

# MPHO MANGENA

## CONTACT

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## PROFILE SUMMARY

I am devoted, consistent and hardworking. I am a determined 22 year-old with strong creative intelligence skills and adapts easily to change. I pride myself on being a quick learner with strong attention to detail. As a team player I value collaboration and communication and always look for ways to improve processes and outcomes.

## EDUCATION

2022 - 2023

### FMTALI WOMEN TECHNOLOGY PROGRAMME

- MICROSOFT DATA ANALYST
- ORACLE CERTIFIED ASSOCIATE, JAVA SE 8
- MICROSOFT AZURE FUNDAMENTAL AZ-900

### DELIOTTE(SHORT COURSE) - JUNE 2025

- Completed a Deloitte job simulation involving data analysis and forensic technology
- Created a data dashboard using Tableau
- Used Excel to classify data and draw business conclusions

### FNB APP ACADEMY - JULY 2025

- Certificate In Full Stack Developer

2020 - 2020

### ALLANRIDGE SECONDARY SCHOOL

- National Senior Certificate

## WORK EXPERIENCE

### BOUNDLESS CONSULTING

2023-2024

#### Systems Administrator

- Installing operating systems and enterprise applications.
- Configuring systems to meet organizational needs.
- Monitoring system performance and troubleshooting issues.
- Applying updates, patches, and upgrades to ensure systems are secure and up to date
- Managing and monitoring networks to ensure connectivity.
- Providing technical support to end users
- Managing user accounts, permissions, and access controls.

### AVO MANAGED SOLUTIONS

2022-2023

#### Web Developer Trainee

- Learning HTML, CSS
- Learning to use version control systems (e.g., Git), code editors (e.g., VS Code), and debugging tools.
- Learning collaborative workflows and improving communication skills.
- Learning to work with content management systems like WordPress

## SKILLS

- Basic CSS
- Troubleshooting
- Basic HTML
- Java
- Technical Support
- Systems Monitoring
- Basic JavaScript
- Google Workspace Admin
- Evaluating existing network systems

## REFERENCES

### Lana Leas-Roy FMTALI Project

#### Director

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### Olivia Tlou - Accounts Officer

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