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# Registration Guidelines

Please review these instructions before beginning a trial registration.

#### **Accounts**

You will need a valid account to register a trial. To create an account go to the <u>Sign Up</u> page.

## **Trial Registration**

Once you have a valid account, you can register a trial at the <u>Trial</u>

<u>Registration</u> page. The person registering the trial is considered to be the primary principal investigator (PI). For studies with additional PIs, there are additional fields to enter their names, emails and affiliations. Email addresses are hidden from public view.

### **Required Information**

To register a trial, you must complete the following fields:

- Trial Title
- Country (At least one)
- Status
- Keyword (At least one)
- Abstract
- Trial Start Date
- Intervention Start Date
- Intervention End Date
- Trial End Date
- Outcomes (End Points)
- Experimental Design (Public)

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- Was the treatment clustered?
- Planned Number of Clusters
- Planned Number of Observations
- Was IRB approval obtained? If so, also
  - IRB Name
  - IRB Approval Date
  - IRB Approval Number

### Editing an existing trial

Only the Principal Investigator who originally registered the trial can edit the trial. To edit a trial, sign into the site, find the trial you would like to edit and click "Edit Trial." To see a list of all your trials, visit your <u>My Trials</u> page. Here, you will find a list of all your registered and unregistered trials.

### **Registration Review Criteria**

As of January 5, 2017, draft trials will be reviewed for criteria that must be met before a research project is published in the AEA RCT Registry. Researchers should review the below criteria, and thoroughly inspect their entry before submitting their trial registration. The criteria is not intended to review the quality of the research, nor the ethics of the research. After submission for review, a reviewer has 15 days to review the draft, but the turnaround time is usually faster, ie. 1 to 2 business days.

### **Eligibility Requirements:**

The AEA RCT registry is only for Randomized Controlled Trials (RCTs) in the fields of economics, political science, and other social sciences. The RCT can be run anywhere in the world. It should not be used for clinical trials. [Footnote: Clinical trials are not eligible because health journals that require preregistration will not accept registries in the AEA. Specifically, the AEA

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registry is not a government-sponsored registry, and was not designed to meet CONSORT guidelines since many of those fields are not appropriate for the social sciences. It therefore does not meet the clinicaltrials.gov or WHO criteria for being a clinical registry, and so medical journals will not accept manuscripts where the project was registered in the AEA registry versus a qualifying registry.]

### **General Requirements:**

- The registration should be written in English (with exceptions such as the trial title, organization names, etc.), such that an English-speaking reader can understand the research design and question.
- Language should be clear and concise.
- Entries should not have major spelling and grammatical errors.
- Entries should be properly formatted, and in particular not have unreadable characters or symbols.
- Information must be consistent throughout the registration. (i.e. consistency of dates, sample size)
- Acronyms and abbreviations should be spelled out fully (with acronym in parentheses) the first time they are used.
- All information is entered in the relevant and appropriate fields.
- Duplicate registrations will be deleted.