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Sample PDF files

When working with RICOH ProcessDirector Plug-in for Adobe Acrobat, the goal is to mark up a PDF file that represents your production PDF files but that is smaller than your production files, especially if your production PDF files are large (for example, over 1000 pages in length). With a smaller file, you can work more quickly when adding markup and when using preview and viewing extracted document properties.

You only need to mark up one sample PDF file, save all your changes to control files, and then use RICOH ProcessDirector to apply those changes to all of your production PDF files that match the sample PDF file. If you use RICOH ProcessDirector to process PDF files that have different formats or different document properties, you need to mark up a sample PDF file for each type of file that you print using RICOH ProcessDirector.

Both your sample and production PDF files must contain all fonts and images in the PDF file itself. If you have PDF files with varying page sizes, markup might not appear as you expect. The placement reference for all markup, document properties, and page group definitions is the top left corner of each page.

Parent topic: [RICOH ProcessDirector Plug-in for Adobe Acrobat](#)