

## **Employee Health Services is now Paperless! Complete Your Health Assessment Paperwork Online.**

Dear Candidate,

Follow the instructions below. Please complete your Health Surveys prior to coming for your Employee Health Assessment.

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- 1** **Click the link below to access your secure and private My Health webpage online.**  
Follow the instructions to create a username and password and complete your Health Assessment Surveys.
    - <https://capital.readyssetsecure.com/rs/>
    - Click "New User" and follow the instructions. *You will need the following information:*
      - Organizational 4-digit Code: **1867**
      - User Name and Password: **We encourage you to use the same username as the hospital will assign you for logging into the system; this is usually the first 5 letters of your last name and the first letter of your first name and add 1867 to the end. Example: James Collons – colloj1867. Consider a password that you will be able to remember without having to write it down.**
      - Program Type: **Clinical**
      - Population type: Choose appropriate selection....
        - New Hire
        - Contracted Personnel
  - 2** **Complete the Health Assessment Surveys.**  
All survey statuses will have a green checkmark under status when you are finished.
  - 3** **You are ready for your Employee Health Assessment at the date and time provided to you in your Pre-Employment information.**
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Thank you,

**Jan Faulconer, RN**  
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