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Public Record Requests

City of Battle Ground, WA

Request Visibility:  Unpublished

Request 24-438 Closed



Dates

Received

June 7, 2024 via web

Requester

 Heather Kelly

 pnwresearch24@gmail.com

 WA

Additional information

How would you like to receive your records?
Electronically, Paper Copies, or Inspect in Person.
Electronically

Invoices

No invoices due

Staff assigned

Departments

Police Department

Point of contact

Request

Under the Washington Public Records Act, §42.56 et seq., I am requesting any/all of the following records from the Battle Ground Police Department:

- 1) A list of all vehicle pursuit incidents that your agency was involved in from 2019 through 2023, as a line-level data extract from your records management system (RMS), including incident date, report number, and any/all other RMS data fields that are not required to be redacted by law;
- 2) Policy manuals, rules, and regulations for your agency relating to vehicle pursuits, including record-keeping and data collection on pursuits, that were in effect between 2019 and 2023;
- 3) Summaries of vehicle pursuit data for your agency, such as what may be contained in internal and/or external publications (annual reports, newsletters, presentations to government officials, etc.) produced between 2019 through 2023.

This information is not being sought for commercial purposes. The Washington Public Records Act requires a response to this request be made within five (5) business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records.

Show less

Timeline

Documents

 **Request closed**

Public

Hello,

A final installment of records responsive to your request have been made available through the Public Records Portal. There are no exemptions being claimed.

This request is considered closed. You were provided with **63** pages of records that were identified as responsive to your request, and there are not any additional known responsive documents to provide. To locate records in response to your request, I consulted with our Administrative Assistant to pull policies and procedures related to vehicle pursuits in effect between 2019-2023 (item 2 listed in the request). I also consulted with our Records Manager and she to pull our analysis data that was produced between 2019-2023 regarding vehicle pursuits (item 3 listed in the request) and also provided the list of all vehicle pursuit case number/data (item 1 listed in the request). I conducted a keyword search in our records management system for any reports that included the phrase "vehicle pursuits" in any narrative of a report written between 2019-2023 (item 1 listed in the request). Additionally, I made sure no additional training materials/documents were provided to our Enforcement Officers regarding vehicle pursuits by a Sergeant that also acts as an EVOC instructor.

Please be aware that there is a one-year statute of limitations for judicial review of this request, and that has started to run as of the date of this letter because there are not any additional known records to provide. You may ask follow-up questions regarding our responses to your request within the next 14 days by calling us at (360) 342-5200 or emailing bgpdrecords@cityofbg.org. Please include your request reference number **24-438** in your

correspondence. Your request for clarification does not mean you will automatically receive additional records.

Thank you,

BGPD Records

KW6111

July 11, 2024, 3:01pm by Staff



Document(s) released to requester

Requester + Staff

2020 Vehicle Pursuits Analysis.pdf

2021 Vehicle Pursuits Analysis.pdf

List of Cases.pdf

2022 Vehicle Pursuits Analysis.pdf

2023 Vehicle Pursuits Analysis.pdf

July 11, 2024, 2:48pm by Staff



Document(s) released to requester

Requester + Staff

2019 Vehicle Pursuits Analysis.pdf

July 11, 2024, 2:48pm by Staff



Message to requester



Requester + Staff

Good Morning,

I have made 4 documents available via the NextRequest portal as the first installment to your request, no redactions have been applied.

3 of these documents are BGPD's Policy regarding Vehicle Pursuits that were in effect between 2019-2023. I am still searching reasonable locations for additional documents used that would be responsive to "rules and regulations" regarding our department's use of vehicle pursuits.

1 document is a breakdown of vehicle pursuits our agency conducted from 2015-current. Per our phone conversation, we both agreed that this

would be responsive to item 1 in your request, the secondary portion of our RMS screenshots will be released in installment 2.

I anticipate having installment 2 ready for release on or before July 19, 2024.

If you have any questions or concerns, please feel free to reach me via message or email at kayla.whitmire@cityofbg.org, or by phone at 360.342.5211.

Thank you so much!

Kayla

June 20, 2024, 10:37am by Staff



Document(s) released to requester

Requester + Staff

Policy 200-34 Vehicle Pursuits -
Published 072216-101821.pdf
Policy 200-34 Vehicle Pursuits -
Published 080923-Current.pdf
Policy 200-34 Vehicle Pursuits -
Published 101921-080823.pdf
BGPD Vehicle Pursuits.pdf

June 20, 2024, 9:46am by Staff



Message to requester

Requester + Staff

Good Afternoon,

I was reviewing item 1 pertaining to your request. I was conducting different searches in our records management system but the results aren't very accurate. I do however, have a spreadsheet that our admin staff keep that details actual vehicle pursuits. It includes the incident number, related case number, employee involved, date of incident, if there was any discipline, and miscellaneous notes.

Would you consider that spreadsheet responsive rather than an RMS search?

The issue with the RMS search is trying to find the "right" word. If I type in vehicle pursuits, I get reports that detail how the officers opted not to engage.

Let me know how you'd like me to proceed, and if you have any other questions or concerns, you can respond directly to this message or call me at 360-342-5211.

Thank you!

Kayla Whitmire

BGPD Records

June 13, 2024, 2:17pm by Staff



Message to requester



Requester + Staff

Hello,

The Battle Ground Police Department is in receipt of your public records request for **"Under the Washington Public Records Act, §42.56 et seq., I am requesting any/all of the following records from the Battle Ground Police Department:**

1) A list of all vehicle pursuit incidents that your agency was involved in from 2019 through 2023, as a line-level data extract from your records management system (RMS), including incident date, report number, and any/all other RMS data fields that are not required to be redacted by law;

2) Policy manuals, rules, and regulations for your agency relating to vehicle pursuits, including record-keeping and data collection on

pursuits, that were in effect between 2019 and 2023;

3) Summaries of vehicle pursuit data for your agency, such as what may be contained in internal and/or external publications (annual reports, newsletters, presentations to government officials, etc.) produced between 2019 through 2023.

This information is not being sought for commercial purposes. The Washington Public Records Act requires a response to this request be made within five (5) business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records."

Due to current staffing and availability, we anticipate documents will be ready for release on or before 6/21/2024.

If you have any questions or concerns regarding your request, please contact our office at 360-342-5200.

Thank you for your patience while we address your request.

Sincerely,

BGPD Records

KW6111

June 13, 2024, 9:30am by Staff



Message to requester



Requester + Staff

Thank you for your interest in City of Battle Ground public records. Your request has been received and has

been forwarded to the appropriate department(s) for processing.

The initial response to your request for public records will be made within five (5) business days (per RCW 42.56). Within that response period, we may complete your request, deny the request, or inform you that additional time is needed to process your request. If more time is needed, an estimated date of completion will be provided.

Please note that your request may incur fees. Please refer to the Fee Schedule at <https://www.cityofbg.org/163/Finance> for any charges that may apply to this request.

Effective January 1, 2023, the fees for public records are as follows:

- Paper Copies: \$0.15 per page
- Public Records Scanned into Electronic Format: \$0.10 per page
- Every four electronic files or attachments uploaded to email, cloud-based storage, or other means of electronic delivery: \$0.07
- Records transmitted in electronic format: \$0.12 per gigabyte
- Digital Storage Media or Devices: Actual Cost
- Any container used to mail copies or media: Actual Cost
- Postage or delivery charges: Actual Cost
- Customized service charge: Actual Cost

Again, thank you for using the Public Records Center.

Sincerely,

City of Battle Ground, Washington

Public Records

June 7, 2024, 4:11pm



Department assignment

Public

Police Department

June 7, 2024, 4:11pm by Heather Kelly



Request opened

Public

Request received via web

June 7, 2024, 4:11pm by Heather Kelly