

HEADQUARTERS
UNITED STATES FORCES, KOREA
UNIT #15237
APO AP 96205-5237

Change No 3
USFK Regulation No. 60-1

18 July 2005

(Effective: 13 July 2005)

Exchange/Commissary Services

1. USFK Regulation 60-1, 7 November 2003, Change 1, 7 June 2004, and Change 2, 24 November 2004 is changed as follows:

Page 2-2, paragraph 2-6, ACoS ACQUISITION MANAGEMENT. Delete paragraph 2-6b.

Page 2-4, paragraph 2-11, AREA COMMANDERS. Add the following sentence to the end of paragraph 2-11f:

A copy of the revocation notice must be provided to the servicing IA, USFK J1-DM, and FKPM-SSD to prevent the individual from receiving another RCC.

Page 3-1, paragraph 3-1, AUTHORIZED PERSONNEL. Delete paragraph 3-1 and replace with the following:

3-1 "Access to duty-free goods is controlled by U.S.-ROK SOFA and U.S. laws, regulations and policies. All permanent party sponsors and family members must register in the Defense Biometric Identification System (DBIDS). Failure to comply will result in the denial of ration control privileges. Family members age 10 and younger must be registered in DBIDS to be counted in family size for the monthly commissary dollar limit and to be entered into the noncombatant evacuation operations (NEO) database. Once individuals register in DBIDS, they will be automatically be registered in ration control, but still must visit an issuing agent office to request ration control plates be cut and mailed to them. There will not be any additional requirements for documentation to support a ration control application, except for retired personnel. Table B-1 in Appendix B, page B-8 provides a reference to the list of required documentation for a RCC application for retired personnel. Personnel with expiring ration control plates should visit a DBIDS registration site with paperwork documenting the extension of DEROS or stay in Korea, then visit an issuing agent to request new ration control plates. Personnel who lose a RCP or have one stolen must visit an issuing agent office with appropriate paperwork (Table B-1) to document the lost or

stolen card. The following categories of personnel are entitled access to duty-free goods:"

Page 3-1, paragraph 3-1f. Delete "Troop Program Unit" and replace with "a military organization".

Page 3-2, paragraph 3-1i. Change "paragraph 3-2f" to "paragraph 3-2g".

Page 3-3, paragraph 3-3, ACCESS MEDIA. Delete paragraph 3-3 and replace with the following:

3-3 Active Duty U.S. military members and U.S Reserve Component and Guard members with a DoD common access card (CAC) are not required to present an RCC to gain access to duty-free goods. Civilian sponsors and all family members will be granted access to duty-free goods only when presenting a valid identification (ID) card and RCC. The different types of RCCs are described in Table 3-1. The RCCs are controlled items. Individuals may not share, transfer, loan, or sell their RCC to others, including family members.

Page 3-4, paragraph 3-3g(3) Reservist Credentials. Add the following to the beginning of the paragraph. U.S. Reserve Component and Guard members with a DoD CAC are not required to present a RCC to gain access to duty-free goods.

Page 3-5, paragraph 3-6, TEMPORARY PRIVILEGS. Deleted paragraph 3-6a and replace with the following:

3-6a All incoming/outgoing authorized sponsors and their family members as cited in Chapter 3 can use their valid DOD-issued ID card and a copy of their sponsor's (PCS, TDA or TDY) orders to gain access to the commissary and AAFES facilities for 14 days after their arrival in country. After 14 days the family member must either present a temporary or permanent ration control card.

Page 4-2, paragraph 4-3, LIQUOR RATION POLICY. Change age in 4-3b to read as follows:

b. Liquor Ration Limits are based on family size. Personnel who are in Korea with their family and the family consist of more than one adult (age of 21 or older), will receive the "family" limit regardless of command sponsorship status. These monthly limits are detailed in Table 4-2.

Page 4-2, paragraph 4-3, LIQUOR RATION POLICY. Change age in paragraph 4-3c to read as follows:

c. Personnel who are in Korea unaccompanied, or with their family and the family has only one adult (age of 21 or older) will receive the "individual" limit, regardless of command sponsorship status.

Page 4-3, Table 4-2, Liquor Ration Limits. Change Note to read as follows:

NOTE: To receive the 'family' size liquor ration, there must be two adults (age of 21 or older in the family).

Page 5-1, Table 5-1, ISSUING AGENTS. Delete table 5-1 and replace with the following:

Table 5-1 Issuing Agencies			
Air Force Element	Bldg 2402A, Main Post	Yongsan/Seoul	723-3895
CNFK, Chinhae	Bldg 617	Chinhae Navy Base	762-5558
Camp Carroll	Bldg 338	Waegan	765-7890
Camp Casey	Blgd S322B	Tongduchon	730-3475
U.S. Embassy	32 Sejongro Jongrogu	Seoul	721-4126
Camp Humphreys	Bldg 543, Room 1	Pyongtaek	753-6123
51MSG	Bldg 590	Osan Air Base	782-5249
8 th MSG	Bldg 936, Room 116	Kunsan Air Base	784-5898
Camp Hialeah	Bldg 275	Pusan	763-7214
Camp Red Cloud	Bldg 16	Uijongbu	732-6508
Camp Stanley	Bldg 2235	Uijongbu	732-5516
Camp Henry	Bldg T1103	Daegu	768-7518
Area II SA	Bldg 4305, South Post	Yongsan/Seoul	738-4612

Page 5-2, paragraph 5-2, FUNCTIONS. Delete paragraph 5-2a, b, c, and replace with the following:

a. Process requests for RCCs and issue RCCs to civilians, retirees, ICs, TRs, disabled veterans, family members of these personnel and widows/widowers.

b. Verify the request for a RCC with the Ration Control web application. Ensure the personnel record in the Ration Control web application is current, accurate, and complete for the entire family.

c. Direct the customer to the nearest BIDS registration point (Table 5-2) to correct any discrepancies in their personnel information.

Page 5-2, paragraph 5-2, FUNCTIONS. Delete paragraph 5-h, and renumber paragraphs 5-2i to 5-2h.

Page 5-2, paragraph 5-2, FUNCTIONS: Renumber paragraph 5-2i to 5-2h.

Page 5-2, paragraph 5-2, FUNCTIONS: Renumber paragraph 5-2j to 5-2i.

Page 5-2, paragraph 5-2, FUNCTIONS: Renumber paragraph 5-2k to 5-2j

Page 5-2, paragraph 5-2, FUNCTIONS: Renumber paragraph 5-2l to 5-2k.

Page 5-2, paragraph 5-2, FUNCTIONS: Renumber paragraph 5-2m to 5-2l.

Page 5-2, paragraph 5-2, FUNCTIONS: Renumber paragraph 5-2n to 5-2m.

Page 5-3, paragraph 5-2, FUNCTIONS. Renumber paragraph 5-2o to 5-2n and insert new paragraph 5-2n as follows:

n. Outprocess personnel. Components will ensure that outprocessing checklists include an entry for ration control outprocessing. Accompanied personnel will outprocess through an issuing agent or the unit ration control clerk to turn in family member ration control cards.

Page 5-3, paragraph 5-2, FUNCTIONS. Renumber paragraph 5-2p to 5-2o and insert new paragraph 5-2o as follows:

o. IAs are responsible for completing ration control checks and processing requests for monthly sales summaries via ration control web application.

Page, 5-3, paragraph 5-2, FUNCTIONS. Renumber paragraph 5-2q to 5-2p.

Add Page 5-6, Table 5-2.

Table 5-2 DBIDS Registration Locations					
Installation	Location	Building #	Phone #	Area	REMARKS
Camp Mobile	In Processing Center	Bldg S2711	730-3478/4224	I	Military Inprocess only
Camp Red Cloud	Pass & ID Office	Bldg 323	732-9266/7234	I	
Camp Casey	Pass & ID Office	Bldg 2537	730-4224/4472	I	
Camp Kim, Yongsan	Pass & ID Office	Bldg S1230	724-6363	II	
South Post, Yongsan	Army Community Service	Bldg 4106	738-5283	II	
Camp Humphrey	Pass & ID Office	Bldg 1448	753-6609	II	
Camp Long	Pass & ID at MP Desk	Bldg 317	721-3274/3325	III	
Camp Carroll	Pass & ID Office	Bldg 946	765-8537	IV	Provided once a month at Camp Long from Camp Humphreys office
Chinhae Navy Base	Pass & ID Office	Bldg201	762-5296	IV	
Camp Henry	Pass & ID Office	Bldg 1715	768-6917	IV	
Camp Hialeah	Pass & ID Office	Bldg 140	763-3322	IV	
Camp Walker	PMO Office	Bldg 410	764-4108	IV	
K2 Air Base (Daegu)	Pass & ID Office	Bldg 432	766-4088	IV	
Kunsan Air Base	Pass & ID Office	Bldg 590	782-4900	VI	
Osan Air Base	Pass & ID Office	Bldg936	784-4489/1557	V	

Page 6-2, paragraph 6-3, URCC. Change second word in paragraph 6-3a to read requests.

Page 6-2, paragraph 6-3, URCC. Delete paragraph 6-3b and replace with the following:

6-3b "Verify the request for a RCC with the Ration Control web application. Ensure the personnel record in the Ration Control web application is current, accurate, and complete for the entire family".

Page 6-2, paragraph 6-3, URCC. Delete paragraph 6-3c and replace with the following:

6-3c "Direct the customer to the nearest BIDS registration point to correct any discrepancies in their personnel information".

Page 6-2, paragraph 6-3, URCC. Delete paragraph 6-3m and renumber paragraph 6-3n to 6-3m.

Page 6-2, paragraph 6-3, URCC. Renumber paragraph 6-3o to 6-3n and insert new paragraph 6-3n as follows:

6-3n "Receive USFK Form 210-E and USFK Form 217-E, send the form to the servicing IA, as appropriate, and distribute the completed monthly sales summary and USFK Form 217-E to the requestor".

Page 6-4, paragraph 6-7, OBTAINING PROCESSING PERSONNEL TRANSFERRED WITHIN THE ROK. Delete paragraph 6-7.

Page 6-4, paragraph 6-8, OBTAINING A UNIT RATION CONTROL CARD. Renumber paragraph 6-8 to paragraph 6-7.

Page 8-2, paragraph 8-2, ADDITIONAL REPORTS. Delete paragraph 8-2a and replace with the following:

8-2a Ration Control Check. This computer generated product provides an itemized list of what a person has purchased in commissaries throughout Korea, as well as total monthly spending, purchases over monthly limits, dates and times spender shopped, and what cashier the shopper used. This report also provides information that clearly indicates if a person is buying individual commissary items in excess of his personal needs. Requests will be made to the applicable IA and will include name, Social Security Number (SSN) and what months are required.

Page B-8, Delete and replace with the following:

REQUIRED SUPPORTING DOCUMENTATION FOR RATION CONTROL APPLICATION

Table B-1 Required Documentation for Special Ration Control Applications	
TYPE OF APPLICATION	REQUIRED DOCUMENTATION
1. Retirees, Widows/Widowers, 100% Disabled Vets	Visit http://www.korea.army.mil/org/j1/dmgt/required_doc.html
2. Expiring RCP	Provide documentation to DBIDS on DEROS extension and then visit issuing agent office to request new RCP.
3. Lost or stolen RCP. (Note 2)	Copy of DA Form 3975 (Military Police Report) or AF Form 1168 (Statement of Witness and Area Support Activity Commander Approval)
NOTE:	
1. Non-command sponsored family members of IC/TRs are not authorized to receive RCC.	
2. Applications to replace lost or stolen RCCs must have the commander, first sergeant/chief petty officer or civilian equivalent's signature and be forwarded through the installation or area support activity commander for final approval.	

2. Post these changes IAW DA PAM 25-40.
3. File this change sheet in front of publication.

Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, USFK (FKJ1-DM), Unit # 15237, APO AP 96205-5237. This publication is available electronically at: <http://8tharmy.korea.army.mil>.

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