MATTHEW PALKA

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Education

Northwestern University Chicago, IL
Academics: Coding Bootcamp Expected Completion May 2020
University of Illinois, Urbana, IL
Academics: Master of Tax, May 2017
CPA Eligible as of January 2017
Saint Louis University, St. Louis, MO
Academics: B.S.B.A in Finance & Accounting, May 2015
Honors: Deans List, Boeing (BOLD) Scholarship, PwC Scholarship (2014), SIOR Scholarship (2014)

Work History

CNA Insurance, Chicago, IL 09/2018 to Present
Tax Technology Solutions Specialist
- Lead the tax department's efforts to internally develop and implement RPA scripts using Automation Anywhere, while leveraging additional analytics and visualization tools such as alteryx, Tableau, VBA, and PowerBI.
- Coordinate between IT and Finance in order to document efficiency creating Robotics Processing Automation (RPA) use cases, and provide analysis for RPA suitability and scalability.
- Provide upper management with insights on industry leading and disruptive technology to prepare the business function of today to one of the future, focusing on RPA, AI, and Data Analytics/Management.

PricewaterhouseCoopers LLP (PwC), Chicago, IL 07/2017 to 09/2018
Experienced Associate
- Leverage industry and technical expertise in order to implement Robotic and Intelligent Process Automation tools, including UiPath and Alteryx, in order to streamline organizational various tax filings and processes. (Videos available)
- Research technical client international and state and local tax issues, and assess filling positions for consistency with good business practices and with the states' applicable tax laws and rules.
- Prepare and review income/franchise and sales & use tax returns for clients while retrieving, reviewing and processing client data, addressing notices or other correspondence with tax jurisdictions.
- Assist with tax assignments and related projects including, but not limited to, nexus reviews, voluntary disclosures, refund overpayment reviews, sales & use tax process reviews, taxability analysis, and audit defense assistance.

TTX Company, Chicago, IL 05/2015 to 06/2017
Tax Accountant
- Effectively executed the optimization of a Corptax apportionment upload template for seamless push/pull of data for over $11 billion of property allocated throughout the continent between Corptax, Excel, and SAP.
- Oversaw the implementation of process improvements that have reduced working hours per sales and use tax return by over 60% through implementing streamline data gathering and analysis procedures.
- Assist Senior Director of State and Local Taxes with property tax compliance work on over $60 million in property tax payments and preparation of valuation visits throughout the U.S.
- Investigate, analyze, and write memos for interstate and international rolling stock, depreciation, and lease tax issues.

Software Experience

Python	JavaScript	JQuery	CSS
HTML	Git/Github	VS Code	Bootstrap
Alteryx	UiPath	Automation Anywhere	Tableau

Certifications

- Python Data Structures: University of Michigan on Coursera Issued Jun 2019 (Certificate Link)
- Programming for Everybody: Coursera Credential ID 8CC3JBX6XVDC
- Automation Anywhere Bot Developer, Credential ID 12151628
- Automation Anywhere Business Analyst, Credential ID 12151626
- Automation Anywhere Control Room Administrator, Credential ID 12151627
- Illinois Life, Health, Property, and Casualty Producer License, 2014

Language Skills

- Fluent in Polish
- 5 years of Spanish, conversational