OPUS

college

Enter:

user name: registry

password: ••••••••

Submit

University System for Academic Registry

This instruction will show you how to define in OPUS-College student's Scholarships available within your institution.

This is a function which normally will lay with the central administration of the institution.

Notice: "Scholarships" is an additional module that may not be available at your institution.

OPUS college

Fees | **Scholarship** | **Accommodation** | **Reports** | **UNZA** |

Results | Students | Curriculum | Institutions | Secondary schools | Finance | **Admin** |

Welcome to Opus

Scholarship menu:
- Overview Students
- Overview scholarship applications
- Overview complaints
- Scholarship types
  - Overview
  - Add
- Banks
- Reports

College
Version module: 3.3
Version module database: 3.55

Fee
Version module: 3.3
Version module database: 3.13

Country-module: Zambia
Version module: 3.3
Version module database: 3.24

Admission
Version module: 3.3
Version module database: 3.13

Scholarship
Version module: 3.3
Version module database: 3.25

Accommodation
Version module: 3.3
Version module database: 3.13

Report
Version module: 3.3
Version module database: 3.12

UNZA
Version module: 3.3
Version module database: 3.18

attributes

...berOfSubjectsToGra...

...RegistrationBachelor...

cntdRegistrationBachelor...

cntdRegistrationMasterCutOffPointCreditFemale: 0.5

cntdRegistrationMasterCutOffPointCreditMale: 1

admissionBachelorCutOffPointCreditFemale: 1

admissionBachelorCutOffPointCreditMale: 3

cntdRegistrationBachelorCutOffPointRelativesCreditFemale: 2.5

cntdRegistrationBachelorCutOffPointRelativesCreditMale: 1.5

cntdRegistrationMasterCutOffPointRelativesCreditFemale: 0

cntdRegistrationMasterCutOffPointRelativesCreditMale: 0.5

admissionBachelorCutOffPointRelativesCreditFemale: 0

admissionBachelorCutOffPointRelativesCreditMale: 2

USE_HOSTELBLOCKS: Y

admissionInitialStudyPlanStatus: 1

cntdRegistrationInitialCardinalTimeUnitStatus: 5

useOfSubjectBlocks: N

useOfSubsidies: N

numberOfSubjectsToCountForStudyPlanMark: 0

useOfStudentBalancesGeneration: Y

The function to define Scholarship information is under "Scholarship - Scholarship types - add"

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Scholarship

Scholarship	
scholarship type	-choose-
sponsor	-choose-
Academic year	-choose-
Percentage General	0.0
housing Percentage	0.0
Active	yes
	Submit

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You next get a screen where you can define the

<- Scholarship type
<- Sponsor of the scholarship
<- The Academic year the scholarship applies to.
<- The overall percentage the scholarship covers of the total costs for the cost category in question.
<- If there is a percentage in the scholarship amount meant for housing, and what percentage of the scholarship is meant for this.

Now just follow the example to see how this information is registered.

⟶

User: registry (registry)

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Scholarship

Scholarship	
scholarship type	-choose-
	-choose-
	50% discount
sponsor	complete scholarship
Academic year	free of fees
	housing scholarship
Percentage General	merit scholarship
housing	reduced scholarship
Percentage	0.0
Active	yes

Submit

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Scholarship

Scholarship	
scholarship type	complete scholarship ▼
sponsor	-choose- ▼
Academic year	
Percentage General	
housing Percentage	
Active	

Dropdown options under sponsor:
- -choose-
- Government
- Private
- Other
- GOVERNMENT OF ZAMBIA
- ZAMBIA ARMY
- AA INSTITUTE
- UGANDAN GOVERNMENT
- BARCLAYS BANK
- SIAME ASSOCIATES
- BOTSWANA GOVERNMENT
- MOBILE OIL (z) LTD
- RETIRED STAFF
- UNIVERSITY OF ZAMBIA
- STUDENT
- GUARDIAN

OPUS college

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Scholarships

Higher education	UNZA Lusaka ▼	sponsor	-choose- ▼
First level unit	Central Registry ▼	Academic year	-choose- ▼
Second level unit	Registrars Office ▼		

scholarship type	Percentage General	housing Percentage	sponsor	Academic year	Active	applied / granted	add
complete scholarship	100.0	20.0	Government	2013	Y	0 / 0	✏️ ❌

Total number of Scholarship: 1 page 1 of 1   1

OPUS college

User: registry (registry)

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Scholarships

Higher education	UNZA Lusaka ▼	sponsor	-choose- ▼
First level unit	Central Registry ▼	Academic year	-choose- ▼
Second level unit	Registrars Office ▼		

« »

scholarship type	Percentage General	housing Percentage	sponsor	Academ...	...lied /...	add
complete scholarship	100.0	20.0	Government	2013		

Now let's add a second example.

Total number of Scholarship: 1 page 1 of 1   1

« »

OPUS college

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Scholarship

Scholarship	
scholarship type	free of fees ▼
sponsor	Government
Academic year	2013
Percentage General	100.0
housing Percentage	0.0
Active	yes
	Submit

This scholarship covers 100% of the fees costs and no percentage of the scholarship is reserved for housing. →

OPUS college

Scholarships

Higher education	UNZA Lusaka ▼	sponsor	-choose- ▼
First level unit	Central Registry ▼	Academic year	-choose- ▼
Second level unit	Registrars Office ▼		

« »

scholarship type	Percentage General	housing Percentage	sponsor	Academic year	Active	applied / granted	add
complete scholarship	100.0	20.0	Government	2013	Y	0 / 0 👥	✏️ ❌
free of fees	100.0	0.0	Government	2013	Y	0 / 0 👥	✏️ ❌

Total number of Scholarship: 2 page 1 of 1   1   « »