

**MousePaw Media**  
**Internship Graduation Request**

Date: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Employee ID: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Department: \_\_\_\_\_

*Please attach the appropriate internship or journeyman checklist for your department.*

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Employee Signature

Date

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**Supervisor Use Only**

Date: \_\_\_\_\_

☐ Request Accepted ☐ Request Denied

Details

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Supervisor Signature

Date