



Heather Kelly <hejokelly@gmail.com>

Records request for Sheriff's Office policy manuals and annual reports

4 messages

Heather Kelly <hejokelly@gmail.com>

Thu, Feb 1, 2024 at 12:24 PM

To: Raedyn Grasseeth <grasseethr@co.wahkiakum.wa.us>

Hello Raedyn,

Under the Washington Public Records Act, §42.56 et seq., I am requesting the following records from the Wahkiakum County Sheriff's Office:

- All policy manuals in effect between 2015 and 2023, and
- All annual reports from 2015 to 2023

Where possible, I would like the records provided electronically. This information is not being sought for commercial purposes. The Washington Public Records Act requires a response to this request be made within five (5) business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records. If you deny part or all of my request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for your assistance.

Heather Kelly
she/her/hers

Raedyn Grasseeth <grasseethr@co.wahkiakum.wa.us>

Mon, Feb 5, 2024 at 5:50 AM

To: Heather Kelly <hejokelly@gmail.com>

Heather,

I am processing your record request. What exactly are you looking for in annual reports? T this time, I really don't have anything that I would consider and annual report.

The policy manuals I can get you right away. Please let me know so I can get this out to you,

Sincerely,

Raedyn

Raedyn Grasseeth

Administrative Assistant

Wahkiakum County Sheriff's Office

Box 65 / 64 main st

Cathlamet, WA 98612

360-795-3242 ext 3

From: Heather Kelly <hejokelly@gmail.com>

Sent: Thursday, February 1, 2024 12:25 PM

To: Raedyn Grassest <grassesthr@co.wahkiakum.wa.us>

Subject: Records request for Sheriff's Office policy manuals and annual reports

Hello Raedyn,

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Heather Kelly

she/her/hers

[Redacted]

Heather Kelly <hejokelly@gmail.com>
To: Raedyn Grassest <grassesthr@co.wahkiakum.wa.us>

Mon, Feb 5, 2024 at 8:33 AM

Hi Raedyn,

Thanks for looking! I think this might be helpful: WASPC accreditation standard 4.3 states that agencies conduct "an annual management review and analysis, with final review approved by the chief executive officer, of the following incidents:

- ☐ Vehicle pursuits
- ☐ Use of force events
- ☐ Internal investigations
- ☐ Biased based profiling incidents"

That's the report I'm looking for, assuming your department is accredited with WASPC. You can read the guideline on page 9 here: <https://www.waspc.org/assets/ProfessionalServices/2020%20le%20accreditation%20standards.pdf>

Heather Kelly
she/her/hers

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Raedyn Grassest <grassesthr@co.wahkiakum.wa.us>
To: Heather Kelly <hejokelly@gmail.com>

Wed, Feb 7, 2024 at 7:52 AM

Heather,

I checked with my Sheriff and we do not have any annual reports. We are not accredited through WASPC. I am attaching our policy manual. We are in the middle of re-writing it now.

Raedyn

From: Heather Kelly <hejokelly@gmail.com>

Sent: Monday, February 5, 2024 8:34 AM

To: Raedyn Grasseeth <grasseethr@co.wahkiakum.wa.us>

Subject: Re: Records request for Sheriff's Office policy manuals and annual reports

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Heather Kelly

she/her/hers

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2 attachments



PMANUAL WCSO.doc
379K



UseOfForcePolicy251.pdf
517K