

Date: 13.9.20

To

The Head

Through: The Coordinator, BBA (Mohammad Mamun Ur Rashid, MGT-121, Principles of Management)

Manarat International University

Dhaka

Subject: Application to allow to permission for the final examination.

Sir, with respect and humble submission, I beg to say that I am a student of Manarat International University. I have to honor that I regular student of your University of BBA program bearing student ID No. 2056BBA04258. This is my 2nd semester. My total tuition fees are 32890TK due of my financial problem. Now I am not able to pay this fees but promise to pay within 21 september.

In this circumstance, I pray and hope that you will consider the situation and give me the permission for the final exam.

Sincerely yours,

Name: Md Mredul Sarker

ID: 2056BBA04258

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