Configuring

Configuring AFP Support for documents

To configure the AFP Support feature for documents, you set up to use documents in AFP jobs, and you configure your AFP workflows to process documents.

The functions in RICOH Visual Workbench let you set up to use documents in AFP jobs. For example, you define how to identify the documents.

The functions on the RICOH ProcessDirector Workflow page let you configure your AFP workflows to process documents. For example, you add steps that identify documents and build AFP files from the documents. Other steps let you sort, split, and group documents and pull documents from a job.

In this section:

[Setting up to use documents in AFP jobs](#)

To use documents in AFP jobs, you define how to identify the documents, map data in the documents to RICOH ProcessDirector document properties, and add markup to the documents. Finally, you save the setup information in Enhance AFP and RICOH Visual Workbench control files.

[Configuring steps to identify documents in AFP files](#)

After you have linked document or job properties to index tags in a sample AFP file, you must configure the step that determines values for document or job properties in production AFP files. The step names the Visual Workbench control file that contains information about how properties are linked to index tags.

[Workflow to split AFP jobs by size](#)

The AFP Support feature includes step templates that you can use to split a job into smaller jobs so that, for example, they can be printed on separate printers.

[Workflow to split jobs by document property](#)

Instead of splitting an AFP job into several jobs using job size as the criterion, you might want to use the value of a document property, such as country or sales region. In this scenario, you use a step based on the **GroupDocuments** step template instead of on the **SplitDocuments** step template. Each group of documents becomes a separate child job.

Parent topic: [Configuring document processing features](#)