



All India Institute of Medical Sciences, Raebareli (Uttar Pradesh)

DISCLAIMER

This tender is not an offer by the All India Institute of Medical Sciences, Raebareli, but an invitation to receive offer from bidders/firm/agency etc. No. contractual obligation whatsoever shall arise from this tender process unless and until as formal contract is signed and executed by duly authorized officers of AIIMS, Raebareli with the selected bidder/firm/agency.

Munshiganj, Dalmau Road, Raebareli -229405 (U.P.)

Tele: 0535-2979749

Email: centralstoreaiimsrbl@gmail.com

Website: www.aiimsrbl.edu.in



Notice Inviting e-tender for Supply of Occupational Therapy Equipment at Department of Physical medicine & Rehabilitation at All India Institute of Medical Sciences, Raebareli (U.P.)

CRITICAL DATE SHEET

NIT No.	AIIMS/RBL/PMR/22-23/16
Published Date	14-02-2023 AT 05:00 PM
Bid Document Download / Sale Start Date	14-02-2023 AT 05:00 PM
Bid Submission Start Date	14-02-2023 AT 05:00 PM
Bid Submission End Date	09-03-2023 AT 05:00 PM
Bid Opening Date	10-03-2023 AT 10:00 AM

Munshiganj, Dalmau Road, Raebareli -229405 (U.P.)

Tele: 0535-2979749

Email: - centralstoreaiimsrbl@gmail.com

Website: www.aiimsrbl.edu.in



All India Institute of Medical Sciences, Raebareli (Uttar Pradesh)
Munshiganj, Dalmau Road, Raebareli-229405 (U.P.)
Website: www.aiimsrbl.edu.in

Subject: Supply of "Occupational Therapy Equipment at Department of Physical medicine & Rehabilitation at All India Institute of Medical Sciences, Raebareli (U.P.)

1. Online tender in Two bids (technical and financial) is invited on behalf of the Executive Director, AIIMS, Raebareli for supply of **"Occupational Therapy Equipment"**.
2. Tender document may be downloaded from AIIMS web site www.aiimsrbl.edu.in (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET.
3. Bid shall be submitted online at CPPP website: <https://eprocure.gov.in/eprocure/app>.
4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
5. Bidder who has downloaded the tender from the AIIMS web site www.aiimsrbl.edu.in and Central Public Procurement Portal (CPPP) e-procurement website <https://eprocure.gov.in/eprocure/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered / modified in any manner, the bids will summarily and bidder will be liable to be banned from doing business with AIIMS Raebareli.
6. **Manual bid shall not be accepted in any circumstance.**
7. The complete bidding process in online bidding, Bidder should be possession of valid digital Signature Certificate (DSC) for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above.
8. Bidders are advised to follow the instructions provided in the 'Instructions to the Bidder for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.
9. Relevant literature pertaining to the items quoted with full specifications should be uploaded, where ever applicable.
10. **Manufacture/OEM/Authorized Dealer/Distributor must provide evidence of having supplied same item in government hospital/organization or reputed private hospital/ organizations in India.**
11. The tender document must be accompanied by copy of PAN, Certificate of firm/company registration, GST registration.
12. The quantity shown against each item is approximate and may vary as per demand of the Institute at the time of placement of order.
13. The bidder must be able to provide the product/items within specified time period as prescribed in the purchase order falling which the Performance Security Deposit (PSD) shall be forfeited and purchase order shall be cancelled. In such circumstances, the Institute may award the work to other qualified bidders (L-2) at the (L-1) rate as per terms & conditions of the Institute.
14. In the event of any dispute or difference(s) between the Institute (AIIMS Raebareli) and the bidder(s) arising out of non-supply of material or supplies not found according to the specifications or any other cause what so ever relating to the supply or purchase order before or after the supply has been executed, shall be referred to the Executive Director, AIIMS, Raebareli who may decide the matter himself or may appoint arbitrator(s) under the

arbitration and conciliation Act 1996. The decision of the arbitrator shall be final and binding on both the parties.

15. The place of arbitration and the language to be used in arbitral proceedings shall be decided by the arbitrator.
16. All disputes shall be subject to Raebareli Jurisdiction only.
17. **AIIMS Raebareli reserves the rights to accept/reject any bid in full or in part or accept any bid other than the lowest bid without assigning any reason thereof. Any bid containing incorrect and incomplete information shall be liable for rejection.**
18. The Tender/Bid will be opened in Medical College, AIIMS, Raebareli, Uttar Pradesh-229405. The financial bids of only technically qualified bidders shall be opened.
19. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership, etc. shall be submitted with Tech Bid.
20. **Award of Contract**
AIIMS Raebareli will award the contract to the bidder whose bid is technically responsive and who had quoted the lowest price.
 - i) Notwithstanding the above, AIIMS Raebareli reserves the right to accept or reject any bids and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - ii) The bidder whose bid is accepted will be notified of the award of contract prior to expiration of the bid validity period. The terms of the accepted bid shall be incorporated in the purchase order.
21. Normal comprehensive warranty/guarantee and CMC (if applicable) shall be applicable to the supplied goods as per Annexure-III.
22. Rates should be quoted inclusive of packing, forwarding, postage and transportation charges etc.
23. The competent authority reserves all rights to reject the goods if the same are not found in accordance with the required description/ specifications/quality.
24. **A brochure displaying clearly the product is to be attached with the tender.**
25. **Land Border Sharing** – as per Certificate regarding compliance Rule-144 (xi) , Any bidder from such countries sharing a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority.
26. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product. In a tender, either the Indian Agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.
27. In case the bidder is not doing business in India, it is duly represented by an agent stationed in India fully equipped and able to carry out the required contractual functions and duties of the supplier including after sale service, maintenance & repair etc. of the goods in question, stocking of spare parts and fast moving components and other obligations, if any, specified in the conditions of contract and/or technical specifications.
28. All goods and services to be supplied and provided for the contract shall have the origin in India or in the countries with which the Government of India has trade relations.
The word “origin” incorporated in this clause means the place from where the goods are mined, cultivated, grown, manufactured, produced or processed or from where the services are arranged. The country of origin may be specified in the Price Schedule.
29. If there is more than one schedule in the “Schedule of Requirements”, the bidder has the option to submit its bid for any one or more schedules. However, while quoting for a schedule, the bidder shall quote for the

complete requirement of goods and services as specified in that particular schedule.

30. Other terms and condition applicable as per manual for procurement manual 2017 & GFR-2017 etc.

**Sr. Administrative Officer,
AIIMS, Raebareli (U.P.)**

Other Terms & Conditions:

1) Pre-Qualification Criteria:

- a) Bidder should be the Authorized Manufacturer/Dealer/Distributor/Trader/ **Supplier of goods. Letter of Authorization from Manufacturer of the goods** and specific to the tender should be uploaded in the prescribed place.

2) Delivery & Installation:

The successful bidder should strictly adhere to the following delivery schedule Supply, installation & commissioning should be effected **within 30 days** from the date of purchase order and this clause should be strictly adhere to failing which Liquidation Damages will be imposed as per **clause no. 4 hereunder**.

3) Part Supply:

No part supply/ wrong supply or short supply will be accepted by the Institute. The Executive Director, AIIMS, Raebareli will be the final authority and will have the right to reject full or any part of supply, which is contradictory to the terms and conditions agreed at the time of placement of order. In case of rejection of any supplied items due to nonconformity in quantity and/or quality, Institute will have right to charge liquidated damages, as it deems fit.

4) Penalty:

If the suppliers fails to **Supply/Install & Commission and/or** place any or all the Equipment or perform the service by the specified date as **mentioned** in purchase order, penalty at the rate of **0.5% per week or part thereof delayed** value of goods subject to the maximum of **10% of delayed goods value will be imposed**.

5) Spares:

The spare parts as selected by the Purchaser to be purchased from the supplier, subject to the condition that such purchase of the spare parts shall not relieve the supplier of any contractual obligation including comprehensive warranty obligations; In case the production of the spare parts is discontinued.

- 6) Sufficient advance notice to the Purchaser/Consignee before such discontinuation to provide adequate time to the purchaser to purchase the required spare parts etc.,

- 7) Immediately following such is continuation, providing he Purchaser, free of cost, the designs, drawings, lay out and specifications of the spare parts, as and if requested by the Purchaser.

- 8) Supplier shall carry sufficient inventories to assure ex-stock supply of consumables and spares for the goods so that the same are used during comprehensive warranty and CMC period (minimum 10 years).

9) Training and Demonstration (if required):

Suppliers need to provide adequate training and demonstration at AIIMS Raebareli to the nominated person of AIIMS Raebareli at their cost. AIIMS Raebareli will not bear any training or living expenditure in this regard. The supplier should arrange for regular visit to the AIIMS, Raebareli campus by its technical team and assist in maintenance of the item/equipment within warranty period. Assistance limited to locking companies with manufacturer will not be considered sufficient. Training of the Purchaser's Personnel, at the Supplier's plant and/or on-site shall be carried out in assembly, start-up, operation, maintenance and/or repair of the supplied Goods after successful installation, testing, commissioning of the goods. Supplier shall provide necessary training materials and documents.

10) Responsibility:

The principal as well as its agent will be severally and jointly responsible for ensuring the minimum life span of 10

years for the equipment. Both the said principal abroad and his Indian agent will have the full responsibility for the proper functioning of the equipment/instruments within the warrantee period and thereafter during the life span of the equipment.

11) Right of Acceptance:

AllIMS, Raebareli reserves the right to accept or reject any or all tenders/quotations without assigning any reason there of and also does not

12) Bind itself to accept the lowest quotation or any tender. AllIMS, Raebareli also reserves the rights to accept all the equipment/instruments in the given tender or only part of it in any given schedule without assigning any reason.

13) Validity of the bids:

The bids shall be valid for a period of **180 days** from the date of opening of the tender. In exceptional cases, the bidders may be requested by the purchaser to extend the validity of their tenders up to a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax/ telex/cable followed by surface mail. The bidders, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender.

14) Risk Purchase & Recovery of sums due:

- a) Failure or delay in supply of any or all items as per Requisition / Purchase Order, Specification or Brand prescribed in the tender, shall be treated as 'non-compliance' or 'breach of contract' and the order in part of full be arranged from alternative source(s) at the discretion of the hospital authority and the difference in price can be recovered from the bidder.
- b) The amount can be recovered from any of his subsequent / pending bills or security Deposit.
- c) In case the sum of the above is insufficient to cover the full amount recoverable, the contractor shall pay to the purchaser, on demand the remaining balance due.

15) Clarification of Bids:

During evaluation of bids, the Purchaser may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.

16) Communication of Acceptance:

AllIMS, Raebareli reserves all right to reject any tender including of those bidders who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding.

17) Tender Currencies:

- a) The bidder supplying indigenous goods or already imported goods shall quote only in Indian Rupees
- b) For imported goods if supplied directly from abroad, prices shall be quoted in any freely convertible currency say US Dollar, Euro, GBP or Yen. As regards price(s) for allied services, if any required with the goods, the same shall be quoted in Indian Rupees only if such services are to be performed /undertaken in India.
- c) Tenders, where prices are quoted in any other currency may not be accepted and are liable to be ignored.
- d) A bidder quoting imported goods located within India shall produce documentary evidence of the goods having been imported and already located within India (i.e. Bills of Entry for the quoted items and a self-declaration confirming that the quoted items were imported for the purpose of storage in bidder warehouse and for further sale), along with their techno-commercial bid.

- e) In case the tender permits the bidders to quote their prices in different currencies, all such quoted prices of the responsive bidders will be converted to a single currency viz., Indian Rupees for the purpose of equitable comparison and evaluation, as per the exchange rates established by the Reserve Bank of India for similar transactions, as on the date of 'Price Tender' opening.

18) Discrepancies in Prices:

- a) If, in the price structure quoted by a bidder, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless the purchaser feels that the bidder has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly. If there is an error in a total price, which has been worked out through addition and/or subtraction of subtotals, the subtotals shall prevail and the total corrected;
- b) If, as per the judgment of the purchaser, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the bidder by registered / speed post. If the bidder does not agree to the observation of the purchaser, the tender is liable to be ignored.

19) Guarantee/Warranty, Service, Maintenance:

Suppliers must give comprehensive onsite warranty for **1 year** from the date of successful installation of item/equipment against manufacturing defects. In the installation report the model number of instrument and all spares parts/ accessories numbers should be in the line of purchase order. If any item covered under warranty fails, the same shall be replaced free of cost including all the applicable charges (shipping cost both ways). The warranty charges shall not be quoted separately otherwise the bid shall be summarily rejected.

20) Inspection and Testing: -

The purchaser and/or its nominated representative(s) will, without any extra cost to the purchaser, inspect and/or test the ordered goods and the related services to confirm their conformity to the contract specifications and other quality control details incorporated in the contract. The purchaser shall inform the supplier in advance, in writing, the purchaser's programme for such inspection and, also the identity of the officials to be deputed for this purpose. The cost towards the transportation, boarding & Lodging will be borne by the seller and/or its nominated representative(s).

- 21)** The Technical Specification incorporated in the contract shall specify what inspections and tests are to be carried out and, also, where and how they are to be conducted. If such inspections and tests are conducted in the premises of the supplier or its subcontractor(s), all reasonable facilities and assistance, including access to relevant drawings, design details and production data, shall be furnished by the supplier to the purchaser's inspector at no charge to the purchaser.
- 22)** If during such inspections and tests the contracted goods fail to conform to the required specifications and standards, the purchaser's inspect or may reject the and the supplier shall either replace the rejected goods or make all alterations necessary to meet the specifications and standards, as required, free of cost to the purchaser and resubmit the same to the purchaser's inspector for conducting the inspections and tests again.
- 23)** In case the contract stipulates pre-dispatch inspection of the ordered goods at supplier's premises, the supplier shall put up the goods for such inspection to the purchaser's inspector well ahead of the contractual delivery period, so that the purchaser's inspector is able to complete the inspection within the contractual delivery period.
- 24)** If the supplier tenders the goods to the purchaser's inspector for inspection at the last moment without providing reasonable time to the inspector for completing the inspection within the contractual delivery period, the inspector may carry out the inspection and complete the formality beyond the contractual delivery period at the risk and expense of the supplier. The fact that the goods have been inspected after the contractual delivery period will not have the effect of keeping the contract alive and this will be without any prejudice to the legal rights and remedies available to the purchaser under the terms & conditions of the contract.
- 25)** The purchaser's/consignees contractual right to inspect, test and, if necessary, reject the goods after the goods'

arrival at the final destination shall have no bearing of the fact that the goods have previously been inspected and cleared by purchaser's inspect or during pre-dispatch inspection mentioned above.

26) Goods accepted by the purchaser/consignee and/or its inspector at initial inspection and in final inspection in terms of the contract shall in no way dilute purchaser's/consignee's right to reject the same later, if found deficient in terms of the comprehensive warranty clause of the contract, as incorporated.

27) Insolvency etc.:

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Raebareli shall have the power to terminate the contract without any prior notice.

28) Force Majeure:

If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, exception, epidemics, quarantine restriction, strikes lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance and deliveries.

- i) Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, AIIMS, Raebareli may, at list option to terminate the contract.

29) Subletting of Contract:

The firm shall not assign or sublet the contract or any part of it to any other person or party without having prior permission in writing of AIIMS, Raebareli, which will be at liberty to refuse if thinks fit. The tender is not transferable.

30) Packing:

Goods must be securely and adequately packed and protected in order to prevent damage, otherwise all losses and /or damage resulting from inadequate packing and/or inadequate protection or inadequate marking shall be borne by seller/seller's Principal abroad. The supplier shall mark each package on three sides with indelible paint of proper quality as below:-

- i. Purchase Order number and date.
- ii. Brief description of goods including quantity.
- iii. Purchaser's name and full address.
- iv. Supplier's name and full address.

31) Terms of payment:

- a) Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of contract in the following manner.
- b) Payment for Domestic Goods Or Foreign Origin Located Within India.
 - i) **On delivery:** 0% payment of the contract price shall be paid on receipt of goods in good condition at the consignee premises and upon the submission of the following documents:
 - ii) Four copies of suppliers invoice showing contract number, goods description, quantity, unit price and total amount with revenue stamp.
 - iii) Two copies of packing list identifying contents of each package.
 - iv) Two copies of delivering challan.

32) Certificate of origin.

- a) Manufacturer's own factory inspection report.
- b) **On Acceptance:** Balance 100% payment would be made against successful acceptance of goods to be issued by the consignees subject to recoveries, if any, on account of non-rectification of defects/deficiencies not attended by the supplier or otherwise.

33) Payment For Imported Goods:

Payment for foreign currency portion shall be made in the currency as specified in the contract in the following manner:

34) On delivery:

- a) 0% payment of the contract price shall be paid on receipt of goods in good condition at the consignee premises **Fed wire or SWIFT** transfer in favour of the supplier in a bank in his country and upon submission of documents specified here under:
 - i) Four copies of suppliers invoice showing contract number, goods description, quantity, unit price and total amount with revenue stamp.
 - ii) Two copies of packing list identifying contents of each package.
 - iii) Two copies of delivering challan.
 - iv) Certificate of origin.
 - v) Bill of Entry
 - vi) Bank Account and details of Supplier Bank.
 - vii) Manufacturer's own factory inspection report.

35) On Acceptance:

Balance 100% payment would be made against successful acceptance of goods to be issued by the consignees **Fedwire or SWIFT** transfer in favour of the supplier in a bank in his country subject to recoveries, if any, on account of non-rectification of defects/deficiencies not attended by the supplier or otherwise.

36) Where there is a statutory requirement for tax deduction at source, such deduction towards income tax and other tax as applicable will be made from the bills payable to the supplier at rates as notified from time to time.

37) No payment shall be made for rejected stores. Rejected equipment's must be removed by the supplier within two weeks of the date of issue of rejection advice at their own cost & replace immediately. In case these are not removed these will be auctioned at the risk and responsibility of the suppliers without notice.

38) Custom Duty on Imported Goods:

- a) In respect of imported goods, the bidders shall also specify separately the total amount of custom duty (without concession rate) which shall form part of the bid price. The bidders should also indicate correctly the rate of custom duty applicable for the goods in question and the corresponding Indian Customs Tariff Number. Where customs duty is payable, the contract should clearly stipulate the quantum of duty payable etc. in unambiguous terms. AllMS, Raebareli is eligible for concessional rate of custom duty. Necessary certificate will be issued on demand. However, the bidders shall quote full rates of custom duty on the BOQ without making any provision for exemption. AllMS, Raebareli will not make any arrangements for clearance of imported goods at the airport.

39) Custom Duty Reimbursement: The supplier will pay the customs duty wherever applicable, which will be reimbursed by purchaser as per documentary evidence. The custom duty exemption certificate will be provided to the supplier as and when required.

40) Good & Service Tax:

- a) GST rates applicable on the quoted item may please be mentioned in the bid document.
- b) It may be confirm if there is any (Upward/Reduction) in the Basic Price structure. Bidders are required to pass the Input Credit as per the following Anti Profiteering Clause of GST.

41) "Upon Implementation of GST, any reduction in the rate of tax on supply of goods or service or the benefit of input tax credit shall be passed on to AIIMS Raebareli by way of commensurate reduction in the prices".

42) HSN Code for each item should be clearly mentioned on BOQ/Financial Bid.

43) Fall Clause:

- a) Prices charged for supplies under Rate Contract by the supplier should in no event exceed the lowest prices at which he bids to sell or sells the stores of identical description to any other State Government/DGS&D/Public Undertaking during the period of the contract.
- b) If at any time during the period of contract, the prices of tendered items is reduced or brought down by any law or Act of the Central or State government, the supplier shall be bound to inform Purchasing Authority immediately about such reduction in the contracted prices, in case the supplier fails to notify or fails to agree for such reduction of rates, the Purchasing authority will revise the rates on lower side. If there is a price increase for any product after quoting the rates, the bidder will have to supply the item as per quoted rates. This office will not accept any higher rates after wards.
- c) If at any time during the period of contract, the supplier quotes the sale price of such goods to any other State Govt./DGS&D and Public Undertakings at a price lower than the price chargeable under the rate contract he shall forthwith notify such reduction to Purchasing Authority and the prices payable under the rate contract for the equipment's supplied from the date of coming into force of such price stands correspondingly reduced as per above stipulation.
- d) Any deviation in the material or specifications from the accepted terms may liable to be rejected and the suppliers need to supply all the goods in the specified form to the satisfaction/ specifications specified in the Purchase order and demonstrate at their own cost.

44) Arbitration:

If any difference arises concerning this agreement, its interpretation on payment to be made there under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the Executive Director, AIIMS Raebareli to settle the dispute by Sole Arbitrator. Sole arbitrator will be appointed by the Executive Director, AIIMS Raebareli. The provision of Arbitration and Conciliation Act, 1996 and the rule framed there under and in force shall be applicable to such proceedings.

45) Option Clause/ Tolerance Clause:

- a) At the time of awarding the contract, the purchaser reserves the right to increase or decrease by up to 25% to 30%, the quantity of goods and services mentioned in the schedule (s) in the "Schedule of Requirements" (rounded off to next whole number) without any change in the unit price and other terms & conditions quoted by the bidder.
- b) If the quantity has not been increased at the time of the awarding the contract, the purchaser reserves the right to increase by 25% to 30%, the quantity of goods and services mentioned in the contract (rounded off to next whole number) without any change in the unit price and other terms & conditions mentioned in the contract, during the currency of the contract.

46) Repeat Order Clause:

If essentially stipulated by indenting authority, which is duly approved by competent authority of AIIMS Raebareli. Then purchaser retains the right to place the repeat order for additional quantity of the equipment with the same rate and terms of contract.

48) Legal Jurisdiction:

- a) The agreement shall be deemed to have been concluded in Raebareli, Uttar Pradesh and all obligations hereunder shall be deemed to be located at Raebareli, Uttar Pradesh and Court within Raebareli, Uttar Pradesh

will have Jurisdiction to the exclusion of other courts.

49) Certificate regarding compliance Rule 144 (xi):

- a) Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.

50) Rate wise comparison of the quotes will be made and L1 for each item (if Two Equipment's) will be determined accordingly. In this context, final decision of the committee will be binding on all and no claim in this regard will be entertained. The quantity indicated is tentative and may vary, and any decision in this regard by Executive Director AIIMS Raebareli shall be final.

51) L1 firm will be decided on the basis of total price of item FOR at AIIMS Raebareli (including all taxes & duty).

**Sr. Administrative Officer,
AIIMS Raebareli (U.P.)**

Technical Bid

The following documents are required to upload by the Bidder along with Technical Bid as per the tender document:

Sr. No.	Name of documents/Information	Submitted/Not Submitted	Page No.
1	Please state whether the bidder is Authorized Manufacture / OEM / Distributor / Dealer / Supplier relevant document should be uploaded.		
2	In case of Authorized Distributor/Dealer/Supplier must be upload Manufacture/OEM's annual turnover & balance sheet of last three year duly certified by CA as mentioned in tender document should be uploaded.		
3	Copy of PAN Card should be uploaded (Bidder) .		
4	Firm/Company registration certificate should be uploaded (Bidder) .		
5	The GST registration details may be furnished (Bidder) .		
6	Income Tax Return of last three years should be uploaded (Bidder) .		
7	Form A duly filled by the Bidder.		
8	"Declaration by the Bidder s mentioned in tender document should be uploaded (Bidder) .		
9	Technical Compliance report with Original Technical Catalogue of the quoted model only with full specifications etc. should be uploaded.		

PRICE BID

- (a) Price bid in the form of BOQ_XXXX.xls.

Sr. No.	Name along with specifications	Qty.
1.	<u>SHOULDER / FINGER LADDER</u> Should be paint finished wooden ladder with 24 steps to exercise. Can be mounted on wall. Should be made up of wood. <u>Approximate height shall be 30 to 45 inch</u>	1
2.	<u>ANKLE EXERCISER</u> Should be used to hold the foot which <i>can</i> be mounted on a laminated base with stainless steel sheet bracket having two springs for ankle exercises. The resistance of these units should <u>be increased further by tightening spring's nut.</u>	2
3.	<u>HEEL EXERCISER</u> Should be suitable for leg exercises with free paddling movement for patients. The resistance of these exercisers, should be increased or decreased by shifting the foot holder up or down on the lever arm.	1
4.	<u>FINGER SPRING SET</u> Should consist of springs of various tensions for improved therapy. One carry case is provided for easy handling.	4
5.	<u>WEIGHT CUFFINGS (0.5,1, 1.5 & 2 KG x 2 Each)</u> Should be made up of Neoprene material-weight cuffs/Belts. Should be of .5 kg, 1.5 kg, and 2 kg.	2
6.	<u>RESISTANCE BAND /THERA BANDS (Set Of 5 Bands)</u> Should be made from chemical processed rubber of various resistances as per color coding.	2
7.	<u>FOAM ROLLER</u> Should be Made up of eva foam, lightweight, soft to touch, rich elastic buffer, surface with massage floating point. Should be <u>Waterproof anti-slip, non-toxic, tasteless, odorless.</u>	2
8.	<u>THERA PUTTY</u> Should be Nontoxic, clean and non-oily. Therapy putty should not leave color or residue on patient's hand and it should not <u>fragment, separate or stick to skin.</u>	2
9.	<u>BOLSTER</u> Bolsters should be made from high density foam for long lasting. Foam is covered with good quality rexin. Bolster - large - size approximate- 10 x 30 inch Bolster - Medium-size approximate 8 x 24 inch Bolster - Small -size approximate 6 x 16 inch	2
10.	<u>WEDGES</u> Wedge should be constructed on wooden base. Heavy density foam should be covered with high quality rexin. Wedges - Large- size approximate 8 x 24 inch Wedges -Medium- size approximate 6 x 18 inch Wedges - Small- size approximate 6 x 12 inch	1
11.	<u>C.P. Walker</u> bearing rubber castors. On the left & right side height adjustable chrome plated tubular bars should be fitted. Two chrome plated tubular bars with Velcro should be fitted on soft rubber molded PVC leg holders front adjustable handle to hold. Bar should be fitted below to separate legs to prevent scissor gait pattern.	2
12.	<u>Walker – Infants</u> Should be made up of Chrome plated rectangular shaped ring fitted with adjustable saddle gear to hold the child in an upright position. Height of the ring and the handle provided at the rear for the patient to hold should be adjustable. Should be mounted on four 50 mm size ball bearing rubber castors.	2
13.	<u>Walker Rollator</u> Should be Light weight walker which can eliminate side motion, tubular steel construction with 10 cm size fixed wheels in the front and rubber tips on the rear legs. Each bar handle should be individually adjustable in height for an exact fit. By pushing with slight pressure on the handle bar, patient should	2

	move forward with safety.	
14.	Perception Board Should be of different type of 2geometrical pegs/shapes cutting blocks for different identifications.	2
15.	Posting Box Color Sorting, Matching and Posting box with 25 well-polished plastic splates in 5 different colors.	2
16.	Magnetic Checker's Board Should be of the size- 30cm x 30cm. board should be fitted with NINE magnets and should come with nine metallic pegs. Pegs should be numbered from ONE to NINE for patients to play magic square games.	1
17.	Dressing Frame Set Dressing Frame Set should consist of Four Frames. Should include large button, bow tying, hooks, compression snaps, small buttons, zippers, lacing and belt buckling.	1
18.	Daily living training board Should have six laminated doors, opening in different directions. Each door should open into a shelf where a reward or toy can be kept. Size of laminated unit should be approximately 66cm x46cm x12cm deep.	1
19.	Tweezer Dextirity Board Tweezer dexterity board should be of wooden board with a tray on one side and a metallic plate with 100 equal sized holes on the other side. Small pins should be provided with a tweezer.	1
20.	Counting & Color Sorting Beads The box should contain stainless steel wire rods & 100 plastic beads in five different colors. Wire rods should fit in the lid of the box. Patient should put differently colored beads in different wires.	1
21.	Supinator & Pronator (Zig Zag Type) Should be made up of bright laminated six wooden discs & six metal rings which can slide smoothly along colored wire maze, mounted on a laminated base.	2
22.	Cylindrical Block Set -Should have 4 blocks, each containing 10 cylinders with knob. Cylinder should fit into its respective holes. Block 1: The cylinder vary in two Dimensions: - The diameter increases from 1cm to 5.5 cm. the height remain constant at 5.5cm. Block 2: The cylinder varies in three dimensions: The diameter increase from 1cm to 5.5cm, the height increase from 1cm to 5.5cm. Block 3:- The cylinder vary in three dimension; The diameter increase from 1cm to 5.5cm. The height decrease from 1cm to 5.5 cm. Block 4:-The cylinder varies in one dimension. The diameter remains the same .The height increase from 1cm to 5.5cm.	1
23.	Shape Sorter Should be of Wooden colorful shapes with holding plates.	2
24.	Color Sorter Should be Wooden plates of different colors with holding plates	2
25.	Crawling Tunnel Should be made up of polyester material with approximate Length approximately 6 to 10 feet.	1
26.	Painting Color Set Should be Set of water color, sketch pen set, fabric color, wax colors, pencil colors etc.	2
27.	Puzzle Board Should be made up of Wooden Card puzzle board.	1
28.	Pyramid Set Round/Square Pyramid set should be in three different sizes (Square, Round & Triangular) for hand co-ordination and other activities.	2
29.	Vestibular Swing With 4 Attachments Vestibular / Swing System should be with 5 different types o swings. System should provide vertical stimulation and direct flexion, linear Acceleration, rotational experiences and complete range of motion exercises. Swing System should include the following: * Durable metal frame constructed of 50mm square tube & 38mm round tubes with required hooks & floor plates. * Rotational Bar: Ball-bearing loaded 360 degree vertical rotation system for a smooth, unrestricted range of movement to create vertical & rotational stimulation at the same time. Rotational Bar comes with locking facility. * Swings: * Plate form Swing. * Roll Swing. * Disk Swing. Toddler Swing. * Prone Swing (Hammock) 45cm wide.	1

30.	Balance/inclined Beam Polished Beam should be made up of wooden material with a dimension of 05ft Length & H- 2.5" and inclined to other end with 06", width can be decreased at incline position.	1
31.	Body Balance (Round)TRAMPOLENE Should be made up of polyester material with good tensile strength. Approximate size - 3 to 5 feet in diameter.	2
32.	Balance Corner Should be of three different beams with three different specifications, sizes (like width, length), cuts (triangle at end etc.) & colors.	1
33.	Standing Board Approximate size should be five feet board with foam & rexine covered fixed on base of 16 x 16 inch, velcro straps fitted on back <u>t o s u p p o r t h p a t i e n t w h i l e s t a n d i n g .</u>	1
34.	Vestibular Board Approximate size should be 5 feet board with 2" thick foam, rexine covered board fitted on 03 semi circle to provide vestibular actions. Velcro straps to hold the patient.	1
35.	Foot Ladder Should be of Wood made ladder with steps at particular distance with different identified colors	1
36.	Hand Wrist & Forms Table Hand Exercise table should be designed with 6 pulleys in a steel frame, Loops and nylons cord passing through the pulleys with hanging weights underneath. Supination/pronation & finger step ladder can also be provided on table for exercise.	1
37.	PHYSIO/BEACH BALLS These inflatable Physio balls should be made from medical grade material. Should be anti-Burst ball & can bear maximum weight according to size. One air pump should be provided with each ball. Physio Ball - 65 cm (Small) Physio Ball - 85 cm (Medium) Physio Ball - 100 cm (large)	1 Each
38.	PRONE CRAWLER Should be of Rexine made body hammocks which can tilts forward or backward for correct positioning of the patient, Height should be adjustable to accommodate child from 02 to 07 yrs age. Should be of Finished powder coated.	1
39.	Wobble Board Should be Paint finished Wooden board with a diameter of 16 inches. Board should be mounted on wooden wobbling base.	2
40.	PEG BOARD Square board should be of size 12 x 12 inch with some holes to fix the pegs.	2
41.	Exercise Mattress Should be of 4 inch Foam made rexine covered two fold exercise mattress with approx. size of 6 x 4 feet.	3
42.	Training Stool Should be of different Sizes & color for different trainings of CP patients. Should Come with set of four different stools.	1 set
43.	Invalid walker Should be made up of Tubular steel frame mounted on 100 mm size ball bearing rubber castors. Height of under arm supports should be adjustable from 105cm to 135 cm. should Come with	1

	detachable foam padded seat & rexine made back, for rest.	
44.	Grip Dynamometer Should be able to measures isometric grip force and strength. Adjustable handle allows user to quantify grip strength for different sized objects, accommodates small and large hands, with five grip positions from 1.375" to 3.375". Dual scale readout should measure isometric grip force in both pounds and kilograms, up to 200 lbs. or 90 kgs. , with a peak hold needle that retains highest reading until reset. Unit should come with carrying/storage case, certificate of calibration, one year , and complete instructions for hand strength and flexibility screening.	1
45.	Pinch Dynamometer Should be made up of 50 pound standard head hydraulic pinch gauge. Should have a 2-1/2 inch diameter head which can offer accurate and repeatable pinch strength measurements. Should be able to measure tip, key, and palmar pinch forces.	1
46.	CP Wheel Chair Should be provided. Elevated foot rest should be provided to elevate leg angle. Height adjustable and detachable headrest. Hydraulic reclining high back for a comfortable posture, Hydraulic adjustable seat angle. Detachable back and seat pad. Extra cushion tipholstety should he provided to underarm, head & calf. Foldable Lever and paddle brakes should be provided, Safety belt should be provided. Maintenance tree rear solid wheels. Cloth should look like waterproof upholstery, Anti-wheels for better safety and stability. Weight Capacity should to be 250 lbs.	1
47.	Standing Frame Frame should comfortably support weight hearing parts of the body; Straps should be provided for leg, pelvic to chest support. Full length should be available with cushioned hack support.	1
48.	Pinch Tree Should be of 50 cm height wooden post with pegs and storage box.	1
49.	Parallel Bars – Adjustable. Model : With Platform & Posturer Mirror Should be of Nickle plated hand railings & uprights should be made of painted iron tubing, Floor mounting or to be mounted on wooden platform, with inclination on ends, Height and width should be adjustable. Length should be of approximately 10 to 15 feet	1
50	CORNER CHAIR Corner type chair should be made up of foam padded & rexine covered with Velcro straps to hold the patient, base with a holding barrier, & utility tray for general activities.	1

Form-A

PARTICULARS FOR REFUND OF PSD TO SUCCESSFUL/UNSUCCESSFUL BIDDER RTGS/National Electronic Fund Transfer (NEFT) Mandate Form

1	Name of the Bidder	
2	Permanent Account No(PAN)	
3	Particulars of Bank Account	
	a) Name of the Bank	
	b) Name of the Branch	
	c) Branch Code	
	d) Address	
	e) City Name	
	f) Telephone No	
	g) NEFT/IFSC Code	
	h) RTGS Code	
	i) 9 Digit MICR Code appearing on the cheque book	
	j) Type of Account	
	k) Account No.	
4	Email id of the Bidder	
5	Complete Postal Address of the bidder	

Place:.....

(Signature of Bidder with seal)

Date:.....

Name :

Seal:

Address:

Declaration by the Bidder:

1. I am authorized signatory of the agency/firm and am competent to sign this declaration and execute this tender document.
2. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law
3. I/We have downloaded the tender from the internet site and I/We have not tampered/modified the tender documents in any manner. In case the same is found tampered/ modified, I/We understand that my/our offer shall be summarily rejected and I/We are liable to be banned from doing business with AIIMS Raebareli and/or prosecuted as per laws.
4. I/We further undertake that our firm/company is fulfilling all the terms and conditions/eligibility criteria obvious/explicit or implied/implicit recorded anywhere in the tender document. If at any time including the currency of the Contract, any discrepancy is found relating to our eligibility or the process of award of the contract criteria, this may lead to termination of contract and/or any other action deemed fit by the Institute.
5. I/We further undertake that none of the Proprietor/Partners/Directors of the Agency/agency was or is Proprietor or Partner or Director of the Agency with whom the Government have banned /suspended/blacklisted business dealings. I/We further undertake to report to the Faculty-in-Charge Procurement Cell, AIIMS, Raebareli immediately after we are informed but in any case not later 15 days, if any Agency in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such an Agency which is banned/suspended in future during the currency of the Contract with you.
6. No other charges would be payable by Client and there would be no increase in rates during the Contract period.

Place:.....

(Signature of Bidder with seal)

Date:.....

Name :

Address :

Seal :

MANUFACTURER's / PRINCIPAL's AUTHORIZATION FORM

To,

The Senior Administrative Officer,
All India Institute of Medical Sciences Raebareli (U.P.)

Dear Sir,

Tender No. : _____.

Equipment Name : _____.

- a. We, _____ who are established and reputable manufacturers of _____, having factories at _____ and _____, hereby authorize Messrs. (Authorized Dealer/Distributor/Supplier) _____ (name and address of agents) to bid, negotiate and conclude the contract with you against this tender for the above goods manufactured by us.
- b. No company or firm or individual other than Messrs _____ are Authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.
- c. We also hereby undertake to provide full guarantee/warranty /Comprehensive Annual Maintenance Contract as agreed by the bidder in the event the bidder is changed as the dealers or the bidder fails to provide satisfactory after sales and service during such period of Comprehensive Warranty / Comprehensive Annual Maintenance Contract and to supply all the spares/ accessories / consumables etc. during the said period.
- d. We hereby extend our full guarantee and warranty as per the conditions of tender for the goods bided for supply against this tender by the above firm.

The authorization is valid up to _____

Yours faithfully,

(Name)

For and on behalf of M/s. _____
(Name of manufacturers)/Principal

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrolment" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the
- 3) Number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- 4) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 5) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 4) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 5) The documents being submitted by the bidders would be encrypted using PKI encryption all techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key.
- 6) Further this key is subjected to asymmetric encryption using buyers/bid opener’s public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk number 0120-4200462, 0120- 4001002.