

# MAKAYLA FAJMAN

[mpfajman@iu.edu](mailto:mpfajman@iu.edu) | (219) 286-9745 | [www.linkedin.com/in/makayla-fajman](http://www.linkedin.com/in/makayla-fajman)

## EDUCATION

**Indiana University, Kelley School of Business** – Bloomington, IN May 2026  
*Master of Science in Information Systems*

- MSIS Ambassador – Program representative for outreach and recruitment

**Indiana University, Luddy School of Informatics, Computing & Engineering** – Bloomington, IN May 2025  
*Bachelor of Science in Informatics; Minor: Business* GPA: 3.92/4.00

- Member: Phi Eta Sigma – Alpha Lambda Delta Honors Society
- Graduated with Highest Distinction

## EXPERIENCE

**Kelley School of Business, Indiana University** – Bloomington, IN August 2025 – Present  
*Graduate Assistant – Business Analytics & Modeling*

- Applied expertise in R programming and business analytics by guiding students through clustering, classification, association rules, and prediction, demonstrating strong technical and problem-solving skills
- Led weekly one-on-one and group sessions, focusing on troubleshooting R code, clarifying complex analytics concepts, and guiding students through data-driven problem-solving
- Enhanced course by grading assignments, creating exercises, and contributing to AI research projects

**Lake County Government** – Crown Point, Indiana May 2025 – August 2025  
*IT Intern (Prosecutors Office)*

- Migrated 100+ users from Microsoft Office 2013 to Microsoft 365, ensuring smooth transition and functionality
- Configured and deployed new computers by installing operating systems, joining devices to the active directory domain, and configuring endpoint security software
- Set up shared network drives with user-specific permissions through Group Policy and NTFS, enhancing data security and accessibility

**Tax Deductions & Registration Clerk (Auditor's Office)** January 2023 – August 2024

- Overlooked front desk operations, assist customers qualifying for property tax deductions and exemptions, which demonstrates a commitment to deliver valuable support and secure financial benefits for taxpayers
- Collected sales disclosure forms to calculate fair market values, ensuring an accurate property assessment
- Informed taxpayers of exemptions and benefits they qualify for while reducing taxpayers' risk by ensuring proper electronic processing and record-keeping

**Property Tax Clerk (Treasure's Office)** August 2020 – December 2022

- Managed comprehensive tax calculations, including state, local, and delinquent taxes. Achieved accuracy and efficiency in financial processes, ensuring compliance with regulatory requirements
- Designed budget payment plans for low-income families to improve financial planning, and collected outstanding property taxes through one-time settlements and negotiated installments
- Administered the renewal of liquor clearances/licenses for diverse businesses and facilitated the issuance of mobile home permits in Lake County, underscoring regulatory proficiency and administrative effectiveness

## ACADEMIC PROJECTS

**Data-Driven Student Collaboration Platform (Capstone)** September 2024 – May 2025

- Developed a streamlined, data-driven platform enabling students to create profiles, showcase skills and past coursework, and connect with peers based on project history and peer reviews
- Collaborated with a team of four to design and build the platform from scratch using PHP, CSS, and APIs, aiming to reduce friction and improve academic group collaboration
- Led user testing and peer feedback sessions to inform feature enhancements and optimize user experience; earned 1st Place Teamwork Trophy for outstanding execution

## TECHNICAL

- *Programming & Software:* Python, HTML/CSS, R, Figma, PHP, Bootstrap, SQL, Git/GitHub, Microsoft Office
- *Certification:* Microsoft Office Specialist – Excel Associate (Office 2019)

## ADDITIONAL

- Skydiving Enthusiast | Perch Fishing in Lake Michigan | Hiking Scenic Trails & National Parks | Hospitality