



TRANS TECHNOLOGIES SOLUTION PVT. LTD.

Ref: TTS/HR/2017/001/001/001/001/001

Date: TTS/HR/2017/001/001/001/001

Name: MOUSUMI ARA AHMED
Address: Vill. Goremari, P.O. Pachin Mazida,
Dist. Barpeta, Pin. 781305
Assam

RE: Appointment Letter - "IT Consultant"

Dear Mousumi Ara Ahmed

With reference to your application and subsequent discussion you had with us, we are pleased to appoint you as **IT Consultant** M/S Trans Technologies Solution Pvt. Ltd., to be based at Guwahati - RGB Road.

1. DATE OF JOINING

You are required to commence your employment with the Company no later than **20th March 2017** and your appointment shall be effective from the first day that you commence your employment with the Company. Failure to report for duty by the aforesaid date will automatically make this appointment letter invalid and it will be deemed to be withdrawn, with immediate effect, without any further act or deed by the Company or any further reference to you.

2. PROBATION

The initial six (6) months of your employment will be on a probationary basis ("Probationary Period"). During the probationary Period, you will be evaluated on a range of parameters, with the objective of assessing your suitability for the assigned role. At the end of the Probationary Period your manager will conduct a review with you and if your conduct and performance has been satisfactory your employment will be confirmed. The Company reserves its right to extend your Probationary period for a further period of one (1) month ("Extended Probation Period"), should this be considered necessary by the manager. During the Probationary Period, your employment may be terminated by you or by the Company by giving 15 days notice or salary in lieu thereof. During the Extended Probationary Period, your employment may be terminated by you or by the Company by giving 30 days notice or salary in lieu thereof.



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TTS' Annual Compensation Annexure -A

Compensation Structure			
Employee Name	MOUSUMI ARA AHMED		
Designation	IT Consultant		
		Monthly	Annually
Basic Salary		5500	66000
HRA		3500	42000
Daily allowance		2000	24000
Travelling allowance		3000	36000
Other allowance		1000	12000
Total Gross Pay		15000	180000
Total Net Pay		15000	180000

Note:

- (1) Your compensation will be received from time to time at the discretion of the company and as per norms applicable.

In addition to the above,

Employee's contribution to PF @ 12% of basic will be deducted from your salary.

Employer's contribution to the PF @ 12% of basic will be paid by the company.

Employee's contribution to ESI @ 1.75% will be deducted from your salary.

Employer's contribution to the ESI @ 4.75% will be paid by the company.

- (2) As per employee's declaration for denying PF /ESI deduction, company doesn't provide its part for the same. A -NA remark has been put in table for salary payment detail.
- (3) Clause (1) and (2) will be applicable after probationary period.



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