

Configuring

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Inserting content text

You can define the text you want inserted as white space content.

 Note:

- In RICOH Visual Workbench you can display measurement units in inches or millimeters. To change the measurement unit, click **View ➔ Units**.

To define the text you want inserted as content:

1. In RICOH Visual Workbench, open a sample AFP file and the control file that contains the white space definitions.
2. Click **Mode ➔ Whitespace Manager**.
3. Click **Tools ➔ Manage Campaigns**.
You see the Manage Campaigns window.
4. Do one of these:
 - Select an existing rule from the list in the top pane of the window.
 - Select a white space definition from the list in the top pane of the window and then click **Create rules/content** to create a new rule.
5. Click **Insert text** in the **Content** section.
You see the Insert Text window.
6. On the **Text** tab, create a text string.
Remember to add blank characters between words if you need to. For example, to add the page number, such as "Page 1 of 10", to the first page of each page group:
 1. Type **Page** and a space in the **Text** field and click **Add**.
 2. Select **Page in Page Group** from the **Property** drop-down list and click **Add**. **Page in Page Group** is the number of the page in the page group.
 3. Type a space, **of**, and another space in the **Text** field and click **Add**.
 4. Select **Page Group Page Count** from the **Property** drop-down list and click **Add**. **Page Group Page Count** is the total number of pages in the page group.You see the text string value in the field below the data fields.
7. **Optional:** To edit the text string, select a line of data and use **Up** or **Down** to change the order of the line or **Remove** to delete the line.
Remember to add blank characters between words if you need to.
8. **Optional:** Select a color for the text from the **Color** drop-down list.
9. **Optional:** On the **Font** tab, select one of these:

Core Fonts

From the drop-down lists, select the character set and code page, and, if the font is an outline font, the point size in the Font Information section.

External Fonts

Type a character set and code page pair, a coded font name, or all three. For double-byte character set (DBCS) fonts, use the coded font name only.

 Note:

- If you enter a code page that is part of a DBCS-coded font, you see an error message that suggests you use the coded font name instead.

You see the **Character Set Description** and **Font Resource** fields change for the font you selected. **Font Resource** is "Outline" for core fonts and "Raster" for external fonts.

 Note:

- On your workstation, if the font size does not exist for the color you selected, your display defaults to 12 black, even though the final AFP file will have the correct font and color.
- If the character names do not match between a character set and code page, the job goes into an error state in RICOH ProcessDirector and the printer issues an error. To correct the error, change the character set and code page to a valid pair and process the job again.

10. **Optional:** On the **Position** tab, change the origin (top-left corner) of the text area. Specify the origin in inches or millimeters. Decimal values (such as 2.5) are allowed. The fields are:

X position

The horizontal distance of the left side of the area measured from the left side of the text area.

Y position

The vertical distance of the top of the area measured from the top of the text area.

11. Click **OK**.

The text is added to the rule and the list in the drop-down box.

12. **Optional:** Click **Preview** to view how the text you specified is displayed in the defined white space.

To close the window, click the **X** in the upper right corner.

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