PIA RAHMAN

PROFILE

Graduate degree credentials in Technology Management, combined with Fortune 500 experience in project management, with responsibility for lifecycle management, taking ideas from concept to successful implementation and a focus on technology solutions.

COMPETENCIES

- *Strategic Planning*
- *Project Management*
- *Process Improvements*
- *Critical Path Methodology*
- *Off-Shore Team Management*

- *Goal Setting/Performance Metrics*
- *Consensus Building/Matrix Management*
- *Cross-Functional Communication*
- *Change/Transformation Management*
- *Continuous Quality Improvement*

EDUCATION

GEORGETOWN UNIVERSITY, Washington, D.C.
Master of Professional Studies in *TECHNOLOGY MANAGEMENT,* May 2019
- ***GPA 3.76/4.0***

UNIVERSITY OF CONNECTICUT, Stamford, CT
Bachelor of Science in *BUSINESS & TECHNOLOGY,* May 2013
- ***GPA 3.2/4.0***

CHATEAUX   **12/19 – Temporary**

TECHNOLOGY BUSINESS ANALYST

- Met with key users and stakeholders on strategy and prioritized initiatives for blockchain, AI, IoT projects.
- Collaborated with users and IT development teams to gather and analyze requirements, create Business Requirement Documents and functional specifications documents, and translated business needs into technical specifications.
- Collaborated with developers, project managers, vendors, and project sponsors to define project scope and vision.
- Communicated analysis including trends and opportunities to clients and the business in writing and verbally.
- Troubleshooted issues and provide long term solutions.
- Identified constraints, dependencies, assumptions, risks and issues.
- Developed training and user materials.
- Developed test material and execute testing.
- Understood points of interaction/interfaces and impact on other systems across the enterprise.
- Involved in a project from the initiation to implementation, and managed offshore developers to maintain tracking and progress throughout the project development.
- Created roadmaps to maintain schedules of activities based on project plans.
- Help to drive adoption and refinement of an Agile methodology for technology projects.
- Performed project management of individual initiatives, including maintaining a project plan, facilitating meetings, and reporting on project status.
- Ensured standards and quality processes are met for the project.
- Acted as a Scrum Master and lead daily scrum meetings for status reports.

JP MORGAN CHASE   **11/18 – 11/19**

SPECIAL ASSOCIATE/PROJECT MANAGEMENT & COLLATERAL RISK REGULATORY REPORTING

- Reviewed and researched daily and monthly Regulation U draw monitoring reporting.
- Tracked, validated, researched, issued, and assisted in resolving Regulation U violations and developed analytics-driven solutions.
- Review, research and validate CWM shortfalls attributed to Regulation W.
- Represented CRM Operations in discussions with the Technology team to developed strategic solutions for implementation and development of new system to support accurate application of Regulation U, Regulation W and Derivatives.
- Established project goals, milestones and critical path schedules.
- Facilitated cross-functional teams with all relevant stakeholders.
- Collaborated with team in Switzerland and India.
- Built consensus and support among all project stakeholders for shared goals.
- Acted as a Project Manager for the full lifecycle of a project for Regulation U and Regulation W.
- Responsible for daily, weekly and monthly Regulation W (23a) reporting.
- Acted as the team's regulatory Subject Matter Expert and managed related inquiries from bankers, brokers, lenders, and client services through communication and presentation.

- Partnered with key business owners to prepare presentations for stakeholders to improve daily, quarterly, and monthly reporting.
- Provided training to Credit Risk Management Team and other groups as required, created presentations and presented findings from analysis to different teams and upper management.
- Managed regulatory related initiatives by using data, researched methods to resolve control gaps and enhance current processes for further efficiency and effectiveness as needed.
- Helped improve approach to implement digital technology and other applications to improve operational proficiency.
- Supported on-going initiatives to automate, improve and update the analysis for reporting process, offered insights and improvements for data inconsistencies.
- Changed the paradigm of IT solutions from a cost center to a value-added function.
- Align project management/technology solutions with broader strategic objectives and the needs of business units.
- Tracked and monitor projects in real-time to take a proactive versus reactive response to risks and opportunities.
- Provided implementation support, including testing of new tools, and processes to ensure they meet requirements for all projects that impacted Collateral CRM Operations regulatory functions.
- Worked with different Program Managers to define project roadmap for appropriate controls and implementation.
- Maintained quality outcomes of projects and act as a Lead while collaborating with different teams for Regulation U and Regulation W.
- Provided user training to employees after implementation of procedures and new system.

NORTHERN TRUST INVESTMENTS HEDGE FUND SERVICES, Stamford, CT   4/14 – 11/18
COLLATERAL MANAGEMENT ANALYST

- Spearheaded various projects and assignments related to outsourcing and offshore development team.
- Supported testing on behalf of users, operations and testing teams potentially including test plans, test cases, test data, and review of interface testing, between different applications, when required.
- Worked with different Program Managers to define project roadmap for appropriate controls and implementation.
- Supported management in implementation of end-to-end of new system, and enterprise value business in order to meet the clients' needs.
- Worked with members of the offshore team in India.
- Reviewed and setup of client collateral terms found in ISDA.
- Reviewed and understand new agreement terms and documentation.
- Monitored collateral daily and resolve breaks for any settlement issues.
- Provided user training to employees after implementation of new system.

TECHNICAL SKILLS

Web Development: HTML, Bootstrap, JavaScript, Local Storage, Session Storage, IndexedDB, jQuery, API, AJAX, Algorithms
Programming Language: Visual Basic, MySQL, Python, Visual Studio

Deployment/Command-Line Fundamentals: Git, GitHub Pages, Heroku

Diagramming: UML, Diagram Editor, Microsoft Visio

Database: Microsoft Access, Tableau, Jira, Confluence

Microsoft Word, Excel, PowerPoint, Outlook, Dynamics 365, InfoPath, Lotus Notes, Accpac, QuickBooks, Encore, LexisNexis, Anti-Money Laundering Software, GCM, WorkStation, GEMS, ICRD, Bloomberg, Greenplum, CWS, SharePoint, Citadel Technology, Sharepoint

CERTIFICATION

Certified Scrum Master, Scrum Alliance, June 2018
Certified Full Stack Developer, University of Connecticut, July 2020

AWARDS

J.P. Morgan Team Excellence Awards, February 2019

PUBLICATION

Published Paper on Georgetown University's Library, **Pia Rahman &** Chris Semkow. (2019) *Ending Homelessness One County at a Time.* 1- 44

LANGUAGE SKILLS

Fluent in English, Bengali, Conversational in Hindi/Urdu; Read Arabic, Learning to Speak in Japanese

LEADERSHIP & COMMUNITY SERVICE

HELP the HOMELESS, *Founder,* Norwalk, CT; Crafting by M, Manager, Norwalk, CT