ChunYu, Chang

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Portfolio: https://mr91217.github.io/react-portfolio/

EDUCATION:

The George Washington University — **Remote**
Full Stack Web Development Boot Camp — **May 2021-Oct 2021**
- Course Work: HTML, CSS, JavaScript, APIs, SQL, NoSQL, React, MERN (96.83/100 Overall Score)
- Git Hub: https://github.com/mr91217

National Chia Yi University — **Chia Yi, Taiwan**
Bachelor's Degree in Science — **Sep 2006-June 2013**
- Course Work: Programming, Engineering Mathematics, Program Controller, Computer Aided Control, System Engineering

PROFESSIONAL EXPERIENCE:

All In Solutions -Data Entry — **Fredericksburg, VA**
Part-Time — **Oct 2023-Present**
- Enter and update data into the company database accurately and efficiently.
- Perform data collection and transcribe information from various sources.
- Verify the accuracy of data by comparing it to source documents.
- Generate reports and pivot tables using Microsoft Excel.
- Maintain confidentiality and security of all data.
- Assist with general administrative tasks as needed.
- Review and extract pertinent information from medical records, including patient demographics, medical history, diagnostic codes, treatment plans, and test results.
- Collaborate with the data entry team to meet daily and weekly processing targets.
- Identify and report any discrepancies, inconsistencies, or issues in the data to the supervisor.

Ralph Lauren -Retail Service — **Hanover, MD**
Part-Time — **Nov 2022-Apr 2023**
- Stocked, replenished, displayed merchandise according to store merchandising layouts.
- Prepare and arrange new merchandise ready for sales floor
- Assisting with store opening/closure procedures and other duties as assigned

Macy- Retail Service — **Mclean, VA**
Fulfillment Team Lead — **Nov 2015-Mar 2020**
- Improved Online shopping Business Goal by arranging online campaigns
- Leveraged Excel to implement day-to day business goals/assignments

- Provided the training service to the new team members
- Directed inbound or outbound logistics operations, such as transportation or warehouse activities

CHI-BA Information Technology CO.LTD   **ChiaYi, Taiwan**
IT Support Specialist   **Mar 2008-June 2013**
- Installed and configured over 10 workstations including laptops, desktops, routers, copy machines and other printers.
- Provided technical support/assistance for 200+ end users for hardware and software issues by consulting with customers via phone and in person.
- Provided remote desktop support for over 100 computers across different locations using Word, Excel, Power Point and business POS system.
- Performed daily/weekly preventative maintenance, including virus scans, checking and cleaning of workstations, printers, network equipment.
- Solved technical and programming errors for Microsoft Suites
- Monitored and responded phone and e-mail requests for technical support
- Provided technical training to users whenever new software or hardware was introduced
- Conducted data migration, and printer installation including mapping.

Ground Information Technology CO.LTD   **ChiaYi, Taiwan**
IT Support Apprentice   **Sep 2006- Jan 2008**
- Successfully acquired the following key technical skills
    (1). installation of Windows system, Microsoft software and setup workstations
    (2). installation of routers, WiFi, printers and create internet cables.
    (3). built desktops
    (4). trouble shooting of Windows system and printers