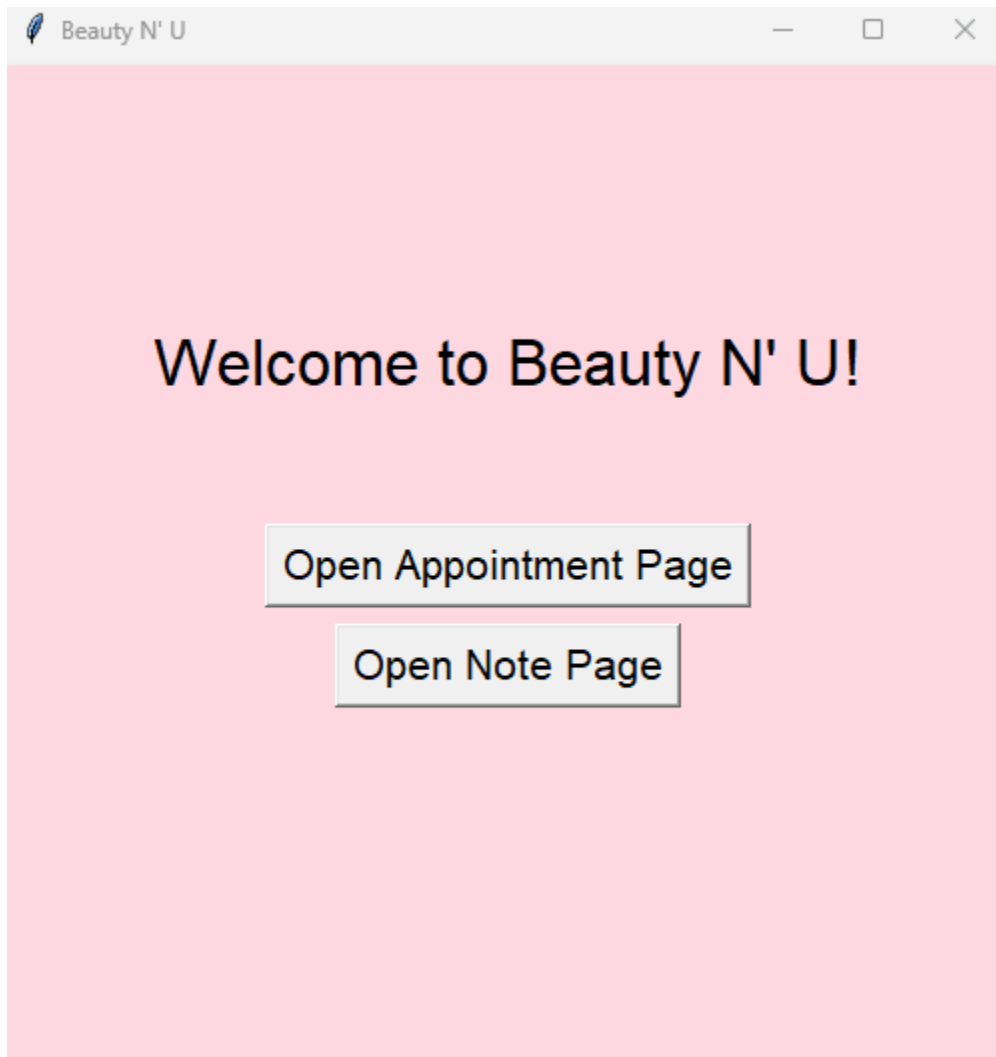


# Beauty N' U

Software Solution for Appointments in Salons: User Manual

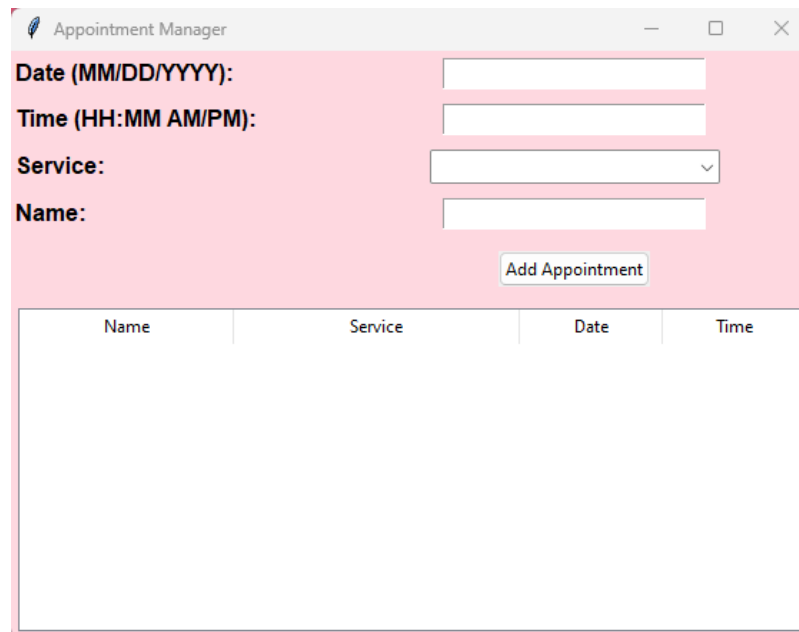
- Download Files Provided
- Open homepage.py



- ◆ Once on the homepage continue to your desired area by clicking your needed tab's button.

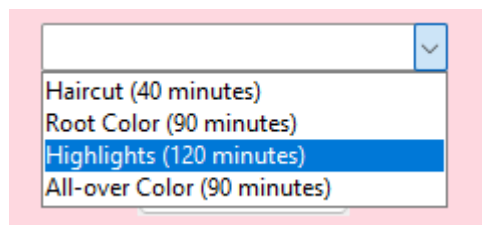
→ Appointment Page:

- ◆ Once you open the Appointment Manager you will see this screen:



The screenshot shows a web application window titled "Appointment Manager". It features a pink background for the form area. There are four input fields: "Date (MM/DD/YYYY):", "Time (HH:MM AM/PM):", "Service:" (a dropdown menu), and "Name:". Below these fields is a button labeled "Add Appointment". At the bottom of the window is a table with four columns: "Name", "Service", "Date", and "Time". The table is currently empty.

- ◆ You can put in the date, time, service, and name for each client; all fields are required. Date and Time formats will be in the format shown next to their field.
- ◆ For appointments, you can choose from 4 basic services as of now which include: haircut, root color, highlights, and all-over colors. Each is assigned a time in the system.



The screenshot shows a dropdown menu for the "Service" field. The menu is open, displaying four options: "Haircut (40 minutes)", "Root Color (90 minutes)", "Highlights (120 minutes)", and "All-over Color (90 minutes)". The "Highlights (120 minutes)" option is currently selected and highlighted in blue.

- ◆ After you select your desired date, time, and appointment type, simply write their name and click **Add Appointment**.
- ◆ The system will now keep track of this appointment in the records below this which will include all the information provided.

Appointment Manager

Date (MM/DD/YYYY):

Time (HH:MM AM/PM):

Service:

Haircut (40 minutes) ▾

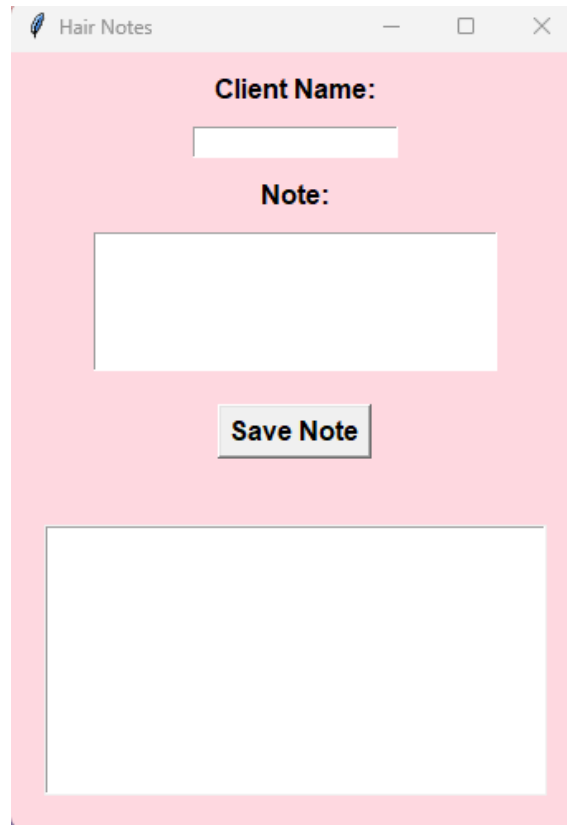
Name:

Add Appointment

Name	Service	Date	Time
Martha Jones	Haircut (40 minutes)	05/20/2023	10:30 AM

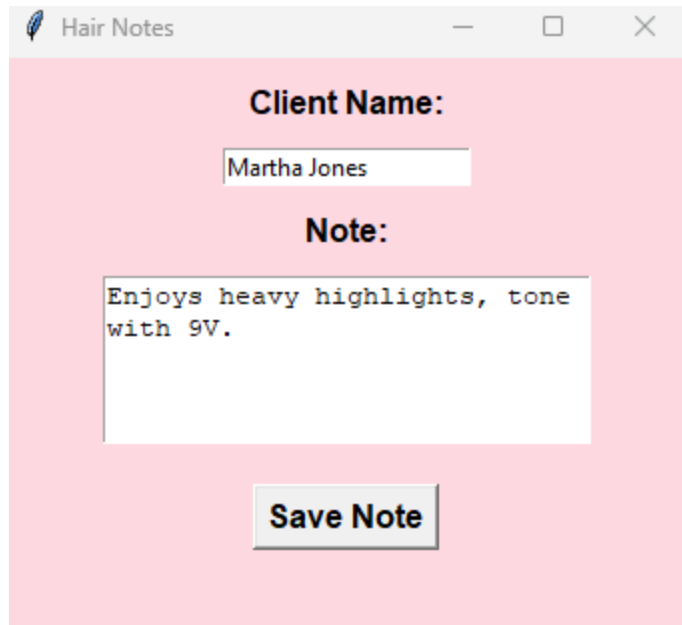
→ Note Page:

◆ Upon opening the Notes Page, you will see:



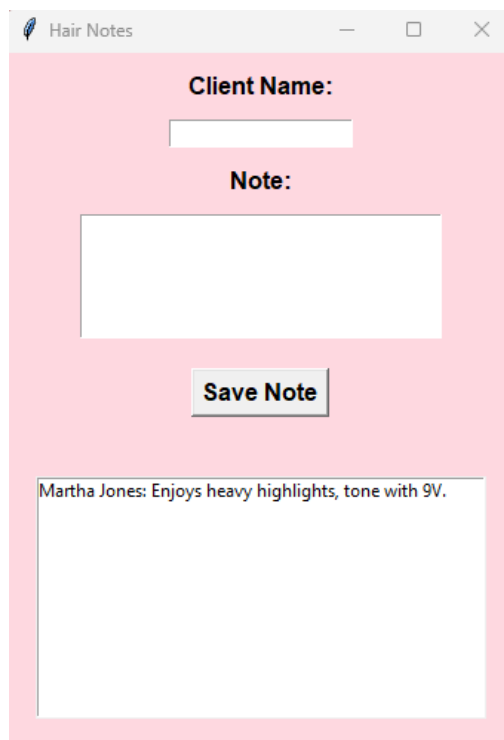
The screenshot shows a web application window titled "Hair Notes". The window has a light pink background. At the top, there is a label "Client Name:" followed by a small white text input field. Below this is a label "Note:" followed by a larger white text area. A "Save Note" button is positioned below the text area. At the bottom of the window, there is another large white text area.

◆ This provides an area to provide a name for a client and then an area to provide comments about a guest and their needs.



The screenshot shows a window titled "Hair Notes" with a light pink background. At the top, there is a label "Client Name:" followed by a text input field containing "Martha Jones". Below this is a label "Note:" followed by a larger text area containing the text "Enjoys heavy highlights, tone with 9V.". At the bottom center, there is a button labeled "Save Note".

- ◆ Finally click **Save Note** to save your note, which then will be saved for later reference.



The screenshot shows the same "Hair Notes" window. The "Client Name:" field is now empty. The "Note:" text area is also empty. The "Save Note" button remains. At the bottom of the window, a new text area displays the saved information: "Martha Jones: Enjoys heavy highlights, tone with 9V."