

P002203-060724 - Police Department Public Records Request

Message History (7)

← On 6/14/2024 3:07:28 PM, Heather Kelly wrote:

Thank you for your assistance!

✉ On 6/14/2024 2:58:08 PM, CHENEYWA Public Records Center wrote:

Subject: [Records Center] Police Department Public Records Request :: P002203-060724

Body:

RE: PUBLIC RECORDS REQUEST of June 07, 2024, Reference # P002203-060724

Dear Heather Kelly,

The City of Cheney received a public records request from you for:

“Hello,

Under the Washington Public Records Act, §42.56 et seq., I am requesting any/all of the following records from the Cheney Police Department:

- 1) A list of all vehicle pursuit incidents that your agency was involved in from 2019 through 2023, as a line-level data extract from your records management system (RMS), including incident date, report number, and any/all other RMS data fields that are not required to be redacted by law;**
- 2) Policy manuals, rules, and regulations for your agency relating to vehicle pursuits, including record-keeping and data collection on pursuits, that were in effect between 2019 and 2023;**
- 3) Summaries of vehicle pursuit data for your agency, such as what may be contained in internal and/or external publications (annual reports, newsletters, presentations to government officials, etc.) produced between 2019 through 2023.**

This information is not being sought for commercial purposes. The Washington Public Records Act requires a response to this request be made within five (5) business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records.”

We have completed a search for records responsive to your request and all records have now been

produced or an exemption log has been provided. Please log in to the [Cheney WA Public Records Center](#) at the following link to retrieve the appropriate responsive documents.

[Police Department Public Records Request - P002203-060724](#)

Your public records request is considered fulfilled and is now closed. This is the City's final response to your request.

Now that your request is closed, the Public Records Act's one-year statute of limitations to seek judicial review has started to run because the City does not intend to further address the request.

Please contact the Records Department if you have any questions or concerns about this request within 10 business days of the date of this letter. *See* WAC 44-14-04006(1); *Cousins v. State*, No. 101769-3, 2024 WL 1562882 (Wash. Apr. 11, 2024). You also have the right to seek an internal review of our response per RCW 42.56.520(4). If you feel there is more documentation that you are in need of that was not included in this request, feel free to create a new request now that this request is closed.

Sincerely,

Cathy Munoz

Records Manager

Public Records Officer

 On 6/14/2024 2:23:00 PM, CHENEYWA Public Records Center wrote:

Subject: [Records Center] Police Department Public Records Request :: P002203-060724

Body:

RE: PUBLIC RECORDS REQUEST of June 07, 2024, Reference # P002203-060724

Dear Heather Kelly,

The City of Cheney received a public information request from you, and your request mentioned:

“Hello,

Under the Washington Public Records Act, §42.56 et seq., I am requesting any/all of the following records from the Cheney Police Department:

- 1) A list of all vehicle pursuit incidents that your agency was involved in from 2019 through 2023, as a line-level data extract from your records management system (RMS), including incident date, report number, and any/all other RMS data fields that are not required to be redacted by law;**
- 2) Policy manuals, rules, and regulations for your agency relating to vehicle pursuits, including record-keeping and data collection on pursuits, that were in effect between 2019 and 2023;**
- 3) Summaries of vehicle pursuit data for your agency, such as what may be contained in internal and/or external publications (annual reports, newsletters, presentations to government officials, etc.) produced between 2019 through 2023.**

This information is not being sought for commercial purposes. The Washington Public Records Act requires a response to this request be made within five (5) business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records.”

Your final installment is ready and available upon payment of the invoice you should have just received.

Some of your requested records do not exist. We do not have any pursuit data from 2021-2023. The Chief searched the files from the previous chief and did not find any.

If you have any questions or need additional information, please feel free to contact my office at 509-498-9283.

Sincerely,

Cathy Munoz
Records Manager
City of Cheney, WA

✉ On 6/14/2024 2:05:57 PM, CHENEYWA Public Records Center wrote:

Attachments: [INV24-P002203-1.pdf](#)

Subject: INVOICE - PUBLIC RECORDS REQUEST #P002203-060724

Body:



RE: PUBLIC RECORDS REQUEST of June 07, 2024, Reference # P002203-060724

Dear Heather Kelly,

We have identified records that are responsive to your Public Records Request #P002203-060724 dated June 07, 2024.

An invoice for the records has been shared and is ready for your review through our online [Cheney WA Public Records Center](#).

You can pay your invoice by any of the following methods:

1. [Click here](#) to make an online payment for public records
2. You can make a check or money order payable to: City of Cheney, ATTN: Records, 609 2nd Street, Cheney, WA 99004
3. Drop off your check or money order payment at the City Hall drop-box located at: 609 2nd Street, Cheney, WA, 99004

Pursuant to RCW 42.56.120(4), we will release the records along with an explanation of any exemptions

applied once we receive payment from you. If we do not receive payment within 30 days from the date of this email, we will consider your request abandoned and close your request.

Please let me know if you have any questions or concerns.

Respectfully,

Cathy Munoz

This is an auto-generated email and has originated from an unmonitored email account. Please DO NOT REPLY.



✉ On 6/12/2024 5:34:01 PM, CHENEYWA Public Records Center wrote:

Subject: [Records Center] Police Department Public Records Request :: P002203-060724

Body:

RE: PUBLIC RECORDS REQUEST of June 07, 2024, Reference # P002203-060724

Dear Heather Kelly,

The City of Cheney received a public information request from you, and your request mentioned:

“Hello,

Under the Washington Public Records Act, §42.56 et seq., I am requesting any/all of the following records from the Cheney Police Department:

- 1) A list of all vehicle pursuit incidents that your agency was involved in from 2019 through 2023, as a line-level data extract from your records management system (RMS), including incident date, report number, and any/all other RMS data fields that are not required to be redacted by law;
- 2) Policy manuals, rules, and regulations for your agency relating to vehicle pursuits, including record-keeping and data collection on pursuits, that were in effect between 2019 and 2023;
- 3) Summaries of vehicle pursuit data for your agency, such as what may be contained in internal and/or external publications (annual reports, newsletters, presentations to government officials, etc.) produced between 2019 through 2023.

This information is not being sought for commercial purposes. The Washington Public Records Act requires a response to this request be made within five (5) business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records.”

The first installment of records responsive to your request is available to you now in the [Cheney WA Public Records Center](#). Click the link below this message to login and retrieve the records.

The records provided are for #2, the rules/policies in place from 2019-2023.

We estimate the next installment to this request will be available on or before 6/24/2024. If responsive documents become available in advance of this estimate we will contact you promptly. Conversely, if City of Cheney encounters a need to extend our estimate, we will contact you promptly with a revised estimated date.

Thank you for your patience in awaiting this information.

If you have any questions or need additional information, please feel free to contact my office at 509-498-9283.

Sincerely,

Cathy Munoz
Records Manager
City of Cheney, WA

✉ On 6/7/2024 4:41:08 PM, CHENEYWA Public Records Center wrote:



Dear Heather Kelly:

Thank you for your interest in public records of the Cheney, WA. Police Department. Your request was created on 6/7/2024 and given the reference number **P002203-060724** for tracking purposes. The City of Cheney, WA. will process your request in accordance with the State of Washington Public Records Act, Chapter 42.56 RCW. NOTE: The day the request is received does not count as one of the five (5) days. Weekends and holidays observed by the agency are also excluded in the calculation. If your request has been submitted after normal business hours, on the weekend, or on a holiday, the date received is the next business day.

Records Requested: *Hello,*

Under the Washington Public Records Act, §42.56 et seq., I am requesting any/all of the following records from the Cheney Police Department:

- 1) A list of all vehicle pursuit incidents that your agency was involved in from 2019 through 2023, as a line-level data extract from your records management system (RMS), including incident date, report number, and any/all other RMS data fields that are not required to be redacted by law;*
- 2) Policy manuals, rules, and regulations for your agency relating to vehicle pursuits, including record-keeping and data collection on pursuits, that were in effect between 2019 and 2023;*
- 3) Summaries of vehicle pursuit data for your agency, such as what may be contained in internal and/or external publications (annual reports, newsletters, presentations to government officials, etc.) produced between 2019 through 2023.*

This information is not being sought for commercial purposes. The Washington Public Records Act requires a response to this request be made within five (5) business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records.

Not all public documents are available in electronic format. If the document(s) requested are not available electronically, we will make them available for inspection or by paper copy in accordance with the Public Records Act, Chapter 42.56 RCW.

Your request will be forwarded to the relevant department(s) to locate the information you seek and to determine the volume and any costs associated with satisfying your request. You will be contacted about the availability and/or provided with copies of the records in question. PLEASE NOTE: The State of Washington Public Records Act, Chapter 42.56 RCW, does not require a governmental body to create new information, to do legal research, or to answer questions.

You can monitor the progress of your request at the link below and you'll receive an email when your request has been completed. Again, thank you for using the Cheney WA Public Records Center.

City of Cheney, WA

To monitor the progress or update this request please log into the [Cheney WA Public Records Center](#)



 On 6/7/2024 4:41:06 PM, Heather Kelly wrote:

Request Created on Public Portal