

Configuring

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Inserting content images

You can define the images you want inserted as white space content.

 **Note:**

- In RICOH Visual Workbench you can display measurement units in inches or millimeters. To change the measurement unit, click **View ➔ Units**.

To define the images you want inserted as content:

1. In RICOH Visual Workbench, open a sample AFP file and the control file that contains the white space definitions.
2. Click **Mode ➔ Whitespace Manager**.
3. Click **Tools ➔ Manage Campaigns**.
You see the Manage Campaigns window.
4. Do one of these:
 - Select an existing rule from the list in the top pane of the window.
 - Select a white space definition from the list in the top pane of the window and then click **Create rules/content** to create a new rule.
5. Click **Insert image** in the **Content** section.
You see the Insert Image window.
6. On the **Image** tab, do these:
 - Select the file type in the **Type** drop-down list. If the file type is JPEG or GIF, you must specify the size of the image in these fields:
 - Width**
Any positive decimal value, such as 0.75, for the horizontal width (in inches or millimeters) of the image. The default width is 0.5 inches or 12.7 millimeters.
 - Height**
Any positive decimal value, such as 0.75, for the vertical height (in inches or millimeters) of the image. The default height is 0.5 inches or 12.7 millimeters.
 - Type a file name in the **Image file name** field, or click **Browse** to select a file.
 - Optional: Click **Add image inline** to add the image to the resource group in the AFP file.

7. **Optional:** On the **Position** tab, change the origin (top-left corner) of the image area. Specify the origin in inches or millimeters. Decimal values (such as 2.5) are allowed. The fields are:

X position

The horizontal distance of the left side of the area measured from the left side of the image area.

Y position

The vertical distance of the top of the area measured from the top of the image area.

8. Click **OK**.

The image is added to the rule and the list in the drop-down box.

9. **Optional:** Click **Preview** to view how the image you specified is displayed in the defined white space.
To close the window, click the **X** in the upper right corner.

10. Click **OK**.

If you added the image inline, you see the image listed in the inline resource group in the left pane.

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