

## ► Abdul Salam

Chemma Town Head Rajkan,  
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Date of Birth: November 21, 2004

Nationality: Pakistani

### Objectives

Seeking a Project Manager, E-commerce Specialist, or Data Analyst role in a dynamic organization where I can leverage my expertise in project management, data analysis, and e-commerce operations to drive business success. Passionate about process optimization, stakeholder collaboration, and delivering impactful solutions.

### Professional Summary

Google-certified Project Manager with 4–5 years of experience in Amazon e-commerce, data analysis, and government administration. Proven track record in managing 200+ successful projects, optimizing workflows, and delivering results-driven solutions. Proficient in Agile methodologies, risk management, stakeholder communication, and process improvement. Adept at leveraging data analysis and project management tools to drive efficiency and business growth.

### Education

#### University of Teramo, Italy

#### Bachelor's in Biotechnology (Expected Graduation: 2028)

- Admitted for September 2025 intake.

#### Virtual University of Pakistan

#### BS Computer Science (Enrollment frozen in 2025)

- Relevant coursework: Data Structures, Algorithms, Computer Systems, Web Development
- Program paused due to relocation to Italy for higher education.

### Certifications

#### Google Project Management Professional Certificate

(Coursera, Feb 22, 2025)

- Competent in initiating, planning, and executing traditional and Agile projects.
- Completed six hands-on courses covering project management best practices.

#### Lean Six Sigma White Belt Certification

(Jan 26, 2025)

- Trained in process improvement, waste reduction, and efficiency optimization.

## Experience

### Amazon Field Experience

#### Freelance Specialist (4–5 Years)

- Managed 200+ projects with 100% customer satisfaction in Amazon FBA, listing optimization, and keyword research.
- Provided data-driven solutions to enhance product visibility and increase sales.
- Assisted in inventory management, order processing, and customer service for Amazon sellers.

### Communication & Works Department, Punjab, Pakistan

#### Senior Clerk (14th Scale Employee) — Currently on Study Leave

- Managed official documentation, data entry, and record-keeping for government projects.
- Developed efficient workflow processes to optimize administrative tasks.
- Collaborated with stakeholders to ensure timely completion of departmental objectives.

## Skills

### Project Management & Operations

- Agile & Scrum Methodologies, Risk Management & Process Improvement, Stakeholder Communication & Reporting, Trello, Asana, Jira.

### E-commerce & Data Analysis

- Amazon FBA, Listing Optimization, Keyword Research, Data Entry, Market Research, Sales Optimization, Business Intelligence Tools & Performance Tracking

### Technical & Software Expertise

- MS Office Suite (Excel, Word, PowerPoint – Advanced), Cloud Computing (AWS), Web Development (HTML, CSS, JavaScript, Python).

## Additional Information

- Confirmed relocation to Italy in September 2025 for Bachelor's studies (Biotechnology, University of Teramo).
- Available for remote work immediately; available for on-site or hybrid roles from December, 2025.

## Languages

- English: Advanced
- Urdu: Native