

## Configuring

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### Setting up AFP printers to print banner pages

RICOH ProcessDirector can print these types of banner pages with an AFP job: header pages, separator pages, and trailer pages. Header pages print before the first data pages of a job. Separator pages print between copies of a multi-copy job. Trailer pages print after the last data pages of a job.

The default is for a printer to print only header pages.

To set up a printer to print banner pages:

1. In the Printers Portlet, find the printer that you want to use to print jobs with banner pages. If the printer is enabled, right-click it and select **Disable**.
2. Click the printer name to open the properties notebook.
3. In the properties notebook, click **Banner Pages** to display the banner page properties for the printer.
4. To select the types of banner pages that you want to print, set **Enable header pages**, **Enable separator pages**, or **Enable trailer pages** to **Yes**.
5. To use a form definition other than the default for any of the types of banner pages, change **Header page form definition**, **Separator page form definition**, or **Trailer page form definition** to indicate the form definition that you want to use.

 **Note:**

- The form definition that you specify must be in one of these directories:
  - A directory that the **AFP resource path** property for the printer specifies
  - /aiw/aiw1/resources (**Linux**) or C:\aiw\aiw1\resources (**Windows**)
  - /usr/lpp/psf/reslib (**Linux**) or C:\Program Files (x86)\Ricoh\PSF\reslib (**Windows**)
- The default form definition that RICOH ProcessDirector uses includes a box pattern overlaid on the banner page. Specify a different form definition if you do not want the box pattern. For example, form definition F1A00010 does not include the box pattern.

6. To print page edge marks (also called mark forms) on banner pages for identification purposes, set **Header page edge marks**, **Separator page edge marks**, or **Trailer page edge marks** to **Yes**.

7. To print specialized versions of banner pages to match hardware characteristics of the printer, change **Banner page type**.

 **Note:** Configuration files to format the content of AFP banner pages are only available in the portrait orientation. Setting the **Banner page** property to **Wide** does not change the banner pages to landscape orientation.

8. Click **OK**.

9. Right-click the printer and select **Enable**.

10. Repeat these steps for any other printers that you want to set up to print banner pages with jobs.

 **Note:** For header and trailer pages to print, the values for the **Header copies** and **Trailer copies** properties for the job must be set to **1** or greater. If the values for those job properties are set to **0**, the printer does not print a header page or a trailer page for a specific job, even though these types of banner pages are enabled on the printer.

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