

LIQUIDATION FORM

(to be used for Reimbursement / Liquidation / Replenishment)

Please check the appropriate box

LIQUIDATION:	REVOLVING FUND	RPF
REIMBURSEMENT:	OUT-OF-POCKET (ABONO)	

REF NUMBER:

	-	ITD	-	25	-	092
RPF / REIM / RF	-	CODE (3)	-	YY	-	NUM (3)

CHECK PAYABLE TO :	ABDON GERALD S. FUERTES	Date Liquidated :	September 13, 2025
BANK ACCOUNT NO :		Date Needed :	
	BANK	ACCOUNT NUMBER	

DATE	RECEIPT NO./ INVOICE NO.	PURPOSE/ PARTICULARS	AMOUNT	ENTRY (FOR AP USE ONLY)
09/08/25		Meal Allowance (5 days / 2 pax)	3,000.00	
09/09/25	0057573	Electrical Tape & Cable Clamp	130.00	
TOTAL AMOUNT		: 3,130.00	(A)	

TRIP / DELIVERY EXPENSES (POINT-TO-POINT)

DATE	FROM	TO	MODE (JEEP / GRAB / TRICYCLE / ETC)	PURPOSE	AMOUNT	ENTRY (FOR AP USE ONLY)
09/08/25	San Simon Warehouse	Caltex San Simon	Tricycle		40.00	
09/08/25	San Simon	San Fernando	Bus		42.00	
09/09/25	San Fernando	Caltex San Simon	Bus		43.00	
09/09/25	Caltex San Simon	San Simon Warehouse	Tricycle		70.00	
09/09/25	San Simon	San Fernando	Jeep		42.00	
09/10/25	San Fernando	San Simon	Bus		42.00	
09/10/25	Caltex San Simon	San Simon Warehouse	Tricycle		60.00	
09/10/25	Caltex San Simon	San Fernando	Bus		43.00	
09/11/25	Caltex San Simon	San Fernando	Bus		38.00	
		TOTAL AMOUNT:		: 420.00	(B)	

Prepared by:

Abdon 09/13/25
Abdon Gerald S. Fuertes

Signature over printed name and date

Approved by:

Paulo 09/13/25
Paulo B. Asiniero

Signature over printed name and date

Checked by:

Signature over printed name and date

BUDGETED EXPENSE (AMOUNT FROM RF/RPF)	PHP	5,000.00
ACTUAL EXPENSE (A+B)	PHP	3,550.00
EXCESS FOR RETURN ADDITIONAL FUNDS NEEDED NO VARIANCE	PHP	1,450.00

<i>-- For Finance use only --</i>		
FINAL & CORRECT AMOUNT FOR RELEASE	PHP	
<i>-- For Finance use only --</i>		

Date Received by Treasury:

Signature over printed name and date

Date Received by AP:

Signature over printed name and date

Malolos Diamond

18:25:05 2025 09-08

Bus Number:	8013	
Route:	TIKAY ARKO - CSFD PALENGKE	
Start Station:	CDCP	
End Station:	CSFD PALENGKE	
Passenger	Num	Price
Adult	01	21.00
Total:		21.00
Conductor:	md	
Serial NO:	023978	

Malolos Diamond

18:25:09 2025 09 08

Bus Number:	8013	
Route:	TIKAY ARKO - CSFD PALENGKE	
Start Station:	CDCP	
End Station:	CSFD PALENGKE	
Passenger	Num	Price
Adult	01	21.00
Total:		21.00
Conductor:	md	
Serial NO:	023979	

DAMAYAN TSC**BUS# 8**

06:34:30 2025 09 09

Bus Number:	NEG 7995	
Route:	San Fernando To Masantol	
Start Station:	San Fernando	
End Station:	CDCP	
Passenger	Num	Price
Adult	1	Php21.50
Total:		Php21.50
Conductor:	damayan	
Serial NO:	025333	

DAMAYAN TSC

Bus# 14

17:41:01 2025 09 10

Bus Number:	NAG 7998	
Route:	Masantol To San Fernando	
Start Station:	CDCP	
End Station:	SM Downtown	
Passenger	Num	Price
Adult	1	Php21.50
Total:		Php21.50
Conductor:	damayan	
Serial NO:	028556	

Malolos Diamond

06:39:28 2025 09 10

Bus Number:	8007	
Route:	CSFD PALENGKE - TIKAY ARKO	
Start Station:	CSFD PALENGKE	
End Station:	CDCP	
Passenger	Num	Price
Adult	01	21.00

Total:		21.00
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Conductor:	md	
Serial NO:	024623	

DAMAYAN TSC**BUS# 8**

06:34:36 2025 09 09

Bus Number:	NEG 7995	
Route:	San Fernando To Masantol	
Start Station:	San Fernando	
End Station:	CDCP	
Passenger	Num	Price
Adult	1	Php21.50

Total:		Php21.50
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Conductor:	damayan	
Serial NO:	025334	

DAMAYAN TSC

Bus# 14

17:41:04 2025 09 10

Bus Number:	NAG 7998	
Route:	Masantol To San Fernando	
Start Station:	CDCP	
End Station:	SM Downtown	
Passenger	Num	Price
Adult	1	Php21.50

Total:		Php21.50
Conductor:	damayan	
Serial NO:	028557	

Malolos Diamond

06:39:33 2025 09 10

Bus Number:	8007	
Route:	CSFD PALENGKE - TIKAY ARKO	
Start Station:	CSFD PALENGKE	
End Station:	CDCP	
Passenger	Num	Price
Adult	01	21.00

Total:		21.00
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Conductor:	md	
Serial NO:	024624	

Malolos Diamond

17:59:03 2025 09 11

Bus Number:	8007	
Route:	TIKAY ARKO - CSFD PALENGKE	
Start Station:	MOTHER MARY EUGENIE	
End Station:	CSFD PALENGKE	
Passenger	Num	Price
Adult	02	38.00

Total:		38.00
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Conductor:	md	
Serial NO:	025513	

DATE 9/9/17

SOLD TO _____ DATE 1/1

ADDRESS _____

TOTAL

130

THANK YOU COME AGAIN

THANK YOU COME AGAIN
Nº 0057573

SIGNATURE

ACKNOWLEDGEMENT RECEIPT

DATE: 09/13/25

This is to acknowledge that I, Abdon Gerald S. Fuertes

received the total amount of

THREE THOUSAND PESOS

amount in words.

PESOS (PHP) 3,000

amount in numbers

as (full / partial) payment.

encircle.

I acknowledge that I have received the payment due for:

- goods/items: _____ for _____ period _____
 allowance for: Meal 2 pax at San Simon period Sept 8 to Sept 12
 transportation at: _____ with _____
 services/labor for: _____ for _____ period _____

Details of Payment:

- Cash: _____
 Check No: _____

Receiver Information

Signature: FuertesName: Abdon Gerald S. FuertesContact Number: 093624957071