

FORM NO. 16

[See rule 31(1)(a)]

PART A

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

Certificate No. UQMJRBM	Last updated on 22-May-2018
Name and address of the Employer	Name and address of the Employee
COGNIZANT TECHNOLOGY SOLUTIONS INDIA PRIVATE LIMITED 5/535, OKKIYAM, OLD MAHABALIPURAM ROAD, THORAIPAKKAM, CHENNAI - 600097 Tamilnadu +(91)44-43675000	MOUNIKA SAI KOLIPAKA 5-4-94, VIVEKANANDA COLONY, KAMAREDDY, NIZAMABAD - 503111 Andhra Pradesh

PAN of the Deductor	TAN of the Deductor	PAN of the Employee	Employee Reference No. provided by the Employer (If available)
AAACD3312M	CHEC02509D	CRRPK4435K	0000494583

CIT (TDS)	Assessment Year	Period with the Employer
The Commissioner of Income Tax (TDS) 7th Floor, New Block, Aayakar Bhawan, 121 , M.G. Road, Chennai - 600034	2018-19	From 01-Apr-2017 To 31-Mar-2018

Summary of amount paid/credited and tax deducted at source thereon in respect of the employee

Quarter(s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited / remitted (Rs.)
Q4	QSZSBVKE	47403.00	750.00	750.00
Total (Rs.)		47403.00	750.00	750.00

I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification Number (BIN)			
		Receipt Numbers of Form No. 24G	DDO serial number in Form no. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form no. 24G
Total (Rs.)					

II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
1	750.00	0510075	27-04-2018	25729	F
Total (Rs.)	750.00				

Verification

I, **VISWANATHAN MURALI**, son / daughter of **VISWANATHAN** working in the capacity of **SENIOR DIRECTOR FINANCE** (designation) do hereby certify that a sum of **Rs. 750.00 [Rs. Seven Hundred and Fifty Only]** (in words)] has been deducted and a sum of **Rs. 750.00 [Rs. Seven Hundred and Fifty Only]** has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

Place	Chennai	(Signature of person responsible for deduction of Tax)
Date	24-May-2018	
Designation: SENIOR DIRECTOR FINANCE		Full Name: VISWANATHAN MURALI

Notes:

1. Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
2. If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
3. If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
4. To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

Legend used in Form 16*** Status of matching with OLTAS**

Legend	Description	Definition
U	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
P	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
F	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
O	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement

EmpID : 494583
Emp.Name : Mounika Sai Kolipaka
PAN :CRRPK4435K
PART B - Financial Year 2017 - 18
Details of Salary paid and any other income and tax deducted


	Rs.	Rs.	Rs.
1. Gross Salary			
(a) Salary as per provisions contained in sec.17(1)	340,938		
(b) Value of perquisites u/s 17(2) (as per Form No. 12BA, wherever applicable)	-		
(c) Profits in lieu of salary under section 17(3) (as per Form No. 12BA, wherever applicable)	-		
(d) Total		340,938	
2. Less: Allowance to the extent exempt u/s 10			
Allowance	Rs.		
(a) HRA exemption u/s (10 (13A))	-	-	
(b) Conveyance Exemption	9,600	9,600	
(c) LTA Exemption	-	-	
(d) Gratuity Exemption	-	-	
3. Balance (1 - 2)		331,338	
4. Deductions :			
(a) Entertainment allowance	-		
(b) Tax on employment	2,400		
5. Aggregate of 4(a) and (b)	2,400		
6. Income chargeable under the head 'Salaries'(3 - 5)			328,938
7. Add: Any other income reported by the employee			
Income	Rs.		
(a) Loss on housing property	-	-	
8. Gross total income (6 + 7)			328,938

EmpID : 494583
Emp.Name : Mounika Sai Kolipaka
PAN :CRRPK4435K

9. Deductions under Chapter VIA	Rs.	Rs.	Rs.
(A) Sections 80C, 80CCC and 80CCD		Gross Amount	Deductible Amount
(a) Sections 80C		14,364	
i) Provident Fund		14,364	14,364
Total of 80C			
(b) Sections 80CCC		-	
(c) Sections 80CCD		-	-
(B) Other Sections (e.g. 80E, 80G, 80TTA etc.) under Chapter VIA	Gross Amount	Qualifying Amount	Deductible Amount
			-
10. Aggregate of deductible amount under Chapter VIA			14,364
11. Total Income (8-10) (Rounded off to nearest ten)			314,570
12. Tax on total income			729
13. Surcharge			-
14. Education cess @ 3% (on tax computed at S.No. 12+13)			21
15. Tax Payable (12+13+14) (Rounded off to nearest ten)			750
16. Less: Relief under section 89/90			-
17. Tax payable (15 - 16)			750

Verification

I, **Viswanathan Murali** son of **S. Viswanathan** working in the capacity of **Senior Director - Finance** do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements and other available records.

Place	Chennai	 Signature of person responsible for deduction of tax
Date	21-May-2018	
Designation	Senior Director - Finance	
		Full Name : Viswanathan Murali

EmpID : 494583
Emp.Name : Mounika Sai Kolipaka
PAN :CRRPK4435K
Details of Form 16 - Financial Year 2017 - 18

EmpID : 494583	Emp Name : Mounika Sai Kolipaka
Salary as per provisions contained in section 17(1)	
Particulars	Amount(Rs)
Advance Statutory Bonus	24,000
Annual Incentive	21,000
Basic	119,701
Conveyance Allowance	9,600
Gratuity Paid	-
House Rent Allowance	56,701
Special Allowance	109,936
Total	340,938
Value of perquisites u/s. 17(2)	
Particulars	Amount(Rs)
Total	-
Overseas Income	
Particulars	Amount(Rs)
Total	-



Place : Chennai
Date : 21-May-2018

Full Name : Viswanathan Murali
Designation : Senior Director - Finance