former Yugoslavs in the Newcastle/Hunter Area as well as the Central Coast.

The Bosnian group meets once a month at the MRC and has been growing steadily in the past year. As a result of their successful "get togethers, the group is considering incorporation in the near future. This will help ease social isolation and enable the group to feel a sense of belonging within the wider community.

I have also been involved with the formation of the Multicultural Domestic Violence Women's Group. This new group also meets on a monthly basis and is now well attended by women of seven different backgrounds. In conjunction with Marcela, the Family Support Worker, will continue to develop and assist the group during the coming year.

All these group took part in various activities throughout the year such as: outings, lunches, and information sessions.

The formation sessions consisted of:

- (i) Job Club session with Cathy Johnston - Employment, Resume and Training Courses for the Central Coast group of clients with Special Migrant Placement Officer Mary Bramble, (iii) 2 Workshops on domestic violence, and a session on women's refugee emergency accommodation, (vi) 2 sessions on child protection issues and dealing with adolescents, (vi) banking information sessions, (vii) health information session.

Outreach

The Department of Immigration Multicultural Affairs recently funded a new CSS (Community Settlement Service Worker) at Wyoming Community Centre who is now taking over my case work load. As a result of this funding successful outreach services conducted by this project over the last 3 year have now been completed.

My work on the Central Coast has been a great success. The project has impacted in 2 ways. Firstly by raising awareness of the local Non English Speaking Background population and secondly, (by networking and liaising with mainstream organisations), increasing the wider communities knowledge of the needs of people of Non English Speaking Background living on the Central Coast, especially refugee/humanitarian entrants and new arrivals.

However, under my revised work plan my outreach work will change in direction and in geographical area. Centre and outreach based case work services will be provided to meet the needs of recently arrived migrants and humanitarian entrants especially women, the aged and youth in the Newcastle/Hunter Region at strategic location - Maitland, Cessnock, Singleton, Muswellbrook, Scone, Nelson Bay and the City of Lake Macquarie and Newcastle.

Throughout the year I have also taken part in several training programs, consultations, offered by the MRC and other departments. This included: Department of Immigration Multicultural Affairs Training, Domestic Violence Court Support Training, STARTTS seminar, Department of Fair Trading information sessions, MRC Staff Internet Training, DSS Migrant Advisory Committee Meeting, GIA Co-op, Ethnic Affairs Consultation, Hunter Refugee Network, Advocacy Public Workshop, etc.

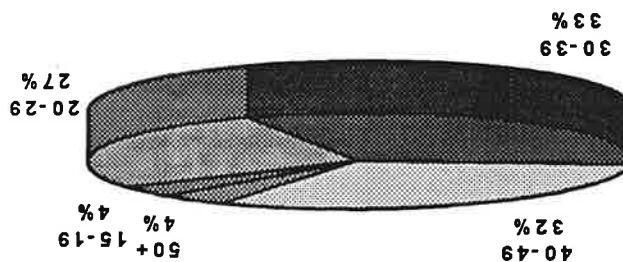
Early this year I had to take some leave. In my absence Dubravka Vasiljevic relieved in my position. Dubravka was a great asset to me and the Bosnian background clients with information referral, interpreting I believe other staff at the Centre valued her assistance.

Finally I would like to thank all the Migrant Resource Centre Staff and Management Committee for the friendship and continue support throughout the year.

Miza Torlakovic

SPECIALIST MIGRANT PLACEMENT OFFICER
Funded by the Migrant Skills & Qualifications Service, DTEC.
ANNUAL REPORT 1997

CLIENTS BY AGE



STATISTICAL OUTCOMES

Key Performance Indicators

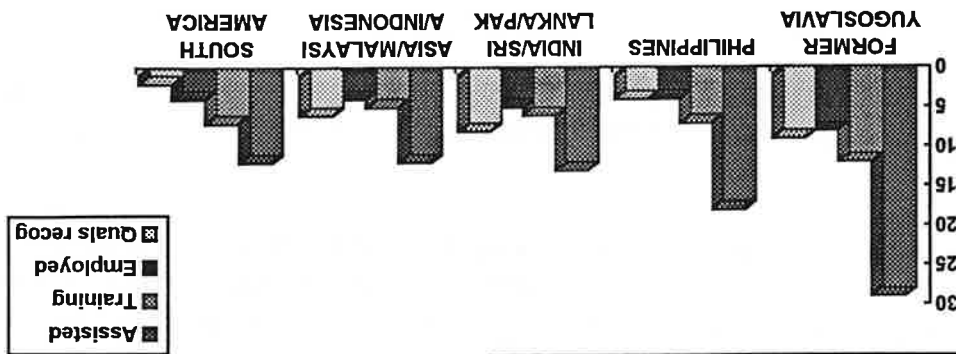
From January until the end of October 1997. The statistical outcome for this period is as follows:

19	- clients in full-time employment
31	- clients in temporary or part-time employment

Secondary Performance Indicators

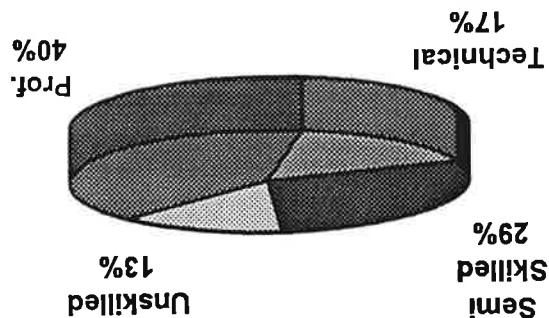
130	- clients assisted
13	- work experience placements
31	- clients enrolled in short term training

OUTCOMES BY MAJOR ETHNIC GROUPS



OCCUPATIONAL BREAKDOWN OF CLIENTS

Major occupations sought by clients are office work, followed by work using qualifications gained in their home country, particularly engineering, teaching and nursing.



ACHIEVEMENTS

Establishment of strong links with major Newcastle employers for work experience placements. These include Hunter Area Health, Newcastle University, Newcastle City Council, Lake Macquarie City Council, Energy Australia and Roads and Transport Authority. The range of occupations available for work experience with these employers is very wide, from cleaning and personal care to the professions.

Creation of a new more efficient client database.

Creation of an employer database..

MAJOR OBSTACLES EXPERIENCED BY CLIENTS

The length of time required to develop a level of English considered acceptable by professional associations is one of my client's major obstacles. This results in a considerable gap in the client's employment history which in turn can aggravate the need for further training to update skills. The client can be away from the workplace for such a lengthy time that his/her confidence is affected. This in turn, has an impact on the client's ability to sell him/herself to employers, and so it happens that while one barrier is being broken down, another raises itself a little further down the road. This illustrates the crucial importance of the availability of intensive English language training as soon as possible upon arrival, or preferably before arrival.

MARY BRAMBLE

CONTRACTED CASE MANAGEMENT ANNUAL REPORT 1997

(Funded by ESRA)

Overview & Future Services

Contracted Case Management Services are provided by the Migrant Resource Centre under contract to the Employment Services Regulatory Authority - ESRA. As from December 1, 1997 the administering of case management will be the responsibility of the Department of Employment Education Training & Youth Affairs - DEETYA.

This change will be the first step in the introduction, by the Federal Government, of new strategies to assist Australia's unemployed. The system to be introduced on May 1, 1998 is termed Flexible Labour Exchange Services, and will incorporate casemanagement. The MRC has tendered for a contract to deliver FLEX I, 2&3, and will be advised of the success of the tender in December 1997 or early January 1998.

FLEX 1 is for the recently unemployed as well as for long term unemployed who are classified as job ready and who are expected to gain employment in the short term. The services for FLEX 1 resemble the current front counter functions of the CES.

FLEX 2 is the short term training in job search skills for job ready unemployed clients. The training is for 10 working days and it is expected that these clients will make a quick transition to employment.

FLEX 3 is the delivery of the current case management services to long term unemployed clients. Each client will receive a one on one service to achieve an outcome in a variable time frame.

The MRC has tendered for the delivery of these services to 2 special client groups, clients of Non-English Speaking Background - NESB, and Youth, aged between 15 and 25, of both NESB and English speaking backgrounds.

Update on Current Services

The MRC employs 2 Case Managers to handle the contracted capacity of 130 clients. One case manager is employed 4 days per week and carries a case load of 90 clients and the second case manager is employed for 2 days per week with a case load of 40 clients.

The current caseload is running at 96%, with the Youth category full at 30 and NESB having a total 87 clients with 13 vacancies.

197 clients from both NESB and Youth categories have been referred to the MRC since January 1997. While not all of the 197 referred have been signed up for case management, due to various reasons beyond the control of the MRC case managers, the outcomes for 1997 are encouraging.

Clients of non-English Speaking Backgrounds have an outcome of 19%. This is a good result for the Newcastle region, which has an unemployment rate of 13.9%, and also when considering the disadvantages faced by the NESB clients. Following a recent program of retraining for some of the NESB clients, the outcomes for this group are expected to steadily increase.

The Youth category outcome rate, at 39.6%, is above the national average for youth. This is a very encouraging result, and it is expected that the outcome rate will continue to improve over the next quarter.

Many nationalities make up the NESB client group, with the majority of clients from Bosnia, Macedonia, Croatia, Hong Kong, Philippines, Germany, El Salvador, Samoa, Vietnam, Italy, Holland, Iraq as well as indigenous Australian. The Youth client base is also multinational, but in principally from Anglo Saxon background.

A concerted effort is being made by the case managers to train and retrain a large number of clients to greatly improve their employment prospects. A great variety of training is being sourced, ranging from short term entry level, to fully recognized medium term training, as well as longer term training at university and TAFE.

Both MRC Case Managers are active in the Newcastle & Hunter Valley Contracted Case Management Network, with Colin Brown having served as Chairperson of the monthly Network meeting for a period of 3 months and Cathy Johnston as the meeting secretary for the same period. Colin is also the current Chairperson of the Network Steering Committee.

This involvement in the case management Network and additional involvement in a large number of associated networks, is ensuring that the MRC maintains a high profile and that the special needs of its client base are represented.

Case Manager, Cathy Johnston, has initiated a successful program of involving various Newcastle Rotary Clubs in sponsoring NESB clients. Cathy has attended a number of Rotary dinners, and has gained the support of a few clubs in sponsoring clients. It has also been an opportunity for Cathy to give another view of the migrant, and feedback from Rotary members has indicated a greater awareness of the problems faced by new arrivals, refugee/humanitarian entrants.

1998 promises to be a year of change with the introduction of the Federal Governments new initiatives. As this is a ground breaking exercise for all, the changes will be a challenge for our present staff as the new Flex programs have no precedent.

The support of the MRC staff in providing interpreting, translating and clerical services is greatly appreciated.

The Case Managers wish to thank Lulu Tantos for her coordination and efforts in the FLEX tender and for her overall support for case management throughout 1997.

Cathy Johnston & Colin Brown

ANNUAL REPORT

1997

Filipino Welfare Worker

Funded by the Department of Community Services (DOCS)

I have been in the service for five years now and the job continues to be interesting and challenging. Cases are diverse and extremely complex.

Most of my work this year has been centre-based due to the extensive demand of casework services here in Newcastle and its immediate surroundings. However clients in the Port Stephens and Central Coast Areas were visited on several occasions. Likewise, I maintained regular contact with Filipinos in the Mid and Upper Hunter. I also counselled and generally supported groups of Filipino women in Taree, Tamworth and the North Coast.

As in previous years, the greatest number of referrals have been self-referrals, with government agencies also referring a considerable proportion of clients for assistance.

Problems presented were:

Domestic Violence	Housing/Accommodation
Legal Problems	Separation/Divorce
Immigration	Marital/Family Conflict
Depression/Isolation	Child Abuse
Language difficulties	Property settlement
Compensation	Unemployment
Financial Hardships	Department of Housing
Letters of Support	Department of Social Security
General Information	Emergency Assistance
Spouse/Child Maintenance	Assistance with Correspondence

On the lighter side of things, working in the field of Welfare is not all "doom and gloom". On Fridays, the centre wouldn't be the same without the Filipinos. They come to the centre every Friday from 1.30 in the morning to 2 o'clock in the afternoon and have the opportunity of an enjoyable and supportive social contact which aids in breaking isolation. The Filipinos, mostly women come and catch up on the week's events, share their joys, troubles, queries, etc. And most of all (for a small amount) to have a Filipino lunch. Nena and Ressini (the cooks) are doing a good job in their preparation of Filipino foods. Every now and then, information sessions were organised for the group with speakers from various mainstream services with the aim of facilitating access to services. Everyone is welcome to come.

Throughout the year, I took part in a wide range of training, seminars and information sessions which have included: Department of Community Services Training session, Department of Immigration and Multicultural Affairs Seminars, Migrant Resource Centre Planning Day, Workshop on Domestic Violence Provision in Immigration Law, Hunter Tenants and Advocacy Service Information Session, Department of Social Security Meetings, Department of Fair Trading Information Session, Depression, Individual and Systemic Issues Workshop, Migrant Resource

Centre Staff Computer and Internet training and the NSW Child Protection State Conference. Likewise, I also participated in the Department of Housing Non-English Speaking Background Public Consultation, and the Department of Community Services Protective Planning Meeting.

Others:

* I have had a number of enquiries from students about the Philippines - its customs and traditions - undertaking courses in Social Work, Child Care, Welfare and Psychology. They also wanted information about the needs and difficulties of Filipinos here in Australia and issues on cross-cultural Marriages.

* During the year, Miza, Marcela and I took turns in court support. The Domestic Violence Court Support Assistance Scheme in Newcastle local court assists women in Domestic Violence who have resorted to the legal system to end their sad plight.

* I was involved with the Filipino Australian Society of the Hunter Valley Inc. (FASHVI) in my role as a member of the Advisory Committee during the Rural Access Program Information Session in Muswellbrook.

* I assisted the Filipino Community in its preparation of the Spiritual and Cultural Celebration in Newcastle last September.

* An overnight camping trip was organised for the Filipinos and held at Lake Munnorah.

* I outreached to Muswellbrook and met with Filipinos from Scone, Aberdeen, Muswellbrook and Singleton during DTEC's Information Sessions on Recognition of overseas qualifications presented by Violetta Walsh, the Rural Information officer.

* In conjunction with Bill Plaizier of DOCS Toronto, a two-day seminar on Dealing with Children and Adolescents sponsored by the NSW Child Protection Council was organised.

* A session on Filipino Christmas Customs and Traditions and the challenges of Aussie Christmas was held with Angela Jeffs from Mental Health Services.

Altogether, I have had a busy, but satisfying year. Finally, my warm thanks go to my fellow-workers for their encouragement and support. Likewise, to the MRC management Committee for their most valued support to the Filipino Welfare Project.

Pet M.C. Kelly

FAMILY SUPPORT WORKER 1997 Annual Report

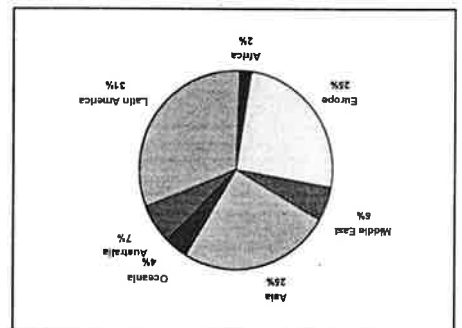
Funded by Department of Community Services

The total number of individual clients assisted during the year was 178. This constitutes an increase of 57 clients from the previous year. 28 clients were assisted only once and most of the remaining 150 were seen on an ongoing basis.

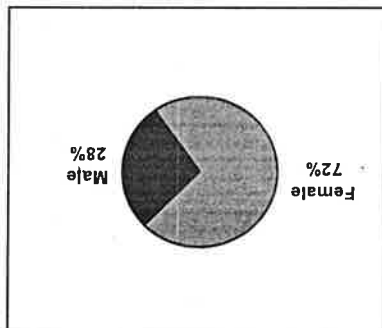
Clients Profile

Clients came from 39 Ethnic backgrounds. 52% were recent arrivals to Australia - Post 1992.

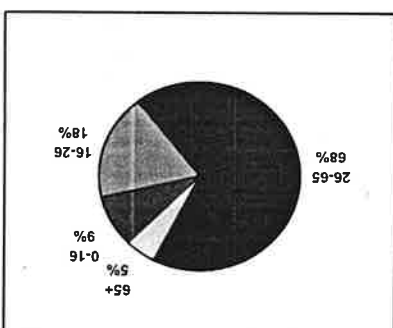
Ethnic Background
-World Region-



Gender



Age



The issues faced by client families were complex. Usually a family presented a number of concerns which are described in the following table.

Problem/Issue	No. of instances	Problem/Issue	No. of
Family/Parenting/DV	467	Depression	81
Isolation	158	Employment/Education/Training	67
Legal	156	Immigration (includes citizenship)	60
Housing	129	Settlement Information	32
Financial	127	Other	235
Health (includes Medicare)	107		

* "Other" includes bereavement, superannuation, accidents, theft, neighbour disputes, needs for interpreter, Literacy, Telstra, and information requested regarding transport, travel, passports and Latin American or Spanish issues.

Referrals

A large number of agencies and services made referrals to the Multicultural Family Support Worker during this year. There was a remarkable increase of referrals with clients having to wait up to one month to obtain assistance.

Casework

Clients needs were met by providing counselling (427), information (381), advocacy (343), referrals to other services (121), home visits (74), agency visits including visits to hospitals and courts (73), and assistance with filling out forms and writing or explaining letters and other documents (150).

Group Work

Referrals of women experiencing domestic violence increased during the year and in order to address this important social issue Miza and myself have set up a Domestic Violence women's Support Group (DVWSG). The group began four months ago and has been very successful. About 20 women have attended the group meetings which take place once a month. The main aims of DVWSG are to provide support, reduce isolation and fear, and empower the women by providing relevant information.

Two workshops on Child Protection were organised for parents of Spanish speaking background. Bill Plazier from DOCS Toronto provided the training to 24 participants.

Counselling

Clients needs for counselling services has increased by nearly 50% from the previous year. In order to provide a better service in this area I began studies with the Institute of Professional Counsellors. This will not only enhance my counselling skills but also will equip me with the qualifications necessary to provide specialised counselling services to my clients.

Meetings and Training

Throughout the year I attended the following on a regular basis: MRC staff meetings, MRC Caseworkers meetings, Wallsend Welfare Network Support meetings, Domestic Violence court assistance scheme meetings, Department of Social Security information sessions and DIMA information sessions. Other meetings and training sessions attended during the year included:

Depression: Individual and Systemic Issues Workshop

Child Protection Conference

Dept. Of Community Services Information Session

Launch of Health C.H.I.P.'S program on Domestic Violence

Domestic Violence Provision in Immigration Law Workshop

Education session about tenants rights for service providers

Domestic Violence Workshop

The Practicalities of Counselling Seminar

Stress and Stress Management Seminar

Internet Training

Multicultural Neighbourhood Centre Consultation Meeting

Torture and Trauma Information session

Conclusion

I would like to thank the Management Committee and the staff for their support and I look forward to continue performing the challenging and rewarding role of Family Support Worker in the next year.

Marcela Sutcliffe

**COMMUNITY VISITORS SCHEME - ANNUAL REPORT
(FUNDED BY THE DEPARTMENT OF HEALTH AND FAMILY SERVICES)**

Introduction

The project continues to be well received and is of great value to people of Non English Speaking Background living in Lower Hunter nursing homes and hostels. At the same time a number of issues still cause concern to the Community Visitors Scheme. The main problem we have is that we are still short of volunteer visitors to the extent that each volunteer currently visits two to three residents in each nursing home or hostel visited. Thus we have a high load for our visitors.

**TABLE 1: VISITS BY THE MRC'S COMMUNITY VISITORS SCHEME TO
SELECT NURSING HOMES IN THE LOWER HUNTER 1996-97**

Name of Nursing Home/Hostel	No. of Residents	Visitors	Visits
Allandale	1	1	7
Catherine of Siena	1	1	23
C.A. Brown	3	1	11
Garden Suburb	3	1	35
Hamilton	1	1	15
Hillside	1	1	6
Kara	1	1	50
Learmonth	2	2	14
Maroba		1	26
Max Kolbe	14	7	188
Mayfield	2	3	24
Narla	1	2	24
Rankin Park	1	1	6
St Joseph	1	1	25
Wallsend	1	1	14
Wescott	1	2	21
Totals	33	27	481

The 1996/97 program

Table 1 gives an indication of the operation of the Community Visitors Scheme. What it clearly shows is that 16 Nursing homes have been visited by our program and 33 identified residents (those with very limited visitation) are visited. Often other residents of the same ethnic background are also visited when a volunteer is visiting an identified resident. So in reality the project actually visits more residents than shown in the table. Further, there are only 18 visitors. The figure of 27 really means that one of the 18 may visit several nursing homes.

Five residents passed away during the period which is an ongoing problem for the visitors and their strength and courage has to be recognised. Sadly, one of our visitors also died. The nursing homes are located across a wide area of the Hunter and this raises another concern, the issue of extensive travel. As you will understand many of our visitors are on low incomes and are themselves elderly. This excessive travel places great demands on them.

Finally, I would like to encourage more people, especially younger people of ethnic background to participate in our program as it means a great deal to our older settlers. My thanks to all the visitors and the supporting nursing homes and hostels and to the Department of Health and Family Services for maintaining the Community Visitors Scheme.

Ann Dupree



Hunter Region Circuit Breaker

Telephone 049 623742
Fax 049 695441

Mrs Christina Byrne
Course Co-ordinator
Newcastle & District P.C.Y.C.
Young & Melbourn Roads
Broadmeadow 2292

Hunter Region Circuit Breaker is funded by the New South Wales State Government overseen by the Department of Training and Education Co-ordination. It is sponsored in the Hunter by the Migrant Resource Centre and the Newcastle Police & Community Youth Club.

Circuit Breaker is a voluntary after school programme which is run for non English speaking background (NESB) youth in years 9 to 12 in local high schools. The Circuit Breaker programme provides a facility for the assistance of young NESB people in the areas of Literacy, Numeracy, Personal Development, Self Esteem, Study Skills and Job Search Skills. It also aims at stopping these young people from leaving school prematurely and thereby not fulfilling their potential in both studies and employment.

The current programme of Circuit Breaker is in the seventh year of operation in the Hunter is funded throughout the 1997/1998 financial year. The programme is once again sponsored by the Migrant Resource Centre of Newcastle and the Hunter and the Newcastle Police & Community Youth Club.

Students (who are referred by interested agencies, their high school or by self referral) attend 2 afternoons per week between 4pm and 6pm with sessions being held at the Newcastle Police & Community Youth Club. The programme runs for a period of 12 months. As well as the subject areas mentioned above, the course includes a Career and Pathway Education component, community visits, arts and crafts workshops, labour market workshops, social activities such as wallclimbing, canoeing and roller skating and a camp which is held at Camp Mackay at Kurrajong. We have also been involved with the Hamilton Fiesta and the Newcastle Youth Week Forum and at present we are investigating the possibility of involvement in more community projects.

On Monday, 23 June, 1997 31 students graduated from the 1996/1997 Project. The Graduation ceremony was well attended by clients, families and friends. We were delighted to see an excellent representation of local politicians, school officials, principals and teachers in attendance. Each of the graduates received their Circuit Breaker Certificate for Achievement. In addition, some clients received a special certificate for Attendance, Attitude and Commitment. As has become usual in the Hunter, a large number of local High Schools and a wide range of Ethnic backgrounds were represented. The evening was highlighted by the "Graduates" joining together in the singing of "Lean on Me" - a song which surely emphasises the way that these young people have become a special group in a special programme.

On this day, I also received unofficial word from our funding body that funds had been approved for Hunter Region Circuit Breaker Project 7.

This is my third project as Course Co-ordinator. Project 7 commenced with recruitment during July, 1997 and in August Project 7 started afternoon sessions with 38 students from 17 local high schools and 20 different Ethnic backgrounds. The project now has 49 young people, from 18 local high schools and 22 different Ethnic backgrounds. At present this group of young people is starting to develop as a unit and showing signs of increasing their self esteem and their commitment to all aspects of the Project. It is hoped that these young people will also uphold the good name that Circuit Breaker has established in the Hunter.

I look forward to continuing with Project 7 as the current clients are showing every indication of becoming another interesting and worthwhile Circuit Breaker group.

(Mrs) Chris Byrne
Course Co-ordinator.

Lightning Ridge Community Development Project

Funded by the Ethnic Affairs Commission of NSW

Introduction:

Lightning Ridge is an isolated mining area located in Northwestern NSW with few services and a relatively large population of people of Non English Speaking Background. During 1996 the Lightning Ridge Trans Cultural Committee (LRTCC) sought a community grant from the Ethnic Affairs Commission of NSW (EAC), but as it was an Unincorporated organisation the project was auspiced by the MRC. The MRC advised the Ethnic Affairs Commission that the Lightning Ridge Trans Cultural Committee would manage the project.

The Project

The project aimed to:

- * overcome isolation of Non English Speaking Background people in Lightning Ridge and Region
- * improve access to services
- * provide assistance/support for people of Non English Speaking Background when dealing with government and non-government agencies, and,
- * overcome language barriers through the development of interpreter services

It was staffed by Nezaket Schultz a locally based community worker of Non English Speaking Background.

The Success of the Project:

Almost 80 clients used the service on at least one occasion. In some cases the individual clients visited the service several times for more than one service. That is, the client sought assistance on a number of matters. For example, they may have needed legal advice and wanted referral to an appropriate solicitor or legal service while at the same time they had a migration inquiry and a problem with their Social Security benefits. Table 1 : shows the breakdowns of the usage of the service by the client's country of origin.

Table 1 : Usage of Lightning Ridge Community Service by Client's Country of origin

Country of Origin	Number of Clients
Croatia	18
Germany	13
Netherlands	9
Norway	4
Former Yugoslavia	7
New Zealand	1
Serbia	18
Czech Republic	2
Austria	3
Australia	1
Philippines	1
TOTALS	77

As can be seen, most of those using the Lightning Ridge Community Service were from Croatia, Serbia, Germany, The Netherlands and the Former Yugoslavia. These countries of origin are well represented in the Lightning Ridge area among the mining community and indicates that the project met several of its objectives.

The project was able to improve services by working with a number of government agencies to help them access people of Non English Speaking Background living in the area. Included among these were the Road Traffic Authority, Social Security, Workcover, ABS, Immigration and Area Health. One of the main issues that arose was the ongoing problem of using locals to do interpreting. In addition the problem was exacerbated with local agencies being unable to use and access interpreters themselves.

Work with a number of government interpreting agencies has gone some way to addressing the lack of accredited interpreters. This helps achieve the final identified objective.

The Lightning Ridge project has been a success and has provided services to a high need group, most of whom have lived in the area for many years. Thanks to the Lightning Ridge Trans Cultural Committee, its chairperson - Christina Johanson, and to Nezáket Schultz, and to the funding body, the Ethnic Affairs Commission.

INDEPENDENT AUDIT REPORT TO MEMBERS OF
LIGHTNING RIDGE AND REGION TRANSCULTURAL COUNCIL INC.

SCOPE


I have audited the financial report of the Lightning Ridge and Region Transcultural Community Council Inc in respect of its Migrant Information Officer's Wages Grant for the period from 10 September 1996 to 3 July 1997, as set out in the attached page. The Committee is responsible for the preparation and presentation of the financial report and the information contained therein. I have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Jason Whyllie Funeral Fund.

My audit has been conducted in accordance with Australian Auditing Standards to provide a reasonable assurance as to whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with Australian accounting standards so as to present a view which is consistent with my understanding of the entity's financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In my opinion, the financial report presents fairly in accordance with applicable Accounting Standards the results of the operations of Lightning Ridge and Region Transcultural Community Council Inc. in respect of its Migrant Information Officer's Wages Grant.



Helmut Leins CPA
610 Ruthven Street
Toowoomba Q 4350

Toowoomba: 15 August 1997

**LIGHTNING RIDGE AND REGION
TRANS CULTURAL COMMUNITY COUNCIL INC**

**STATEMENT OF INCOME AND EXPENDITURE IN RESPECT OF GRANT FOR
MIGRANT INFORMATION OFFICER'S WAGES COVERING THE PERIOD FROM
10 SEPTEMBER 1996 TO JULY 1997**

<u>INCOME</u>	
Bank Interest	54.67
Grant Received	<u>7500.00</u>
	7554.67

<u>LESS: EXPENSES</u>	
Audit Fees	120.00
Stationary and Faxes	100.00
Superannuation	378.20
Telephone	326.80
Wages	6255.51

<u>7180.51</u>	
	<u>\$374.16</u>
<u>NET SURPLUS</u>	

Regular Centre Usage:

- Bosnian Women's Support Group
- Circle of Friends of Latin America
- Community Options - Dementia
- Careers Support Group
- Hunter Ethnic Choral Society
- Filipino Association of Newcastle
- Filipino Australian Society of the Hunter Valley Inc
- Filipino Language School
- Greek Macedonian Brotherhood
- Hamilton Happy Walkers Club
- Hippocrates Association
- Hungarian Community
- Hunter Refugee Support Network
- Indian Association
- International Choir
- Pacific Islander Welfare Project
- Latvian Community
- United Macedonian Students Association

Occasional:

- Anti-Racism Forum Committee
- Bosnian Radio Committee
- Community Project Officer Collective
- DEBT Ethnic Services Meeting
- ECC - Small Ethnic Neighbour Aid Project
- Refugee Week Committee
- Centrelink Hunter Migrant Access Committee
- DIMA Network Meetings/Outreach
- Youth Crime Prevention Committee
- Child Protection
- CRSS group
- Taxi Coop
- Usage by Centre based Project - 1995:
 - Case Manager - Job Club - Job Search
 - Pacific Islanders Welfare Project - Tongan and Samoan
 - Spanish Migrants, Residents & Travellers Coordinating Committee of Australia & Australasia Inc
 - Child Protection Workshop
- Hunter Community Council
- Hunter Adult Migrant Education Coordinating Committee
- Migrant Interagency
- Migrant Women's Assistance Network
- MRC and ECC Community Visitors Scheme Volunteers
- STARTTS Training Session
- Ethnic Communities Council of Newcastle (ECC)
- TAFE Information Sessions
- Tax Help Training
- Multicultural Womens' Fashion Group
- Lettesi Group
- Hunter Parents and Teachers Association of Community Language Schools
- "Welcome to the Hunter" Orientation Program (CPO)
- Various group information sessions and seminars
- Families in Cultural Transition Group

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER
REGION LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759

ANNUAL FINANCIAL STATEMENTS
AND REPORTS

FOR THE YEAR ENDED

30 JUNE 1997

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DIRECTORS' REPORT FOR THE YEAR ENDED 30 JUNE 1997

The Directors present their report together with the financial statements of Migrant Resource Centre of Newcastle and Hunter Region Ltd for the year ended 30 June 1997 and the independent auditors' report thereon.

Directors

The Directors in office at the date of this report are:

Henry Chan	Ivan Klopčič
Dawn Arrow	Trudy Mills-Evers
Alina Kizeweter	William Simanowsky
Melanie Larsen	Traye Trajanovski
Chris Papadopoulos	Zoran Vasiljević
Cecilia Soumastre	

Principal Activities

The principal activity of the company during the course of the financial year was the provision of welfare and information services.

There were no significant changes in the nature of the activities of the company during the year.

Result

The operating surplus amounted to \$25,258 (1996: \$26,172).

Dividends

No dividend has been paid or declared since the commencement of the year and the Directors do not recommend the declaration of a dividend.

State of Affairs

In the opinion of the Directors there were no significant changes in the state of affairs of the company that occurred during the financial year under review not otherwise disclosed in this report or the financial statements.

**DIRECTORS' REPORT
FOR THE YEAR ENDED 30 JUNE 1997**

Events Subsequent to Balance Date

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the Directors, to affect significantly the operations of the company, the results of those operations, or the state of affairs of the company in subsequent years.

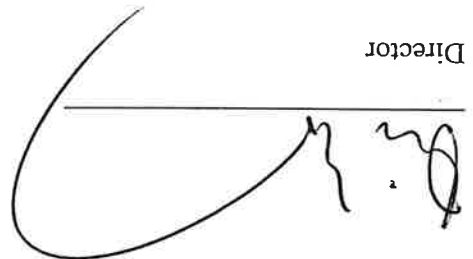
Likely Developments

It is not foreseen that the company will undertake any change in its general direction during the coming financial year. The company will continue to pursue its financial trading activities as detailed earlier in the report to produce the most beneficial result for the shareholders.

Directors' Benefits

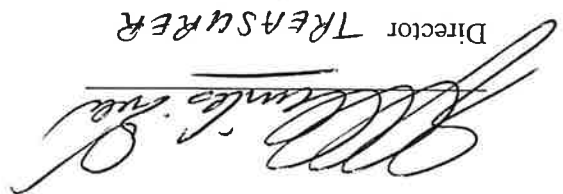
Since the end of the previous financial year no Director of the company has received or become entitled to receive any benefit (other than a benefit included in the aggregate amount of remuneration received or due and receivable by Directors shown in the financial statements, or the fixed salary of a full-time employee of the company or a related entity) by reason of a contract made by the company or a related entity with a Director or with a firm of which a Director is a member, or with an entity in which a Director has a substantial interest.

Signed in accordance with a resolution of the Directors:

Director


Dated

28/10/1997

Director TREASURER


Dated

28.10.1997

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER REGION
A.C.N. 002 898 759

PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 30 JUNE 1997

	1997	1996
	\$	\$
Operating surplus/(loss)	25,258	26,172
Accumulated funds at the beginning of the financial year	<u>92,597</u>	<u>66,425</u>
Accumulated funds at the end of the financial year	<u>117,855</u>	<u>92,597</u>

The profit and loss account is to be read in conjunction with the notes to and forming part of
the financial statements set out on pages 6 to 12.

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER REGION
LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759

BALANCE SHEET AS AT 30 JUNE 1997

	1997	1996
CURRENT ASSETS		
Cash	247,610	132,163
Receivables	7,926	-
Other	4,145	4,195
Total current assets	<u>259,681</u>	<u>136,358</u>
NON-CURRENT ASSETS		
Property, plant and equipment	38,190	36,861
Total non-current assets	<u>38,190</u>	<u>36,861</u>
Total assets	<u>297,871</u>	<u>173,219</u>
CURRENT LIABILITIES		
Accounts payable	105,160	12,004
Provisions	43,786	53,325
Total current liabilities	<u>148,946</u>	<u>65,329</u>
NON-CURRENT LIABILITIES		
Provisions	31,070	15,293
Total non-current liabilities	<u>31,070</u>	<u>15,293</u>
Total liabilities	<u>180,016</u>	<u>80,622</u>
Net assets	<u>117,855</u>	<u>92,597</u>
ACCUMULATED FUNDS		
Retained profits/(accumulated losses)	117,855	92,597
Total accumulated funds	<u>117,855</u>	<u>92,597</u>

Note

The balance sheet is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 6 to 12

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 1997

	1997	1996
	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash receipts in the course of operations	435,764	325,825
Cash payments in the course of operations	314,441	316,094
Interest received	7,720	5,538
Net cash provided by operating activities	129,043	15,269
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sale of property, plant and equipment	2,450	-
Payments for property, plant and equipment	(16,046)	(6,650)
Net cash provided by investing activities	(13,596)	(6,650)
Net increase (decrease) in cash held	115,447	8,619
Cash at the beginning of the financial year	132,163	123,544
Cash at the end of the financial year	247,610	132,163

The statement of cash flows is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 6 to 12

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 1997

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The significant policies which have been adopted in the operation of these financial statements are:

Basis of Preparation

The financial statements are a general purpose financial report which has been prepared in accordance with Accounting Standards, Urgent Issues Group Consensus Views and the Corporations Law.

They have been prepared on the basis of historical costs and except where stated, do not take into account changing money values or current valuations of non-current assets.

The accounting policies have been consistently applied and, except where there is a change in accounting policy, are consistent with those of the previous year.

Revenue Recognition

Grants

Government grants are not necessarily brought to account in the financial period in which the expenses relating thereto are incurred.

Taxation

Income tax

The company is exempt from income tax.

Non-Current Assets

The carrying amounts of all non-current assets are reviewed to determine whether they are in excess of their recoverable amount at balance date. If the carrying amount of a non-current asset exceeds the recoverable amount, the asset is written down to the lower amount. In assessing recoverable amounts the relevant cash flows have been discounted to their present value.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 1997

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property, Plant and Equipment - Note 9

Acquisition

Items of property, plant and equipment are recorded at cost and depreciated as outlined below.

Depreciation

Items of property, plant and equipment, including buildings and leasehold property but excluding freehold land and investment properties, are depreciated over their estimated useful lives. The straight-line and reducing balance methods of depreciation are used.

Employee Entitlements

Annual Leave

The provisions for employees' entitlements to annual leave represents the amount which the employer has a present obligation to pay resulting from employees' services provided up to balance date.

Long Service Leave

The provision for employees' entitlement to long service leave is calculated from the date of commencement of employment.

Superannuation Fund

Contributions to employee superannuation funds are charged against income as incurred.

Change in Financial Statements Presentation

Individual financial statements have been prepared for the company and the various grants it administers. In prior years a consolidated balance sheet was prepared. Comparative figures have been amended accordingly.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 1997

	1997	1996
2. OPERATING REVENUE		
Grants received	296,812	256,233
Interest:		
Other parties	7,720	5,538
Rental income	1,441	-
Gross proceeds from sale of non-current assets	2,450	-
Other operating revenue	57,483	100,197
	<u>365,906</u>	<u>361,968</u>
3. OPERATING PROFIT		
Operating profit before abnormal items and income tax has been arrived at after charging/(crediting) the following items:		
Depreciation of property, plant and equipment	10,601	13,436
Amounts set aside to provision for:		
Provision for annual leave	4,733	8,724
Provision for long service leave	(3,231)	(503)
Net loss on sales of property, plant and equipment	1,665	-
4. AUDITORS' REMUNERATION		
Audit Services:		
Audit fees	<u>8,655</u>	<u>11,475</u>
5. GEOGRAPHICAL SEGMENTS		
The business operates in the provision of welfare services industry, predominantly in Australia.		
6. CASH		
Cash at building society	146,053	28,622
Short term deposits	101,087	103,541
Refugee housing account	<u>470</u>	<u>-</u>
	<u>247,610</u>	<u>132,163</u>

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER REGION
LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 1997

1997 \$
1996 \$

7. RECEIVABLES

Current
Sundry debtors 7,926

8. OTHER ASSETS

Current
Prepayments 4,145

9. PROPERTY, PLANT AND EQUIPMENT

Leasehold improvements, at cost 20,190
Less: Accumulated amortisation (17,849)
2,341

Total leasehold improvements 2,341

Equipment, at cost 105,901
Less: Accumulated depreciation (70,052)
35,849

35,849

Total property, plant and equipment, at net book value 38,190

10. ACCOUNTS PAYABLE

Current
Grants in advance 87,954
Sundry creditors 9,207
Accrued expenditure 7,999
105,160

4,004
8,000
12,004

11. PROVISIONS

Current
Provision for annual leave 41,449
Provision for long service leave -
Provision for relief worker 2,337
43,786

33,430
17,558
2,337
53,325

Non-Current
Provision for long service leave 31,070

15,293

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 30 JUNE 1997

1997	\$
1996	\$

12. COMMITMENTS

The estimated maximum amount of commitments not provided for in the financial statements as at 30 June 1997 are:

Operating Lease Commitments

Future operating lease rental of
 plant and equipment, not provided
 for in the financial statements
 and payable:

Due not later than one year	4,854	4,854
Due later than one year but not later than two years	4,854	-
Due later than two years but not later than five years	10,923	-
	<u>20,631</u>	<u>35,233</u>

13. NOTES TO THE STATEMENT OF CASH FLOWS

(i) Reconciliation of cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand and at bank and short term deposits at call, net of outstanding bank overdrafts. Cash as at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the balance sheet as follows:

1997	\$	1996	\$
Cash	146,053	28,622	
Short term deposits	101,087	103,541	
Cash - Refugee housing account	470	-	
	<u>247,610</u>	<u>132,163</u>	

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 1997

1997 \$
1996 \$

13. NOTES TO THE STATEMENT OF CASH FLOWS
(Continued)

(ii) Reconciliation of operating
profit after income tax to net
cash provided by operating
activities

Operating profit 25,258 26,172

Add (less) items classified as investing/

financing activities:

Add (less) non-cash items:

Loss on disposal of property, plant and

equipment

Depreciation

1,665 10,601
13,436

Net cash provided by operating activities before
change in assets and liabilities

37,524 39,608

Change in assets and liabilities

during the financial year:

(Increase)/decrease in trade debtors

(Increase)/decrease in prepayments

(Decrease)/increase in trade creditors

(Decrease)/increase in provisions

(Decrease)/increase in accrued expenditure

(Decrease)/increase in grants in advance

(7,926) 24,431
50 (4,195)
238
8,221
2,002
(55,036) 15,269

14. RELATED PARTY DISCLOSURES

Directors

The names of each person who held the position of Director of the company during the
financial year are:

Henry Chan
Dawn Arrow
Alina Kizeweter
Melanie Larsen
Chris Papadopoulos
Cecilia Soumastre
Ivan Klopčič
Trudy Mills-Evers
William Simanowsky
Traje Trajanovski
Zoran Vasiljević

15. LIMITED BY GUARANTEE

Each member of the company undertakes to contribute to the property of the company in the event of its being wound up while he is a member or within one (1) year after he ceases to be a member for payment of the debts and liabilities of the company contracted before the time at which he ceases to be a member and the cost, charges and expenses of winding up for an adjustment of the rights of contributors among themselves such amount as may be required not exceeding ten (\$10) dollars.

As at the 30 June 1997 the total number of members was 80 (1996 - 68).

STATEMENT BY DIRECTORS

In the opinion of the Directors of Migrant Resource Centre of Newcastle and Hunter Region Ltd;

1. (a) the financial statements, set out on pages 3 to 12, are drawn up so as to give a true and fair view of the results and cash flows for the financial year ended 30 June 1997, and the state of affairs of the company at 30 June 1997;
- (b) at the date of this statement, there are reasonable grounds to believe that the company will be able to pay its debts as and when they fall due.

2. The financial statements have been made out in accordance with applicable Accounting standards and Urgent Issues Group Consensus Views.

Signed in accordance with a resolution of the Directors:

Director

28/10/1997

Dated

Director

TREASURER

28.10.1997

Dated

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER
REGION LIMITED (A COMPANY LIMITED BY GUARANTEE)**

Scope

We have audited the financial statements of Migrant Resource Centre of Newcastle and Hunter Region Ltd for the financial year ended 30 June 1997 consisting of the profit and loss account, balance sheet, statement of cash flows, accompanying notes, and the statement by Directors, set out on pages 3 to 13. The company's Directors are responsible for the financial statements. We have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the company.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial statements are free of material misstatements. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether in all material respects, the financial statements are presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) and statutory requirements so as to present a view which is consistent with our understanding of the company's financial position, the result of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial statements of Migrant Resource Centre of Newcastle and Hunter Region Ltd are properly drawn up:

- (a) so as to give a true and fair view of:
 - i) the state of affairs of the company at 30 June 1997 and the results and cash flows of the company for the financial year ended on that date; and
 - ii) the other matters required by Divisions 4, 4A and 4B of Part 3.6 of the Corporations Law to be dealt with in the financial statements;
- (b) in accordance with the provisions of the Corporations Law; and
- (c) in accordance with applicable Accounting Standards and other mandatory professional reporting requirements.

KPMG

KPMG

Chartered Accountants

P A Mather

Partner

Newcastle *31 October* 1997

**MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER REGION
LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759**

DISCLAIMER

The additional financial information presented on pages 16 to 17 is in accordance with the books and records of Migrant Resource Centre of Newcastle and Hunter Region Ltd which have been subjected to the auditing procedures applied in our statutory audit of the company for the year ended 30 June 1997. It will be appreciated that our statutory audit did not cover all details of the additional financial information. Accordingly, we do not express an opinion on such financial information and no warranty of accuracy or reliability is given.

In accordance with our Firm policy, we advise that neither the Firm nor any member or employee of the Firm undertakes responsibility arising in any way whatsoever to any person (other than the company) in respect of such information, including any errors or omissions therein, arising through negligence or otherwise however caused.

**KPMG
Chartered Accountants**

Newcastle
, 1997

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER REGION
LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759

STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1997

1997 \$ 1996 \$

MIGRANT RESOURCE CENTRE

Income	46,565	87,985
Administration fees		
Capital contributions from grants	462	-
Computer equipment transferred	-	6,651
Donations received	1,133	1,637
Grants received	296,812	256,233
Insurance recovery	632	-
Interest received	7,720	5,538
Membership fees	386	62
Mentor fees	2,350	-
Photocopying	2,095	1,885
Rent received	1,441	-
Sundry income	3,015	1,977
Wage subsidies	845	-
Total income	363,456	361,968

Expenses	726	1,202
Accommodation		
Advertising	-	326
Audit fees	8,655	11,475
Bank charges	471	460
Catering, function etc	2,396	4,055
Cleaning	2,705	3,097
Consultancy fees	-	300
Depreciation	10,601	13,436
Donations	110	-
Electricity	2,309	3,353
Filing fees	32	-
Furniture and fittings	707	-
Hire of equipment	1,129	-
Insurance	1,442	939
Interpreting fees	549	93
Lease payments	3,641	-
Library	593	5,150
Loss on disposal of fixed assets	1,665	-
Membership	469	-
Newspapers	38	-
Mentor fees	1,000	-
Office supplies	2,755	5,298
Photocopier expenses	590	2,582
Postage	3,577	3,827
Printing and stationery	4,902	1,881
Provisions for annual leave	4,733	11,004
Provisions for long service leave	(3,231)	1,830
Rates and taxes	1,777	1,408
Carried forward	54,341	71,716

The statement of operations is to be read in conjunction with the disclaimer set out on page 15.

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER REGION
 LIMITED (A COMPANY LIMITED BY GUARANTEE)
 A.C.N. 002 898 759

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED 30 JUNE 1997

	1997	1996
	\$	\$
<i>Brought forward</i>	54,341	71,716
Rent	49,792	45,245
Repairs and maintenance	890	878
Sundry expenses	1,352	2,760
Superannuation contributions	11,612	8,497
Telephone	17,869	18,415
Training	1,172	971
Travelling	3,550	5,062
Wages	190,518	175,998
Workers compensation	7,102	6,254
Total expenses	338,198	335,796
Operating surplus/(loss)	25,258	26,172

The statement of operations is to be read in conjunction
 with the disclaimer set out on page 15.

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER
REGION LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759

STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1997

	1997	1996
COMMUNITY VISITORS SCHEME		
Income		
Grants received	9,308	10,523
Interest received	99	167
Sundry income	21	-
Total income	<u>9,428</u>	<u>10,690</u>
Expenses		
Administration fees	1,780	1,840
Bank charges	74	57
Office supplies	343	-
Provision for annual leave	238	613
Provision for long service leave	99	126
Reimbursements of volunteer expenses	3,670	-
Subscriptions	122	-
Sundry expenses	-	235
Training	276	-
Travelling expenses	713	2,401
Wages	6,658	5,771
Total expenses	<u>13,973</u>	<u>11,043</u>
Operating surplus/(deficit)	<u>(4,545)</u>	<u>(353)</u>
AS AT 30 JUNE 1997		
Assets		
Cash at bank	3,386	
Liabilities		
Creditor	(337)	
Grant income in advance	(1,334)	
Net assets	<u>1,715</u>	
Accumulated funds		
Accumulated funds at beginning of financial year	6,260	
Operating deficit	(4,545)	
Accumulated funds at end of financial year	<u>1,715</u>	

STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1997

1997	1996
\$	\$

GRANT IN AID NUMBER ONE

Income	
Grants received	54,095
Interest received	130
Sundry income	720
Total income	54,945

	53,642
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Expenses

Accommodation and meals	1,719
Bank charges	113
Catering, functions etc	-
Conference and seminar expenses	330
Membership fees	45
Programme costs	2,477
Provision for annual leave	3,637
Provision for long service leave	21
Sundry expenses	70
Supernannuation contributions	2,672
Training	-
Travelling expenses	2,076
Wages	45,038
Total expenses	58,198

	57,940
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	44,652
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	3,713
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	100
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	2,176
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	537
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	98
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	3,319
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	780
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	430
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	112
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	2,023
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	112
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MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER
REGION LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759

STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1997

GRANT IN AID NUMBER TWO		
	1997	1996
	\$	\$
Income		
Grants received	45,540	44,675
Interest received	204	288
Sundry income	-	245
Total income	<u>45,744</u>	<u>45,208</u>
Expenses		
Administration fees	5,000	5,000
Bank charges	82	91
Consultancy fees	1,900	-
Furniture purchases	462	-
Library	205	35
Membership fees	50	-
Programme costs	60	310
Provision for annual leave	261	821
Provision for long service leave	386	595
Sundry expenses	-	32
Superannuation contributions	1,857	1,534
Training	30	957
Travelling expenses	5,406	4,366
Wages	31,515	31,410
Total expenses	<u>47,214</u>	<u>45,151</u>
Operating surplus/(deficit)	<u>(1,470)</u>	<u>57</u>
STATEMENT OF ASSETS AND LIABILITIES		
AS AT 30 JUNE 1997		
Assets		
Cash at bank	17,359	
Liabilities		
Creditor	(2,547)	
Grant income in advance	(11,562)	
Net assets	<u>3,250</u>	
Accumulated funds		
Accumulated funds at beginning of financial year	4,720	
Operating deficit	(1,470)	
Accumulated funds at end of financial year	<u>3,250</u>	

A.C.N. 002 898 759

STATEMENT OF OPERATIONS

(3.369)

AS AT 30 JUNE 1997

515

Accumulated funds at end of financial year

STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1997

	1997	1996
	\$	\$

FAMILY SUPPORT

Income		
Grants received	35,534	34,644
Interest received	160	219
Sundry income	-	139
Total income	35,694	35,002

Expenses		
Administration fees	7,504	9,635
Audit fees	240	-
Bank charges	93	34
Programme costs	392	137
Provision for annual leave	(171)	(3,338)
Provision for long service leave	396	(1,118)
Sundry expenses	390	1,038
Superannuation contributions	1,669	825
Training	678	515
Travelling expenses	645	518
Wages	26,150	25,376
Total expenses	37,986	33,622
Operating surplus/(deficit)	(2,292)	1,380

STATEMENT OF ASSETS AND LIABILITIES
AS AT 30 JUNE 1997

Assets	
Cash at bank	234
Liabilities	
Creditor	(225)
Net assets	9

Accumulated funds

Accumulated funds at beginning of financial year	2,301
Operating deficit	(2,292)
Accumulated funds at end of financial year	<u>9</u>

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER
REGION LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1997

SPECIAL MIGRANT PLACEMENT OFFICER		
1997	1996	\$
Income		
Grants received	56,260	26,807
Interest received	240	386
Sundry income	-	1,680
Total income	56,500	28,873
Expenses		
Accommodation and meals	669	-
Administration fees	3,527	2,950
Audit fees	250	-
Bank charges	157	131
Client expenses	110	804
Electricity	200	-
Interpreting fees	203	-
Promotion	461	-
Provision for annual leave	(869)	-
Provision for long service leave	(77)	880
Sundry expenses	-	710
Superannuation contributions	2,802	2,306
Training	225	400
Transferred to SMPO # 2	-	3,420
Travelling expenses	470	2,114
Wages	43,579	43,799
Total expenses	51,707	57,514
Operating surplus/(deficit)	4,793	(28,641)

STATEMENT OF ASSETS AND LIABILITIES
AS AT 30 JUNE 1997

Assets	
Debtor	946
Cash at bank	28,490
Liabilities	
Grant income in advance	(25,181)
Net assets	4,255
Accumulated funds	
Accumulated funds at beginning of financial year	(538)
Operating surplus	4,793
Accumulated funds at end of financial year	4,255

MIGRANT RESOURCE CENTRE OF NEWCASTLE AND HUNTER
REGION LIMITED (A COMPANY LIMITED BY GUARANTEE)
A.C.N. 002 898 759

STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 30 JUNE 1997

1997
1996
\$
\$

EMPLOYMENT SERVICE REGULATORY AUTHORITY

Income
Fees
Interest received
Sundry income
Total income

69,350 285 324 69,959 20,491

Expenses

Administration fees
Bank charges
Client expenses
Hire of equipment
Provision for annual leave
Provision for long service leave
Sundry expenses
Superannuation contributions
Wages

5,000 36 2,134 1,000 1,005 154 157 723 26,696

12,476 2,700 255 15,438

Total expenses

33,054 36,905

Operating surplus/(deficit)

33,054 5,053

STATEMENT OF ASSETS AND LIABILITIES
AS AT 30 JUNE 1997

Assets

Cash at bank

37,053

Debtor

2,213

Liabilities

Creditor

(1,159)

Net assets

38,107

Accumulated funds

Accumulated funds at beginning of financial year

5,053

Operating surplus

33,054

Accumulated funds at end of financial year

38,107