Dear Malcolm,

Sarah Stuart has passed on your contact details, as I understand you are interested in upgrading your paper-based music lesson attendance data system to a fully electronic one, and I hope I might be able to help you.

I write on behalf of Artificial Imagination, an organisation of technical consultants from various disciplines, including Computer Science, Electronic Engineering, Maths and Education Technology. Between us we have an excellent record of providing bespoke solutions to a variety of clients across the private and public sector, and have within our ranks successful entrepreneurs, scientific advisors to the Ministry of Defence, and educational consultants whose software is currently being used in many schools across the country.

We do not sell generic packages that don’t properly solve your problem - we would write custom software that is made to fit your exact requirements and would be fully compatible with the school’s existing IT systems, with ease of use and increased efficiency of existing processes as our primary aim.

Having spoken to Sarah, I understand that being able to enter, manage, access and analyse all your lesson data and attendance records in a single, easily useable, database driven website that is accessible to all music teaching staff would greatly speed up your work and save everyone concerned a lot of time. Such a system could calculate pay and generate lesson data records for individual staff, automatically (e.g. each month) or on demand. It would also be able to automatically email relevant staff, housemasters and students in the event that a student misses a lesson. It would of course maintain flexibility such that administrator such as yourself would be able to enter data on behalf of staff who perhaps don't have regular access to a computer, or would prefer to continue with a paper based system. (We can discuss whether entry would have to be done within the school network only, or whether staff would be able to access it from home as well.)

So, in summary, we can provide:

- Bespoke software for input, analysis and report generation accessible through a simple to use, internal website.

- Full training for staff on how to use the software.

- Integration with other school IT systems.

- Automatic conversion of previous spreadsheet based data.

- Anything else you'd like.

I understand that if you were to commission such a project, it would need to be completed in time for the start of the new academic year in September 2012: this is not a problem at all, and can be completed long before that if required.

I hope this gives a basic overview of the sort of thing we would be able to offer. I will be in the area during the week beginning \*\*\*, so please do get in touch if you would be interested in arranging a meeting to discuss this further. In the meantime please feel free to email me back or to call me on 07899 844 676 with any queries you may have.

Best wishes,

Martin Dehnel

Artificial Imagination

[www.artificialimagination.co.uk](http://www.artificialimagination.co.uk/)