Flux
National Steerco

Sunday 13 May 2018

Steerco Meeting - May 2018

Agenda

1. Call to order & welcome
2. Review actions/priorities from previous meeting
3. Federal Election - Preparation
4. Working Groups
5. States
6. AOB
7. Priorities

Attendees / Role

Nathan Spataro - Leader (NS)

Max Kaye - Deputy Leader (MK)

Daithí Ó Gliasáin - Chair (DG)

Ben Rushton - Treasurer (BR)

Alison Brewer - Steerco member (AB)

Rhys Alconly-Jones - Steerco member (RA)

Apologies

Riley Kinnunen - Secretary (RK)

Review actions from previous meeting

#	Description	Due	Assigned to
1	Strategy document & Steerco Comms	May steerco meeting	DG
2	Working Groups		RK
3	State Branch Representatives for Steerco		NS
4	Organisation technology		MK
5	Governance		NS / RA
6	Finances / fundraising / platforms / structure		BR / RK / MK

Steerco Tasklist
autolinked from "Tasklist - central source of truth"

Ref	Task	Category	Status	Priority	Start Date	Due Date	Assigned to	Notes
1	Finalise strategy document draft & circulate to state teams	Steerco	In progress	Medium	14-Apr	20-May	DG	Document started and awaiting additional input from Steerco
2	Steerco video reports / access to Youtube channel	Steerco	In progress	Low	14-Apr	20-May	DG / MK	To be uploaded after May Steerco
3	Initialise working groups	Steerco	In progress	High	14-Apr	20-May	RA / AB / RK	
4	Setup emails & documentation protocols	Steerco	In progress	High	14-Apr	6-May	MK	Parts: * [x] email for rhys + alison * all state emails (per state + all staff for aus) * [x] Daithi + docs logging * Stdize all groups logging minutes, etc
5	Communicate Steerco req. for State Reps to branches	Steerco	In progress	High	14-Apr	20-May	NS	State reps should be selected for next steerco
6	Document Governance & decision making processes	Steerco	In progress	Medium	14-Apr	6-May	NS / RA	Implement Holacracy framework?
7	New member onboarding process	Engagement WG	Not started	High				
8	Candidate Selection Process	Campaigns WG	Not started	High				
9	Social Media strategy	Awareness WG	Not started	Medium				
10	Internal comms strategy & implementation	Awareness WG	Not started	Medium				
11	Enable donations across all states	Finance WG	Not started	Medium				
12	VIC registration with VEC	VIC	Requires attention	Urgent				
13	Holacracy comms							

Review Priorities

Group discussion to assess Steerco priorities

Compiling strategy doc & Report & communication to states / members (Daithi)

Youtube channel (Max)

System for managing bios & portal for points of contact within organisation (Max)

Working groups (Rhys/Riley/Alison)

Emails / documentation (Max)

State coordination - Comms on selection of reps & alignment for upcoming meeting (Nathan)

Governance & decisions (Nathan / Rhys)

Structure around fundraising / donations / finances / functionality / platforms / etc (Ben / Max / Riley) - to report back to next steerco

Get all steerco aligned on emails

Federal Election

- Increasing probability of election being called for Aug / Sept

- New member onboarding process must be addressed

  - Need to convert opportune interest into active volunteers

- Campaign strategy to be developed ASAP

  - Identify resources & allocate appropriately

  - Candidate selection (process & criteria)

- States to be looped into National Steerco ASAP

Working Groups

- Setup WGs ASAP

- Define roles & delegate authority to compete tasks

- Identify & approach members to lead each working group

- Meeting within 2 weeks

- Report back for next steerco

States

- State branches to appoint reps for next Steerco

- Establish process for reporting branch meetings

  - Volunteers

  - Members

- Liaise with local working groups

AOB

Priorities for upcoming month

- Define Holacracy model
  - incorporate onboarding
  - #TheFluxCapacitators / Capacitor???
- Setup working groups - identify people & setup meetings
- State admin stuff setup - documentation & meeting structure / all state emails
- Progress candidate selection process
- Clarify federal election campaign strategy - focus & objectives (new membership drive)
- Activate Slack channel for steerco tasks
- Define communication standards (2 day turnaround for emails - sms follow ups)
- Steerco comms / reports / videos
- Continue with Finance fact-finding -report back next steerco

Feedback

Central source of truth is good

Lots of Tech work to do - tools to make lives easier

Building Flux community is exciting

Close

Next meeting: between 3-4 weeks
    New rhythm: 2nd Sunday every month
    If unavailable, send content 5 days in advance

Meeting closed: 2:51pm