



## ANACORTES POLICE DEPARTMENT

*"Ensuring Public Safety; Earning Public Trust"*

1218 24TH STREET, ANACORTES, WA 98221 • (360) 293-4684 - FAX (360) 293-1935

June 12, 2024

Heather Kelly  
Researchers

Via email: [pnwresearch24@gmail.com](mailto:pnwresearch24@gmail.com)

Dear Requester,

This letter is in response to the records request received by our office June 7<sup>th</sup>, 2024, for:

- 1) A list of all vehicle pursuit incidents that your agency was involved in from 2019 through 2023, as a line-level data extract from your records management system (RMS), including incident date, report number, and any/all other RMS data fields that are not required to be redacted by law;
- 2) Policy manuals, rules, and regulations for your agency relating to vehicle pursuits, including record-keeping and data collection on pursuits, that were in effect between 2019 and 2023;
- 3) Summaries of vehicle pursuit data for your agency, such as what may be contained in internal and/or external publications (annual reports, newsletters, presentations to government officials, etc.) produced between 2019 through 2023.

We do not track this information in our RMS, rather Officers fill out a Vehicle Pursuit Report form in which their supervisor signs and is viewed and signed off by the Patrol Captain. These reports are retained by the Captain and not included with the case file information.

2019 -4 (forms enclosed)  
2020-11 (forms enclosed)  
2021-0  
2022-1 (forms enclosed)  
2023-1 (forms enclosed)

We have all our annual reports online here: <https://www.anacorteswa.gov/286/Annual-Reports>. I looked in the ones from 2019-2022 (2023 is still in the works) and none mention vehicle pursuits.

As far as policy for vehicle pursuits, we went to an online format in 2021 and am enclosing all archived chapter 18 as well as the most recent one that is current. Also, the one that was prior to going electronic.

Your records request is considered fulfilled and is now closed. If you have any questions, please feel free to contact our office at (360) 293-4684.

Respectfully,

A handwritten signature in blue ink that reads "Katie Ingram". The signature is written in a cursive, flowing style.

Katie Ingram, Records Supervisor

Under the Washington Public Records Act, §42.56 et seq., I am requesting any/all of the following records from the Anacortes Police Department:

- 1) A list of all vehicle pursuit incidents that your agency was involved in from 2019 through 2023, as a line-level data extract from your records management system (RMS), including incident date, report number, and any/all other RMS data fields that are not required to be redacted by law;
- 2) Policy manuals, rules, and regulations for your agency relating to vehicle pursuits, including record-keeping and data collection on pursuits, that were in effect between 2019 and 2023;
- 3) Summaries of vehicle pursuit data for your agency, such as what may be contained in internal and/or external publications (annual reports, newsletters, presentations to government officials, etc.) produced between 2019 through 2023.

This information is not being sought for commercial purposes. The Washington Public Records Act requires a response to this request be made within five (5) business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records.

**Katie Ingram**

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**From:** Researchers <pnwresearch24@gmail.com>  
**Sent:** Friday, June 7, 2024 4:08 PM  
**To:** APD Records  
**Subject:** Public records request  
**Attachments:** Anacortes PD - PDR.docx

\*\*\*\*\* This email is from outside the City of Anacortes network. Please use caution when clicking on links, opening attachments, or replying. \*\*\*\*\*

Hello,

I would like to request records under the Public Records Act. Please see the attachment describing my request in more detail. Thank you for your assistance!

Best,  
Heather Kelly