### **Eric Moy**

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# **Work Experience**

## Sanders Agency, Corona, CA

(2021 - 2021)

Life Insurance Agent

- Call and organize schedule
- Inform members of no-cost benefits and other benefits under American Income

### Amazon, Cranbury, NJ

(2021 - 2021)

Warehouse Associate

- Perform quick and efficient work to achieve daily goals.
- Planned and organized an entire large section of the warehouse.
- Mentor and educate newer employees about warehouse operations.

#### AEON, Aichi, Japan

(2017-2020)

**English Instructor** 

- Awarded "Teacher of Distinction" in 2019.
- Organized and taught up to 38 lessons a week.
- Performed interviews and model lessons for prospective students.
  - Had over a 90% sign up rate from interviews and model lessons.
- Responsible for the progress of over 300 students.
  - o Retained over 90% of students during the new school cycles.
- Provided counseling to students to set future goals.
- Mentored other staff members on newly implemented systems.
- Presented new ideas to make campaigns more appealing.
  - Achieved over 150% of sales goals during every campaign.
- Worked together with a diverse staff.
- Responsible for the organization of the staff and class rooms.

#### **Skills:**

- High proficiency with Microsoft Office (Excel, Word, Powerpoint).
- Adept in HTML, CSS, Javascript, React
- Communicate and work well with a wide-range of people.
- Quick to pick up new skills and eager to learn.

# **Education**

Bachelor of Arts in Economics Rutgers University, New Brunswick NJ May 2015