



LEARNERS HANDBOOK 2025

www.sidol.edu.sc

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INTRODUCTION



The purpose of this handbook is to provide general information about the Seychelles Institute of Distance and Open Learning (SIDOL).

VISION & MISSION

Vision

Be the leading distance and open learning institution for youths and adults in Seychelles
The Institute is not yet the leading distance and open learning Institution as stated in the Vision.

Mission

Offer lifelong quality education and training to empower youths and adults through sustainable learning modalities

CORE VALUES

Professionalism

We expect everyone to be highly knowledgeable and competent and deliver work in an ethical manner.

Teamwork

We believe in collaboration and sharing of knowledge and skills to produce quality work.

Inclusion

We acknowledge the range of individual needs and experiences of our community.

CORE VALUES

Accountability

We encourage individual openness, honesty and responsibility to account in a transparent manner.

Flexibility

We believe in accommodating current and emerging needs of the community.

Commitment

We remain dedicated and engaged in our duties and responsibilities to achieve our goals.

COURSE ON OFFER

CAMBRIDGE ACADEMIC PROGRAMMES

A' LEVELS

2-years SRC 2,000 annually

- Accounting
- Business Studies
- Computer Science
- Economics
- English Language
- English Literature
- Geography
- History
- Law
- Mathematics (Statistics or mechanics)
- Psychology
- Sociology
- Tourism & Travel

CAMBRIDGE ACADEMIC PROGRAMMES

O' LEVELS

1-year SRC 1,800.00

- Computer Science
- Statistics

CAMBRIDGE ACADEMIC PROGRAMMES

IGCSE

1-year SRC 1,500.00

- Accounting
- Biology
- Business Studies
- Chemistry
- Design & Technology
- Economics
- English as a Second Language
- English Literature
- Environmental Management
- French
- Geography
- History
- ICT (Information Communication & Technology)
- Mathematics
- Physics
- Psychology
- Sociology
- Tourism & Travel

FOREIGN LANGUAGES

36 Hours SRC 850.00

- Arabic Basic (Level 1)
- Creole (Level 1 & 2)
- English (Level 1 & 2)
- French (Level 1 & 2)
- German (Level 1 & 2)
- Italian (Level 1 & 2)
- Japanese (Level 1 & 2)
- Spanish (Level 1 & 2)

LITERACY

36 Hours FREE for Seychellois

- Creole (Level 1, 2 & 3)
- English (Level 1, 2 & 3)
- French (Level 1, 2 & 3)
- Numeracy (Level 1, 2 & 3)

SHORT COURSES

30 Hours SRC 1,125.00

- Basic Book-Keeping (Level 1)
- Customer Service
- Entrepreneurship
- Leadership Skills (Level 1)
- Leadership Skills (Level 2)
- Manicure (Basic)
- Office Procedures (Level 1)
- Office Procedures (Level 2)
- Pedicure (Basic)
- Sewing (Baby accessories)
- Sewing (Basic)
- Sewing (Home decoration)
- Sewing (women clothes)

35 Hours SRC 1,315.00

- Business Communication in English (Level 1)
- Business Communication in English (Level 2)

COMPUTER MODULES

36 Hours SRC 1,000.00

- Basic Computer Skills (Beginners)
- Microsoft Excel (Spreadsheet) (Level 1, 2 & 3)
- Microsoft Word (Word Processing) (Level 1 & 2)

Important Information:

- All application forms can be collected at the Seychelles Institute of Distance and Open Learning, Mont-Fleuri, from 08.00 a.m. to 3p.m
- Applications forms can also be downloaded on: www.sidol.edu.sc.
- Application forms for Inner Islands residence can be collected at Praslin Secondary School(Contact person is Mr. Ian Collie : 2585990) or at the Grand Anse & Baie Ste Anne DA's Office
- Completed forms must be forwarded on the following email: icesar@eduhq.edu.sc & annabelle.appasamy@eduhq.edu.sc
- A SR100/- registration fee is applicable upon enrollment for all courses.
- All payments must be effected before the start of the course.
- Once payment is effected, it is **not refundable**.

Deadline to return all application forms is 26th January 2024

GRADES CRITERIA

Grade	
A*	90-100
A	80-89
B	70-79
C	60-69
D	50-59
E	40-49
F	30-39
G	20-29
U	19

ACADEMIC CALENDAR

	All staff resume duty	Monday 15 th January 2024
SEMESTER ONE	SEMESTER ONE STARTS (Year 2 A level)	MONDAY 22 nd JANUARY 2024
	SEMESTER ONE STARTS (All year 1 IGCSE / A level / AS level & short courses)	MONDAY 5 th FEBRUARY
	Mid-Semester Break (2 weeks) <i>(Staff entitled to break only one week. They will break alternatively to enable class & SIDOL business to continue).</i>	Monday 22 nd April – 3 rd May
	Public Holidays	Friday 29 th March (GOOD Friday) Sunday 31 st March (Easter Sunday) Monday 1 ST April (Easter Monday) Thursday 30 th May (Corpus Christi) Tuesday 18 th June (Constitution Day) Saturday 29 th June (National Day)
	SIDOL Open Learning Week	31 st July – 4 th August
	SEMESTER ENDS	Friday 2 nd August
	<i>Semester 1 duration</i>	26 weeks
	Mid - year break (2 weeks) <i>(Staff entitled to break only one week. They will break alternatively to enable class & SIDOL business to continue).</i>	Mon 5 th – Friday 18 th August
	Public Holiday	Thursday 15 th August (Assumption of Mary)
SEMESTER TWO	SEMESTER TWO STARTS (All courses)	Monday 19 th August
	Cambridge Registration	July – August (date and price list will be communicated to all learners.)
	Public Holidays	Wednesday 1 st November (All Saints Day) Friday 8 th December (Immaculate conception Feast)
	Cambridge International examination.	1 st October- End November
	Semester Ends	Friday 13 th December
	End of year Vacation (4 weeks)	Saturday 14 th December- Sunday 12 th January 2025
	<i>SEMESTER 2 duration</i>	17 weeks

TOTAL NUMBER OF SCHOOL WEEKS: 43

TUITION FEES

- Adult Literacy is free for all Seychellois.
- Tailor-made and Short Courses fees are calculated based on the duration, and nature of the particular course.
- When registering, candidates must pay the total amount upfront prior to the commencement of the course.
- Once learners start attending classes tuition fee is not refundable.
- A SR100/- registration fee is applicable upon enrollment for all courses.

LIBRARY SERVICES & FACILITIES

SIDOL Library offers:

access to a wide range of resources, including books, magazines, newspapers, articles, and other documents. It provides opportunities to borrow books in accordance with internal regulations. Additional services such as photocopying, binding, printing, and computer access are also available.



COMPUTER LAB

SERVICES & FACILITIES

The Computer Lab

is available to learners throughout the day until 3:00 PM, depending on the availability of the timetable. Please consult the IT Technician for access. All ICT facilities must be used responsibly and with respect.



REGISTRAR SERVICES & FACILITIES

The Registrar

addresses learners' concerns and queries by providing counseling, guidance, and advice in a confidential manner whenever necessary. This includes support with academic challenges, course selection, and personal development, ensuring learners have access to the necessary resources for their success.



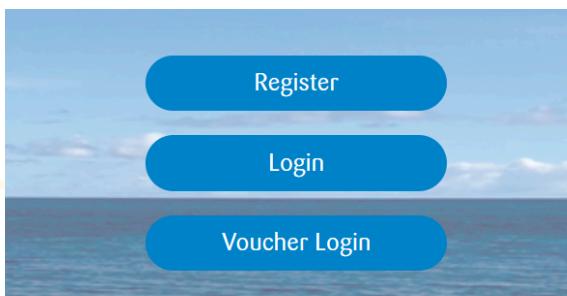
INTERNET SERVICES & FACILITIES

Internet facilities

Learners have access to Wi-Fi services across the campus to support teaching and learning. After registration, each learner is provided with a unique username and password.



INTERNET SERVICES & FACILITIES



- Connect to the Wi-Fi network: Select “Seyconnect” from the available networks.
- Sign in: Once connected, click on "Sign In to Wi-Fi"
- Login: Click on "Voucher Login" and enter your details.

- Enter your Username: In the "Voucher No" textbox, enter your provided username.
- Enter your Password: In the "Password" textbox, enter your provided password.
- Connect: Click on the "Connect" button to complete the login process.

A screenshot of a "Voucher Login" form. The background is a textured teal color. At the top, there is a line of text: "Enter your voucher id and password below". Below this, there are two input fields: one for "Enter Voucher No" and one for "Enter Password". To the right of the "Enter Password" field is a small checkbox labeled "Show Password". At the bottom right of the form is a blue rounded rectangular button labeled "Connect".



SIDOL POLICY

- Assesment Policy.
- Grievance Policy.
- Learners Support Policy.
- Code Of Conduct

CONTACT PAGE

Director	4283270
Short Course Coordinator	4324668
Academic Course Coordinator	4283073
Whats App Number	2620030
Receptionist	4283275
Librarian	4283087
Deputy Director	4283076
Administration	4283067

OUR CONTACT



www.sidol.edu.sc



4283275



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Mont Fleuri, Victoria