It has mainly Seven section:

- 1. User Section
- 2. Member Section
- 3. Project Section
- 4. BUG Section
- 5. Report Section
- 6. Help Section
- 7. Colone to GitHub Section

Please follow the steps and procedures as mentioned for each section separately to add, update or delete the information in the BTS.

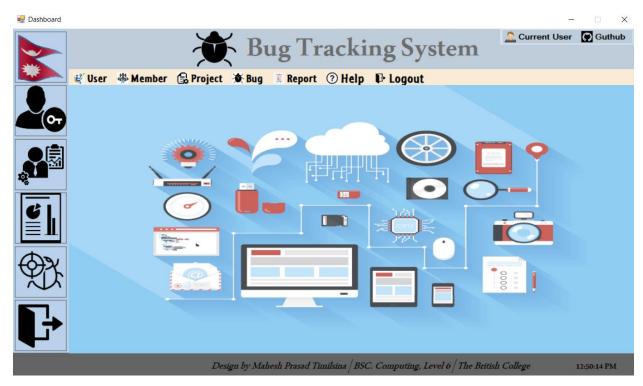
1. Login Form

- First of all, you give your username and Password which is created already.
- If not created contact to your administration to create your User Name.



Please enter valid User Name and Password and click on login to enter BTS Dashboard.

2. Main Form



The proper login to Login form takes you to the Main form. It is a menu form which consists of sections option and Help

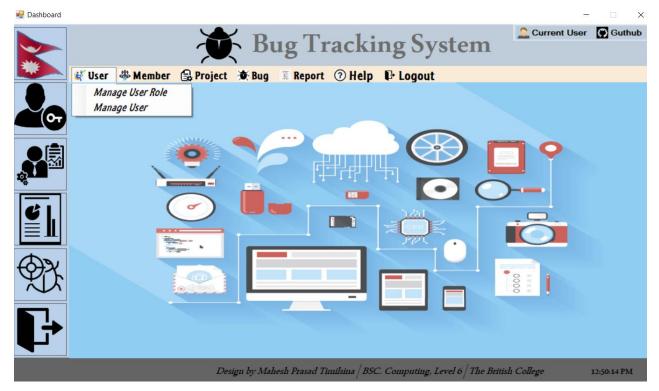
- Click on the User menu and click on manage user Role to enter the User role management section.
- Click on the User menu and click on manage user to enter the User management section.
- Click on the Member menu and click on member details to enter the member Details section.
- Click on the Project Menu and click on Manage project to enter the Project Management section.
- Click on the Project Menu and click on Assign Member to enter the Assign Members in Project section.
- Click on the Bug menu and click on Register Bug to enter the Bug Register section.
- Click on the Bug menu and click on Bug Solution to enter the Bug Solution section.
- Click on Search menu to go to Search option.
- Click on the help menu to enter to the help line.
- Click on the Logout menu to Exit from System.

3. Manage User Role Form

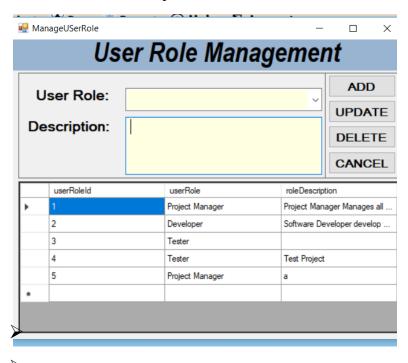
If you are Admin, you can manage user role but if you are User you have no authority to manage user.

If u are Admin follow the following steps to add new user:

Click on User and click Manage User Role.



- Provide User Role.
- □ Provide User Description.



Click on Add button to add.

If you want to update the existing information please follow the following steps:

- Select the existing user and update the necessary information from User Role and Description fields.
- Click on update button.

If you want to delete the User Role information please follow the following steps:

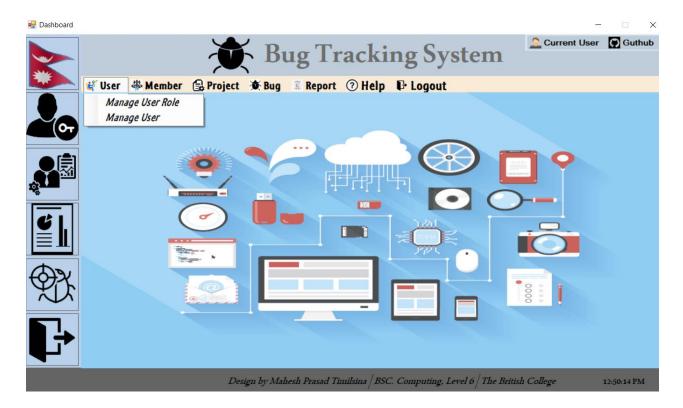
- Select the existing user.
- Click on delete button.

Manage User Form

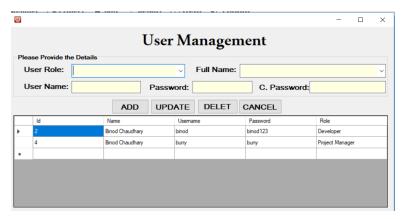
If you are Admin, you can manage user but if you are User you have no authority to manage user.

If u are Admin follow the following steps to add new user:

Click on User and click Manage User



- Provide User Role.
- Provide Full Name
- Provide User Name Provide Password & Confirm Password



Click on Add button to add.

If you want to update the existing information please follow the following steps:

- Select the existing user and update the necessary information from User Role and others necessary fields.
- Click on update button.

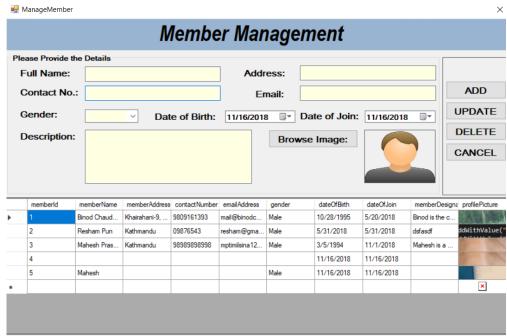
If you want to delete the User Role information please follow the following steps:

- Select the existing user.
- Click on delete button.

4. Member Section

If you are to create new Member record, please follow following process:

- Provide Full Name.
- Provide Address.
- Provide contact Number
- Provide Email Address
- Select Gender.
- Provide Date of Birth.
- Provide Date of Join.
- Provide Description.
- Choose Image.



Click on Add button to add new Member.

If you want to update the Member information please follow the following steps.

- Select the Member information.
- Edit the necessary information to be updated.
- Click on Update button.

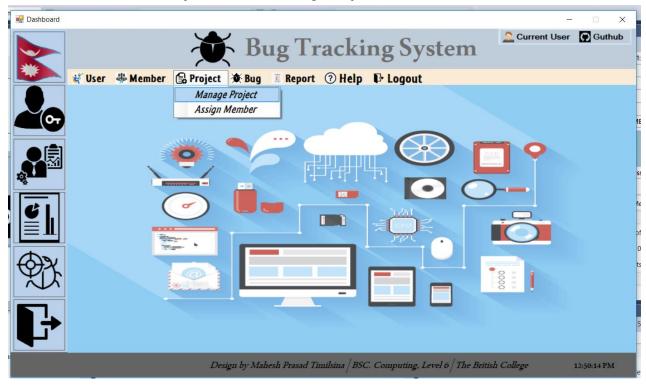
If you want to delete the Employee Information please follow the following steps:

- Select the Member information from the display.
- ☐ Click on delete button

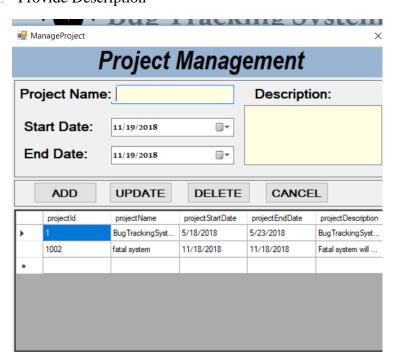
6. Manage Project Section

If you are to create new Project record, please follow following process:

Click on Project and click Manage Project



- Provide Project Name.
- Provide Start Date.
- Provide End Date
- □ Provide Description



Click on Add button to add new Project.

If you want to update the Project information please follow the following steps.

- Select the Project information.
- Edit the necessary information to be updated.
- Click on Update button.

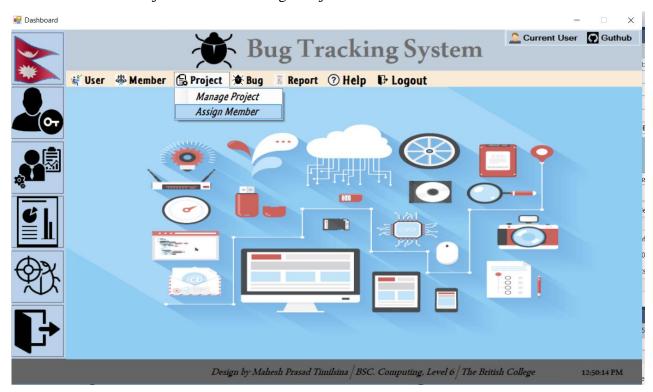
If you want to delete the Project Information please follow the following steps:

- Select the Project information from the display.
 - Click on delete button

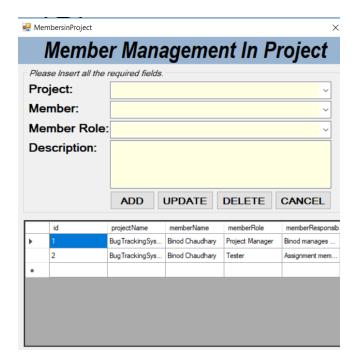
7. Manage Project Section

If you are to create new Project record, please follow following process:

Click on Project and click Manage Project



- Choose Project Name.
- Choose Member.
- Choose Member Role
- ☐ Provide Description



Click on Add button to assign member in Project.

If you want to update the member information please follow the following steps.

- Select the Member information.
- Edit the necessary information to be updated.
- ☐ Click on Update button.

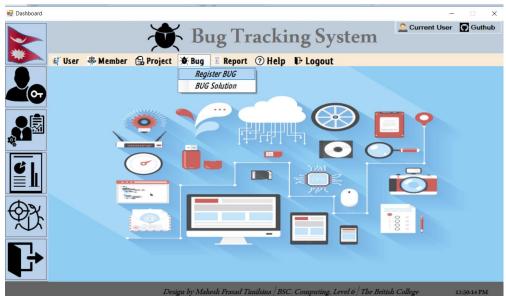
If you want to delete the member Information please follow the following steps:

- Select the member information from the display.
- ☐ Click on delete button

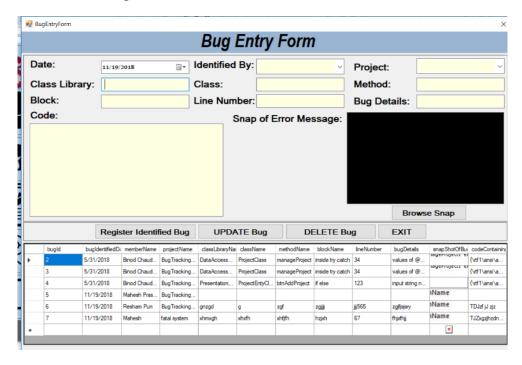
8. Register Bug Section

If you are to register new Bug record, please follow following process:

Click on Bug and click Bug Entry



- Provide Project Name.
- Provide Start Date.
- Provide End Date
- □ Provide Description



Click on Add button to add new Project.

If you want to update the Project information please follow the following steps.

- Select the Project information.
- Edit the necessary information to be updated.
- ☐ Click on Update button.

If you want to delete the Project Information please follow the following steps:

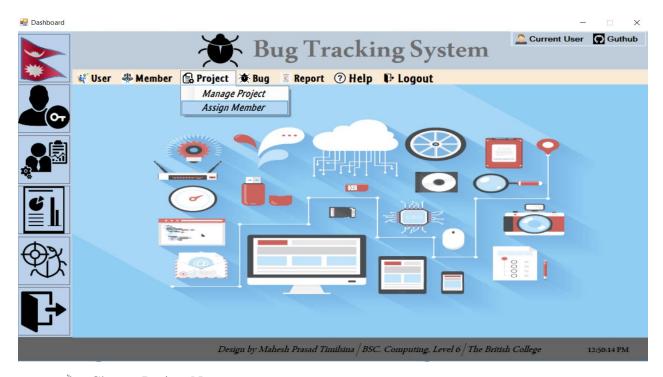
Select the Project information from the display.

☐ Click on delete button

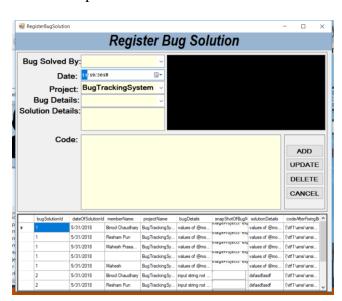
9. Bug Solution Section

If you are to create new Project record, please follow following process:

Click on Project and click Manage Project



- Choose Project Name.
- Choose Member.
- Choose Member Role
 - Provide Description



Click on Add button to assign member in Project.

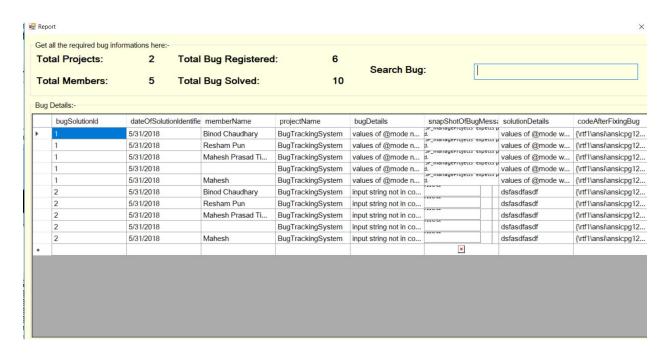
If you want to update the member information please follow the following steps.

- Select the Member information.
- Edit the necessary information to be updated.
- ☐ Click on Update button.

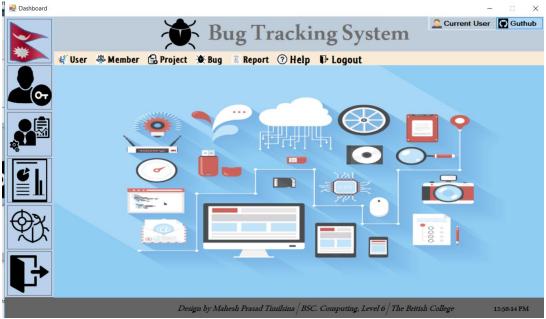
If you want to delete the member Information please follow the following steps:

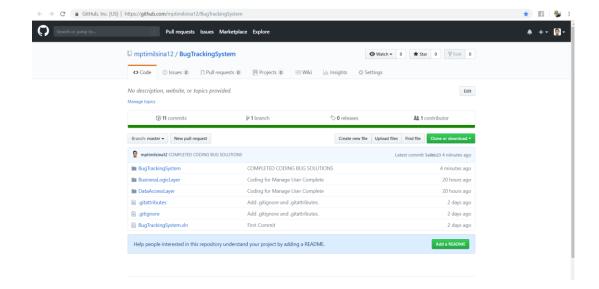
- Select the member information from the display.
- Click on delete button

Report Section:



GitHub Section





Logout:

You can click on logout to get out of the Application.



THANK YOU FOR VISITING OUR HELP SECTION!