

Configuring

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Defining a Ricoh TotalFlow printer to send jobs to RICOH TotalFlow Print server

Define a Ricoh TotalFlow printer to represent a Ricoh Pro VC40000, Ricoh Pro VC60000, Ricoh Pro VC70000, or a Ricoh cut sheet printer that uses RICOH TotalFlow Print server, but that is not in the supported printers list for Ricoh PDF printers.

To send PDF jobs to a printer that uses RICOH TotalFlow Print server but that cannot be defined as a Ricoh PDF printer:

1. Log in to RICOH ProcessDirector.
2. Click the **Administration** tab.
3. In the left pane, click **Devices** \Rightarrow **Printers**.
4. Click **Add** \Rightarrow **Ricoh TotalFlow Printer**.

5. Set these values as indicated:

Virtual Printer name

The name of the virtual printer that you created on the Ricoh TotalFlow printer. This value is case-sensitive.

URL of the Ricoh TotalFlow printer

The full URL of the printer that uses RICOH TotalFlow Print server. The value must be in this format, where *hostname* is the host name or IP address of the printer:

`http://hostname/webJmf/Device1`

This URL is case-sensitive. You cannot use the `https://` prefix.

Use SNMP

Make sure that this value is set to **Yes**.

6. Click **OK**.

7. Continue with the procedure for [Configuring media for a Ricoh TotalFlow printer](#).

Parent topic: [Configuring to send jobs to a printer that uses RICOH TotalFlow Print server](#)