

13<sup>th</sup> March, 2019

To

The Project Authority

IDB BISEW IT Scholarship Project

IDB Bhaban (4th Floor) E/8-A, Rokeya Sharani E/8-A, Rokeya Sharani, Dhaka  
1207

**Subject: Prayer for remission of Absents**

Sir

I beg most respectfully to state that I am student of IDB BISEW IT Scholarship project, Round-39. My course name is J2EE and training center is CCSL situated at Shankar, Dhanmondi. Honorable sir, since I live in Narayanganj distance is a major factor for me and i have made 9 absents including 5 late attendances.

I therefor pray and hope you would be kind enough to grant me the remission of absents and oblige thereby.

Sincerely yours

Asaduzzaman Rony

ID: 1247972

Training center: CCSL, Shankar, Dhanmondi