

S002988-061524 - Police Department Records Request

Message History (5)

✉ On 6/18/2024 11:48:25 AM, OAKHARBORWA Public Records Center wrote:

CC: accounts.receivable@oakharbor.org

Subject: [Records Center] Police Department Records Request :: S002988-061524

Body:

RE: PUBLIC RECORDS REQUEST of June 15, 2024, Reference # S002988-061524

Dear Heather Kelly,

The Records Division of the Oak Harbor Police Department received a Public Disclosure Request from you on June 15, 2024. You requested the following:

"Under the Washington Public Records Act, §42.56 et seq., I am requesting any/all of the following records from the Othello Police Department:

- 1) A list of all vehicle pursuit incidents that your agency was involved in from 2019 through 2023, as a line-level data extract from your records management system (RMS), including incident date, report number, and any/all other RMS data fields that are not required to be redacted by law;**
- 2) Policy manuals, rules, and regulations for your agency relating to vehicle pursuits, including record-keeping and data collection on pursuits, that were in effect between 2019 and 2023;**
- 3) Summaries of vehicle pursuit data for your agency, such as what may be contained in internal and/or external publications (annual reports, newsletters, presentations to government officials, etc.) produced between 2019 through 2023.**

This information is not being sought for commercial purposes. The Washington Public Records Act requires a response to this request be made within five (5) business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records."

The City has completed its search for records that may be responsive to your request.

IF APPLICABLE: Please see the invoice attached for the requested records. Once the City receives payment for the request, we will send the records to you in the format requested. The quickest way to pay the invoice is by calling the Utilities Office at **360-279-4530**. To access the Public Records Fee Schedule, please visit: <https://www.oakharbor.org/page.cfm?pageId=390>

The City believes this fulfills your request we received on June 15, 2024. If you are seeking additional records or records in another format, please clarify your request and let us know.

If you have any questions or concerns, you may contact the Records Division, at (360) 279-4608.

Sincerely yours,

Lacey Lutz

Records Specialist

← On 6/17/2024 3:54:33 PM, Heather Kelly wrote:

TO: "OAKHARBORWA Public Records Center"[oakharborwa@govqa.us]

Hi Lacey,

My mistake! Sorry for the confusion. "Othello" is a typo. I am asking for records from the Oak Harbor Police Department.

Best,

Heather

On Mon, Jun 17, 2024 at 10:20 AM OAKHARBORWA Public Records Center wrote:

✉ On 6/17/2024 10:20:25 AM, OAKHARBORWA Public Records Center wrote:

Subject: [Records Center] Police Department Records Request :: S002988-061524

Body:

RE: PUBLIC RECORDS REQUEST of June 15, 2024, Reference # S002988-061524

Dear Heather Kelly,

The Records Division of the Oak Harbor Police Department received a Public Disclosure Request from you on June 15, 2024. Your request mentioned:

“Under the Washington Public Records Act, §42.56 et seq., I am requesting any/all of the following records from the Othello Police Department:

- 1) A list of all vehicle pursuit incidents that your agency was involved in from 2019 through 2023, as a line-level data extract from your records management system (RMS), including incident date, report number, and any/all other RMS data fields that are not required to be redacted by law;**
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- 3) Summaries of vehicle pursuit data for your agency, such as what may be contained in internal and/or external publications (annual reports, newsletters, presentations to government officials, etc.) produced between 2019 through 2023.**

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Request for Clarification

A portion of your request for public records is unclear. Please clarify the following:

“Under the Washington Public Records Act, §42.56 et seq., I am requesting any/all of the following records from the **Othello** Police Department:

Please clarify the agency you are requesting records from.

Clarifying your request will help ensure we provide you with the records you are actually seeking and will assist us in determining how much time it will take to fulfill your request.

The City is in the process of locating, reviewing and processing your request. Pursuant to RCW 42.56.520, the City requires additional time to process your request. We will have a response to your records request on 0707/25/2024.

If you have any questions or concerns, you may contact Records at (360) 279-4674.

Sincerely yours,

Lacey Lutz
Records Specialist

✉ On 6/15/2024 8:01:28 PM, OAKHARBORWA Public Records Center wrote:



Dear Heather Kelly:

Thank you for your interest in public records of Police Department of Oak Harbor. Your request has been

received and is being processed in accordance with the State of Washington Public Records Act, Chapter 42.56 RCW. Your request was received in this office on 6/15/2024 and given the reference number S002988-061524 for tracking purposes.

Records Requested: Under the Washington Public Records Act, §42.56 et seq., I am requesting any/all of the following records from the Othello Police Department:

- 1) A list of all vehicle pursuit incidents that your agency was involved in from 2019 through 2023, as a line-level data extract from your records management system (RMS), including incident date, report number, and any/all other RMS data fields that are not required to be redacted by law;
- 2) Policy manuals, rules, and regulations for your agency relating to vehicle pursuits, including record-keeping and data collection on pursuits, that were in effect between 2019 and 2023;
- 3) Summaries of vehicle pursuit data for your agency, such as what may be contained in internal and/or external publications (annual reports, newsletters, presentations to government officials, etc.) produced between 2019 through 2023.

This information is not being sought for commercial purposes. The Washington Public Records Act requires a response to this request be made within five (5) business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records.

Not all public documents are available in electronic format. If the document(s) requested are not available electronically, we will make them available for inspection or by paper copy in accordance with the Public Records Act, Chapter 42.56 RCW.

Your request will be forwarded to the relevant department(s) to locate the information you seek and to determine the volume and any costs associated with satisfying your request. You will be contacted about the availability and/or provided with copies of the records in question. PLEASE NOTE: The State of Washington Public Records Act, Chapter 42.56 RCW, does not require a governmental body to create new information, to do legal research, or to answer questions.

You can monitor the progress of your request at the link below and you'll receive an email when your request has been completed. Again, thank you for using the Public Records Center.

Police Department of Oak Harbor

To monitor the progress or update this request please log into the [Public Records Center](#)



 On 6/15/2024 8:01:26 PM, Heather Kelly wrote:

Request Created on Public Portal