



The EPSRC Centre for Doctoral Training in Medical Imaging

MPhil/PhD UPGRADE PROCESS

Under UCL regulations, in the first instance, full-time research students are required to register for an MPhil degree for not less than nine months after initial registration, and must then fulfil academic requirements to upgrade to PhD degree. The purpose of the upgrade is to assess the student's progress and ability to complete their PhD programme in a reasonable time frame.

The assessment should not be confined to the research material presented by the student but should also consider the student's demonstrable academic and generic skills.

Details of the expected contents of the upgrade report, the constitution of the panel and all other relevant information can be found at:

http://www.ucl.ac.uk/current-students/research_degrees/documents/mphil_phd_upgrade_guidelines

The time line for the upgrade process is detailed below:

1. Report by student to be submitted by **January 27th 2017 to the upgrade panel*** (copy in rebecca.holmes@ucl.ac.uk and gary.zhang@ucl.ac.uk) the report can be written in consultation with the principal and subsidiary/clinical supervisor.
*The Principal supervisor shall identify the panel members. The DGT is responsible for appointing the panel.
2. Departmental Presentations to be given on: **Tuesday 14th February 2017** (Reading Week – Term 2) with questions from audience.
3. Private upgrade viva to be held between **February 15th and March 15th 2017** to be organised by the Principal Supervisor. A written report from the Principal Supervisor on the student's work must be submitted in advance of the upgrade viva to the upgrade panel and the student.

Details of the viva arrangements (Time/Date/Location and Panel members) and a copy of the Principal Supervisors report must be sent to gary.zhang@ucl.ac.uk (cc: Rebecca Holmes rebecca.holmes@ucl.ac.uk) by **January 27th 2017**.

4. Final report form to be submitted to rebecca.holmes@ucl.ac.uk who will forward the form to Departmental Graduate tutor for final sign off.

The Upgrade report form can be downloaded from the following link:

http://www.ucl.ac.uk/current-students/research_degrees/upgrade_mphil_phd