

**Fall 2024- CSE 101**  
**Student Success Center First Year Experience**

**Course Location: Davidson Hall, Room 101**

**Time: 11:00am -11:50pm**

**Facilitator**

Instructor Name: Holly Dennis

Office Location: Virtual Only for Fall 2024 due to Renovations

Email Address: Holly.dennis@louisville.edu

Direct Line: 502-852-6280

Virtual Office Hours: M-W 9:30am-1100am, T 9:30-11:30am

During virtual office hours I will be available in Microsoft Teams for a virtual chat. I recommend downloading the free Microsoft Teams app: <https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/download-app>. To start a Teams meeting, please email me or message me in Teams so I can initiate the video call.




**-- Your free *Cardinal Compass Planner* is the only text required for this course. --**

**PLEASE NOTE THIS COURSE MAY MOVE TO 100% ONLINE or REMOTE AT ANY MOMENT DEPENDENT UPON  
UNIVERSITY AND STATE OF KENTUCKY GUIDELINES**

**What You'll Learn: Course Outcomes**

Your academic orientation course gives you an opportunity to engage in a series of activities, discussions, and reflections that help you learn more about yourself, opportunities at UofL, and how to become a successful college student. Success looks different for each student, and this course will help you define that for yourself.

In your first year at UofL, and in this course, you'll be supported in achieving five key outcomes. Everything you do in this course will connect to one or more of these learning outcomes, which are interwoven throughout each class to help you on your journey at UofL.

THEME	OUTCOME	WHAT THAT LOOKS LIKE
<b>Self-Awareness &amp; Self-Efficacy</b> 	<ul style="list-style-type: none"><li>• Grow in your understanding of who you are and where you're headed at UofL and beyond.</li><li>• Take charge of your educational experience.</li></ul>	Exploring your values, talents, and interests in order to begin articulating your purpose, planning your path at UofL and beyond, and ensuring your goals align with your choices. Taking care of university and personal business in a timely manner, navigating university policies and procedures, practicing wellbeing and resiliency, and recognizing when you need support.
<b>Academic Success</b> 	<ul style="list-style-type: none"><li>• Achieve academic success and make progress toward your degree.</li></ul>	Identifying resources at UofL to help you develop and apply learning strategies that work for you, actively engaging in your academic planning, and knowing where and how to find support to address personal and academic challenges.
<b>Community Engagement</b> 	<ul style="list-style-type: none"><li>• Engage with campus to make the most of UofL opportunities and make it your home.</li><li>• Become an active member of the Cardinal Community of Care.</li></ul>	Participating in opportunities to connect and build a network of support, learning about and appreciating others' diverse backgrounds and identities, understanding your rights and responsibilities on campus and beyond, and learning and living the Cardinal Principles.

To be successful, there are a few questions you need to be able to answer for yourself:

- Who am I?
- Who do I want to become?
- What do I want out of my education?
- How do I make the most of my time at the University of Louisville?

## **What I expect of you...**

**COVID-19 Considerations:** The pandemic is impacting everyone in different ways. In order to be respectful of the health and safety of those in our community, we are following the university and state guidelines when it comes to facial coverings and physical distancing in the classroom setting. Everyone on campus must follow all university health requirements which can be found here: <https://louisville.edu/coronavirus/health-requirements-and-procedures>

As a Community of Care, all Cardinals are expected to abide by public health guidelines and regulations as published by the University. While masks are currently not mandated, they are **strongly encouraged** when indoors (including classrooms, shared office spaces, etc.), while Jefferson County is in “red level” (high risk) status based on CDC criteria.

Please note, in the event that the public health status changes, the University may reinstitute required masking, or otherwise alter their COVID policies. Students, Faculty, and Staff are expected to abide by any such requirements in the event they are implemented. As a Community of Care, please be courteous to others, whether or not they decide to wear a mask.

Faculty have the responsibility to help students meet these recommendations by allowing students absent for reason of illness and/or quarantine to make up missed work and not penalize students for these absences. Faculty may require documentation.

In the event the instructor becomes ill, he/she will send a notification via Blackboard prior to the subsequent class meeting to provide further instructions. Depending on the type of illness, class may be moved to a remote format (temporarily), may be run by a Graduate Teaching Assistant, or may be canceled. Please be sure to check your University email account regularly in case issues such as this arise.

UofL will post updates to policies, FAQs, and other COVID information [here](#).

Updated COVID-19 Status for the Jefferson County area can be found [here](#).

When you are in class, please raise your hand at any time to ask a question! Outside of class, please email me any time. I will do my best to respond to emails within 24-48 hours but will not respond to emails on weekends or holidays. You should only send me emails from your UofL email address.

**Attendance and Participation:** Attendance and participation are **required** for this course. You are allowed two (2) absences for sickness, doctor visits, court appearances, personal business, etc. during the course without penalty. Beginning with the 3<sup>rd</sup> absence, you will lose Attendance and Participation points. If you are late or leave early for two class sessions (after attendance has been taken), it will be considered one (1) absence. If you must miss class, I highly recommend you send an email to me and that you bring documentation to show me upon your return. If you do not attend the class sessions, you cannot pass the course.

**Blackboard Usage:** Please be sure to visit Blackboard each day. You must be able to download and upload documents in Blackboard. All assignments posted to Blackboard should be submitted as Word (.doc) or PDF (.pdf) files. Class announcements, changes, and reminders will be posted to Blackboard and sent via email (so please check your email daily). Should you have issues with Blackboard, refer to The Delphi Center for assistance: <http://louisville.edu/delphi/blackboard/help>. PLEASE NOTE: Blackboard is down every Friday from 10pm-2am Eastern Time for maintenance.

**Reading Assignments/Required Text:** All readings should be completed **prior to** the class session in which they will be discussed. The **Cardinal Compass Planner** is the only text required for this course; please bring it to every class meeting. Additionally, from time to time, there may be supplemental reading assignments on Blackboard. **Please be sure to visit Blackboard to prepare for each class as well as each day before class.** There will be surveys, assessments, or worksheets posted that will be relevant to our in-class discussion.

**Late assignment submissions:** Late assignments are only accepted under extenuating circumstances and must be approved by the instructor of the course. If an assignment is accepted late, there will be an automatic point loss for anything submitted after its due date. All due dates are in your class syllabus' course schedule. Do not depend on in-class reminders related to deadlines.

**Classroom Policy:** This is a college course and students are expected to act with the necessary maturity expected in college courses. Beyond the established attendance policy, you must be on time to class and while in class be attentive and participatory. Inappropriate or distracting behavior that detracts from class will not be tolerated. This means all cell phones are placed on silent or turned off before class begins, no open computers, no text messaging, no side-bar conversations while the instructor or other presenters are speaking, no reading texts for other classes or doing work unrelated to this course, and no general disruption. Students who persist in inappropriate or distracting behavior will be asked to leave the class. If you are asked to leave class because you have caused a disruption, you will be counted absent for the day. If you are asked to leave twice, you will have to meet with the instructor to gain readmission to class.

Additionally, during classroom and online discussions you **MUST** be respectful of your classmates and your instructor, whether you agree with their positions on issues or not. Although we may not always agree, we can learn from one another's experiences. Any disrespectful behaviors will be addressed individually. If the behavior persists, your participation grade will be affected. Remember, you will only get out of this class what you put into it.

**Technology Policy:** Cell phones should be placed on silent before class begins. There should be no open computers or tablets, no texting, Snapping, Instagramming, etc. while the instructor or other presenters are speaking.

**Restroom Policy:** You are not required to request permission to use the restroom. You may enter and leave the classroom as necessary. Please be respectful and minimize disruption to the rest of the class. *You can find a list of the locations of gender inclusive restrooms on campus at:* <http://louisville.edu/lgbt/trans-uofl/gender-inclusive-bathrooms-on-campus>

**Preferred Name:** You have the right to be addressed by the name you prefer. Please feel free to communicate this to me directly. In addition, if your preferred name is not currently what's in Blackboard when you log in, I highly encourage you to officially update that information in our system. To access the preferred name option, go to ULINK, scroll to "Personal Information," and click on "Preferred Name." Change your first and/or middle name to your preference and click "Save." Your preferred name will display on class rosters and in Blackboard. You can also have a new Cardinal Card issued with your preferred name, for free if you return your current card.

**Academic Integrity:** You are expected to submit only your own work in college and to cite any reference you use to complete assignments. Plagiarism (or any other incident of academic dishonesty) is an affront to the educational system and will not be tolerated. If you are caught in this situation, you will receive a zero on any plagiarized assignment and the academic unit may impose any academic punishment on the student that it sees fit (including suspension or expulsion from the unit). Students can refer to the University of Louisville' Code of Student Conduct, found in the Undergraduate Catalog: <http://louisville.edu/undergraduatecatalog>. Plagiarism includes:

- Copying someone else's work and claiming it as your own, including but not limited to, work accessed in person, from computer files, or from the internet.
- Paraphrasing someone else's work and claiming it as your own.
- Collaborating excessively with another person and claiming it as your own.
- Failing to properly cite references used.

**Statement on Diversity in the University Community:** The University of Louisville strives to foster and sustain an environment of inclusiveness that empowers us all to achieve our highest potential without fear of prejudice or bias. We commit ourselves to building an exemplary educational community that offers a nurturing and challenging intellectual climate, a respect for the spectrum of human diversity, and a genuine understanding of the many differences-including race, ethnicity, gender, gender identity, sexual orientation, age, socioeconomic status, disability,

religion, national origin or military status-that enrich a vibrant metropolitan research university. We expect every member of our academic family to embrace the underlying values of this vision and to demonstrate a strong commitment to attracting, retaining and supporting students, faculty and staff who reflect the diversity of our larger society.

### **A few things to help you along the way...**

As your instructor, I am here to help! We can meet during office hours or by appointment to discuss any aspect of the course or the university you would like to talk about. I understand that personal circumstances and unforeseen events can interfere with your academic responsibilities, and I will work with you to ensure both your success in this course as well as your success at the university.

**Disability Resource Center:** The University of Louisville is committed to providing equal opportunities to students with disabilities. If you need any accommodation in your educational process, you need to identify yourself with the Disability Resource Center in Room #119 of Stevenson Hall, 502-852-6938. The DRC will coordinate programs and services to help you in your learning process.

**Technology Expectations:** All assignments are to be submitted in Microsoft Word or PDF unless otherwise instructed. Continuing and regular use of University issued email accounts (@louisville.edu) is expected. Ability to access Blackboard for assignment submission is required. Should you have issues with Blackboard, refer to The Delphi Center for assistance: <http://louisville.edu/delphi/blackboard/help>. There are various computer labs on campus, and laptops are available for checkout at the Ekstrom and Art Libraries on Belknap campus. Find out more information about hours and locations: <http://louisville.edu/computerlabs/>

**Basic Needs Support:** Doing well in classes (and in life, for that matter) means getting a good night's sleep, having enough to eat, and being able to get to where you need to go. If you are having any difficulties with these basic necessities, remember that UofL has resources to assist you. For food items, in addition to some household and toiletry items, you can go to the [Cardinal Cupboard](#) pantry in SAC W312. Additionally, a Student Success Coordinator in our Student Success Center can work with you individually to provide guidance and support, and connect you to resources, if you're experiencing any academic, financial, or personal difficulties. And finally, you can find support and resources via the UofL Concern Center: <https://louisville.concerncenter.com/>

These challenges are unfortunately more common than we would wish; please reach out to me or to one of these great resources if you find yourself in need at any time during this course or after.

**Counseling Center:** The University of Louisville Counseling Center provides short term individual, group, and couples counseling, crisis intervention, and psychological testing. Clients seek services for a variety of areas of concern, including psychological, personal/social, academic, and career issues. To schedule an appointment, please contact the Counseling Center at 502-852-6585 or stop by the office in the Student Activities Center Room W-204. More info: <http://louisville.edu/counseling/>

**Title IX/Clery Act Notification:** Sexual misconduct (including sexual harassment, sexual assault, and any other nonconsensual behavior of a sexual nature) and sex discrimination violate University policies. Students experiencing such behavior may obtain **confidential** support from the PEACC Program (852-2663), Counseling Center (852-6585), and Campus Health Services (852-6479). To report sexual misconduct or sex discrimination, contact the Dean of Students (852-5787) or University of Louisville Police (852-6111). Disclosure to **University faculty or instructors** of sexual misconduct, domestic violence, dating violence, or sex discrimination occurring on campus, in a University-sponsored program, or involving a campus visitor or University student or employee (whether current or former) is **not confidential** under Title IX. Faculty and instructors must forward such reports, including names and circumstances, to the University's Title IX officer. For more information, see the Sexual Misconduct Resource Guide: <http://louisville.edu/hr/employeerelations/sexual-misconduct-brochure>.

## **What you'll be doing in CSE 101**

### **Advising Appointment (20 points)**



You'll meet individually with your Student Success Center advisor to discuss your personal goals and transition to UofL, major and career interests, as well as your academic planning. Your advisor will send you an electronic appointment campaign via CardSmart through which you will schedule your appointment. If after you have scheduled your appointment, you determine that you need to reschedule, it is your responsibility to contact them via email prior to your scheduled appointment. No-shows will result in a 0 for the assignment.

### **New Cards Navigator Modules, Part 1, 2 & 3 (10 points each for 30 points total)**



You'll complete three New Cards Navigator modules in Blackboard. They are *Part 1: Know Before You Go*, *Part 2: Start Off Strong*, and *Part 3: Chart Your Course*. The modules serve as a guide to specific areas of importance to first-year students at UofL. A score of **70%** on each module is required to be considered passing and earn points for module completion.

### **Syllabus Quiz (10 points)**



A course syllabus answers your questions even before you know you have them. Review the syllabus (yes, the whole thing) and take the quiz in Blackboard.

### **Great Questions (10 points)**



These questions are designed to help you learn about yourself and summarize some basic components of who you are. You need to provide a minimum of three sentences to answer each question.

### **Pick 1: REACH Workshop (10 points)**



Complete an online REACH workshop. You can choose *either* The Quest for Time or Unlocked: Studying Smarter. To access the REACH Hackademic workshops, click on the Organizations tab from Blackboard Home. Then look for the REACH Hackademics organization.

### **4-Letter Personality Type (10 points)**



This quick, online assessment will help you explore how you tend to respond in certain situations, how you organize your thinking, and how you prefer to interact with others. The one thing to remember about this and other online assessments is to take the results with a grain of salt. It's just additional information for you to use that could be helpful as you learn more about yourself and what makes you tick.

Test link: <https://www.16personalities.com/>

### **SafeColleges Title IX Training (10 points)**



UofL is committed to keeping the health and well-being of the campus community in the forefront of our thinking and this training is in line with that commitment. Additionally, the University is required by federal law, the Violence Against Women Act (VAWA), to provide "primary prevention and awareness programs for all incoming students." The University utilizes curriculum provided by Vector Solutions/SafeColleges to meet the training requirements of the law. For this course, you are required to complete this training and submit your completion certificate to your instructor. You may complete the training here: <https://louisville.edu/titleix/> or find it under your Tasks Tile in ULink. (If you completed the training prior to the start of the semester, you may log back into SafeColleges to access your certificate. More information can be found at [https://louisville.edu/titleix/resources/titleix/faq\\_sv\\_prevention](https://louisville.edu/titleix/resources/titleix/faq_sv_prevention).)

### **Dream Job Assignment (20 points)**



For this assignment, you are going to find a job posted that is your “dream job”. It can be at any level (supervisor, entry level, internship, etc.), any company, any place, etc. You are going to write AT LEAST 500 words about WHY this job is your dream job (can be a combination of anything—you like the company, the functions of the position, you like the geographical location, you like the salary) and then WHAT skills you need to obtain to make yourself qualified for this position and HOW you can obtain those skills.

### **Resume Assignment (20 points)**



For this assignment, you will use a template to begin building a resume and prepare yourself for the internship search process. Alex Williams (Internship Course Instructor) will visit us several times in class to talk about the search process and the resume expectations.



### **Pick 1: Financial Education (10 points)**

You can complete this assignment by choosing one of the following two options: 1. Attend the Financial Education SSC Success Series virtual workshop (check UofL New Cards app for date and time) or 2. Complete the REACH Hackademic online workshop titled [CardSavvy Financial Education](#).

### **Culminating CSE 101 Assignment**

This assignment will bring together the various self-awareness activities and other projects that you have completed throughout the course. Instructions will be posted on Blackboard. The assignment expects you to address all of the following questions in meaningful ways using insight that you have gained over the course of the semester.

- Who am I?
- Who do I want to become?
- What do I want out of my education?
- How do I make the most of my time at the University of Louisville?

#### **Part 1: Goal Presentation Video (20 Points)**

Presentation about yourself and your personal goals.

#### **Part 2: Pathways Assignment (10 points)**

Considering how we use personal goals plus our academic plan toward goals.

#### **Part 2: Written Assignment (20 Points)**

Flight plan creation – selecting OAS courses & general education courses and completing the flight plan based on credits earned.

Further details including detailed rubrics will be distributed In October.

### **Overall Participation and Attendance (100 points)**

Your participation is required as a member of this class. Your learning will be enhanced through active class discussion and participation. There will be a variety of in-class activities that will add to your participation points. It is your responsibility to log on to Blackboard several times per week to check your syllabus, complete modules and assignments, and get insight for future assignments. Active class discussion will positively influence your participation points for the course.

**Extra Credit Opportunities (a maximum of 20 points):**

Students may earn up to 20 points in the following ways:

1. **Meet with one of your instructors** other than your CSE 101 instructor. Have your instructor sign a brief note with the date of your meeting and the course the instructor teaches. (5 points)
2. **Attend the SSC Success Series workshop of your choice.** (5 points) Let your instructor know which you attended and indicate what you learned or gained from attending. Schedule: [uofl.me/success-series](http://uofl.me/success-series)
3. Complete an additional **REACH Hackademic Workshop** and email your completion certificate to your instructor. (5 points) Sign up here: <http://reach.louisville.edu/seminars/success.html>
4. Attend a **Uofl department sponsored lecture** on campus and submit a paragraph that explains why you chose to attend it and what you took away from it to your instructor via email. (5 points)
5. If you attend another **campus event** that you feel deserves extra credit, please contact your CSE 101 facilitator and provide a description of the event and why you believe it warrants extra credit. If approved, be sure to have the extra credit form signed by a facilitator of the event and submit this your CSE 101 facilitator. (5 points)




























**October 18th IS THE LAST DAY TO WITHDRAW FROM THIS CLASS**

For a tuition refund, you must drop this course by Friday, August 23<sup>rd</sup> at 10pm.

(Tuition refunds are granted if you fall below full-time [12 credit hours] or if you are enrolled part-time.)

### Assignments and Grading (300 points total)

**Grading Scale:** A = 270-300 B = 240-269 C = 210-239 D = 180-209 F = 179 or Below  
(+/- system is not used in this course)

Assignment		Outcomes			Points
	Advising Appointment				20
	New Cards Navigator Modules (10 pts/module)				30
	Syllabus Quiz				10
	Great Questions				10
	Pick 1: REACH Workshop				10
	Dream Job Assignment				20
	4-Letter Personality Type				10
	SafeColleges Title IX Training				10
	Pick 1: Financial Education				10
	Resume				20
	Goal Presentation				20
	Culminating Written CSE 101 Assignment				30
	Attendance and Participation (In person & DB)				100
	<b>TOTAL</b>				300
	<b>L</b>				



## Class Schedule

Date	CLASS TOPIC	ASSIGNMENTS DUE
8/21/24	Welcome (Introductions, Syllabi, course requirements)	Syllabus Quiz via BB (8/25)
Friday, August 23 <sup>rd</sup> at 10pm	Last day to drop/add from full semester courses.	
8/28/24	Transitioning for success & BACS Guest: Dr. Wei Zhang, Department Chair of Computer Science and Engineering	Module 1 "Know before you go" (9/1)
9/4/24	Academic Advising and BA CS Flight Plan	4-Letter Personality Type BB (9/8)
9/11/24	Career Services Guest: Alex Williams, BA CS Internship Advisor	Schedule advising appointment Module 2 "Start Off Strong" (9/15) Dream Job Assignment (9/15)
9/18/24	BA CS Tracks	Great Questions via BB (9/22)
9/25/24	BA CS Student Panel Guest: Current BA CS Students	Module 3 "Chart your Course" (9/29)
10/2/24	Career Services	Resume Assignment (10/6)
10/9/24	Well-Being and Semester Check-In	REACH Workshop (10/13)
10/16/24	Final Project Overview	Title IX Training (10/20)
10/23/24	Ethics Guest: Dr. Avery Kolers, Philosophy Department Chair	
10/30/24	Career Services	Goal Presentation (11/2)
11/6/24	Goal Presentation Videos	Financial Education (11/10)
11/13/24	Goal Presentation Videos	Advising Appointment completed (11/17)
11/20/24	Goal Presentation Videos	Written Final Project (12/8 by 11:59pm)

*The schedule above is tentative and may shift slightly to foster a more effective learning environment.  
Nothing will be made due earlier than indicated but some things may be pushed back or changed.  
All changes will be announced in class and posted on Blackboard.*