

Configuring

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Workflows that store jobs and data in a repository

Workflows in the Archive feature can be created to store jobs, documents, properties, history information, or a combination of these in one or more repositories. Workflow steps based on the **StoreInRepository** step template are used to store the files and data.

You can store any type of job, but you can view only AFP and PDF files after they have been archived. You do not have to save jobs or documents to store properties or history information.

In this section:

[Creating a workflow to store jobs, job properties, and job history in a repository](#)

To store jobs, job properties, and job history in a repository, you must create a workflow that includes a step based on the **StoreInRepository** step template.

[Creating a workflow to store PDF jobs and documents in a repository](#)

To store jobs and documents in a repository, you must create a workflow that includes a step based on the **StoreInRepository** step template. You can also add **StoreInRepository** steps to your existing workflows. If you want the repository to hold documents and document data, make sure to add the necessary document processing steps if they are not already present.

[Creating a workflow to store AFP jobs and documents in a repository](#)

To store jobs and documents in a repository, you must create a workflow that includes a step based on the **StoreInRepository** step template. You can also add **StoreInRepository** steps to your existing workflows. If you want the repository to hold documents and document data, make sure to add the necessary document processing steps if they are not already present.

Parent topic: [Setting up the Archive feature](#)