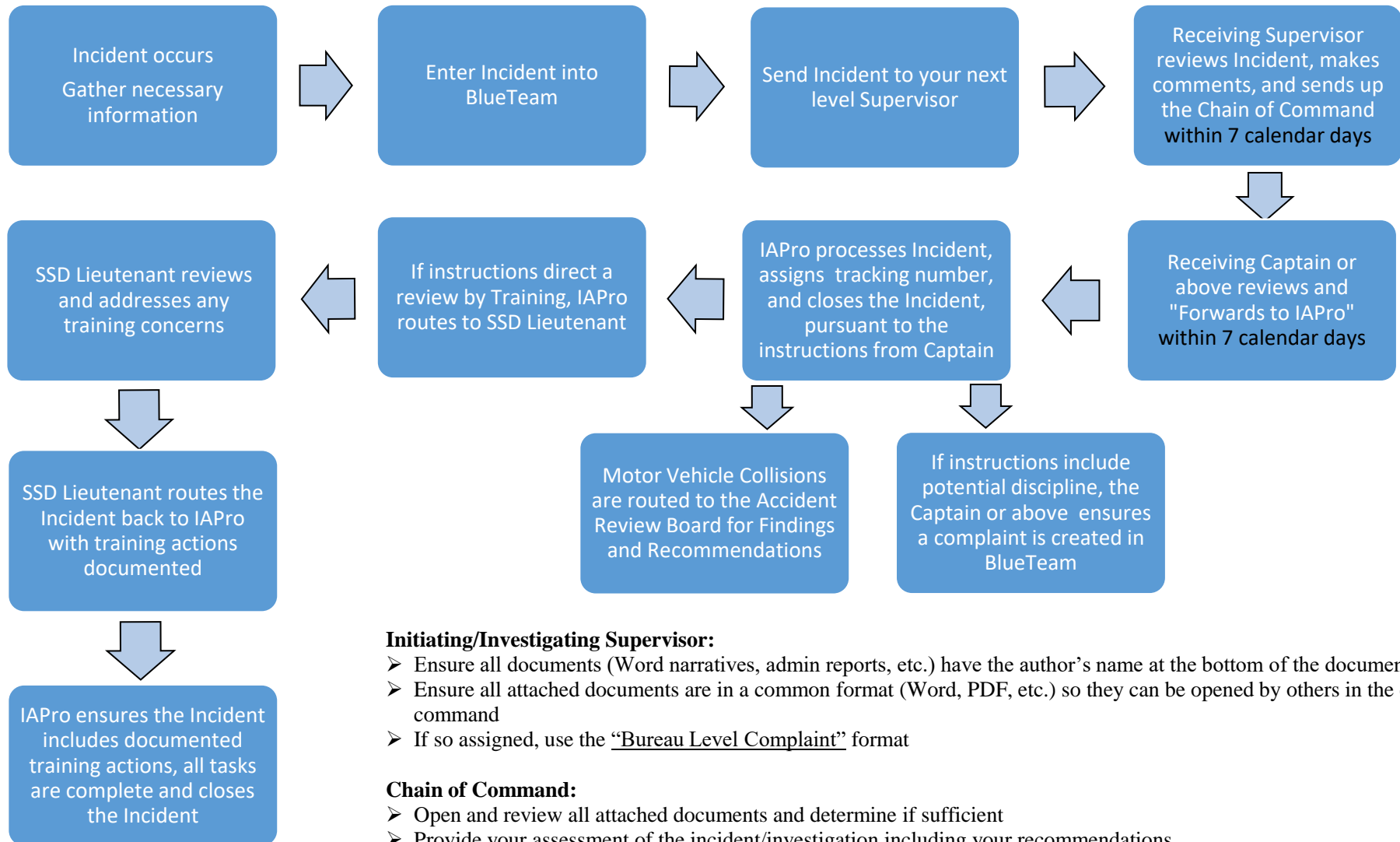


BlueTeam Process for Use of Force, Pursuit, Motor Vehicle Collision and Unintentional Discharge of a Tool

The first 3 steps together must be completed within 7 days, absent extenuating circumstances



Initiating/Investigating Supervisor:

- Ensure all documents (Word narratives, admin reports, etc.) have the author's name at the bottom of the document
- Ensure all attached documents are in a common format (Word, PDF, etc.) so they can be opened by others in the chain of command
- If so assigned, use the "Bureau Level Complaint" format

Chain of Command:

- Open and review all attached documents and determine if sufficient
- Provide your assessment of the incident/investigation including your recommendations
- Specify the person to whom these entries are to be routed when issuing an "Absence from the Department" IDM

Captains or above:

- Review the incident/investigation and make determination/recommendation/findings
- Forward to IAPro with specific instructions
- Specify the person to whom these entries are to be routed when issuing an "Absence from the Department" IDM