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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Project Name | |  | |  | **SOR Ref No** |  | | | **Rev. 0** |  |
| Client | |  | |  | Building |  | | | |  |
| Main Contractor | |  | |  | Area |  | | | |  |
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| **OBSERVATION** | | |
|  | | |
| Consultant Company / Name / Signature: | | |
| Inspection Date: | SOR Issue Date: | |
|  | | |
| **CONTRACTOR RESPONSE** | | |
|  | | |
| Contractor Name / Signature: | | Response Date: |
| (Consultant to append SOR with Revision Number if further action required by Contractor prior to close out) | | |
| **CONFIRMATION OF OBSERVATION CLOSE-OUT** | | |
| Consultant Company / Name / Signature: | | |
| Close-out Date: | | |
|  | | |
| Copies: | | |