



Since - 1995

**SUVIDHA FOUNDATION
(SUVIDHA MAHILA MANDAL)
REGISTRATION NO. MH/568/1995
F. NO. 12669
REGISTERED UNDER THE SOCIETY
ACT OF 1860**

**H.NO. 1951, W.N.4, KHAPERKHEDA,
SAONER, NAGPUR,
MAHARASHTRA, INDIA -
441102**

Date: 03/01/2026

Ref No:SMM2025INT973507

INTERNSHIP OFFER LETTER

To,

Dear AFFAN KHAN ,

Congratulations! We are pleased to welcome you as a Machine Learning Intern under the Suvidha Foundation Skill Development Internship Promotion Scheme - Corporate Social Responsibility Program for a duration of 2 months.

Starting Date : 04/01/2026

During your internship, you will work on ML/AI - based research projects with the goal of producing innovative, plagiarism-free work that advances the field of Natural Language Processing (NLP) and Web - Natural Language Generation (NLG).

Terms & Conditions:

1. Duration: 2 Months.
2. It is an unpaid internship.
3. Deliverables:
 - o Complete the work assigned by the Mentor.
 - o Assist in community outreach and support ongoing welfare initiatives.
 - o Maintain brief daily logs or reflections based on field activities.

Certification:

- o Internship completion certificate will be issued after 2 months (After approval from mentor).
 - o Letter of Recommendation (LOR) will be awarded to the best-performing candidates.
4. Participation in social campaigns organized by Suvidha Foundation.
 5. Confidentiality: Work produced during this internship is the intellectual property of Suvidha Foundation and cannot be shared, published, or displayed on any profile/platform without prior written approval from the mentor/HR. Any violation will invite legal action.

We look forward to your meaningful contributions to global research.

Signature: _____ **Date:** _____

Shobha Motghare

Founder & Secretary, Suvidha Foundation