Name of student

Contact Details and usage of Official University paper

An die Medizinische Universität Innsbruck

Finanzabteilung

Hier

Place, Date

**Subject**: Reimbursement of travel and accommodation expenses for the 2nd HBP Education Workshop: Future Medicine – Medical Intelligence for Brain Diseases

Herby I kindly ask for the reimbursement of the amount of **EUR** **amount** (Human Brain Project D-151840-011-014)

Bank Name:

BIC:

IBAN:

Bank Account Holders Name:

Postal Address of bank account holder:

For the following invoices:

1. EUR

2. EUR

3. EUR

TOTAL EUR

With best regards

Original Signature

Name of student

**Attachments: Original invoices, boarding passes, train tickets**