Configuring

Customizing the Verification recipient document property for AFP files

If you have the AFP Support feature installed, you can customize the **Verification recipient** document property for AFP files that you process at your installation. Operators can then use the **Verification recipient** property to identify documents that need to be reprinted during manual reconciliation.

Your AFP files must contain page groups and the index tag information that you want to map to the **Verification recipient** property. If an AFP file does not have page groups and index tags, you can use AFP Indexer to add them.

For example, if you link the **Verification recipient** property to an index tag that contains the customer name, the operator can use the **Verification recipient** property to find a document with the customer name that is displayed in the address window of the envelope of a damaged mailpiece.

Use Document Property Designer to link the **Verification recipient** document property to an index tag in your AFP applications. When the **Verification recipient** document property is linked to an index tag, the value of the document property is the same as the value of the indexed data. For PDF files, use RICOH ProcessDirector Plug-in for Adobe Acrobat to define document properties.

> ⊙ Note: You see the values of the **Verification recipient** property in the **Recipient** column of the Documents table on the Reconcile Job dialog. The database name of the property is Doc.Verification.Recipient.

To customize the **Verification recipient** document property:

1. Start RICOH Visual Workbench and open a sample AFP file that is representative of production jobs.
   The AFP file must contain page groups and the index tag information you want to use for the **Verification recipient** property.

2. To link the **Verification recipient** document property to an index tag in the AFP file, use the Document Property Designer (DPD) mode.
   Double-click the **Verification recipient** property name at the bottom of the window and supply the requested information in the Define link options dialog.

3. Save the Visual Workbench control file.
   The control file contains Document Property Designer definitions.

4. When you configure your Automated Verification workflow, specify the name of the Visual Workbench control file in a step based on the **IdentifyDocuments** step template.

For more information, see the topics related to RICOH Visual Workbench and Document Property Designer.

Parent topic: Setting up the Automated Verification feature