

GOVT. OF ASSAM
OFFICE OF THE COMMISSIONER, PANCHAYAT AND RURAL DEVELOPEMENT
PANJABARI:.....JURIPAR:.....GUWAHATI-37

No. DRD-5(RH)25/2013/225

Dated: 18th September 2017

To
The Project Director
District Rural Development Agency
Dhubri, Assam

Sub: Joining of District IT Officer, PMAY-G, Dhubri.

Sir,

I am directed to inform you that Office of the Commissioner, P&RD has recruited District IT Officer under PMAY-G, who will be responsible to ensure proper implementation and monitoring of IAY and PMAY-G under your supervision and also report to SPMU, P&RD Assam.

Accordingly **Ms. MOUSUMI ARA AHMED** is being assigned to takeover charges of the District IT Officer in your District; therefore, you are requested to provide necessary accommodation including that of furniture and other equipments for smooth running of the project.

Please take steps to intimate the CPRD about the date and time of resumption of charge so as to make necessary arrangements for preparation service record as well as that of the formalities for disbursement of monthly emoluments etc.

You are also requested to submit regularly his/her monthly attendance report from time to time so as to prepare monthly emolument to be paid from this end.

Please treat the matter as urgent.

Yours truly


Joint Director
Office of the Commissioner
Panchayat and Rural Development
Assam