

Configuring

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Defining a Ricoh PDF printer to send jobs to RICOH TotalFlow Print server

Define a Ricoh PDF printer to represent a cut sheet printer that has the RICOH TotalFlow Print server console and is on the list of supported printers.

To send PDF jobs to a printer that uses a Ricoh PDF printer:

1. Log in to RICOH ProcessDirector.
2. Click the **Administration** tab.
3. In the left pane, click **Devices** → **Printers**.
4. Click **Add** → **Ricoh PDF Printer**.
5. Set these values as indicated:
 - **Type of printer**
The type or model of printer you are connecting to.
 - **Use SNMP**
Make sure that this value is set to **Yes**.
6. Click **OK**.
7. Continue with the procedure for [Configuring media for a Ricoh TotalFlow printer](#) .

Parent topic: [Configuring to send jobs to a printer that uses RICOH TotalFlow Print server](#)