

MATTHEW CLAGETT

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SKILLS SUMMARY

Technical	React.js, Redux, Node.js, Python, Django, HTML/CSS, SQL, Git, Figma, Agile, MS Office
Non-Technical	Public speaking, group facilitation, constructive feedback, ethnographic interviews
Languages	English, Spanish

EDUCATION

University of California Berkeley (3.45 GPA)

B.S.: Business Administration

May 2019

Certificate in Entrepreneurship and Technology

Dec 2018

Berkeley Study Abroad

Switzerland: Business Innovation for Sustainability & Social Impact

Jun 2017 – Jul 2017

Cuba: Cross-Cultural Innovation

Dec 2017

EXPERIENCE

Vocarta

Software Engineer

Nov 2019 – Present

- Developed web app using React.js/Redux that suggests related vocabulary to a searched subject, and allows users to create and practice flashcards in multiple languages.
- Implemented backend using Firebase for realtime database and authentication, connected to Google Translate API, Words API.

Cisco Systems, Inc.

Business Analyst Intern

Feb 2018 – Aug 2018

- Automated analytics reporting dashboard using R, for product management team, providing immediate portfolio of graphics and KPIs derived from seven big data sources, saving two weeks of analyst working time each subsequent quarter.
- Built new tool to detect and correct misspellings of manually input text data, using webscraping and other text analysis in R.
- Created documentation and dictionaries for key databases using markdown in preparation for department restructuring.

Palace Entertainment

Operations Supervisor / Lifeguard Instructor

Mar 2014 – Oct 2015

- Oversaw operations for 120 employees, including budgeting, staffing, record keeping, conflict resolution, and audits.
- Designed and taught three-day lifeguarding courses to 300+ employees, leading to awards for highest standard of water safety by Ellis & Associates external auditors for three consecutive years.

LEADERSHIP

Toastmasters International

Area Director – Area E15 (Berkeley)

Jul 2016 – Jul 2017

President – Club #01389071

Dec 2015 – Jul 2016

Phi Beta Lambda (Diablo Valley College)

Vice President of Communications and Media

May 2015 – May 2016

Marketing and Public Relations Chair

Jan 2015 – May 2015